

**MINUTES OF THE ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
HELD AT JINDERA COMMUNITY HUB, 83 URANA STREET, JINDERA
ON WEDNESDAY, 16 AUGUST 2017**

IN ATTENDANCE: Councillors Wilton (Chairperson), Meyer, Hicks, O'Neill, Osborne, Quinn, Schilg, Stewart and Weston.

PRESENT: General Manager, Director Corporate and Community Services, Director Environment & Planning, Director Engineering and Executive Assistant.

Pastor Christain Fandrick offered a prayer to open the meeting.

ACKNOWLEDGEMENT OF COUNTRY

The Mayor (Chairperson) offered an Acknowledgement of Country at the commencement of the meeting.

DECLARATION OF PECUNIARY INTEREST OR NON PECUNIARY INTEREST (CONFLICT OF INTEREST)

Cr Osborne and Cr O'Neill gave notice of their intention to declare a non-pecuniary interest in PART A – FOR DETERMINATION GOVERNANCE Item 9 AUSTRALIA DAY 2018 report.

CONFIRMATION OF MINUTES OF PREVIOUS MEETING

MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 19 JULY 2017

4765 RESOLVED [Meyer/Hicks]

That the Minutes of the Ordinary Meeting of Greater Hume Shire Council held at Holbrook on Wednesday, 19 July 2017 as printed and circulated be confirmed as a true and correct record of the proceedings of such meeting.

ACTION REPORT FROM THE MINUTES

1. QUESTION ON NOTICE – LIBRARY SERVICES FOR JINDERA AND WALLA WALLA

Cr Osborne requested that the matter listed on page 1 of the minutes of the meeting held on 19 July 2017 was omitted from the Action Report and asked that the item be listed in that report.

QUESTION ON NOTICE – REALIGNMENT OF STOLLS/SHOEMARKS RD INTERSECTION

Cr Schilg advised that the Question on Notice should refer to Scholz Road and not Stolls Road.

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NOTICE OF MOTION

1. NOTICE OF MOTION – CR STEWART - STAKEHOLDER ENGAGEMENT POLICY

MOTION [Stewart/Schilg]

That Council develop a 'Stakeholder Engagement Policy' which identifies a series of levels using the size and impact of work to guide an agreed set of engagement activities including:

1. increasing levels of contact and engagement are required for ratepayers and residents based on the impact of the works
2. when and how information on planned works is to be made available to the wider community
3. the inclusion of all Councillors for that ward in the engagement and planning process to ensure representation of the community.

4766 AMENDMENT [Osborne/Meyer]

That Council develop a 'Stakeholder Engagement Policy' which identifies a series of levels using the size and impact of work to guide an agreed set of engagement activities.

ON BEING PUT TO THE VOTE, THE AMENDMENT WAS CARRIED, BECAME THE SUBSTANTIVE MOTION AND ON BEING PUT TO THE VOTE, THE MOTION WAS CARRIED.

OFFICERS' REPORTS – PART A – FOR DETERMINATION

ENVIRONMENT AND PLANNING

1. DEVELOPMENT APPLICATION 10.2017.93.1 – CAFÉ THAT PROVIDES CATERING, A LICENSED VENUE, OCCASIONAL POP UP EVENING AND PRIVATE FUNCTIONS – 120 AND 118A ALBURY STREET HOLBROOK

4767 RESOLVED [Quinn/Meyer]

Pursuant to Section 80 of the Environmental Planning and Assessment Act 1979 consent be granted to development application 10.2017.93.1 for a café/reception centre on Lot 5 Sec B in DP2748 and Lot 6 Sec B DP2748 Albury Street Holbrook subject to the following conditions:

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PLANNING CONDITIONS

APPROVED PLANS

1 Compliance with Plans and Conditions

The development shall take place in accordance with the approved development plans, except as modified in red by Council and/or any conditions of this consent.

PRIOR TO THE ISSUE OF A CONSTRUCTION CERTIFICATE

The following conditions of consent must be complied with prior to the issue of a construction certificate by a Certifying Authority. The Certifying Authority can be either Greater Hume Shire Council or an Accredited Certifier. All necessary information to comply with the following conditions of consent must be submitted with the application for a construction certificate.

