



Greater Hume Shire

To: «Name»

ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL

WEDNESDAY, 16 NOVEMBER 2016

NOTICE is hereby given that an Ordinary Meeting of the Greater Hume Shire Council will be held at Gerogery Hall, Huon Street, Gerogery at 6.00pm.

STEVEN PINNUCK
GENERAL MANAGER

ORDER OF BUSINESS TO BE CONSIDERED
REFER OVERLEAF

ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL

WEDNESDAY, 16 NOVEMBER 2016

BUSINESS TO BE CONSIDERED

1. PRAYER

2. ACKNOWLEDGEMENT OF COUNTRY

"I would like to acknowledge that this meeting is being held on the traditional lands of the Wiradjuri people, and pay my respect to elders both past and present".

**3. DECLARATIONS OF PECUNIARY INTEREST OR NON-PECUNIARY INTEREST
(CONFLICT OF INTEREST)**

4. APOLOGIES

5. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

- Minutes of the Ordinary Meeting of Council – 19 October 2016

6. ACTION REPORT FROM THE MINUTES

7. REPORTS FROM OFFICERS

PART A For Determination

- Environment and Planning
- Governance Items
- Corporate and Community Services
- Engineering

PART B For Information

- Governance
- Corporate and Community Services
- Engineering
- Environment and Planning

PART C For Information

8. MATTERS OF URGENCY

9. QUESTIONS ON NOTICE

10. CLOSED COUNCIL – CONFIDENTIAL REPORTS

**TABLE OF CONTENTS
NOVEMBER 2016**

OFFICERS' REPORTS – PART A – FOR DETERMINATION.....	3
ENVIRONMENT AND PLANNING	3
1. DEVELOPMENT APPLICATION 10.2016.122.1 – STAGED SUBDIVISION YIELDING 6 LOTS AT COMPLETION LOT 1 DP162269 AND LOT 1 DP1191434 – 121 NIOKA ROAD JINDERA.....	3
GOVERNANCE	15
1. 2016/2017 DELIVERY PLAN – REPORT AS AT 30 SEPTEMBER 2016	15
2. PROPOSED ADDITIONAL ORDINARY MEETING – WEDNESDAY, 7 DECEMBER 2016	17
3. PROPOSED RESIDENTIAL SUBDIVISION IN WALLA WALLA	19
CORPORATE AND COMMUNITY SERVICES	21
1. INTERIM 2016/2017 QUARTERLY BUDGET REVIEW AS AT 30 SEPTEMBER 2016.....	21
2. DEVELOPMENT OF THE GREATER HUME SHIRE COUNCIL DISABILITY INCLUSION ACTION PLAN	31
3. POLICY DEVELOPMENTS	33
4. GREATER HUME COMMUNITY HOUSING REFERENCE COMMITTEE	34
5. KALA COURT RETIREMENT COMPLEX - SIGNING OF CONTRACTS.....	36
6. COMMUNITY DEVELOPMENT GRANT PROGRAM - 2016	37
ENGINEERING	41
1. REHABILITATION OF COPPABELLA ROAD, CARABOST.....	41
2. SUPPLY AND CONSTRUCTION OF A VEHICLE MECHANICAL SERVICE PIT – GREATER HUME SHIRE COUNCIL CULCAIRN WORKS DEPOT	43
3. REQUEST TO CHANGE THE ROAD NAME – WESTERN END OF BAIRD STREET, CULCAIRN	45
4. WALLA WALLA FLOODPLAIN RISK MANAGEMENT STUDY & PLAN – ENDORSING & PUBLIC EXHIBITION PERIOD	47
ITEMS TO BE REFERRED TO CLOSED COUNCIL (COMMITTEE OF THE WHOLE)	49
1. TENDER NO: TL 06 2016-2017 NEW POOL BUILDING HOLBROOK SWIMMING POOL COMPLEX.....	49
2. REVIEW OF ORGANISATION STRUCTURE	51

TABLE OF CONTENTS
NOVEMBER 2016

PART B - ITEMS FOR INFORMATION	56
GOVERNANCE	56
1. LOCAL GOVERNMENT NSW 2016 CONFERENCE	56
2. OFFICE OF LOCAL GOVERNMENT CIRCULARS.....	58
3. LOCAL GOVERNMENT NEW SOUTH WALES (LGNSW) – WEEKLY CIRCULARS....	58
4. TOURISM AND PROMOTIONS OFFICER’S REPORT	59
5. 2015/2016 ANNUAL REPORT.....	59
CORPORATE AND COMMUNITY SERVICES	60
1. CUSTOMER REQUEST MODULE – SUMMARIES OF MONTHLY REQUESTS.....	60
2. STATEMENTS OF BANK BALANCES AND INVESTMENTS AS AT 31 OCTOBER 2016	60
3. HUMAN RESOURCES REPORT FOR OCTOBER 2016	60
ENGINEERING	61
1. OCTOBER REPORT OF WORKS	61
2. WATER & SEWER REPORT – OCTOBER 2016.....	64
ENVIRONMENT AND PLANNING	65
1. DEVELOPMENT APPLICATIONS PROCESSED FOR THE MONTH OF OCTOBER 2016	65
2. SENIOR WEEDS OFFICER’S REPORT – OCTOBER 2016	65
3. RANGER’S REPORT – OCTOBER 2016	66
PART C – COMMITTEE AND DELEGATE REPORTS.....	68

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

OFFICERS' REPORTS – PART A – FOR DETERMINATION

ENVIRONMENT AND PLANNING

2. **DEVELOPMENT APPLICATION 10.2016.122.1 – STAGED SUBDIVISION YIELDING 6 LOTS AT COMPLETION LOT 1 DP162269 AND LOT 1 DP1191434 – 121 NIOKA ROAD JINDERA**

Report prepared by Director Environment and Planning – Colin Kane

REASON FOR REPORT

Council is in receipt of a development application for a staged subdivision that will ultimately yield 6 lots in Jindera. The subject land is described as Lot 1 DP162269 and Lot 1 DP 1191434 addressed as 121 Nioka Road Jindera. The applicant is Spiire and landowner is M R Baker.

This report represents an assessment of the application under Part 4 of the *Environmental Planning and Assessment Act 1979* (EP&A Act). The application is being reported to Council because a submission has been received in response to the neighbour notification.

REFERENCE TO DELIVERY PLAN ACTION

Strategy 7.8 Provide efficient and effective environmental health and building services to the community.

Action 7.8.1 Process all developments applications as submitted.

DISCUSSION

The proposed development is to be carried out in two stages. Stage 1 will be an excision of existing dwelling (proposed Lot 101) with balance Lot 102 created at 46.09 ha. Stage 2 is a subsequent five lot rural subdivision to be carried out over Lot 102 of the previous stage. It is noted that the proposed allotments are all over 8ha in area. Stage 2 will require creation of internal public road off Nioka Road to service the five new lots. Proposed plans of subdivision for Stage 1 and Stage 2 are included in **ANNEXURE 1**.

Consultation & Referral Process

The application was notified to seven adjoining landowners and a submission was received from the notification process.

Engineering Comment

Council's engineering department has inspected the site and made the following comments for the development consent:

- No reticulated sewerage is available.
- Existing house 121 in stage 1 is already serviced via Council main 400 metres south of site from within a pit with 4 other meters at dead end in 100mm PVC Council main. Proposed stage 102 Nioka Road can be serviced via Council meter at additional cost with service pipe provided by the owners. Lots 201, 202, 203, 204 and 205 require extension of Council main at owner's expense.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

DEVELOPMENT APPLICATION 10.2016.122.1 – STAGED SUBDIVISION YIELDING 6 LOTS AT COMPLETION LOT 1 DP162269 AND LOT 1 DP1191434 – 121 NIOKA ROAD JINDERA [CONT'D]

- Nokia Road to be constructed to a 6m sealed road from the existing sealed edge of Dights Forest Road to Rosedale Road.
- Construction of the public road within Lot 102 to Council's standard sealed rural road specification.
- Individual accesses to the respective lots are to be constructed to Council standard requirements.
- Extend the water main along the full length of Nioka Road frontage to Rosedale Road.
- Connect each new allotment to the Village Water Supply at the full cost of the developer

Greater Hume Local Environmental Plan 2012

The *Greater Hume Local Environmental Plan 2012* ("the LEP") is the principal environmental planning instrument applicable to the property. The relevant matters of the LEP are addressed as follows.

Clause 2.6 requires a development application for the subdivision of land.

The subject land is zoned RU4 Primary Production Small Lots by the LEP. The objectives of the RU4 zone are:

- *To enable sustainable primary industry and other compatible land uses.*
- *To encourage and promote diversity and employment opportunities in relation to primary industry enterprises, particularly that require smaller lots or that are more intensive in nature.*
- *To minimise conflict between land uses within this zone and land uses within adjoining zones*

The objectives of the RU4 zone are aimed at encouraging agricultural use of the land on a small scale. It is typically located between the RU1 Primary Production zone and other residential zones and is a transition zone from one to the other.

Clause 4.1 requires that lots created in a subdivision must be at least the size specified on the Minimum Lot Size (MLS) map. In this case the MLS for the subject land is 8ha and therefore the lots are compliant with this requirement.

Clause 6.7 of the LEP relates to essential services and states:

Development consent must not be granted to development unless the consent authority is satisfied that any of the following services that are essential for the development are available or that adequate arrangements have been made to make them available when required:

- (a) *the supply of water,*
- (b) *the supply of electricity,*
- (c) *the disposal and management of sewage,*
- (d) *stormwater drainage or on-site conservation,*
- (e) *suitable vehicular access.*

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

DEVELOPMENT APPLICATION 10.2016.122.1 – STAGED SUBDIVISION YIELDING 6 LOTS AT COMPLETION LOT 1 DP162269 AND LOT 1 DP1191434 – 121 NIOKA ROAD JINDERA [CONT'D]

The subject land can be serviced by the village water supply however a water main will need to be extended. Disposal of effluent will occur through Onsite Sewerage Management Systems. Nioka Road will need to be upgraded and sealed at the applicant's expense.

Greater Hume Development Control Plan 2012

The Greater Hume Development Control Plan 2012 ("the DCP") applies to all land within the Shire. Chapter 6 of the DCP relates to subdivision generally and sets out relevant considerations.

The development standards of the DCP are considered in the flowing table.

DEVELOPMENT STANDARD	COMMENT
<p>Staging</p> <p>1. Where staging of a subdivision is proposed, a staging plan must be submitted with the development application.</p> <p>2. Staging of subdivision should have regard to the existing and proposed provision of services and avoid staging development which would have negative impacts upon infrastructure provision and/or design.</p>	<p>Staging is proposed with the initial subdivision being 2 lots of 9.965 ha and 46.09 ha. Stage 2 will yield 5 lots of 11.49 ha, 8.523 ha, 8.078 ha, 8.005ha and 8.668 ha.</p> <p>The initial subdivision will not have any adverse effects on how services are provided. Conditions of consent will require that adequate services (road and water) are provided before titles are created for stage 2.</p>
<p>Movement network</p> <p>1. Compliance with the <i>Greater Hume Shire Engineering Guidelines for Subdivisions and Development Standards</i>.</p> <p>2. All development for subdivision must comply with the Council's standards for road design.</p> <p>3. For lots fronting a main road, access shall be from a secondary road where the opportunity exists.</p> <p>4. All lots are to be provided with access to a public road. Easements for access will only be considered in extraordinary circumstances.</p> <p>5. Any upgrade or construction of a public road to provide access to a lot shall be at the applicant's expense.</p>	<p>Council's Engineers have assessed the application and provide their conditional approval.</p> <p>All roads that are part of Stage 2 will be constructed to Council's standard road design.</p> <p>No lots front a main road.</p> <p>All lots are provided with frontage to a public road.</p> <p>Condition of Consent.</p>

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

DEVELOPMENT APPLICATION 10.2016.122.1 – STAGED SUBDIVISION YIELDING 6 LOTS AT COMPLETION LOT 1 DP162269 AND LOT 1 DP1191434 – 121 NIOKA ROAD JINDERA [CONT'D]

DEVELOPMENT STANDARD	COMMENT
<p>Lot design</p> <p>1. <i>Compliance with the Greater Hume Shire Engineering Guidelines for Subdivisions and Development Standards.</i></p> <p>2. Multi-lot subdivisions should provide for a range of lot sizes.</p> <p>3. Lots are to be provided with legal and practical public road access.</p> <p>4. Lots are to be designed to accommodate the type of development envisaged. Irregular shaped lots or lots too small will be regarded by Council as incompatible with objectives for this standard.</p> <p>5. For battle-axe allotments a minimum width of the access handle is to be 4.5m.</p> <p>6. Lots are to be able to contain a rectangular building envelope measuring 10 metres by 15 metres, suitable for the erection of a dwelling.</p> <p>7. Lots are to be designed to maximise solar access.</p>	<p>Council's Engineers have assessed the application and provide their conditional approval.</p> <p>The proposal has a range of lot size that are all above the minimum size.</p> <p>All lots are provided with frontage to a public road.</p> <p>Lots are adequate in size and shape.</p> <p>There are no battle-axe lots.</p> <p>A building envelope with these dimensions can be accommodated on each lot and contain the existing dwellings.</p> <p>At 8ha in size these lots will afford excellent solar access.</p>
<p>Infrastructure & services</p> <p>1. <i>Compliance with the Greater Hume Shire Engineering Guidelines for Subdivisions and Development Standards.</i></p> <p>2. Where a reticulated external potable water supply is provided, all lots shall be connected.</p> <p>3. Where a reticulated external sewerage system is provided, all lots shall be connected.</p>	<p>Council's Engineers have assessed the application and provide their conditional approval.</p> <p>All lots will be connected to Jindera reticulated town water supply.</p> <p>N/A.</p>
<p>Hazards</p> <p>1. On land mapped as bushfire prone, compliance with the <i>NSW Rural Fire Service guide Planning for Bushfire Protection (2006)</i>.</p>	<p>N/A.</p>

