

**MINUTES OF THE ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
HELD AT THE COMMUNITY MEETING ROOM, LIBRARY COMPLEX, LIBRARY
COURT, HOLBROOK
AT 4.30PM ON WEDNESDAY, 15 APRIL 2015**

IN ATTENDANCE: Councillors Wilton (Chairperson), Heriot, Meyer, McInerney, O'Neill, Osborne, Quinn, Schilg and Schoff,

PRESENT: General Manager, Director Environment & Planning, Director Engineering, Director Corporate & Community Services and Executive Assistant.

Cr Karen Schoff offered a prayer to open the meeting.

APOLOGIES

4032 RESOLVED [Heriot/McInerney]

That the possible apology for Cr Osborne be received and leave of absence granted.

Note: Cr Osborne arrived to the meeting at 5.20pm.

DECLARATION OF PECUNIARY INTEREST OR NON PECUNIARY INTEREST (CONFLICT OF INTEREST)

Nil.

ACKNOWLEDGEMENT OF COUNTRY

Cr Wilton offered an Acknowledgement of Country at the commencement of the meeting.

CONFIRMATION OF MINUTES

MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 18 MARCH 2015

4033 RESOLVED [Meyer/Schoff]

That the Minutes of the Ordinary Meeting of Greater Hume Shire Council held at Henty on Wednesday, 18 March 2015 as printed and circulated, be confirmed as a true and correct record of the proceedings of such meeting subject to:

an additional sentence at the conclusion of Environment and Planning Item 1 REQUEST TO WAIVE SECTION 94A DEVELOPMENT CONTRIBUTION FEE FOR DEVELOPMENT APPLICATION 10.2015.6 FOR A PROPOSED SCHOOL DORMITORY BUILDING AT THE ST PAULS LUTHERNA SCHOOL, LOT 15, DP1112086 NO 3 KLEMKE AVENUE WALLA WALLA to read as follows:

Cr Schoff returned to the meeting room at 5.44pm.

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ACTION REPORT FROM THE MINUTES

1. REQUEST FOR REVISED FORMAT FOR ACTION REPORT FROM THE MINUTES

Cr Quinn suggested that the report be abridged, insofar as those older items that are awaiting longer term action (and completion). General Manager suggested that items involving external parties could be removed and reported through other mechanisms, such as committee minutes.

2. POTENTIAL ACQUISITION OF LAND – ROSLER PARADE, HENTY

Cr Meyer queried progress in the matter. General Manager advised that there has been progress but that it was appropriate that a verbal briefing be given in the confidential section later in meeting.

NOTICE OF MOTION

1. **ESTABLISHMENT OF TOILET FACILITIES AT THE REST AREA FOR HEAVY VEHICLES, SOUTH OF WALBUNDRIE BRIDGE AT CORNER OF URANA, KYWONG-HOWLONG AND DAYSDALE ROADS**

4034 RESOLVED [Schilg/McInerney]

That:

1. Council refer to the budget process the request by the Walbundrie community that the recognised parking area for heavy vehicles at the crossroads south of the Billabong Creek Bridge at Walbundrie be considered for upgrade, to better cater for increasing number of heavy vehicles and car travellers seeking toilet facilities at this location.
2. staff undertake investigations regarding what options there might be for seeking external funding for such a facility
3. a draft concept plan be developed to assist to determine a likely budget for such a project and also aid the obtaining of funding
4. the local parliamentarian, the Hon. Greg Aplin be invited to a community meeting at Walbundrie.

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OFFICERS' REPORTS – PART A – FOR DETERMINATION

ENVIRONMENT AND PLANNING

1. **LOCAL HERITAGE PLACES ESTABLISHMENT GRANTS (FORMERLY LOCAL HERITAGE FUND) 2014-2015**

4035 RESOLVED [O'Neill/Meyer]

That Council approve Heritage Fund Application Numbered 03-14/15 Walbundrie Hotel, Walbundrie and the associated recommended grant in the amount of \$1,925.00.

GOVERNANCE

1. **FIT FOR THE FUTURE – NSW GOVERNMENT REFORM PROGRAM FOR LOCAL GOVERNMENT IN NSW**

4036 RESOLVED [Meyer/McInerney]

That:

1. Council approve an allocation of \$6,000 to produce, print and distribute an information brochure as addressed mail and
2. Council endorse the Community Engagement Strategy as detailed in **ANNEXURE 1**.
3. the Mayor and General Manager be authorised to participate in discussions with RAMROC Councils regarding the establishment of Joint Organisations within that region.