2 Section 94A Levy Development Contributions

Prior to the issue of a construction certificate, a receipt for the payment to Greater Hume Shire Council of Section 94A Levy Contributions shall be submitted to the Certifying Authority.

The Section 94A Levy is calculated at 1% of the cost of development, as determined at the date of this consent. The total contribution to be paid has been calculated at \$3500.

NOTE: This amount may change if there is a delay with payment of the levy, as the cost of works is to be indexed before payment to reflect quarterly variations in the Consumer Price Index (CPI).

3 Arrangement for Carparking

The applicant is to submit to Council evidence of a legally binding agreement that permits the use of 118 A Lot 6 Sec B DP 2748 Albury Street Holbrook as a car parking for 120 Albury street Holbrook on an ongoing basis. Further details of signage which will direct patrons to the provided parking is to be submitted to Council for approval.

4 Compliance with Heritage Minutes

The applicant is to submit to Council details as to how it is intended to comply with the Heritage Advisor Meeting Minutes which are attached to this approval.

5 Outstanding Long Service Levy Fee

Prior to the issue of a construction certificate, a receipt for payment of the Long Service Levy (in accordance with the Building and Construction Industry Long Service Levy Payments Act 1986) shall be submitted to the Certifying Authority.

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The Long Service Levy is calculated at 0.35% of the value of Building Works, as is in force at the date of this consent. The rate of calculation is subject to change and should be verified (and adjusted) at the date of payment.

Payment can be made to Greater Hume Shire Council or direct to the Long Service Levy Corporation.

6 Service Provider Requirements

Prior to the issue of a construction certificate, the following service provider requirements shall be submitted to the Certifying Authority:

- a) Riverina Water – A Compliance Certificate from Riverina Water must be obtained. The Notice must be submitted to the Certifying Authority prior to the issue of a Final Occupation certificate.

PRIOR TO THE COMMENCEMENT OF ANY WORKS

The following conditions of consent have been imposed to ensure that the administration and amenities relating to the proposed development comply with all relevant requirements. A Certifying Authority can either be Greater Hume Shire Council or an accredited certifier. All of these conditions are to be complied with prior to the commencement of any works on site.

7 Construction Certificate Required

Prior to the commencement of any works, a construction certificate is required to be issued by a Certifying Authority.

Enquiries regarding the issue of a construction certificate can be made to Council on (02)6036 0100

8 Appointment of a Principal Certifying Authority

Prior to the commencement of any works, the person having benefit of a development consent, or complying development certificate must:

- a. appoint a Principal Certifying Authority; and
- b. notify Council of the appointment.

9 Notify Council of Intention to Commence Works

The applicant must notify Council, in writing of the intention to commence works at least two (2) days prior to the commencement of any works on site.

10 Sign During Construction

Prior to the commencement of works, a sign must be erected in a prominent position on site during construction:

- a. Stating that unauthorised entry to the work site is prohibited,
- b. Showing the name of the person in charge of the work site and a telephone number at which that person may be contacted outside working hours, and
- c. Showing the name, address and a telephone number of the Principal Certifying Authority for the development.

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Note: A \$600 on the spot fine may be issued for non-compliance with this condition.

PRIOR TO OCCUPATION OF THE DEVELOPMENT

The following conditions of consent must be complied with prior to the issue of an Interim Occupation Certificate or Final Occupation Certificate by the Principal Certifying Authority.

11 Interim / Final Occupation Certificate Required

Prior to the commencement of any use and/or occupation of the subject development (whole or part), either an Interim Occupation Certificate or Final Occupation Certificate must be issued.

Prior to the issue of any Occupation Certificate the Principal Certifying Authority must be satisfied that the development (part or whole) is in accordance with the respective Development Consent, Construction Certificate or Complying Development Certificate.

GENERAL CONDITIONS

The following conditions have been applied to ensure that the use of the land and/or building is carried out in such a manner that is consistent with the aims and objectives of the planning instrument affecting the land. A Principal Certifying Authority can either be Greater Hume Shire Council or an accredited certifier.