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

DEVELOPMENT APPLICATION 10.2016.122.1 – STAGED SUBDIVISION YIELDING 6 LOTS AT COMPLETION LOT 1 DP162269 AND LOT 1 DP1191434 – 121 NIOKA ROAD JINDERA [CONT'D]

DEVELOPMENT STANDARD	COMMENT
<p>2. On land considered by Council to potentially being subjected to flooding, an investigation of the land as to the flood risk and consideration of the <i>Floodplain Development Manual: the management of flood liable land</i> (2005).</p> <p>3. On land that is, or has previously been used for a potentially contaminating activity, an investigation of the land in accordance with the requirements of <i>State Environmental Planning Policy No.55 – Remediation of Land</i>. An investigation should be in accordance with the process detailed in the State Government's <i>Managing Land Contamination – Planning Guidelines SEPP55 Remediation of Land</i> (1998).</p>	<p>There is no flood study that has been commissioned for this area. It may be necessary for a dwelling on these lots to be erected on a pad.</p> <p>There is no evidence to suggest the lot is potentially contaminated and hence further investigation in this regard is not necessary.</p>
<p>Site management</p> <p>1. Compliance with the <i>Greater Hume Shire Engineering Guidelines for Subdivisions and Development Standards</i>.</p> <p>2. Compliance with <i>Soil and Water Management Guidelines for Subdivisions – Albury, Wodonga & Hume Councils</i>.</p>	<p>Council's Engineers have assessed the application and provide their conditional approval.</p> <p>No details were provided with the application in regards to soil and water management. Having regard for the characteristics of the lot and the low risk of erosion etc, it is acceptable that a condition be included on the consent to comply with these guidelines.</p>

- 79C(b) The likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality.**

The following table assesses the likely environmental impacts of the development.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

DEVELOPMENT APPLICATION 10.2016.122.1 – STAGED SUBDIVISION YIELDING 6 LOTS AT COMPLETION LOT 1 DP162269 AND LOT 1 DP1191434 – 121 NIOKA ROAD JINDERA [CONT'D]

ISSUE	ACCEPT-ABLE	COMMENT
Context & setting	✓	The subject land is located at the fringe of the RU4 zoning on the north eastern side of Jindera. The land further to the north is zoned RU1 Primary Production and is being used for agricultural purposes. Land to the south along Nioka Road does have some smaller holdings. It is envisaged that all of the land to the south, west and east of this parcel will transition to smaller agricultural holdings which is consistent with the applicable zoning.
Access & parking	✓	All lots will have access from a constructed rural road. Parking is not an issue for the proposal.
Roads & traffic	✓	All lots have frontage to a public road. The traffic impacts from stage 1 will not result in an adverse outcome in terms of the road network. Stage 2 will require an upgrade of the road network.
Utilities	✓	The lots are to be provided with reticulated water infrastructure, telecommunications and power.
Heritage	✓	The lot is not a heritage place nor contains any heritage items.
Archaeology	✓	There are no known archaeological items on the lot. As disturbance of the site has already been incurred through agricultural activity, this issue is not a concern for the subdivision.
Stormwater	✓	Stormwater from the future dwellings will be collected in rain water tanks. The dispersion of rain water over 8ha allotments will mean that there will be negligible effect on adjacent properties. The subdivision itself will have no impact on stormwater.
Soils & erosion	✓	Any works associated with the subdivision will need to be undertaken in accordance with the <i>Soil and Water Management Guidelines for Subdivisions – Albury, Wodonga & Hume Councils</i> . The flatness of the site means there is a very low risk of erosion.
Flora & fauna	✓	The lot is cleared of vegetation except for extensive tree planting that has been undertaken. Most of this vegetation will remain and hence the subdivision has no impact on flora and fauna.
Flooding	✓	The land is not flood prone as there has not been a flood study undertaken in this location.
Bushfire	N/A	
Technological hazards	N/A	-

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

DEVELOPMENT APPLICATION 10.2016.122.1 – STAGED SUBDIVISION YIELDING 6 LOTS AT COMPLETION LOT 1 DP162269 AND LOT 1 DP1191434 – 121 NIOKA ROAD JINDERA [CONT'D]

ISSUE	ACCEPT-ABLE	COMMENT
Safety, security & crime prevention	N/A	-
Privacy	✓	The subdivision is considered to have no impact on privacy.
Landscaping	N/A	-
Overshadowing	N/A	-
Land resources	N/A	-

- **79C(c) The suitability of the site for the development.**

The site is suitable for both stages of the subdivision. The lots are compliant with the minimum lot size of 8ha and they are of a proportion to comfortably accommodate new dwellings and associated infrastructure.

- **79C(d) Any submissions made in accordance with this Act or the regulations.**

A submission has been received to the notification of the proposed subdivision which is included in **ANNEXURE 1**.

The issues raised in this submission are addressed below.

ISSUE	COMMENT
Detrimental effect on roads	<p>The submitter is concerned that the development will have a detrimental effect on the road network.</p> <p>Stage 1 provides for one additional allotment. This allotment may not be developed for a dwelling however, if that was the outcome it is considered that the impact on the road network would be minimal.</p> <p>It will be a requirement that Nioka Road be reconstructed and sealed before titles could be obtained for stage 2.</p>
Lack of bushfire control	<p>The submitter is concerned about bushfire and would like provision to be made for additional measure to be provided on the allotments to combat bushfire. The site is not mapped as being bushfire prone and therefore the provision of such measures may be considered unnecessary.</p>

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

DEVELOPMENT APPLICATION 10.2016.122.1 – STAGED SUBDIVISION YIELDING 6 LOTS AT COMPLETION LOT 1 DP162269 AND LOT 1 DP1191434 – 121 NIOKA ROAD JINDERA [CONT'D]

ISSUE	COMMENT
Loss of productive farmland and adverse effect on adjacent farmland	<p>The land is zoned RU4 Primary Production Small Lots, an agricultural zoning where the intention is that land will be used for agriculture.</p> <p>The submitter is concerned that new properties will introduce more weeds into the environment and unwanted animals onto his land. In response to these concerns, it is advised that whilst these issues may arise, Council has not been inundated with complaints where RU4 land interfaces with the RU1 zone.</p>
Runoff from the new allotment adversely affecting the submitters property	<p>The submitter contends that the proposed subdivision will result increased stormwater runoff which will adversely affect his property.</p> <p>After a site inspection of the land, the author considers that only 3 of proposed 6 lots could contribute to stormwater runoff to the submitter's land. However it is considered that the effects from stormwater runoff will be minimal because the proposed allotments are greater than 8ha in size and have far more pervious surfaces than compacted or impervious services. The land is slightly undulating and falls only 60 metres over 1.3 kilometres with not all of the fall directing water to the submitter's property.</p>
Concerns about animal pestilence and disease	This concern could eventuate however, similar issues may arise whether the land is rezoned or not.
Property be advertised for sale and being held out as already having Council consent for the subdivision.	The author did speak to the owner of the property about this matter. He was advised that it was not helpful to the development assessment process that statements such as these are being made. However, Council does not have any legislative power to address this matter.

• **79C(e) The public interest**

The proposed subdivision is consistent with the minimum lots size for the RU4 zoning which are stipulations that exist within the Greater Hume Local Environment Plan 2012. The predecessor to the Greater Hume Local Environment Plan applied a similar zoning dating back to 2000. Both planning instruments were advertised and subsequently adopted by Council and consequently it would be inconsistent to conclude that a subdivision undertaken in accordance with the applicable requirement of the Greater Hume Local Environment Plan 2012 is not in the public interest.

BUDGET IMPLICATIONS

Nil.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

DEVELOPMENT APPLICATION 10.2016.122.1 – STAGED SUBDIVISION YIELDING 6 LOTS AT COMPLETION LOT 1 DP162269 AND LOT 1 DP1191434 – 121 NIOKA ROAD JINDERA [CONT'D]

CONCLUSION

In making a decision as the consent authority under the EP&A Act, Council can:

1. Approve the application, subject to conditions;
2. Defer the application for further information or redesign; or
3. Refuse the application.

After considering the assessment requirements of Section 79C of the EP&A Act, the proposal is recommended for conditional approval.

RECOMMENDATION

That application DA10.2016.122.1 for a 6 lot subdivision in two stages on land described as Lot 1 DP162269 and LOT 1 DP1191434, 121 Nioka Road Jindera be approved subject to the following conditions:

Stage 1

- 1 The development is to be carried out generally in accordance with the approved plan and accompanying report endorsed DA10.2016.122.1 except where amended by any conditions of this consent.
- 2 Prior to the issue of a Subdivision Certificate for any lot the applicant shall provide to Council for approval:
 - a. Written advice from Essential Energy and Telstra indicating the availability of electricity and telecommunications to each lot.
 - b. **Payment of the following Development Servicing Plan (DSP) charges for water:**
 - (i) Water Supply \$3,136.**NB. Contributions are due prior to the release of the Subdivision Certificate and will be calculated or recalculated at the rate applicable under the plans current at the time of payment.**
 - c. Provide a statement confirming that all services are physically separated and that there is no shared metering
- 3 Prior to the issue of a Subdivision Certificate for any lot the applicant shall undertake the following works in accordance with Council's specifications and at the applicant's expense:
 - a. Construction of a driveway crossover in accordance with Council's standard detail (attached). The typical rural driveway crossover shall be in accordance with Council's Specifications Drawing (see attached). All works associated with the vehicle crossover shall be inspected by Council's Engineering Department prior to any pouring of concrete. A Road Opening Permit will only be issued upon completion of "Road Opening Permit Application" (form attached) and payment of the fee applicable.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

DEVELOPMENT APPLICATION 10.2016.122.1 – STAGED SUBDIVISION YIELDING 6 LOTS AT
COMPLETION LOT 1 DP162269 AND LOT 1 DP1191434 – 121 NIOKA ROAD JINDERA
[CONT'D]

- b. Connection of both lots to Council's Villages Water Supply. This will involve the connection of lot 102 to the existing water main and the provision of a new meter with all works to be performed by Council at the full cost of the applicant.
- 4 All easements necessary to ensure the supply of services and access shall be provided.
- 5 No trees shall be removed from this land as a result of the subdivision without the written permission of Council.
- 6 Any works associated with this development shall be undertaken in accordance with Council's Soil and Water Management Guidelines for Subdivisions.
- 7 All Stormwater drainage shall be to natural drainage lines.
- 8 Written notice shall be given to Council seven (7) days prior to the commencement of any works associated with the subdivision.
- 9 This consent shall lapse if the development hereby permitted is not physically commenced within five (5) years of the date of consent.
- 10 Subdivision Certificate will only be issued upon completion of "Application for Subdivision Certificate" (form attached) and payment of the fee applicable when the subdivision certificate is issued.

Stage 2

- 1 The development is to be carried out generally in accordance with the approved plan and accompanying report endorsed DA10.2016.122.1 except where amended by any conditions of this consent.
- 2 Prior to commencing any subdivision construction works, a construction certificate is to be obtained in accordance with Section 81(4)(a) of the Environmental Planning and Assessment Act 1979.
- 3 Prior to seeking a construction certificate for any lot the following requirements if applicable for that stage of the development, shall be provided by the applicant to Council for approval:
 - a. Engineering Design Plans of all proposed civil works (including Nokia Road being constructed to a 6m sealed road from the existing sealed edge of Dights Forest Road to Rosedale Road, construction of the public road within lot 102, individual accesses to the respective lots and the extension of the water main along the full length of Nioka Road frontage to Rosedale Road).

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

DEVELOPMENT APPLICATION 10.2016.122.1 – STAGED SUBDIVISION YIELDING 6 LOTS AT
COMPLETION LOT 1 DP162269 AND LOT 1 DP1191434 – 121 NIOKA ROAD JINDERA
[CONT'D]

- b. A Soil Erosion and Sediment Control Plan prepared in accordance with Councils Soil and Water Management Guideline for Subdivision.
 - c. Payment of the prescribed fees in accordance with Councils adopted fees and charges for engineering assessment of subdivision construction plans

- 4 Prior to seeking a subdivision certificate for any lot the following requirements where applicable for that stage of the development, shall be provided by the applicant to Council for approval.
 - a. Formal advice from Essential Energy and Telstra indicating that electricity and telecommunications is provided and is able to be connected to each of the proposed allotments,
 - b. Works as executed plans certified by an accredited engineer or Registered Surveyor, together that all works have been completed in accordance with approved Construction Certificate plans, all easements necessary to ensure the supply of services and access shall be provided
 - c. A soil test and report from a suitably accredited practitioner indicating lot suitability for onsite effluent disposal.
 - d. **Payment of the following Development Servicing Plan (DSP) charges for water and sewer:**
 - (i) Water Supply \$12,544.**NB. Contributions are due prior to the release of the Subdivision Certificate and will be calculated or recalculated at the rate applicable under the plans current at the time of payment.**

- 6 Prior to seeking a subdivision certificate for any lot the following work where applicable for that stage of the development, shall be undertaken in accordance with Council's specification and at the applicant's expense:
 - a. The completion of works approved by Council's engineering construction certificate.
 - b. Each of the allotment is to be connected to the Council Villages Water Supply.

- 7 Underground Power is to be provided as the only means of supplying low voltage electricity for the approved subdivision development.

- 8 No work shall be carried out within a public road reserve unless a 'Road Opening Permit' under the Roads Act 1993 has been issued by either Council or the Roads and Traffic Authority.