2. **BUY LOCAL IN GREATER HUME SHIRE INITIATIVE**

4037 RESOLVED [Schoff/McInerney]

That:

1. Council endorse the Buy Local in Greater Hume Shire Initiative.
2. Council endorses the recommendation of the Economic Development Committee to authorise the expenditure of \$5,000 from the existing Economic Development Initiatives budget to be allocated to the initiative for Stage 1 components *ie* brand/logo development, breakfast launch and promotional collaterals.
3. Council confirms a further \$10,000 be allocated to the initiative from the 2015/2016 financial budget.

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CORPORATE AND COMMUNITY SERVICES

1. LEASE – LOTS 192 & 205 DP 753342, CORNER OF GLENELLEN ROAD AND ORTLIPP ROAD, GLENELLEN (FORMER GLENELLEN SCHOOL SITE)

Cr McInerney left the meeting room at 5.16pm, returning at 5.18pm.

4038 RESOLVED [O'Neill/Meyer]

That Council accept the Tender from Susan Murray in the amount of \$200 (ex GST) to lease Lots 192 & 205 DP 753342, corner Glenellen Road and Ortlipp Road, Glenellen for a period of two years with an option to renew for a further two year term, commencing 1 May 2015.

2. LEASE OF LAND PART LOT 6 SECTION 8 DP 3021829, WALBUNDRIE – TELSTRA CORPORATION LIMITED

4039 RESOLVED [Meyer/Quinn]

That the report be received and noted.

3. REQUESTS TO AMEND NON RESIDENTIAL SEWER CHARGES AND LIQUID TRADE WASTE CHARGES

Cr Osborne arrived to the meeting at 5.20pm.

4040 RESOLVED [Quinn/Meyer]

That:

1. Non Residential Sewer Charges and Liquid Trade Waste Charges applicable to the Holbrook Returned Servicemen's Club for the periods July to September 2014 and October to December 2014 be adjusted to \$719.80 and \$275.52 per quarter respectively
2. Non Residential Sewer Charges and Liquid Trade Waste Charges applicable to the Culcairn Bowling Club for the period October to December 2014 be adjusted to \$243.28 and \$523.80 respectively

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ENGINEERING

1. **NAMING OF THE PRIVATE ROAD WEST OF THE SOUTHERN FREEWAY INTERCHANGE AT HOLBROOK**

4041 RESOLVED [McInerney/Quinn]

That Council note the name "Tindal Road" for the private road west off the Southern Freeway Interchange at Holbrook.

2. **NAMING OF THE ROAD NEAR THE NORTHERN FREEWAY INTERCHANGE AT HOLBROOK AS FORREST COURT**

4042 RESOLVED [McInerney/Schilg]

That Council adopt the name "Forrest Court" for the road from Albury Street to its end.

3. **RENAMING OF OLD HUME HIGHWAY NORTH OF HOLBROOK**

4043 RESOLVED [McInerney/Schilg]

That Council advertise the proposal to rename the old Hume Highway north of Albury St to its northern end as Sydney Road.

ITEM TO BE REFERRED TO CLOSED COUNCIL

1. **OFFER TO PURCHASE LOT 11 DP 1185262, HOLBROOK INDUSTRIAL PARK**

4044 RESOLVED [McInerney/Schilg]

That the offer to purchase Lot 11 DP 1185262, Enterprise Drive, Holbrook be referred to Closed Council in accordance with section 10 A (2) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

REASON

On balance the need to preserve the confidentiality of the proposed development for Lot 11 DP 1185262, Enterprise Drive, Holbrook outweighs the public interest in maintaining openness and transparency in Council decision making because the disclosure of this information at this stage could compromise the commercial position of the Developer.

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PART B - ITEMS FOR INFORMATION

GOVERNANCE

1. OFFICE OF LOCAL GOVERNMENT CIRCULARS
2. LOCAL GOVERNMENT NEW SOUTH WALES (LGNSW) – WEEKLY CIRCULARS
3. TOURISM AND PROMOTIONS OFFICER'S REPORT

CORPORATE AND COMMUNITY SERVICES

1. CUSTOMER REQUEST MODULE – SUMMARIES OF MONTHLY REQUESTS
2. STATEMENTS OF BANK BALANCES AND INVESTMENTS AS AT 31 MARCH 2015
3. HUMAN RESOURCES REPORT FOR MARCH 2015

ENGINEERING

1. REPORT OF WORKS – MARCH 2015
2. WATER AND SEWER REPORT – MARCH 2015

ENVIRONMENT AND PLANNING

1. DEVELOPMENT APPLICATIONS PROCESSED FOR THE MONTH OF MARCH 2015
2. SENIOR WEEDS OFFICER'S REPORT – MARCH 2015
3. RANGER'S REPORT – MARCH 2015

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4045 RESOLVED [O'Neill/Osborne]

That Part B of the Agenda be received and noted.

PART C – COMMITTEE AND DELEGATE REPORTS

4046 RESOLVED [Osborne/McInerney]

That Part C of the Agenda be received and noted.