12 Compliance with Construction Certificate

All building works approved in this development consent must comply with the terms of the consent the plans, specifications and any other approved documents relevant to the approved Construction Certificate.

13 Compliance with the National Construction Code

All building work must be carried out in accordance with the provisions of the National Construction Code. Compliance with the performance requirements can only be achieved by:

- a. complying with the deemed-to-satisfy provisions; or
- b. formulating an alternative solution which:
 - i. complies with the performance requirements; or
 - ii. is shown to be at least equivalent to the deemed-to-satisfy provisions; or
- c. a combination of (a) and (b).

14 Disabled Access

Access for disabled people shall be provided in the building or portion of the building in accordance with Clause D3.2, D3.3 and Table D3.2 of the NCC and to the standards set out in AS 1428.1.

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GENERAL CONDITIONS – DEVELOPMENT PLANNING

15 Deliveries

Vehicles servicing the site shall comply with the following requirements:

- a. All vehicular entries and exits shall be made in a forward direction.
- b. All vehicles awaiting loading, unloading or servicing shall be parked on site and not on adjacent or nearby public roads.
- c. All deliveries to the premises shall be made to the rear service lane/loading bay/s provided.
- d. All vehicles awaiting loading or unloading shall be parked on site and not on adjacent or nearby public roads.

16 Advertising Signs

Most advertising signs or structures require development consent. You should make separate enquiries with Council prior to erecting or displaying any advertising or signage.

17 Number of Patrons

The number of patrons in the café/reception centre is limited to no more than 100 at any one time.

18 Noise Notices

Prominent notices shall be placed to remind patrons that a minimum amount of noise is to be generated whilst on the outdoor area during the night, and patrons should be managed by the venue, to ensure noise generation is minimised.

19 Unreasonable Noise and Vibration (Veranda Area)

The operation of the outdoor area shall be conducted so as to avoid unreasonable noise or vibration and cause no interference to adjoining or nearby occupations. Special precautions must be taken to avoid nuisance in neighbouring residential areas. In the event of a noise or vibration problem arising at the time, the person in charge of the premises shall when instructed by Council, cause to be carried out, an acoustic investigation by an appropriate acoustical consultant and submit the results to Council. If required by Council, the person in charge of the premises shall implement any or all the recommendations of the consultant and any additional requirements of Council to Council's satisfaction.

GENERAL CONDITIONS – ENVIRONMENTAL & HEALTH

20 Compliance with Food Act 2003

The premises shall comply with the requirements of the Food Act 2003, FSANZ Food Standards Code, and the Australian Standard AS 4674-2004 (Design, Construction and Fit Out of Food Premises).

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21 Development not to Intefere with Amenity of the Area

The development is to be conducted in a manner that will not interfere with the amenity of the locality by reason of the emission of noise, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit, oil, by causing interference to television or radio reception or otherwise.

22 Number of Car Parking Spaces

A total of 22 off-street car parking spaces are to be provided to the development. The spaces are to have minimum dimensions of 5.5m x 2.5m.

23 Submission of a Final Fire Certificate

Prior to the occupation of the building, the owner of the building shall submit to Council, a final fire certificate in relation to each essential fire safety measure specified in the fire safety schedule, attached to the construction certificate.

Such certificate shall state that each essential fire safety measure specified:

- (a) has been assessed by a properly qualified person, and
- (b) was found, at the date of assessment, to be capable of performing to a standard not less than that required by the current fire safety schedule for the building for which the certificate is issued.

NOTES:

1. *As soon as practicable after a final fire safety certificate is issued the owner of the building to which it relates:*
 - (i) *must cause a copy of the certificate (and current fire safety schedule) to be given to the Commissioner of NSW Fire Brigades, and*
 - (ii) *must cause a further copy of the certificate (and current copy of the current fire safety schedule) to be prominently displayed in the building.*
2. *A "fire safety measure" is defined as any measure (including any item of equipment, form of construction or fire safety strategy) that is, or is proposed to be, implemented in the building to ensure the safety of persons using the building in the event of the fire.*

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24 Submission of an Annual Fire Safety Certificate

The owner of any building in which fire safety measures are installed, must cause the Council to be given an annual fire safety statement, within 12 months after the last such statement or final fire safety certificate was issued.