- 9 No trees shall be removed from this land as a result of the subdivision without the written permission of Council.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

DEVELOPMENT APPLICATION 10.2016.122.1 – STAGED SUBDIVISION YIELDING 6 LOTS AT
COMPLETION LOT 1 DP162269 AND LOT 1 DP1191434 – 121 NIOKA ROAD JINDERA
[CONT'D]

- 10 This consent shall lapse if the development hereby permitted is not physically commenced within five (5) years of the date of consent.
- 11 It will be necessary to ensure that all dams comply with the appropriate 'harvestable rights' or are appropriately licensed as a result of the subdivision. [NOTE: In respect of this condition please refer to the 'Farm Dams Policy' administered by the Department of Primary Industries Office of Water.]
- 12 During construction, work must be conducted in a manner so as not to be injurious to health and amenity by reason of noise, vibrations, smells, dust, stormwater runoff, sediment loss, placement of building materials and wastes, rubbish, footway interference, traffic generated, hours of operation and the like.
- 13 Prior to the issue of a Subdivision Certificate, payment of \$110 per lot (except for lots that only provide access to other lots) for the provision of Rural Addressing Number plates for each lot in the development is to be made to Council (i.e. 20 lots x \$110 = \$2200). In addition payment of \$250 per sign for the installation of road signs (including posts) for all road intersections created in the development (i.e. 4 intersections x \$250 = \$1000). All proposed roads (including private roads) must be named with all names to be approved by Council.
- 14 Subdivision Certificate will only be issued upon completion of "Application for Subdivision Certificate" (form attached) and payment of the fee applicable when the subdivision certificate is issued.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

GOVERNANCE

1. 2016/2017 DELIVERY PLAN – REPORT AS AT 30 SEPTEMBER 2016

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To ensure compliance with section 407 of the Local Government Act 1993.

REFERENCE TO DELIVERY PLAN ACTIONS

Statutory matter.

DISCUSSION

Section 407 of the Local Government Act 1993 requires the General Manager to report to Council, within two months after the end of each quarter, regarding the extent to which the performance targets set by the Council's Delivery Plan have been achieved.

ENCLOSED SEPARATELY with the agenda is the report to 30 September 2016, detailing key actions contained in the 2016/2017 Delivery Plan and achievements to 30 September.

The persistent wet weather has impacted significantly on the condition of Council's road network and also severely hampered the substantial commencement of the Roads Construction Program. Council is developing strategies to address this matter and a report will be presented to the December meeting for Council's consideration.

The quarter however, has still been extremely busy preparing tender documentation for a number of projects. Solid progress has been made on a number of other major projects and strategic tasks including:

Governance

- Community Museums Strategic Plans finalised
- Visitor Information Centre given Highly Commended for Visitor Services at NSW Regional Tourism Awards 2016
- New Voluntary Curator appointed for Holbrook Submarine Museum
- Business Directory – website listing live and draft printed version
- Ageing with Grace – promotional flyer
- Shire Wide Shire Pride – Jill's Cuisine
- Stand for Greater Hume Shire Council campaign video
- AR Bluett Award - submission and video
- Establishment of a Loose Fill Asbestos Insulation Support Group
- StateWide Risk Management Action Plan - 2015/16 completed plan reviewed and approved by SW Regional Risk Manager for incentive payment:
- StateWide RMAP 2016/17 - developed, approved and submitted to insurer
- StateWide - Business Continuity Plan (BCP) - facilitated workshop to commence staged-work with updating of GHSC's BCP and Sub Plans
- Significant training undertaken across the organisation
- Continuation of policy/procedure development and implementation.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

2016/2017 DELIVERY PLAN – REPORT AS AT 30 SEPTEMBER 2016 [CONT'D]

Corporate and Community

- Tenders called for Jindera MSO project
- Financial Statements completed and lodged. One of the first ten councils in the State
- Commenced development of Disability Inclusion & Access Plan
- Library & Youth Services Trainee finalist in Trainee of the Year Award
- Member of GHSC Youth Advisory Committee appointed to NSW Youth Advisory Council.

Engineering

- Tender documentation prepared and contract let for reconstruction of Raymond Street, Holbrook
- Tender documentation prepared for Jindera Industrial Estate, Jelbart Road intersection, Henty Streetscape, Jindera Street/Adams Street pavement construction and associated works, Commercial Street, Walla Walla and the Service Pit at the Culcairn Works Depot, Holbrook Depot Construction
- Purchase of two Construction Graders
- Substantial completion of Walla Walla Floodplain Risk Management Study and Plan.

Environment and Planning

- Opening of the Greater Hume Shire Community Recycling Centre
- Calling for tenderers for the construction of the Henty Swimming Pool Buildings, Holbrook Swimming Pool Building and the Pool facility
- Advertised the Draft South Jindera Masterplan and Development Control Plan and liaised with effected property owners
- Sought a Gateway determination from the Department of Planning and Environment for Lot 7 DP240938 Pioneer Drive Jindera and Lot 4 and 6 in DP240938 and Lot 30 and 31 in DP 1062153 Pioneer Drive and Urana Road Jindera
- Developed an updated Contaminated Lands Policy.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

It is Management's view that given the challenges faced by Council during the first quarter there is satisfactory progress towards the achievement of Performance Targets included in the 2016/2017 Delivery Plan to date.

RECOMMENDATION

That the report be received and noted.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

2. PROPOSED ADDITIONAL ORDINARY MEETING – WEDNESDAY, 7 DECEMBER 2016

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To propose an additional ordinary meeting to consider a number of tenders to enable contractors to be appointed and works scheduled prior to the Christmas break. It is also proposed that two planning proposals would also be considered at the meeting.

DISCUSSION

Council currently has a number of tenders for works advertised with various closing dates towards the end of November 2016. These tenders are likely to include:

- Jelbart Road Intersection, Construction of turning lane, road widening and associated works
- Jindera Industrial Estate, construction of 15 Lot Subdivision
- Hueske Road widening and Reconstruction
- Commercial Street Walla Walla, construction of pavement, kerb and channel, footpath and drainage
- Jindera Street, Jindera, construction of pavement, kerb and channel and drainage
- Holbrook Works Depot Construction

As the December meeting will not be held until Wednesday 21 December 2016 it may be too late to confirm the award of tenders with the successful tenders and develop a work schedule for early 2017. Holding an additional ordinary meeting to consider and determine the above tenders will assist in facilitating an early start date for most projects.

It is further recommended that reports on the following planning proposals also be considered at the meeting:

1. Exhibition of planning proposal amendment to the applicable minimum lot size from 4,000M2 to 2000M2 Lots 4 & 6 in DP 240938 and Lot 30 & 31 in DP 1062153 Urana Road and Pioneer Drive, Jindera
2. Exhibition of planning proposal rezoning to R2 low density residential and minimum lot size of 2,000m2 161 -185 Lot 7 DP240938 Pioneer Drive , Jindera.

As the closing date on both planning proposals is 14 November it is too late for a considered report to be submitted to the November meeting. Preparing reports on these planning proposals at the meeting will enable the planning process to continue in a timely manner.

Holding an additional ordinary meeting (rather than an extraordinary meeting) will enable other matters that may arise to be included on the agenda.

BUDGET IMPLICATIONS

Minimal additional costs of travel and meals that can be accommodated within existing budgets.

CONCLUSION

The proposal to hold an additional ordinary meeting on 7 December 2016 will enable the acceptance of a number of tenders and works scheduled early in 2017. Similarly with it will enable the planning proposals to proceed in a timely manner.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

PROPOSED EXTRAORDINARY MEETING – WEDNESDAY, 7 DECEMBER 2016 [CONT'D]

RECOMMENDATION

That Council hold an additional ordinary meeting on Wednesday 7 December 2016 at the Council Chambers, Culcairn commencing at 6pm.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

3. PROPOSED RESIDENTIAL SUBDIVISION IN WALLA WALLA

Report prepared by General Manager

REASON FOR REPORT

Council has previously received reports on the potential to develop residential estates in the northern part of the shire to stimulate development in those areas. Holbrook and Walla Walla were considered the most likely locations due to the availability of Council owned land.

DISCUSSION

Council has previously identified the need to provide residential development opportunities in towns in the northern part of the shire due to the absence of quality building allotments in most towns and the absence of private developers. Holbrook and Walla Walla were considered the most likely locations due to the availability of Council owned land.

Unfortunately the Loose Fill Asbestos Insulation issue will most likely result in a number of residential allotments becoming available in Holbrook negating the need for further residential development in the short to medium term.

Concept estimates have been prepared for the extension of Sunnyside Estate at Walla Walla for consideration by Council.

Concept estimates for 5 and 11 lot extensions (without land cost) are in the vicinity of \$56,000 per lot which is well above the current market price for residential allotments in Walla Walla. However if 18 lots are constructed then construction cost per lot drops to approximately \$50,000 per lot.

On current sales it is unlikely that any newly released blocks would return in excess of \$40,000 (including GST). A search of Real Estate.Com indicates that currently there are just two residential allotments on the market for sale at \$39,000 and \$30,000 respectively. At a construction cost of \$50,000 per lot the level of subsidisation is significant given that general rates (not including sewerage and garbage) would be approximately \$610.00 per annum.

The table below provides an overview of a likely pay back scenario.

Construction cost of 5 lots, say	\$250,000
Likely marketable value (excluding GST) - \$36,363.63 x 5	<u>\$181,818</u>
Potential loss on sale	\$ 68,182
General rates generated per year (when all lots sold)	\$3,050

Based on the above information constructing 5 lots would have a payback period of approximately 22 years which is not considered a viable option at this time.

The challenge for Council is how growth can be promoted in Walla Walla in the absence of the availability of residential allotments for sale.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

PROPOSED RESIDENTIAL SUBDIVISION IN WALLA WALLA [CONT'D]

A desk top review has indicated that there are a number of vacant allotments in Walla Walla that are being held for reasons unknown to Council but one strategy may be to correspond with those owners to ascertain whether there is any interest in placing the allotments on the market for sale.

BUDGET IMPLICATIONS

If Council was to proceed, significant capital expenditure would be required to develop a residential estate at Walla Walla. Further the concept estimates indicate that development of the Estate would not be possible without significant subsidisation by Council.

CONCLUSION

The Writer is unable to recommend to Council that a residential subdivision be constructed in Walla Walla at this time, however it is clear that other strategies need to be developed to encourage owners of vacant land to consider placing them on the market for sale, if there is unmet demand.

RECOMMENDATION

That Council:

1. not proceed at this time with investigations to develop a residential estate at Walla Walla
2. ascertain whether there is currently unmet demand for residential allotments at Walla Walla and, if so correspond with owners of vacant land to ascertain whether there is any interest in placing the allotments on the market for sale.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

CORPORATE AND COMMUNITY SERVICES

1. INTERIM 2016/2017 QUARTERLY BUDGET REVIEW AS AT 30 SEPTEMBER 2016

Report prepared by Chief Financial Officer – Dean Hart

REASON FOR REPORT

To present the Interim Budget Review as at 30 September 2016 in accordance with Section 203 of the Local Government (General) Regulation 2005.

REFERENCE TO DELIVERY PLAN ACTION

Not Applicable – legislative requirement

DISCUSSION

The Interim Budget Review as at 30 September 2016 is included as **ANNEXURE 2** for Councillors' perusal. The Budget Review, as presented, indicates that the projected 2016/17 cash deficit will be \$61,248 which represents a decrease of \$63,589 on the original estimated surplus of \$2,340.

As was the case in the 2014/15 and 2015/16 financial years, the final confirmed amount of Council's Financial Assistance Grant entitlement for 2016/17 is lower than that originally estimated and budgeted. The overall adjustment to Council's funding is \$41,477. Councillors will also recall from the General Manager's report to the June 2016 Council Meeting that the methodology of how Council's contributions to the Rural Fire Service have been amended effective 1 July 2016. The amended methodology has resulted in Council's contributions increasing to \$328,176 for the 2016/2017 year compared to the budgeted figure of \$296,258, an increase of \$31,918.

In light of Council's strong cash position, management is of the view that Council's unrestricted cash is able to sustain a once only decrease in its projected cash outcome. However, as was the case in the 2015/16 year, all efforts will be made to identify budget improvements over the remainder of the financial year so as to minimise the negative impact of the shortfall of Financial Assistance Grants as much as possible.

UNCOMPLETED WORKS AND UNEXPENDED GRANTS CARRIED FORWARD

The budget has been adjusted to bring forward uncompleted works and unexpended grants as approved by council as part of the 30 June 2016 budget review.