MATTER OF URGENCY

4047 RESOLVED [McInerney/O'Neill]

And ruled by the Chair that the MATTER OF CORPORATE TELECOMMUNICATIONS SYSTEM be considered at this time.

1. CORPORATE TELECOMMUNICATIONS SYSTEM

4048 RESOLVED [O'Neill/McInerney]

That the budget allocation of \$50,000 included in the 2014/2015 financial budget for the provisioning of a records storage facility be reallocated to facilitate the introduction of a corporate telecommunications system.

QUESTIONS ON NOTICE

1. CR SCHILG – QUARTERLY COMMUNITY NEWSLETTER – DISTRIBUTION METHOD

Cr Schilg queried the distribution method for the community newsletter because she has not received recent issues of the newsletter in her normal mail service. General Manager indicated that he would follow up with the officer and asked Cr Schilg to undertake some local research to support investigations.

Cr McInerney left the meeting room at 5.42pm, returning 5.44pm.

2. FIT FOR THE FUTURE

As Cr Osborne arrived late to the meeting due to another commitment and travel time, she queried the outcome earlier in the meeting with regard to this matter, and asked where the community meetings will be held. General Manager advised indicated that community meetings will be held in Burrumbuttock and Culcairn.

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3. STATEMENT OF INVESTMENT REPORT

Cr Meyer queried why recent statements of investment reports are showing that funds invested have significantly decreased. General Manager advised that previously Financial Assistance Grant funds were received in advance of the expenditure, and now that no longer occurs, plus a number of timing issues in terms of other grant funding being received is impacting on the reports.

4. ROAD TRAFFIC COUNTS – PIONEER DRIVE, WALLA WALLA

Cr Schoff queried why traffic count records being conducted in front of St Pauls College in Pioneer Drive Walla Walla during school holidays. Director Engineering advised that he would take the matter on notice and report back to Cr Schoff.

Cr Schilg left the meeting room at 5.52, returning at 5.54pm.

5. WATER AND SEWERAGE RESERVE FUNDS

Cr Quinn queried if Council would consider moving funds held in reserve for future water and sewerage capital expenditure into the roads budget.

In response, the General Manager advised that accumulated funds for water and sewerage were required to be expended for the purpose raised as stipulated in the Local Government Act 1993. He did, however, point out that with ministerial approval, Council could borrow against the reserve funds. He indicated that further consideration to such an idea would be explored as part of Council's considerations for developing the Improvement Action Plan for the Fit for the Future program.

6. FIT FOR THE FUTURE

Cr Osborne suggested that Council might consider making one submission with two addendums with regard to benchmarks. General Manager advised that this would occur.

CLOSING THE MEETING

At this juncture, no members of the public gallery were present in the meeting room.

4049 RESOLVED [5.56pm] [Meyer/Quinn]

That the meeting be closed during the discussion of the confidential matters listed in the agenda.

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COMMITTEE OF WHOLE SECTION

4050 RESOLVED [Quinn/Osborne]

That, in accordance with the provisions of the Local Government Act 1993, Council enter into 'Committee of the Whole' for the discussion of the following items of business:

1. **OFFER TO PURCHASE LOT 11 DP 1185262, HOLBROOK INDUSTRIAL PARK**
2. **POTENTIAL ACQUISITION OF LAND – ROSLER PARADE, HENTY** (verbal report)

CONFIDENTIAL - CLOSED COUNCIL (COMMITTEE OF THE WHOLE)

ITEMS FOR DETERMINATION

1. **OFFER TO PURCHASE LOT 11 DP 1185262, HOLBROOK INDUSTRIAL PARK**

RECOMMENDATION [McInerney/Osborne]

That the offer to purchase (subject to development approval) Lot 11 DP 1185262, Enterprise Drive for \$53,000 (exc. GST) be accepted.

2. **POTENTIAL ACQUISITION OF LAND – ROSLER PARADE, HENTY** (verbal report)

RECOMMENDATION [McInerney/Quinn]

That Council note the work to date and endeavours to proceed to an advantageous result.

ORDINARY MEETING RECONVENED

4051 RESOLVED 6.22pm [McInerney/Quinn]

That the Ordinary Meeting be reconvened for the purpose of determining the report of the matter dealt with in Committee.

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COMMITTEE REPORT

The General Manager reported that the Committee of the Whole makes the following recommendation

RECOMMENDATION OF CLOSED COUNCIL (COMMITTEE OF THE WHOLE)

4052 RESOLVED [Quinn/Schoff]

That the foregoing report and recommendation from Closed Council (Committee of the Whole) be adopted.

There being no further business, the meeting concluded at 6.23pm.

THESE MINUTES WERE CONFIRMED at the Council meeting held on 20 May 2015 at which time the signature hereon was subscribed.

Cr Heather Wilton
Mayor, Greater Hume Shire Council