The certificate shall certify:

- (a) that each essential fire safety measure has been assessed by a properly qualified person and was found, at the date of assessment, to be capable of performing to a standard not less than that required by the current fire safety schedule.
- (b) that a properly qualified person has inspected the building and has certified that, as at the date of inspection, the condition of the building did not disclose any grounds for a prosecution under Division C.

NOTES:

1. *As soon as practicable after an annual fire safety statement is issued, the owner of the building to which it relates:*
 - (i) *must cause a copy of the statement (and current fire safety schedule) to be given to the Commissioner of NSW Fire Brigades, and*
 - (ii) *Must cause a further copy of the statement (and current copy of the current fire safety schedule) to be prominently displayed in the building.*
2. *A "fire safety measure" is defined as any measure (including any item of equipment, form of construction or fire safety strategy) that is or is proposed to be, implemented in the building to ensure the safety of persons using the building in the event of fire.*

25 Submit a Trade Waste Application

The applicant is to submit a trade waste application to Greater Hume Shire Council and upon approval enter into a Trade Waste Agreement with Council.

Reason:-To prevent damage to Council's Waste Water Treatment Works and subsequent pollution of waterways, to comply with the Local Government (General) Regulation 2005 and to satisfy Section 79C(1)(b) of the Environmental Planning and Assessment Act, 1979, as amended.

26 Do Not Discharge Trade Waste Without Approval

Trade waste material is not to be discharged into the sewer drainage pipelines or stormwater drainage systems, without first obtaining written approval from Council (Note:- this may necessitate the installation of an approved trade waste system including approved tanks, pits, sumps and arrestors).

Reason:-To prevent damage to Council's Wastewater Treatment Works and subsequent pollution of waterways and to satisfy Section 79C (1) (b) of the Environmental Planning and Assessment Act, 1979, as amended.

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COUNCILLORS FOR	COUNCILLORS AGAINST	COUNCILLORS ABSENT	COUNCILLORS DECLARING INTEREST
Wilton Meyer Hicks O'Neill Osborne Quinn Weston Schilg Stewart			

2. GREATER HUME SHIRE COUNCIL – REQUEST FOR TENDER (RFT) POOL LEASING TL 01 2017-2018 AND OPERATION OF HOLBROOK, HENTY, CULCAIRN, JINDERA AND WALLA WALLA SWIMMING POOL FACILITIES

4768 RESOLVED [O'Neill/Hicks]

That:

1. in accordance with Clause 178 (1)(b) of the Local Government Regulations 2005, Council decline all tenders received for Tender 01 2017-2018
2. Council operate the pools for the 2017/2018 swimming pool season primarily with its resources
3. Council investigate whether to offer a support position for maintenance and some administrative functions associated with the pools.

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3. RESPONSE TO QUESTION ON NOTICE FROM COUNCILLOR HICKS FOR A REPORT ON THE BUDGETARY IMPACTS ON A HARD WASTE COLLECTION FOR TOWNS AND VILLAGES ACROSS THE SHIRE ALONG WITH ISSUANCE OF VOUCHERS FOR RURAL LANDHOLDERS

MOTION [Osborne/Hicks]

That:

1. for the 2017/2018 budget period Council decline to provide either a hard waste collection or issue waste facility passes to rural residents.
2. further consideration on the provision of waste services be deferred pending a review of the shire wide Waste Management Strategy.

4769 AMENDMENT [Quinn/Meyer]

That Council trial a hard waste collection in the Culcairn township and the activity be undertaken prior to 28 February 2018.

ON BEING PUT TO THE VOTE, THE AMENDMENT WAS CARRIED, BECAME THE SUBSTANTIVE MOTION AND ON BEING PUT TO THE VOTE, WAS CARRIED.

GOVERNANCE

1. 2016/2017 DELIVERY PLAN – REPORT AS AT 30 JUNE 2017

4770 RESOLVED [Osborne/Quinn]

That the report be received and noted.