OVERALL BUDGET REVIEW

Detailed below is a full review on a functional basis with comments. The commentary below provides an explanation of major variances (greater than \$5,000) except where offset within the same function. It should be noted that the variance figures quoted in the following table have been calculated on the basis of the actual budget variance figures net of the proposed carried forward amounts.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

INTERIM 2016/2017 QUARTERLY BUDGET REVIEW AS AT 30 SEPTEMBER 2016 [CONT'D]

GOVERNANCE

Function and comment	Projected Budget Variance \$
Elected Members Expenses Satisfactory	+1,731
Governance Expenses Satisfactory	-1,520
Risk Management Reallocation of wage budget from Engineering Administration to Risk Management. Adjustment is offset by corresponding reduction in wage budget in Administration area.	-28,055
TOTAL GOVERNANCE	-27,844

ADMINISTRATION

Function and comment	Projected Budget Variance \$
Corporate Services Administration Satisfactory	+123
Information Technology Services Satisfactory	Nil
Customer Service Centres Satisfactory	Nil
Employment On-Costs Satisfactory	Nil
Engineering Administration Reallocation of wage budget to Risk Management function	+27,425
Depot Administration and Maintenance Satisfactory	-1,442
Vehicle Hire	Nil
Plant Operations	Nil
TOTAL ADMINISTRATION	+26,106

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

INTERIM 2016/2017 QUARTERLY BUDGET REVIEW AS AT 30 SEPTEMBER 2016 [CONT'D]

PUBLIC ORDER AND SAFETY

Function and comment	Projected Budget Variance \$
Animal Control Satisfactory	+788
Fire Services Methodology of how Council's contributions to the Rural Fire Service have been amended effective 1 July 2016. The amended methodology has resulted in Council's contributions increasing to \$328,176 for the 2016/2017 year compared to the budgeted figure of \$296,258, an increase of \$31,918.	-31,692
Emergency Services Satisfactory	-1,267
TOTAL PUBLIC ORDER & SAFETY	-32,171

HEALTH SERVICES

Function and comment	Projected Budget Variance \$
Health Administration Satisfactory	+205
TOTAL HEALTH SERVICES	+205

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

INTERIM 2016/2017 QUARTERLY BUDGET REVIEW AS AT 30 SEPTEMBER 2016 [CONT'D]

ENVIRONMENT

Function and comment	Projected Budget Variance \$
Waste Management Adjustment to revenue totals from Domestic Waste Management charges following final rate levy process	+16,810
Noxious Animals & Insects Satisfactory	Nil
Noxious Plants Satisfactory	Nil
ERNWAG Committee Satisfactory	Nil
Riverina Noxious Weeds Satisfactory	Nil
Street Cleaning Satisfactory	Nil
Stormwater Maintenance & Drainage Satisfactory	Nil
TOTAL COMMUNITY SERVICES & EDUCATION	+16,810

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

INTERIM 2016/2017 QUARTERLY BUDGET REVIEW AS AT 30 SEPTEMBER 2016 [CONT'D]

COMMUNITY SERVICES AND EDUCATION

Function and comment	Projected Budget Variance \$
Family Day Care Satisfactory	Nil
In Home Care Satisfactory	Nil
Preschools Satisfactory	-511
Youth Services Satisfactory	Nil
Community Housing Satisfactory	Nil
Frampton Court Rental Units Satisfactory	Nil
Kala Court Rental Units Satisfactory	Nil
Kala Court Self-Funded Units Satisfactory	Nil
Aged Care Rental Units – Culcairn Satisfactory	Nil
Aged Care Rental Units – Howlong Satisfactory	Nil
Aged Care Rental Units – Jindera Satisfactory	Nil
Compacts Satisfactory	Nil
Community Services – Discontinued Programs Satisfactory	Nil
Other Community Services Satisfactory	-7
TOTAL COMMUNITY SERVICES & EDUCATION	-518

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

INTERIM 2016/2017 QUARTERLY BUDGET REVIEW AS AT 30 SEPTEMBER 2016 [CONT'D]

HOUSING AND COMMUNITY AMENITIES

Function and comment	Projected Budget Variance \$
Street Lighting Satisfactory	Nil
Public Cemeteries Satisfactory	-53
Town Planning Satisfactory	Nil
Public Conveniences Satisfactory	Nil
Council Owned Housing Satisfactory	Nil
Community Development Grants Satisfactory	Nil
Wirraminna Environmental Education Centre Satisfactory	Nil
Other Community Amenities	Nil
TOTAL HOUSING & COMMUNITY AMENITIES	-53

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

INTERIM 2016/2017 QUARTERLY BUDGET REVIEW AS AT 30 SEPTEMBER 2016 [CONT'D]

RECREATION AND CULTURE

Function and comment	Projected Budget Variance \$
Public Halls Satisfactory	+716
Libraries Satisfactory	-1,742
Riverina Regional Library Satisfactory	Nil
Community Technology Centre Satisfactory	Nil
Meeting Room Satisfactory	Nil
Museums Satisfactory	-1,250
Swimming Pools Satisfactory	+327
Sporting Grounds & Recreation Reserves Satisfactory	-1,736
Parks & Gardens Satisfactory	+648
Other Cultural Services	
TOTAL RECREATION & CULTURE	-3,037

MINING, MANUFACTURING & CONSTRUCTION

Function and comment	Projected Budget Variance \$
Building Control Satisfactory	Nil
Quarries & Pits Satisfactory	Nil
TOTAL MINING, MANUFACTURING & CONSTRUCTION	Nil

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

INTERIM 2016/2017 QUARTERLY BUDGET REVIEW AS AT 30 SEPTEMBER 2016 [CONT'D]

TRANSPORT AND COMMUNICATIONS

Function and comment	Projected Budget Variance \$
FAG Grant – Roads Component	+2,814
Urban Roads Local	
Sealed Rural Roads – Local	
Sealed Rural Roads – Regional	
Unsealed Rural Roads - Local	
Bridges	
Kerb & Gutter	
Footpaths	
Aerodromes	
Bus Shelters	
Ancillary Road Works	
State Roads RMCC Works	
Natural Disaster Recovery	
Road Safety Officer	
TOTAL TRANSPORT & COMMUNICATIONS	+2,814

As Councillors would be aware, the extended period of wet weather experienced during the late winter / spring period has resulted in significant damage to Council's road and drainage network. A Road Workshop has been convened for 30 November 2016 at which time Council's Director Engineering will present a thorough update on the status of the road network and the resultant impact on current maintenance budgets. That being the case, no adjustments have been made to any budgets in the Transport and Communication area pending the outcome of the Roads Budget and subsequent report to the December 2016 Council Meeting.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

INTERIM 2016/2017 QUARTERLY BUDGET REVIEW AS AT 30 SEPTEMBER 2016 [CONT'D]

ECONOMIC AFFAIRS

Function and comment	Projected Budget Variance \$
Jindera Health Centre Satisfactory	Nil
Jindera Medical Centre Satisfactory	Nil
Jindera Multi-Purpose Community Centre Final contract costs brought to account offset by transfer from Jindera Hostel reserve	Nil
Caravan Parks Satisfactory	-190
Tourism Operations Satisfactory	Nil
Visitor Information Centre Satisfactory	-269
Submarine Museum Satisfactory	-500
Economic Development Satisfactory	-500
Real Estate Development Adjustment to rates budgets for Council properties flowing final rate levy	-7,262
Real Estate Sales Adjustment to rates budgets for Council properties flowing final rate levy	+7,111
Private Works Satisfactory	Nil
TOTAL ECONOMIC AFFAIRS	-1,610

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

INTERIM 2016/2017 QUARTERLY BUDGET REVIEW AS AT 30 SEPTEMBER 2016 [CONT'D]

GENERAL PURPOSE REVENUES

Function and comment		Projected Budget Variance \$
FAG Grant – General Component Reduction in FAG Grant following final calculation of grant revenue.		-44,291
Interest on Investments Satisfactory		Nil
General Rate Levy Adjustment to reflect actual YTD income		Nil
General Rates – Pensioner Concessions		Nil
General Rates – Pensioner Rates Subsidy		Nil
Ex Gratia Rates Adjustment to reflect actual YTD income		Nil
Extra Charges on Overdue Rates Adjustment to reflect actual YTD income		Nil
TOTAL GENERAL PURPOSE REVENUES		-44,291

SUMMARY OF BUDGET VARIATIONS

SUMMARY OF BUDGET VARIATIONS	-63,589
-------------------------------------	----------------

WATER AND SEWERAGE

General income and expenditure figures appear to be satisfactory.

SUMMARY

Council's overall budget position has deteriorated as at 30 September 2016, largely due to the impact of the reduction in Council's Financial Assistance Grant of \$41,477 and the increase in contributions to the Rural Fire Service.

It should be noted that this review is for one quarter only and as mentioned, significant adjustments may be required in the Transport and Communications area following the Roads Workshop.

RECOMMENDATION

That Council note and approve the Interim Budget Review Statement as at 30 September 2016.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

2. DEVELOPMENT OF THE GREATER HUME SHIRE COUNCIL DISABILITY INCLUSION ACTION PLAN

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR REPORT

To present information on the development of the Greater Hume Shire Council Disability Inclusion Action Plan.

REFERENCE TO DELIVERY PLAN ACTION

Strategy 6.2. To provide physical access to services and facilities for those less mobile within the community

DISCUSSION

Under the *Disability Inclusion Act 2014*, councils are required to develop Disability Inclusion Action Plans by 1 July 2017. A Disability Inclusion Action Plan (DIAP) demonstrates local government's commitment to people with a disability on improving access to services, facilities and jobs and is also designed to change perceptions about people with a disability.

To facilitate the development of Council's DIAP, Greater Hume Shire Council and Snowy Valleys Shire Council have agreed to partner in the development and implementation of their respective DIAPs.

To date, two meetings have been held between staff from both councils and an initial project framework developed. A copy of the project framework is **ENCLOSED SEPARATELY** for the information of Councillors. A key element of the project will be the formation of a Steering Committee to promote and champion the development of the DIAPs and, most importantly, work toward bringing inclusion and access to the forefront of policy decision making at our respective councils.

It is proposed that Council's representatives on the Steering Committee be the Mayor, Cr Heather Wilton, Director Corporate & Community Services, David Smith (Chair), Community Health & Wellbeing Coordinator, Jody Whitley, Director Environment & Planning, Colin Kane and Director Engineering, Greg Blackie. Other Councillors interested in attending Steering Committee meetings are welcome to attend.

In addition to the Steering Committee, each council will form its own Project Team to lead the development of the DIAP within each council. The Project Teams will be responsible for most of the on-ground works associated with the development of a DIAP for their respective council.

For Greater Hume Shire Council, it is envisaged that the strategies and actions determined through the DIAP process will be integrated into Council's existing Community Health & Wellbeing Plan which in turn will be integrated into Council's Integrated Planning and Reporting (IP&R). In this way, all of the actions and strategies identified through the DIAP process form part of Council's formal IP&R reporting and monitoring system enabling Councillors to remain informed as to the progress of each strategy and action.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

DEVELOPMENT OF THE GREATER HUME SHIRE COUNCIL DISABILITY INCLUSION ACTION PLAN [CONT'D]

BUDGET IMPLICATIONS

Costs associated with the DIAP process will be met from existing reserve funds and will not impact of Council's recurrent budget.

CONCLUSION

Under the *Disability Inclusion Act 2014*, councils are required to develop Disability Inclusion Action Plans by 1 July 2017. A Disability Inclusion Action Plan (DIAP) demonstrates local government's commitment to people with a disability on improving access to services, facilities and jobs and is also designed to change perceptions about people with a disability.

To facilitate the development of Council's DIAP, Greater Hume Shire Council and Snowy Valleys Shire Council have agreed to partner in the development and implementation of their respective DIAPs and to work toward bringing inclusion and access to the forefront of policy decision making at our respective councils.

RECOMMENDATION.

That the report be received and noted.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

3. POLICY DEVELOPMENTS

Report prepared by Manager Corporate Services – Suzanne Klemke

REASON FOR REPORT

To present new and revised policies for consideration.

REFERENCE TO DELIVERY PLAN ACTION

Not applicable.

DISCUSSION

Development and enhancement of Council's Policy Register is continuing. The following policies are now presented for consideration by Council:

1. Internet, Email & Computer Use Policy (Revised policy)

The purpose of the Internet, Email & Computer Use Policy is to provide guidelines and standards for all Users of Councils Computer Network and external/internal networking sites.

Minor amendments to existing policy to include referencing to relevant legislation and new social media sites. A copy of the revised policy is attached as **ANNEXURE 3**.

BUDGET IMPLICATIONS

There are no direct budget implications resulting from the adoption of the above policies.

CONCLUSION

The continual review and development of Council policies is essential to ensure adequate internal control systems are in place and for Council to remain abreast of emerging trends and issues with the local government sector.

RECOMMENDATION

That the Greater Hume Shire Council Internet, Email & Computer Use Policy be adopted.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

4. GREATER HUME COMMUNITY HOUSING REFERENCE COMMITTEE

Report prepared by Community Health and Wellbeing Coordinator – Jody Whitley

REASON FOR REPORT

To update Council on the establishment of the Greater Hume Community Housing Reference Committee.

REFERENCE TO DELIVERY PLAN ACTION

Strategy 5.5 To maintain our health and aged care services.

Action 5.5.13 Encourage new development proposals in aged care to consider a range of accommodation, from independent living to high care services.

DISCUSSION

In partnership with the Department of Housing, Council manage 35 houses and units that are leased to aged and low to moderate income residents. As part of the funding agreement for the properties, Council is required to have an effective means for residents to communicate to Council any issues, suggestions or concerns. Following the dissolving of the Holbrook Aged Services Committee after the hostels were sold, and the changing of the Culcairn properties from being managed by an external provider to being in-house, there has been only an informal process of communication between Council and these residents.

In addition to the rental properties, Council also operate nine units at the Kala Court Retirement Village in Holbrook. All 44 properties across the shire are designed for low maintenance living and offer residents a secure, age friendly and low fee property that often allows a person to downsize and continue to live in their community of choice without having to move to a larger centre.

The aims of a Greater Hume Community Housing Reference Committee are:

- To help inform Council decisions that affect the health and wellbeing of residents living in aged and community housing in Greater Hume Shire
- To provide an easy way for residents of Council's aged and community housing to have their voice heard in relation to Council activities that affect their accommodation
- To increase the community's level of knowledge of aged and community accommodation services in the Greater Hume Shire and how to access them
- To provide an effective means of promoting health, social and other services to residents

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

GREATER HUME COMMUNITY HOUSING REFERENCE COMMITTEE [CONT'D]

At the July 2016 council meeting the following resolutions were passed:

1. *That a new reference committee of Council be established comprising of representatives, where possible, from Frampton Court Holbrook, Kala Court Holbrook, Culcairn Aged and Community Housing and Jindera Aged Housing.*
2. *That the Draft Terms of Reference for the Greater Hume Community Housing Reference Committee be adopted by Council.*

Following an application process where Council's aged and community residents were invited to submit an expression of interest to join the reference committee, four applications were received:

- Mr Garry Grundy from Frampton Court in Holbrook
- Mr Ian Harpley from Kala Court in Holbrook (existing Kala representative)
- Mrs Patricia Broad from the Retirement Units in Culcairn
- Mrs Elizabeth McQuillan from Community Housing in Culcairn

BUDGET IMPLICATION

Nil.