2. NSW STATE EMERGENCY SERVICE – REAPPOINTMENT OF UNIT CONTROLLERS AT CULCAIRN AND HOLBROOK

4771 RESOLVED [Meyer/Hicks]

That the General Manager's actions in supporting the reappointment of Joh Lindley and Phil Downs as Unit Controllers of the Culcairn and Holbrook SES Units be endorsed.

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3. LOCAL GOVERNMENT NSW ANNUAL CONFERENCE - MONDAY, 4 TO WEDNESDAY, 6 DECEMBER 2017

4772 RESOLVED [Meyer/O'Neill]

That:

1. the Mayor and Deputy Mayor attend the Local Government NSW Annual Conference as voting delegates and Cr Osborne and General Manager as Observers
2. Councillors submit proposed motions to the General Manager by Friday 1 September 2017 to enable a report to be submitted to the September Council meeting for consideration
3. if a third councillor is interested in attending, that the Councillors Training Budget be utilised.

4. LOOSE FILL ASBESTOS INSULATION – RELEASE OF COMMUNITY GUIDELINES UNDER THE VOLUNTARY PURCHASE AND DEMOLITION PROGRAM

4773 RESOLVED [Osborne/Quinn]

That the report be received and noted.

5. QUESTION ON NOTICE - CR OSBORNE – FIRE AND EMERGENCY SERVICES LEVY UPDATE

4774 RESOLVED [Meyer/Hicks]

That Council actively participate with Local Government NSW, the Riverina Eastern Regional Organisation of Councils and the Riverina and Murray Regional Organisation of Councils in the development of submissions into the Legislative Council Inquiry into the Fire and Emergency Services.

6. GENERAL MANAGER'S PERFORMANCE AGREEMENT 2017/2018

4775 RESOLVED [Osborne/Meyer]

That the General Manager's 2017/2018 Performance Agreement as circulated be adopted.

7. BUILDING BETTER REGIONS APPLICATION – WALLA WALLA CHILDREN SERVICES

4776 RESOLVED [Hicks/Stewart]

That the report be received and noted.

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8. POLICY DEVELOPMENT – LOCAL PREFERENCE PURCHASING POLICY

4777 RESOLVED [Meyer/Schilg]

That the Local Preference Purchasing Policy be adopted.

9. AUSTRALIA DAY 2018

AT THIS JUNCTURE, COUNCILLOR DENISE OSBORNE MADE A DECLARATION OF NON-PECUNIARY INTEREST IN THE MATTER NOW BEFORE THE COUNCIL AND LEFT THE CHAMBER AT 7.25PM PURSUANT TO SECTION 45(1) OF THE LOCAL GOVERNMENT ACT 1993 AND TOOK NO PART IN THE VOTING ON THE MATTER. THE REASON BEING IS THAT COUNCILLOR OSBORNE IS THE SECRETARY OF THE JIINDEA 150TH CELEBRATIONS COMMITTEE AND CHAIRMAN OF ST JOHNS BOARD, BOTH OF WHICH ORGANISATIONS HAVE INDICATED A WISH TO HOST AUSTRALIA DAY 2018.

AT THIS JUNCTURE, COUNCILLOR JENNY O'NEILL MADE A DECLARATION OF NON-PECUNIARY INTEREST IN THE MATTER NOW BEFORE THE COUNCIL AND LEFT THE CHAMBER AT 7.25PM PURSUANT TO SECTION 45(1) OF THE LOCAL GOVERNMENT ACT 1993 AND TOOK NO PART IN THE VOTING ON THE MATTER. THE REASON BEING IS THAT COUNCILLOR O'NEILL IS A STAFF MEMBER OF ST JOHNS LUTHERAN PRIMARY SCHOOL WHICH IS PARTNERING WITH JINDERA 150TH CELEBRATIONS COMMITTEE TO HOST AUSTRALIA DAY 2018.

The General Manager referred the councillors to the Addendum Report on the matter now before the Council.

4778 RESOLVED [Schilg/Hicks]

That the report be received and noted.

Cr Osborne returned to the meeting room at 7.27pm.