CONCLUSION

There has been a need identified for a formal group representing Council's 44 aged, community and retirement village residents. In recent years, there has been a Holbrook specific group, however, it is important that residents of Council's aged and community housing from across the shire have the opportunity to engage with Council through a reference committee. A reference committee will also provide an effective means of promoting other aged and community services to the residents of the units and houses and to increase the Greater Hume Shire community's knowledge generally of the facilities and services available to keep residents in their community of choice when they can no longer live in their own home. After an expression of interest process, applications were received from most of the unit complexes in the shire providing good representation across the different housing types.

RECOMMENDATION

1. That Council appoint to the Greater Hume Community Housing Reference Committee:
 - Mr Garry Grundy
 - Mr Ian Harpley
 - Mrs Patricia Broad
 - Mrs Elizabeth McQuillan.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

5. KALA COURT RETIREMENT COMPLEX - SIGNING OF CONTRACTS

Report prepared by Community Health and Wellbeing Coordinator – Jody Whitley

REASON FOR REPORT

To provide an update on the Kala Court Retirement Complex and request the authorisation of the execution of two Retirement Village Contracts for new residents wishing to enter into Licence to Occupy agreements at Kala Court in Holbrook.

REFERENCE TO DELIVERY PLAN ACTION

Strategy 5.5 To maintain our health and aged care services.

Action 5.5.13 Encourage new development proposals in aged care to consider a range of accommodation, from independent living to high care services.

DISCUSSION

The Kala Court Retirement Complex offers low maintenance accommodation in two bedroom self-contained units to residents who are over 55, nine units are offered on a Licence to Occupy basis and four are owned in partnership with the Department of Housing and offered to low income residents on a rental agreement basis. Since the unit complex was completed in 2008, occupancy of the units has been strong. However, in the past two years due to a number of residents moving into higher care there have been a number of vacant units. Following a marketing campaign designed to attract new residents, Council has received applications from two prospective couples and one single person to enter into Licence to Occupy agreements. The current in-going contribution for a Licence to Occupy unit is \$190,000 and Council currently have three vacant units.

Two couples have signed the relevant Retirement Village Contracts (Retirement Villages Act 1999, section 43) and the other applicant is wanting to enter into an agreement early next year.

BUDGET IMPLICATION

Nil.

CONCLUSION

Kala Court has proven to be a valuable asset to the community in supporting those who require more appropriate and affordable accommodation to remain in their community of choice. Two signed applications have been received to take up Licence to Occupy units and require signing under the Common Seal of Council.

RECOMMENDATION

That the Mayor and General Manager be authorised to execute the Kala Court Retirement Complex Independent Living Unit, Retirement Village Contract for the Licence to Occupy unit numbers 5 and 10 within the Complex under the terms of the contract for the amount of \$190,000.00 as "the Ingoing Contribution" under the Common Seal of Council.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

6. COMMUNITY DEVELOPMENT GRANT PROGRAM - 2016

Report prepared by Community Health and Wellbeing Coordinator - Jody Whitley

REASON FOR REPORT

To present the applications and recommendation for the 2016-17 Greater Hume Shire Council Community Development Grants.

REFERENCE TO DELIVERY PLAN ACTION

Strategy 1.3 Enhance the opportunities for volunteering groups to receive the maximum funding possible

Action 1.3.2 Increase opportunities for community project funding ensuring potential projects are well planned and plans are well advanced and regularly updated.

DISCUSSION

Council's Community Development Grants Program opened in August. \$40,000 was budgeted for this round and due to an oversubscription to the program this year, the balance of reserve funds of \$4,217 was added to the total amount available. The grants are aimed at enhancing the range, availability and quality of community facilities throughout the Greater Hume Shire area and the allocation of the grants is based on merit, need and benefit to the local community.

Advice and assistance were provided to interested community organisations and two grant writing workshops were held to assist groups to complete their applications and improve grant writing skills generally.

Council received a total of 26 applications applying for over \$90,000 in funding. Applications were generally of a very high standard and were received from 10 different communities across the shire.

Of the applications received, 21 were considered by the grants assessment committee. Of the remaining five applications, three were not compliant, one group has received funding in the previous two rounds and one was an application for a second project from a group who were asked to choose just one application for submission.

With only \$44,217 available and \$72,821 in high quality compliant applications, the process of determining the most suitable projects was extensive. The Greater Hume Shire Grants Committee, comprising of Councillors Schilg and Weston together with the Community Health and Wellbeing Coordinator met on 2 November 2016 to evaluate and assess all applications. Each application was judged according to the grant assessment criteria outlined in the 2016/17 Grant Guidelines.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

COMMUNITY DEVELOPMENT GRANT PROGRAM – 2016 [CONT'D]

In order of rating by the highest scoring applications, the projects are as follows:-

Rating	Organisation	Project	Amount Requested	Project Value
162.50	Brock/Burrum Netball Club	Shade/shelter and storage shed for netball courts	\$4,000	\$50,000
158.87	Henty Netball Club	Court shelters	\$4,000	\$35,470
155.38	Brocklesby Cricket Club	Relocate cricket training nets	\$4,000	\$21,518
155.16	Burrumbuttock Rec Ground	Outdoor community function centre	\$4,000	\$20,620
154.30	Walbundrie Building Committee	Coolroom	\$4,000	\$17,205
153.54	Howlong RSL & Brocklesby Chapter	Brocklesby war memorial restoration	\$5,072	\$14,163
152.99	Little Billabong Hall Committee	Hall kitchen upgrade	\$4,000	\$11,949
152.12	Culcairn Netball Club	Court shelters	\$4,000	\$8,484
152.03	Culcairn & District Pony Club	Upgrade of show jump wings	\$2,000	\$4,050
152.00	Walla Swimming Pool Committee	Pool access steps	\$3,050	\$6,100
152.00	Walla Bowling and Rec Club	Lighting upgrade over bowling green	\$3,500	\$7,000
152.00	Holbrook Sheep & Wool Fair Committee	Shed cladding	\$3,715	\$7,428
150.38	St Stephen Lutheran Church Culcairn	Renovation of toilets	\$4,000	\$12,510
147.80	Holbrook Cricket Club	Toilet and fencing upgrades	\$4,000	\$8,400
147.63	Lankey's Creek Hall	Lining of hall	\$1,275	\$5,275
147.28	Jindera Tennis Club	Revitalisation of clubrooms	\$3,200	\$7,300
147.13	St Paul's Anglican Church Holbrook	Air conditioning	\$2,600	\$5,535
144.03	Holbrook Adult Riding Club	Clubhouse	\$4,000	\$16,130
137.92	Jindera Bush Fire Brigade	Digital communications	\$4,000	\$11,667
133.39	Holbrook Early Learning Centre	Playground synthetic grass softfall	\$4,000	\$13,500
122.00	Culcairn Garden Club	Memorial garden plaque	\$409	\$818
Total:			\$72,821	\$285,122

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

COMMUNITY DEVELOPMENT GRANT PROGRAM – 2016 [CONT'D]

All 21 applications are compliant and valuable community projects and the Grants Committee has determined that using the criteria and rating system the budget allocation would enable the funding of only the 12 highest rated applications. Given the quality of the remaining projects, the committee is proposing to cap the maximum amount funded to \$3,000 which would allow for the funding of 16 projects. Subject to consultation with the remaining community organisations, their applications will be held over to the next round for submission.

BUDGET IMPLICATION

2016-17 Community Development Grant Budget allocation:	\$40,000
Surplus from previous rounds:	\$4,217
Total available budget	\$44,217
Total value of 2016-17 grants recommended	\$45,275

CONCLUSION

A total of 21 applications were considered in this funding round, of which 16 are recommended for funding, with a cap on the maximum amount granted set at \$3,000. Staff will work with the community organisations who were not successful in this round to re-submit their applications in the 2017/18 round. Assuming all 16 applications are funded, when the allocated \$45,275 is combined with other funding partners and in kind contributions from local community organisations, this will result in over \$230,000 of infrastructure and other community investment in the Greater Hume Shire region.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

COMMUNITY DEVELOPMENT GRANT PROGRAM – 2016 [CONT'D]

RECOMMENDATION

That the following projects be allocated funding under the 2016/17 Greater Hume Shire Council Community Development Grant Program:

Community Group	Project Title	Amount Requested	Amount Recommended	Project Value
Brock/Burrum Netball Club	Shade/shelter and storage shed for netball courts	\$4,000	\$3,000	\$50,000
Henty Netball Club	Court shelters	\$4,000	\$3,000	\$35,470
Brocklesby Cricket Club	Relocate cricket training nets	\$4,000	\$3,000	\$21,518
Burrumbuttock Rec Ground	Outdoor community function centre	\$4,000	\$3,000	\$20,620
Walbundrie Building Committee	Coolroom	\$4,000	\$3,000	\$17,205
Howlong RSL & Brocklesby Chapter	Brocklesby war memorial restoration	\$5,072	\$3,000	\$14,163
Little Billabong Hall Committee	Hall kitchen upgrade	\$4,000	\$3,000	\$11,949
Culcairn Netball Club	Court shelters	\$4,000	\$3,000	\$8,484
Culcairn & District Pony Club	Upgrade of show jump wings	\$2,000	\$2,000	\$4,050
Walla Swimming Pool Committee	Pool access steps	\$3,050	\$3,000	\$6,100
Walla Bowling and Rec Club	Lighting upgrade over bowling green	\$3,500	\$3,000	\$7,000
Holbrook Sheep & Wool Fair Committee	Shed cladding	\$3,715	\$3,000	\$7,428
St Stephen Lutheran Church Culcairn	Renovation of toilets	\$4,000	\$3,000	\$12,510
Holbrook Cricket Club	Toilet and fencing upgrades	\$4,000	\$3,000	\$8,400
Lankey's Creek Hall	Lining of hall	\$1,275	\$1,275	\$5,275
Jindera Tennis Club	Revitalisation of clubrooms	\$3,200	\$3,000	\$7,300
Totals:			\$45,275	\$237,472

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

ENGINEERING

1. REHABILITATION OF COPPABELLA ROAD, CARABOST

Report prepared by Works Engineer – Andrew Walls

REASON FOR REPORT

To consider tenders for the rehabilitation of failed patches on Coppabella Road, Carabost.

REFERENCE TO DELIVERY PLAN ACTION

5.2.6.1 Develop an annual capital works program.

DISCUSSION

Coppabella Road (CH 4000-8000) was reconstructed in 2013/2014 to facilitate public amenity and support the softwood logging industry.

Since the onset of wet weather there have been numerous pavement failures along this stretch of road resulting in potentially hazardous conditions. Tenders were called for the rehabilitation of 20 patches totalling approximately 2400 sq.m of pavement.

In October 2016 the emergence of spring fed water within the road pavement resulted in major pavement failures of a further 2000 sq.m necessitating immediate emergency repairs with another 1000sq.m of emergency repairs still underway.

These repairs to date were carried out by Brennan Earthmoving (Tumbarumba) at a cost of \$95,244.00

Advertisements had been placed in the Sydney Morning Herald, Border Mail and on Tenderlink.

Tenders closed on Monday 31st of October. Only a single tenderer made a submission via the Tenderlink portal. The tenderer submitted a conforming tender and an alternative price for a non-conforming methodology.

Submitted prices ranged from \$349,681.00 to \$320,931.00. All prices are exclusive of GST.

The following tenders were received:

No.	Name	Tendered amount. (exc. GST)
1.	Snowy Works and Services (Conforming tender)	\$349,681.00
2.	Snowy Works and Services (Non-conforming tender)	\$320,931.00

The tenders submitted by Snowy Works and Services were checked and are mathematically correct. Snowy Works and Services are an established organisation with a reputation for personnel experience, quality of workmanship and professional conduct.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

REHABILITATION OF COPPABELLA ROAD, CARABOST [CONT'D]

Typical examples of the pavement failures are shown in **ANNEXURE 4**.

BUDGET IMPLICATION

The tendered prices of \$349,681.00 and \$320,931.00 (excl. GST) are both in excess of the remaining budget of \$250,000.00. The tendered prices do not include the possibility of additional cost due to latent conditions which reasonably could be expected to amount to more than 10% of the tender price.

CONCLUSION

A single conforming tender was received for the rehabilitation of failed patches on Coppabella Road, Carabost. A single non-conforming tender was received.

Given that only one tenderer has submitted prices it is not considered appropriate to enter into negotiations with the sole tenderer and at this point retendering the project may achieve an improved outcome. However, a second round of tendering may not necessarily result in a more competitive price and in any case the period required for a re-tender process would not allow work to commence until January/February 2017.

Council retains the option under section 178 (3) (e) of the Local Government (General) Regulation 2005 to negotiate with any person (whether or not the person was a tenderer).

RECOMMENDATION

That:

1. in accordance with clause 178 (1) (b) of the Local Government (General) Regulation 2005 Council resolve to decline the tender submitted by Snowy Works and Services and,
2. Council's Works Department undertake the works and enter into negotiations with sub-contractors to carry out pavement rehabilitation based on the same or different details as the original tender.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

**2. SUPPLY AND CONSTRUCTION OF A VEHICLE MECHANICAL SERVICE PIT –
GREATER HUME SHIRE COUNCIL CULCAIRN WORKS DEPOT**

Report prepared by Works Engineer – Andrew Walls

REASON FOR REPORT

To consider tenders for the supply and construction of a vehicle mechanical service pit at the GHSC Culcairn Works Depot.

REFERENCE TO DELIVERY PLAN ACTION

- 5.2.12.1 Maintain and operate Councils plant fleet to ensure timely completion of Council's Works Program.
- 7.4.4.1 Implement an effective plant and fleet replacement program.

DISCUSSION

The current vehicle service pit at the Culcairn Works Depot is undersized, inappropriately sited and does not comply with current WHS requirements.

Advertisements were placed in the Sydney Morning Herald, Border Mail and on Tenderlink. Tenders closed on Friday, 21 October, 2016. Only a single tender was received via the Tenderlink portal for an amount of \$177,220 (excl. GST).

The following tender was received.

No.	Name	Tendered amount. (exc. GST)
1.	Hartex Engineering and Installation Services Pty Ltd	\$177,220.00

The tender submitted by Hartex Engineering was checked and is mathematically correct.

Hartex Engineering is an established company in the field of providing inspection bays to heavy vehicle fleet operators.

Hartex Engineering attended a post-tender telephone interview where they confirmed that they were satisfied with the price as submitted and have the experience and equipment to complete the project to the required standard in a safe and timely manner.

A number of items scheduled in the tendered Bill of Quantities were identified by Hartex Engineering as works that could be carried out by GHSC staff in order to reduce costs.

Notable exclusions to the tender price as submitted included the electrical connection from the main switch board and the roof penetration for the pit ventilation system. It is estimated that these works will be an additional cost not exceeding \$10,000.00.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

SUPPLY AND CONSTRUCTION OF A VEHICLE MECHANICAL SERVICE PIT – GREATER HUME SHIRE COUNCIL CULCAIRN WORKS DEPOT [CONT'D]

The general arrangement of a typical Hartex service pit is shown in **ANNEXURE 5**.

BUDGET IMPLICATION

The tendered price on \$177,220.00 (excl.GST) is within the remaining budget of \$200,000.00. The tendered price does not include the possibility of provisional items which in any case would be expected to amount to less than 5% of the tender price or the electrical connection estimated at \$10,000.

CONCLUSION

One tender was received for the Supply and Installation of a Vehicle Mechanical Service Pit.

The tender submitted by Hartex Engineering and Installation Services Pty Ltd has been assessed and there is no technical or practical reason to conclude that Hartex Engineering and Installation Services Pty/Ltd is not capable of completing the contract to the required standard and within the allotted timeframe.

RECOMMENDATION

That:

1. the tender submitted by Hartex Engineering and Installation Services Pty Ltd of \$177,220.00 (excl. GST) be accepted.
2. the General Manager and the Mayor be authorised to sign the contract with Hartex Engineering and Installation Services Pty Ltd.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

3. REQUEST TO CHANGE THE ROAD NAME – WESTERN END OF BAIRD STREET, CULCAIRN

Report prepared by Manager Assets– Andrew Vonarx

REASON FOR REPORT

For Council to consider a request to change the name of the western end of Baird Street Culcairn and apply proper address numbering.

REFERENCE TO DELIVERY PLAN ACTION

Strategy 5.2 To provide and maintain safe and serviceable public facilities and infrastructure including roads, drainage and footpaths.

Action 5.2.6 Ensure that a quality rural road network is provided and maintained throughout the shire.

DISCUSSION

A request was received from a resident asking about the numbering on the western end of Baird Street in March 2015.

When investigating the situation it was noted that not only had numbering of the blocks been neglected but the two parts of Baird Street are not directly opposite on the Olympic Hwy and are also on opposite sides of the railway line. It is considered an opportunity exists to remove confusion by renaming the western end of Baird Street and apply appropriate numbering.

Correspondence was sent out to all the residents of the western end of Baird Street outlining the situation and asking for suggestions for a new name for the section of Baird Street west of the Olympic Hwy.

A response was received from Andrea Simmons, suggesting that the road be named after Sister Jane Heathcote who owned and operated a private maternity hospital/nursing home in Culcairn from 1910 until 1925, originally located in Balfour Street then moved to Baird Street where it was named "Inverness" after her birthplace in Scotland.

Mrs Heathcote was given the honour of laying the foundation stone of the Culcairn School of Arts in 1923.

Her husband, Thomas Heathcote, was killed at the Culcairn railway station in a shunting accident being crushed between two trucks on 16 February 1920. Her four sons all served in the First World War, two of whom were killed, one in France and one in Belgium.

The name "Heathcote Lane" has been sent to the Geographical Names Board (NSW) and has been approved as an acceptable name meeting all the criteria for the GNB.

ANNEXURE 6 has a map showing the location of the section to be re-named, a copy of the correspondence sent to the residents, the reply from Andrea Simmons and an extract from The Henty Observer and Culcairn Shire Register 1 June 1934.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

REQUEST TO CHANGE THE ROAD NAME – WESTERN END OF BAIRD STREET,CULCAIRN
[CONT'D]

BUDGET IMPLICATION

Changing the name of the western end of Baird Street can be accomplished within the existing budget.

CONCLUSION

The changing of the name of the west end of Baird Street and numbering the properties will improve the ability of emergency services to locate properties and give the residents complying addresses.

RECOMMENDATION

That :

1. Council endorse the changing of the name for the west end of Baird Street to Heathcote Lane.
2. if no objections are made when the intent is advertised for 10 business days then gazette the changes, notify all appropriate agencies (including Council at the next meeting) and install street signs.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

4. WALLA WALLA FLOODPLAIN RISK MANAGEMENT STUDY & PLAN – ENDORSING & PUBLIC EXHIBITION PERIOD

Report prepared by Manager Traffic & Infrastructure – Michael Oliver

REASON FOR REPORT

For Council to consider endorsing the draft final report and placing on public exhibition the Walla Walla Floodplain Risk Management Study and Plan.

REFERENCE TO DELIVERY PLAN ACTION

Strategy 8.3 To provide approximate infrastructure to cater for our population.
Action 8.3.5.2 Develop floodplain risk management plans for Council's towns.

DISCUSSION

The main objective of the Floodplain Risk Management Studies & Plans is to identify floodplain risk, test amelioration strategies for the management of risk and to put forward priorities and approximately costed recommendations in regards to flood risk mitigation at Walla Walla. **An electronic copy of the document has been made available for councillors.** Printed copies are available upon request.

Council requires consideration of a range of management options to effectively manage existing, future and continuing flood risks at Walla Walla. The outcomes from the Floodplain Risk Management Study and draft Floodplain Risk Management Plan will also assist the SES in preparing a Local Flood Plan for Walla Walla.

The objective of the Floodplain Risk Management Study is to investigate a range of flood mitigation works and measures to address the existing, future and continuing flood problems, in accordance with the NSW Government's Flood Policy. This includes review of Council's existing environmental planning policies and instruments including Council's long term planning strategies for the study area. Also identification of works, measures and restrictions aimed to reduce the social, environmental and economic impacts of flooding and the losses caused by flooding on development and the community, both existing and future, over the full range of potential flood events.

The Floodplain Risk Management Draft Plan makes a range of recommendations relating to flood mitigation works and measures that address the existing, future and continuing flood problems, in accordance with the NSW Government Flood Policy. Recommended works and measures are to reduce the flood hazards and risks to people and property in the community and to ensure future development is controlled in a manner consistent with the flood hazards and risks. Also to ensure that the floodplain risk management plan is fully integrated with Council's existing corporate, business and strategic plans, existing and proposed planning proposals, meets Council's obligations under the Local Government Act, 1993 and has the support of the local community.

BUDGET IMPLICATION

Funding has been acquired for the completion of the Floodplain Risk Management Study and Plan. Completion and adoption of the studies is a requirement for approval of any future funding for further drainage infrastructure to improve flood risks within the Greater Hume Shire Council Communities.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

WALLA WALLA FLOODPLAIN RISK MANAGEMENT STUDY & PLAN – ENDORSING & PUBLIC EXHIBITION PERIOD [CONT'D]

CONCLUSION

The completed Floodplain Risk Management Study and Plan for Walla Walla provides an important step in the process to reduce the impact of flooding on this community. Future adoption of the report will highlight works and strategies that have been determined and be implemented to improve the flood risk on the community.

Extensive consultation and work has gone into the Floodplain Risk Management Study and Plan report and it is considered appropriate that it is now considered for adoption.

RECOMMENDATION

That Council endorse the draft final report on the Walla Walla Floodplain Risk Management Study and Plan, and place on public exhibition for a minimum period of 30 days.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

ITEMS TO BE REFERRED TO CLOSED COUNCIL (COMMITTEE OF THE WHOLE)

1. **TENDER NO: TL 06 2016-2017 NEW POOL BUILDING HOLBROOK SWIMMING POOL COMPLEX**

Report prepared by General Manager – Steven Pinnuck and Director Environment and Planning - Colin Kane

REASON FOR REPORT

To allow Council to make a determination on tenders received for the construction of a new swimming pool at the Holbrook Swimming Pool Complex which is facilitated through the provision of a detailed financial analysis of funding for the project.

REFERENCE TO DELIVERY PLAN

Strategy 5.11: To maintain and improve our sports and recreation facilities.

DISCUSSION

Council has concurrently advertised two separate tenders for the construction of a new amenities building and swimming pools at the Holbrook swimming pool complex. These tenders represent the second stage of a project which will see the upgrading of both Henty and Holbrook swimming pools complexes through the complete replacement of infrastructure at both of the sites. This project has been awarded \$1,000,000 of funding from the National Stronger Regions Fund (NSRF).

This report deals solely with the swimming pools tender as Council did not receive a price within a tender that is in the specified budget. Tenders for the construction of the amenities building are within the specified budget range. Determination of that tender has been deferred so that Council may decide after considering this report and then entering into negotiations with both the community and the preferred tenderer that it will proceed with the replacement of the swimming pools.

The tender was for all works associated with the construction of a new 33 metre swimming pool, small pool and water reticulation systems and building. Proposed works will be removal of existing pool, concrete concourse, demolition of pump shed and contents, installation of disabled access as per concept drawings, widening of the pool to allow for disabled patrons, renew all pipework required including a new filtration plant, allow for connections for new solar water heating system and construction of concrete seating with structure over.

The tender period expired on 17 October 2016 and 3 tenders have been received and one of these included a non-conforming tender for the consideration of Council.

BUDGET IMPLICATIONS

As mentioned a detailed financial analysis is included with this report.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

TENDER NO: TL 06 2016-2017 NEW POOL BUILDING HOLBROOK SWIMMING POOL
COMPLEX [CONT'D]

CONCLUSION

This paper has been prepared to inform Council there have been 3 tenders and a non-conforming tender received for the building of new swimming pools at the Holbrook swimming pool complex and the tender prices exceed expected costs. It is recommended that Council decline the tenders, enter into negotiations with the lowest tenderer and determine whether it wishes to pursue the non-conforming tender.

As Council is intending to negotiate with the lowest priced tenderer then discussing the prices of tenders and Council's financial position may confer a commercial advantage upon that tenderer and it is recommended that the matter be referred to Closed Council in accordance with section 10A(2)(c) information that would, if disclosed, confer an advantage to a person whom Council is conducting (or proposes to conduct) business.

RECOMMENDATION

That the consideration of the tender for the construction of a new swimming pools at the Holbrook swimming pool complex be referred to Closed Council in accordance with section 10A(2)(c) information that would, if disclosed, confer an advantage to a person whom Council is conducting (or proposes to conduct) business.

REASON

On balance the public interest in preserving the confidentiality of the tenders for tender for the construction of a new swimming pools at the Holbrook pool complex outweighs the public interest in maintaining openness and transparency in Council decision making because the disclosure of this information confers an advantage to a person whom Council is conducting (or proposes to conduct) business.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

2. REVIEW OF ORGANISATION STRUCTURE

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

In accordance with section 333 of the Local Government Act, 1993 (The Act) a Council must review, and may re-determine, the organisation structure within 12 months after any ordinary election of the council. As the Writer is proposing changes to the organisation structure below Director level it is imperative that a review of Senior Staff is undertaken at this time.

REFERENCE TO DELIVERY PLAN ACTIONS

Statutory matter.

DISCUSSION

How the organisation structure of a Council is determined has been one of the significant recent changes to the Local Government Act. Previously section 332 of Local Government Act 1993, required a Council to determine an organisational structure, in consultation with the General Manager. The General Manager was then responsible for making appointments within that structure.

Recent changes to section 332 now require that after consultation with the General Manager, the Council must determine the following:

- The senior staff positions within the organisation structure of the Council,
- The roles and reporting lines (for other senior staff) of holders of senior staff positions
- The resources to be allocated towards the employment of staff.

After consulting with Council, the General Manager must now determine the remaining positions (other than senior staff positions) within the organisation structure.

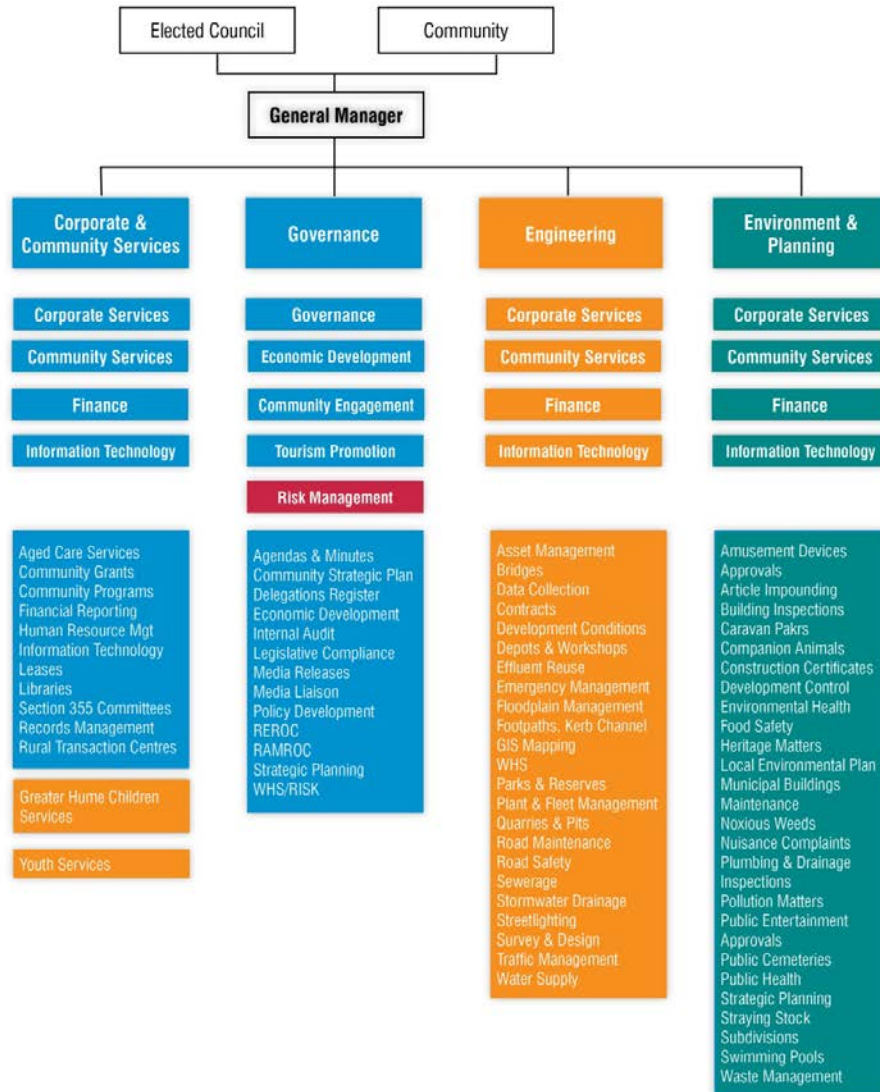
This is one of the more significant changes to the Act and clearly defines the role of the elected Council and the General Manager in determining the organisational structure.