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CORPORATE AND COMMUNITY SERVICES

1. INTERIM 2016/2017 QUARTERLY BUDGET REVIEW AS AT 30 JUNE 2017

The Director Corporate and Community Services referred the councillors to the Addendum Report on the matter now before the Council.

4779 RESOLVED [Meyer/Hicks]

That:

1. Council note and approve the Interim Budget Review Statement including proposed amounts to be carried forward as uncompleted works as at 30 June 2017
2. Council note and approve the interim restricted cash and investments as at 30 June 2017.

Cr O'Neill returned to the meeting at 7.29pm.

2. REQUEST TO AMEND WATER CHARGES

4780 RESOLVED [Osborne/Hicks]

That the owners of 81 Beelawong Road be advised:

1. Council cannot accede to the request to reduce the water consumption charges as levied for the period December 2016 to March 2017
2. a suitable payment plan can be negotiated between Council and the landowner
3. Council provide the landowner with a copy of Council's Hardship Policy.

It was suggested that a Community Factsheet on water security be developed and distributed via the relevant community newsletters.

3. RESPONSE TO QUESTION ON NOTICE – COMMUNITY TRANSPORT OPTIONS VIA THE SCHOOL BUS NETWORK

4781 RESOLVED [Osborne/Quinn]

That the report be received and noted.

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4. PKNK LODGE PTY LTD – LEASE OF LAND, BYER MOTOR INN, HOLBROOK

4782 RESOLVED [Stewart/Hicks]

That:

1. Council resolve to enter into a new Lease for land adjoining Lot 7 DP 223124 known as unused road reserve 164 Albury Street, Holbrook to PKNK Lodge Pty Ltd.
2. The Mayor and General Manager be authorised to sign the Lease to the PKNK Lodge Pty for land adjoining Lot 7 DP 223124 known as unused road reserve 164 Albury Street, Holbrook under the Common Seal of Council.

5. TERMS OF REFERENCE – MANAGEMENT COMMITTEES

4783 RESOLVED [Schilg/O'Neill]

That the Greater Hume Shire Council Terms of Reference for the Walla Walla (Gum Swamp) Management Committee and the Walbundrie Recreation Ground Committee be adopted.

ENGINEERING

1. UPDATE ON HENTY GOVERNMENT DAM RESERVE CLEAN-UP

4784 RESOLVED [Schilg/Stewart]

That Council receive and note the report.

2. INSTALLATION OF TEMPORARY PORTABLE TRAFFIC CAMERAS – URANA STREET, JINDERA

4785 RESOLVED [Meyer/Osborne]

That the report be received and noted.

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3. PROPOSED BRIDGE NAMING

4786 RESOLVED [Osborne/Stewart]

That Council adopt the proposed bridge names:

1. **Germanton Bridge** for the bridge over Ten Mile Creek on Albury Street, Holbrook
2. **Winnett Bridge** for the yet to be constructed pedestrian bridge in Ian Geddes Bush Walk.

4. WALLA WALLA FLOODPLAIN RISK MANAGEMENT STUDY & PLAN – ENDORSING & PUBLIC EXHIBITION PERIOD

4787 RESOLVED [Hicks/Schilg]

That Council endorse the draft final report on the Walla Walla Floodplain Risk Management Study and Plan, and place on public exhibition for a minimum period of 30 days.

ITEM TO BE REFERRED TO CLOSED COUNCIL

1. GENERAL MANAGER – ANNUAL PERFORMANCE REVIEW

4788 RESOLVED [Meyer/Quinn]

That the matter of the General Manager's Performance Review is confidential in nature and that the matter be referred to Closed Council (Committee Of The Whole) for discussion, in accordance with the relevant section of the Local Government Act 1993 section 10a (2)(a) personnel matters concerning particular individuals (other than councillors).

REASON

That the ability of councillors to discuss the performance of the General Manager in a full and frank manner outweighs the need for the report to be discussed in Open Council.