Section 333 of the Act has also been amended and Council is no longer required to re-determine its structure within 12 months of an ordinary election of Council, but rather must review and may re-determine, the organisation structure.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

REVIEW OF ORGANISATION STRUCTURE [CONT'D]

Council's existing organisation chart is shown below.



Section 332 (1) of the Local Government Act, 1993 states the following:

A council must, after consulting the general manager, determine the following:

- (a) the senior staff positions within the organisation structure of the council,*
- (b) the roles and reporting lines (for other senior staff) of holders of senior staff positions,*
- (c) the resources to be allocated towards the employment of staff*

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

REVIEW OF ORGANISATION STRUCTURE [CONT'D]

Further section 332 (2) states that:

A council may not determine a position to be a senior staff position unless:

(a) the responsibilities, skills and accountabilities of the position are generally equivalent to those applicable to the Executive Band of the Local Government (State) Award, and

(b) the total remuneration package payable with respect to the position is equal to or greater than the minimum remuneration package (within the meaning of Part 3B of the Statutory and Other Offices Remuneration Act 1975) payable with respect to senior executives whose positions are graded Band 1 under the Government Sector Employment Act 2013.

Directors employed by Greater Hume Shire Council meet the condition of section 332 (2) (a) but do not meet the requirement of section 332 (2)(b) as their remuneration package is not equal to or greater than the minimum remuneration package of \$178,850. Whilst Greater Hume Shire Council Directors do not meet the definitions of senior staff under the Act it is considered appropriate that the General Manager consults with Council on the structure in accordance with Section 332 1A which states:

The general manager must, after consulting the council, determine the positions (other than the senior staff positions) within the organisation structure of the council.

Since its creation in 2004 Greater Hume Shire Council has employed the traditional three Director model. A review of the structures of member councils of Riverina Eastern Regional Organisation of Council (REROC) is outlined in the table below:

Council	No. of Directors (Senior Staff)
Bland	3
Coolamon	3
Cootamundra-Gundagai	2 (under review)
Greater Hume	3
Junee	3
Lockhart	2
Snowy Valleys	3 (under review)
Temora	3
Wagga Wagga	Under review

As can be seen from the above table the large majority of REROC Councils maintain a three Director model.

In larger councils, particularly regional councils, a two Director model can streamline reporting where they is significant manager level support. In rural councils this is generally not the case and supports the retention of the three Director model.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

REVIEW OF ORGANISATION STRUCTURE [CONT'D]

Other disadvantages of the two Director model in smaller councils are:

- Loss of professional expertise as it is unlikely that Manager level staff at a Council the size of Greater Hume Shire Council will have the required level of skill and expertise.
- Will not provide any financial savings as a Manager level position would need to be created in the area the Director is removed and/or consultants will need to be engaged from time to time to provide specialist advice. Further it will drive up the cost of remaining Director salaries and in turn the General Manager remuneration to maintain parity levels.
- It is likely to be more difficult to recruit a Manager level employee with the requisite skills.
- Will stretch remaining Directors further possibly resulting in Directors becoming more involved in operational issues rather than concentrating on strategic issues.
- Moving to a two Director model will trigger significant redundancy payments.

Accordingly, at this point in time it is recommended that the only Senior Staff member under the Act is the General Manager.

The Writer is also intending to progressively submit to Council proposed changes to the organisational structure below Director level for consultation in accordance with section 332 1A.

The first area to be reviewed and presented to Council in accordance with section 332 1A is Engineering and Engineering operational staff. Further discussion on this issue has been included in the Confidential Report.

It is anticipated that after from the 2017/2018 financial year small operational savings (in dollar terms) will be generated, however operational efficiencies will be achieved.

BUDGET IMPLICATIONS

Slightly positive recurrent budget impact after Year 1.

CONCLUSION

Council has a statutory obligation to review and may re-determine the senior staffing structure within the first 12 months of local government election following consultation with the General Manager. The General Manager has responsibility to determine the balance of the structure, subject to consultation to Council and within the budget provided in the Operational Plan.

As the employment of staff is confidential in nature and it is recommended that the matter be referred to Closed Council (Committee Of The Whole) for discussion, in accordance with the relevant section of the Local Government Act 1993 section 10a (2)(a) personnel matters concerning particular individuals (other than councillors).

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

REVIEW OF ORGANISATION STRUCTURE [CONT'D]

RECOMMENDATION

That the review of organisation structure be referred to Closed Council (Committee Of The Whole) for discussion, in accordance with the relevant section of the Local Government Act 1993 section 10a (2)(a) personnel matters concerning particular individuals (other than councillors).

REASON

That the ability for councillors to discuss the senior staffing structure and engineering and engineering operational structure in a full and frank manner outweighs the need for the report to be discussed in Open Council at this point.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

PART B - ITEMS FOR INFORMATION

GOVERNANCE

1. LOCAL GOVERNMENT NSW 2016 CONFERENCE

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To provide Councillors with a report on the 2016 Local Government Conference held at Wollongong from Sunday 16 to Tuesday 18 October 2016.

REFERENCE TO DELIVERY PLAN ACTIONS

Strategy 1.1 – To improve community participation in decision making

Action 1.1.3.1 – Provide Councillors with facilities and support (including training) to ensure their ongoing professional development

DISCUSSION

The structure of the Local Government Conference has improved significantly in recent years with motions to conference now debated on the first day.

Greater Hume Shire Council put three motions to Conference being:

1. Changing Places Facilities
2. Tying water entitlements to land titles and
3. Funding methodology for noxious weeds

The first matter, *Changing Places Facilities* was not submitted to Conference as the Local Government NSW (LGNSW) Executive advised that funding is already available for facilities of this nature. A copy of the correspondence is attached as **ANNEXURE 7**.

Whilst the information provided by LGNSW is accurate, the funding is only to refurbish existing disabled facilities where more than one disabled facilities are located at one site. This would preclude many rural councils from accessing the funding. Further, the Minister for Disability Services the Hon. John Ajaka MLC, in addressing the Conference made it clear that whilst he fully supports the development of Changing Places facilities he expects that it will be a shared funding responsibility.

In relation to *Tying water entitlements to land titles*, this motion was subject to significant debate and was lost on a division 57% to 43%. Interestingly the motion was not supported by irrigation councils in our region.

The final motion, *Funding methodology for noxious weeds* was carried unanimously without debate.

The Premier addressed the Conference on the first morning and confined his speech to espousing the benefits of the recent amalgamations. He did however remain to field many questions from the floor on a variety of issues.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

LOCAL GOVERNMENT NSW 2016 CONFERENCE [CONT'D]

The Conference was also addressed the Minister for Local Government the Hon Paul Toole, MP and a number of topics were canvassed including:

- Encouraged financially fit Councils to access low interest loans through NSW Treasury
- The NSW Government was continuing to direct increased Financial Assistance Grant funding to western NSW. Unfortunately this policy along with increasing minimum grant payments to metropolitan councils is having an adverse impact on councils in less remote rural areas of NSW. Greater Hume's Financial Assistance Grant will drop by \$41,477 in 2016/2017 and the City of Wagga Wagga advised Conference that its 2016/2017 grant will decrease by \$362,000.
- New legislation has been introduced to sanction councillors that bring the sector into disrepute and that aim to serve themselves rather than their communities.
- Joint Organisations (JOs) are expected to be operating by mid-2017 with final boundaries likely to be announced for to the end of the year. Regional Organisations of Councils will be able to continue if that is the desire of member councils.
- It will be a matter for JOs to determine whether Regional Development Australia will be an Associate Member of JOs.
- The State Government has no plans to change the pensioner rebate scheme, but if it can be improved it will be.

As elections are scheduled for amalgamated councils in September 2017, the 2017 Conference will be held from the 4 – 6 December at Darling Harbour, Sydney. This change of date will enable recently elected councils to submit motions and having voting delegates at the Conference.

BUDEGT IMPLICATIONS

Nil.

CONCLUSION

An administrative matter to provide a brief report to Council on the 2016 Local Government NSW Conference.

RECOMMENDATION

For Councillors' information.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

2. OFFICE OF LOCAL GOVERNMENT CIRCULARS

REASON FOR REPORT

To ensure councillors are updated with changes to legislation or the strategic direction of Local Government in NSW.

DISCUSSION

ENCLOSED SEPARATELY with the agenda is a listing of OLG Circular 38 - 43/2016. Copies of OLG Circulars are available from the website www.olg.nsw.gov.au or alternatively by contacting Council.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For councillors' information.

3. LOCAL GOVERNMENT NEW SOUTH WALES (LGNSW) – WEEKLY CIRCULARS

REASON FOR REPORT

To ensure councillors are updated with changes to legislation or the strategic direction of Local Government in NSW.

DISCUSSION

ENCLOSED SEPARATELY is a listing of Table of Contents of LGNSW Weekly Circulars and 41 - 44/2016. Copies of LGSA Weekly Circulars are available from the website www.lgsa.org.au or alternatively by contacting Council.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For councillors' information.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

4. TOURISM AND PROMOTIONS OFFICER'S REPORT

Report by Tourism and Promotions Officer – Kerrie Wise

REASON FOR REPORT

To update councillors regarding working projects undertaken by the Tourism and Promotions Officer.

DISCUSSION

The report on projects being undertaken by the Tourism and Promotions Officer is attached at **ANNEXURE 8**.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For councillors' information.

5. 2015/2016 ANNUAL REPORT

Report prepared by General Manager - Steven Pinnuck

REASON FOR REPORT

To advise of statutory requirements with regard to the preparation of the 2015/2016 Annual Report.

REFERENCE TO DELIVERY PLAN ACTIONS

Statutory matter.

DISCUSSION

Section 428 of the Local Government Act requires Council to prepare and submit an Annual Report to the Minister for Local Government within five months of the end of each financial year i.e. by 30 November. The Act also prescribes the matters that must be included in the Annual Report.

The Annual Report has been completed and an electronic version of the report has been supplied to Councillors. The report will be forwarded to the Minister by the statutory deadline of 30 November 2016.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For councillors' information.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

CORPORATE AND COMMUNITY SERVICES

1. CUSTOMER REQUEST MODULE – SUMMARIES OF MONTHLY REQUESTS

For councillors' information, the Customer Request Module reports are **ENCLOSED SEPARATELY**.

2. STATEMENTS OF BANK BALANCES AND INVESTMENTS AS AT 31 OCTOBER 2016

The statements of bank balances and investment report as at 31 October 2016 are attached at **ANNEXURE 9**.

3. HUMAN RESOURCES REPORT FOR OCTOBER 2016

REASON FOR REPORT

To advise councillors on human resources activities such as new staff, resignations and staff development programmes.

REFERENCE TO DELIVERY PLAN ACTION

Strategy 9.4 To provide appropriate training and mentoring for our shire's workforce.
Action 9.4.1 Implement continual learning actions.

The following staff commenced duties with Council during October 2016.

Joshua Read	Casual Pool Lifeguard
Kim Schultz	Road Safety Officer
Alisha Stead	Casual Pool Lifeguard
Robert Williams	Weed Control Officer

The following staff ceased duties with Council during October 2016.

Phillip Takle	Plant Operator – Parks/Town Maintenance
---------------	---

BUDGET IMPLICATION

Nil.

CONCLUSION

For Councillors' information.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

ENGINEERING

1. OCTOBER REPORT OF WORKS

Grants Program

State Roads Maintenance (RMCC):

Maintenance works on state roads under the RMCC with the Roads and Maritime Services is continuing.

Two heavy patches on Tumbarumba Rd (MR284) have been completed as emergency works; further repair works are yet to be undertaken.

Regional Roads Block Grant:

The Repair Program on Howlong Kywong Rd (MR370), south of Brocklesby which includes 3.8km of shoulder widening has commenced.

Extensive patching maintenance has been carried out on Jingellic Rd (MR331).

Pruning low branches on Holbrook Wagga Rd (MR211) through the Cookardinia area has been completed to reduce traffic hazards.

Line marking has been undertaken on Walbundrie Rd (MR331) between Henty Walla Rd and Brooklyn Rd. Line marking has also been undertaken on Holbrook Wagga Rd (MR211) between Bunyans Rd and Cookardinia Rd.

General maintenance is continuing on all other Regional Roads.

Local Roads

Sealed:

Increased pavement maintenance has been carried out on many local roads throughout the Shire.

Roadside spraying has been carried out on numerous sealed roads.

Slashing has been undertaken on Cummings Road. The slashing program will continue throughout the month of November.

Unsealed:

Gravel repairs are continuing on a number of unsealed roads due to damage caused by recent weather conditions.

Gravel resheeting has been carried out on Cribbs Rd.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

REPORT OF WORKS [CONT'D]

Maintenance grading has taken place on the following roads in October.

- Barbers Rd
- Blights Rd West
- Bonnie Springs Rd
- Chambers Rd
- Drumwood Rd
- Elmo Rd
- Ferguson Rd
- Five Chain Rd
- Flaxvale Rd
- Howard Rd
- Howlong Goombargana Rd
- Hudsons Rd
- Jelbart Rd
- Jerra Jerra Rd
- Kensall Green Road
- Kings Bridge Road
- Klinberg Rd
- Lindner Rd
- Luther Rd
- McGorman Ln
- Nolans Rd
- Ortlipp Rd
- Pulletop Rd
- Quartz Hill Rd
- Reynella Rd
- Roblins Rd
- Rockingham Rd
- Ross Rd
- Singe Rd
- Thornbury Rd
- Trebleys Rd
- Wenkes Rd

Urban Streets:

Drainage works are completed in Victoria St, Culcairn, along with kerb and gutter construction.

A new spoon drain in McInnes St, Holbrook has been installed which should mitigate excess stormwater from inundating local properties on the northern side.

Slashing of Halford Dr, Holbrook along with numerous urban areas is continuing.

Road rehabilitation has commenced on Raymond St, between Fleet St and Bond St, Holbrook. Included in this section of the project will be the construction of car parking area behind the Submarine Museum and café.

A parking bay in Adams St, Jindera is under construction.

General:

Permanent road closure gates have been installed on Burma Rd to restrict access when Hume Weir water level rises above approximately 85%.

General maintenance of all parks and public toilets within the shire is ongoing.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

REPORT OF WORKS [CONT'D]

Monthly Works Maintenance Expenditure:

Local Roads Program	Original Budget	YTD Budget	YTD Expenditure	YTD Variance
Urban Local Roads	\$530,000.00	\$176,666.67	\$112,040.40	\$64,626.27
Urban Roads Unsealed	\$60,000.00	\$20,000.00	\$10,760.02	\$9,239.98
Rural Roads Sealed	\$600,000.00	\$200,000.00	\$248,343.79	-\$48,343.79
Rural Roads Unsealed	\$1,050,625.00	\$350,208.33	\$551,050.72	-\$200,842.39
Street Tree Maintenance	\$247,235.00	\$82,411.67	\$51,123.74	\$31,287.93

Regional Roads Program	Original Budget	YTD Budget	YTD Expenditure	YTD Variance
Maintenance	\$799,360.00	\$266,453.33	\$214,231.92	\$52,221.41
Traffic Facilities	\$133,933.00	\$44,644.33	\$19,557.74	\$25,086.59

Sportsgrounds, Parks & Public Toilets	Original Budget	YTD Budget	YTD Expenditure	YTD Variance
Sportsground Maintenance	\$112,000.00	\$37,333.33	\$54,513.96	-\$17,180.63
Parks & Gardens Maintenance	\$240,643.00	\$80,214.33	\$76,230.84	\$3,983.49
Public Toilets Maintenance	\$171,134.00	\$57,044.67	\$44,602.83	\$12,441.84

NB : Sportsground Maintenance excludes annual GHSC contribution payment

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

2. WATER & SEWER REPORT – OCTOBER 2016

Capital Works Program:

- Works suspended due to wet weather conditions

Operation & Maintenance:

- Culcairn STW - machine 2x rotors to pasveer chanel – completed
- Henty STW – Replace bearings and seal to rotor motors - completed
- Sewer main cleaned – Keightly Street, Henty
- Sewer main choke cleared – 4 Comer Street, Henty
- Sewer main choke cleared - 40, 42 Peel Street, Holbrook
- Replace 1 frost damaged meter - Jindera area
- 5 Water service repairs - Culcairn
- 1 Water service repairs - Jindera
- 4 New water service – Jindera area
- Holbrook STW1 maintenance/repairs – Replace brushes to auger
- Reline sewer main – Vine Street, Holbrook – Nu Flow Albury Contractor
- Reline sewer main – Keightly Street, Henty – Nu Flow Albury contractor
- Dosing unit Holbrook SPS 1 – Completed
- New pressure pump – Culcairn STW

Drinking Water Monitoring Program:

- Water management course (DWMS) in process 11-14 October 2016

Upcoming Month:

- Culcairn re-use install Culcairn Golf Course
- Village Water Scheme, water main maintenance
- Culcairn, water main maintenance and new services
- Water meter replacements.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

ENVIRONMENT AND PLANNING

1. DEVELOPMENT APPLICATIONS PROCESSED FOR THE MONTH OF OCTOBER 2016

The schedule of development applications processed for the month of October 2016 is attached at **ANNEXURE 10**.

2. SENIOR WEEDS OFFICER'S REPORT – OCTOBER 2016

Roadside shoulder spraying on all sealed roads across the shire has finally been completed.

Swimming pools have been sprayed for Bindi Eye and Clover prior to the opening.

The first signs of Chilean Needle Grass have emerged and these outbreaks have been sprayed. Further spraying will be carried out as more plants are found. Red guide posts will be put in where the plants are found in new areas.

The senior weeds officer has attended weed management executive meetings in Wagga Wagga. The progress of putting together a new listing of weeds for the Biosecurity Act is progressing with the changes to the weeds listing (refer to ANNEXURE) . These changes have now been sent off to the State Weeds Committee before they are released for public consultation.

Inspections have continued on both roadsides and private property for Sweet Briar, Blackberry and Chilean Needle Grass.

As part of the Council Roadside Reserves project, LGNSW have been working with Local Land Services (LLS) to develop a rapid assessment tool for assessing vegetation along Council roadsides and Traveling Stock Reserves (TSR). The consultants (EcoSure) have been engaged by LLS to develop this tool. The senior weeds officer represented Council on this tour which visited several vegetation sites where the assessment tool was trialled. After the trialling is completed forms will be available for the assessment of vegetation quality on roadsides and reserves.

Minister for Primary Industries, Niall Blair, has announced nearly \$10 million to help manage the worst of our weeds as part of the NSW Government's Weeds Action Program. More than \$8.5 million has been allocated to regional projects and an additional \$1.5 million will target statewide problem weeds for example through coordinated planning, new incursion response and biological control. As part of Weed Action Plan for 2016-17 the Riverina will receive \$1,186,109 which is divided up into the 2 weed management groups. Murray group will receive \$468,131 and Riverina group will receive \$717,978.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

3. RANGER'S REPORT – OCTOBER 2016

COMPANION ANIMALS

No. of Complaints Received 13		Including: 2 barking dogs, 10 roaming dogs, and dealing with 1 aggressive dog.	
No. of dog attacks:	N/A	Location:	N/A
Comments:			
		Dogs	Cats
In Council's Facility at Beginning of Month			
Captured & Returned to Owners		5	
Captured & Impounded		5	7
Released from Pound to Owners		5	
Surrendered by Owners			
Rehomed			5
Euthanased			2
Remaining in Council's Facility at End of Month			

FERAL CATS

No. of Complaints:	3
No. Feral Cats caught:	5

LIVESTOCK

	Cattle	Sheep	Horses	Goats	Other Pigs
No. of Reports of Stock on Roads	6	1			1
Instances - Returned to owners	6	1			1
Impounded					1
Vehicle accidents involving stock	1				

OTHER LIVESTOCK, WILDLIFE COMPLAINTS

- Jindera – one injured kangaroo euthanased.

ABANDONED VEHICLES

- One vehicle impounded from Jindera and one in Holbrook.
- One vehicle removed by owner in Culcairn.
- One vehicle released to the owner.
- Nine vehicles remain impounded.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

RANGER'S REPORT [CONT'D]

POLLUTION AND ENVIRONMENTAL INCIDENTS

Inspection conducted: Overgrown Vegetation Unsafe Land	Overgrown properties inspections conducted. 150 Notice of Proposed Orders issued.
Pollution: Noise	N/A
Pollution: Waste	Jindera – household items. Owner identified. Council remove waste and infringement issued.

ON-SITE SEWERAGE MANAGEMENT SYSTEMS

Inspection Type	No.	Compliant	Work's required	Order Issued	Re-Inspection Required
OSMS Compliance Inspections	5	2	3	2	2
Pre-Purchase Inspections	6	4	2	2	
OSMS Orders Compliance Inspections	8	8			

OTHER WORKS CONDUCTED

- Companion Animal Registrations continuing to come in from the letters sent out and follow up.
- Dog attack; follow up in Henty from September.
- Menacing and dangerous dog compliance checks.
- Free microchipping dogs and cats for the month of October. 20 Dogs and 2 cats.
- Assisting the RSPCA with excessive number of animals kept.
- RID online (Report Illegal Dumping online) updating with data entry.
- NSW Companion Animal Register upgrades webinars attended.
- Holbrook Landfill site works.
- RSPCA assistance with animal welfare issues.
- Culcairn and Walbundrie Show amusement ride inspections.

RECOMMENDATION

That Part B of the Agenda be received and noted.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

PART C – COMMITTEE AND DELEGATE REPORTS

Attached, in **ANNEXURE 11**, are minutes of the following meeting:

- Minutes of the Greater Hume Youth Advisory Committee Meeting held on 3 November 2016.

DELEGATE REPORTS

Cr Denise Osborne Delegate Report – RFS Bush Fire Management Committee Meeting held 25 October 2016

Cr Osborne's delegate report is also attached in **ANNEXURE 11**.

Cr Terry Weston Delegate Report - Murray Darling Association

Cr Tony Quinn and myself attended the 72nd AGM & National Conference in Dubbo on 26-27 October 2016 as Greater Hume Shire Council Delegates.

There are a great number of topics that with always be debated within the basin: Irrigation, Hydro Power, Dams & Water Storage, Environmental Flows, Flooding & Flood Mitigation, Town Water Supplies, Town Viabilities ,Timing of Water Releases and Tourism, to name a few.

A new constitution was adopted after some explanations and considerable debate regarding individual members not having a vote, but they were assured they would be able to vote in the future.

NSW State Water gave a guided tour of Burrendong Dam which was at 108% capacity. Great example of a storage capable of almost 200% if needed in flood time.

Those councils along with organisations and individuals who make up the Association have access and influence with governments and the Murray Darling Basin Authority.

Meetings and representations by Cr Heather Wilton

1 August 2016 to 03 November 2016.

01.08.2016	Holbrook. Interview with Mark Blackman, WIN TV
02.08.2016	Holbrook. LHAC meeting Holbrook Health Service
09.08.2016	Holbrook. Submarine Committee Meeting
10.08.2016	Henty. Meeting with Emma Jackson (re CLARA) at Henty Library
12.08.2016	Holbrook. Holbrook Airpark inspection/discussion with users re DA.
17.08.2016	Culcairn. Opening Community Recycling Centre
17.08.2016	Holbrook. Council Meeting
19.08.2016	Holbrook. Softwoods Working Group meeting
23.08.2016	Wagga Wagga. REROC meeting/farewell Chair Paul Braybrooks
25.08.2016	Holbrook. Landcare Launch/green army

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE GEROGERY HALL, HUON STREET, GEROGERY
ON WEDNESDAY, 16 NOVEMBER 2016**

- 26.08.2016 Holbrook. Teleconference re MLHD/MPHN re GHSC health services
- 26.08.2016 Holbrook. Art Show
- 29.08.2016 Holbrook. Meet NSW Treasurer, Ms Gladys Berejiklian, MP
- 29.08.2016 Holbrook. Meet with GMs/EOs GHSC, Federation, Snowy Valleys & Murrumbidgee
- 02.09.2016 Holbrook. Ageing with Grace Seminar. Open day for Kala Court, Holbrook.
- 05.09.2016 Holbrook. Meeting/dinner Chair and CE LG NSW.
- 08.09.2016 Holbrook. Meeting re Asbestos support Group
- 09.09.2016 Holbrook. Meeting/lunch with Jill Ludford/Gayle Murphy at Holbrook Health Service
- 19.09.2016 Culcairn. Workshop, councillor induction session
- 21.09.2016 Henty. Attended Henty Machinery Field Days/lunch with committee
- 21.09.2016 Culcairn. Council first meeting new quadrennium.
- 28.09.2016 Culcairn. Workshop, IPART, rates etc
- 30.09.2016 Holbrook. Teleconference re MLHD/MPHN re GHSC Health services
- 04.10.2016 Wagga Wagga. REROC meeting
- 05.10.2016 Holbrook. Attended AGM, Meals on Wheels for Culcairn, Walla Walla & Holbrook
- 06.10.2016 Henty. Meeting/luncheon/inspection with Bluett Award Trustees
- 06.10.2016 Holbrook. Asbestos support group meeting
- 10.10.2016 Albury. GM and I met with Mayor and GM Albury Council
- 11.10.2016 Holbrook. Meeting with ratepayer
- 11.10.2016 Holbrook. Holbrook LHAC
- 12.10.2016 Henty. Community Health & Wellbeing meeting
- 12.10.2016 Culcairn. Workshop
- 14.10.2016 Albury. Meeting Greg Aplin, MP re Asbestos problems
- 16 -19.10 2016 Wollongong. LG NSW annual conference
- 19.10.2016 Holbrook. Council Meeting/Citizen ceremony for six new residents
- 24.10.2016 Holbrook. Radio interview, 2GHR
- 25.10.2016 Wagga Wagga. REROC AGM
- 26.10.2016 Holbrook. Teleconference re Road funding and SWG.
- 26.10.2016 Holbrook. Inspection town common and future planning
- 27.10.2016 Holbrook. Teleconference re MLHD/MPHN
- 27.10.2016 Holbrook. Meeting with journalist, Paddy Manning, re CLARA
- 31.10.2016 Albury. Meeting with The Hon. Sussan Ley, MP, MDBA briefing re flooding/Hume Dam
- 02.11.2016 Jerilderie. RAMROC AGM/meeting
- 03.11.2016 Albury. Opening Community Waste Recycling Shed, Albury CC

RECOMMENDATION

That Part C of the Agenda be received and noted.