PART B - ITEMS FOR INFORMATION

GOVERNANCE

1. **OFFICE OF LOCAL GOVERNMENT CIRCULARS**
2. **LOCAL GOVERNMENT NEW SOUTH WALES (LGNSW) – WEEKLY CIRCULARS**
3. **TOURISM AND PROMOTIONS OFFICER'S REPORT**

CORPORATE AND COMMUNITY SERVICES

1. **CUSTOMER REQUEST MODULE – SUMMARY OF MONTHLY REQUESTS**
2. **STATEMENTS OF BANK BALANCES AND INVESTMENTS AS AT 31 JULY 2017**
3. **HUMAN RESOURCES REPORT FOR MAY 2017**

ENGINEERING

1. **JULY 2017 REPORT OF WORKS**
2. **WATER & SEWER REPORT – JULY 2017**

ENVIRONMENT AND PLANNING

1. **DEVELOPMENT APPLICATIONS PROCESSED FOR THE MONTH OF JULY 2017**

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2. SENIOR WEEDS OFFICER'S REPORT – JULY 2017

3. RANGER'S REPORT – JULY 2017

Cr Osborne suggested that the article be included in the appropriate issue of the community newsletter in relation to ways to protect your water meter during frosts.

4789 RESOLVED [Osborne/Meyer]

That Part B of the Agenda be received and noted.

PART C – COMMITTEE AND DELEGATE REPORTS

4790 RESOLVED [Osborne/Meyer]

That Part C of the Agenda be received and noted.

MATTERS OF URGENCY

4791 RESOLVED [Osborne/Meyer]

And ruled by the Chair that the Matter Of Urgency report PROPOSED SALE OF STAFF HOUSING – 57 MCBEAN STREET, CULCAIRN be considered at this time.

PROPOSED SALE OF STAFF HOUSING – 57 MCBEAN STREET, CULCAIRN

4792 RESOLVED [Osborne/Meyer]

That the matter be referred to Closed Council in accordance with section 10 A (2) (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

REASON

On balance the need to preserve the confidentiality of the market analysis received from Rodwells, Culcairn to ensure that the proceeds of any future sale is maximised, outweighs the public interest in maintaining openness and transparency in Council decision making because the disclose of this information could compromise the commercial position of Council.

Once a sale has been concluded details of the sale amount will be disclosed.

**MINUTES OF THE ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
HELD AT JINDERA COMMUNITY HUB, 83 URANA STREET, JINDERA
ON WEDNESDAY, 16 AUGUST 2017**

QUESTIONS ON NOTICE

1. WASTE TRANSFER STATIONS -- DILAPIDATED FACILITY SIGNAGE

Cr Hicks requested that a review of all signage at waste facilities be undertaken, as the signage at the Brocklesby Transfer Station is dilapidated and open hours information cannot be read, and that signage be updated.

2. RECYCLING PRODUCT OUT OF GHS

Cr Stewart sought clarification with regard to where recycled materials in the shire are processed. In response, Director Environment and Planning advised that recycled materials from the shire move into the stream of Albury City recycled products (handled by Cleanaway). Further the officer advised that Albury City Council is undertaking an investigation into the matter.

3. FLOOD DAMAGE MEDIATION WORKS – PROGRESS REPORT

Cr Stewart requested that a report be presented to Council regarding progress of flood damage mediation works. Director Engineering to supply a report to a future meeting of Council.

4. ODOUR EMANATING FROM THE RIVALEA PIGGERY

Cr Osborne asked that a report to initiate immediate discussions with the EPA, Rivalea, Greg Aplin, MP Member for Albury and impacted residents to address the issue of odours emanating from the Rivalea Piggery as a matter of urgency.

5. BLACKBERRY RESPONSE TO MR NOAKES

Cr Osborne asked management has Council responded to Mr Noakes. Director Environment and Planning indicated that he has not done so, but correspondence will be issued immediately.

6. CESSATION OF ROTARY CLUB OF HENTY - PLAQUE TO ACKNOWLEDGE EFFORTS OF THAT VOLUNTARY GROUP

Cr Meyer asked that a plaque be installed at Henty acknowledging the efforts of that volunteer organisation for its outstanding efforts over a period spanning almost 60 years.

7. CUMMINGS ROAD – FAILURE OF BITUMEN SEAL

Cr Weston requested an explanation of the result of a failed section of the bitumen seal recently completed on Cummings Road. In response the Director Engineering advised that the contractor who undertook the resealing works has been notified of the failure of this seal and rectification has been requested to be completed as soon as possible. It is noted that this work is unlikely to be completed until warmer conditions prevail.

8. PLANT AND EQUIPMENT INFORMATION REQUEST

Cr Wilton requested that officers supply a list of plant and equipment which was budgeted for but not purchased. Director Engineering to supply the information to councillors.

**MINUTES OF THE ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
HELD AT JINDERA COMMUNITY HUB, 83 URANA STREET, JINDERA
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9. OVERHANGING LIMBS ON PUBLIC ROAD RESERVES

Cr Quinn queried if local fire brigades can use the removal of tree limbs as a training exercise. In response the Director Engineering advised that the Engineering Department has a work routine for wet days which results in roadside clean ups. Director Engineering to also investigate if brigades can undertake work on roadside involving removal of limbs.

10. ON SITE SEWAGE INSPECTION CHARGE

Cr Osborne advised that a ratepayer has questioned her about the on site sewerage inspection fee issued on the rate notice and what service is it related to. Director Environment and Planning advised that the modest fee relates to administration of these systems and not inspections. The director indicated that this fee increase is the first to occur since the fee was first adopted by Council.

CLOSING THE MEETING

At this juncture the members in the public gallery left the room as the meeting was moving into the confidential section of the agenda.

4793 RESOLVED [7.54pm [Quinn/Hicks]

That the meeting be closed during the discussion of the confidential matters listed in the agenda.

COMMITTEE OF WHOLE SECTION

4794 RESOLVED [Hicks/Stewart]

That, in accordance with the provisions of the Local Government Act 1993, Council enter into 'Committee of the Whole' for the discussion of the following items of business:

MATTER OF URGENCY - PROPOSED SALE OF STAFF HOUSING – 57 MCBEAN STREET, CULCAIRN

GENERAL MANAGER – ANNUAL PERFORMANCE REVIEW

**MINUTES OF THE ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
HELD AT JINDERA COMMUNITY HUB, 83 URANA STREET, JINDERA
ON WEDNESDAY, 16 AUGUST 2017**

CONFIDENTIAL – CLOSED COUNCIL (COMMITTEE OF THE WHOLE)

MATTER OF URGENCY - PROPOSED SALE OF STAFF HOUSING – 57 MCBEAN STREET, CULCAIRN

RECOMMENDATION [Hicks/Stewart]

That:

1. the General Manager be authorised to negotiate a sale of 57 McBean Street, Culcairn within the range outlined in the Confidential report to the August 2017 Council meeting.
2. any offers below the range outlined in Point 1 above be referred to Council for consideration, and
3. the net proceeds of the sale of 57 McBean Street, Culcairn to placed in the Land Development Reserve for future industrial/residential developments.

All staff left the meeting room at 7.56pm.

GENERAL MANAGER – ANNUAL PERFORMANCE REVIEW

RECOMMENDATION [Osborne/O'Neill]

That the Council adopt the General Manager's Annual Performance Review for the year ended 30 June 2017.

ORDINARY MEETING RECONVENED

4795 RESOLVED [8.05pm] [Hicks/Quinn]

That the Ordinary Meeting be reconvened for the purpose of determining the report of the matter dealt with in Committee.

COMMITTEE REPORT

The Mayor reported that the Committee of the Whole makes the following recommendations.

**MINUTES OF THE ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
HELD AT JINDERA COMMUNITY HUB, 83 URANA STREET, JINDERA
ON WEDNESDAY, 16 AUGUST 2017**

RECOMMENDATIONS OF CLOSED COUNCIL (COMMITTEE OF THE WHOLE)

4796 RESOLVED [Quinn/Hicks]

That the foregoing report and recommendations from Closed Council (Committee of the Whole) be adopted.

There being no further business, the meeting concluded at 8.25pm.

THESE MINUTES WERE CONFIRMED at the Council meeting held on 20 September 2017 at which time the signature hereon was subscribed.

Cr Heather Wilton,
Mayor
Greater Hume Shire Council