



Greater Hume Shire

To: «Name»

ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL

WEDNESDAY, 22 JUNE 2016

NOTICE is hereby given that an Ordinary Meeting of the Greater Hume Shire Council will be held at 4.30pm at the Council Chambers, Balfour Street, Culcairn.

A citizenship ceremony will be conducted at 3.30pm and then followed by afternoon tea with the recipients and their families and friends. Councillors are encouraged to participate.

Australian Citizenship candidates are:

**Ms Vasenai Bai
Ms Karen Forrest
Mr Kuldeep Singh**

**Ms Alison Cowie
Ms Satvir Kaur
Mr John Watkins**

STEVEN PINNUCK
GENERAL MANAGER

ORDER OF BUSINESS TO BE CONSIDERED
REFER OVERLEAF

ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL

WEDNESDAY, 22 JUNE 2016

BUSINESS TO BE CONSIDERED

1. PRAYER

2. ACKNOWLEDGEMENT OF COUNTRY

"I would like to acknowledge that this meeting is being held on the traditional lands of the Wiradjuri people, and pay my respect to elders both past and present".

**3. DECLARATIONS OF PECUNIARY INTEREST OR NON-PECUNIARY INTEREST
(CONFLICT OF INTEREST)**

4. APOLOGIES

5. CONFIRMATION OF MINUTES OF PREVIOUS MEETING
- Minutes of the Ordinary Meeting of Council – 18 May 2016

6. ACTION REPORT FROM THE MINUTES

7. REPORTS FROM OFFICERS

PART A For Determination

- Environment and Planning
- Governance
- Corporate and Community Services
- Engineering Items

PART B For Information

- Governance
- Corporate and Community Services
- Engineering
- Environment and Planning

PART C For Information

8. MATTERS OF URGENCY

9. QUESTIONS ON NOTICE

10. CLOSED COUNCIL – CONFIDENTIAL REPORTS

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OFFICERS' REPORTS – PART A – FOR DETERMINATION

ENVIRONMENT AND PLANNING

1. **GREATER HUME SHIRE COUNCIL AND ASSISTANCE TO HOME OWNERS
AFFECTED BY LOOSE FILL ASBESTOS**

Report prepared by Director Environment & Planning – Colin Kane

REASON FOR REPORT

To inform Council on recent developments with respect to loose fill asbestos within the shire and for Council to consider if it will provide assistance to Greater Hume Shire home owners whose homes have been identified as containing loose fill asbestos.

REFERENCE TO DELIVERY PLAN

Strategy 3.1 To improve quality of life and sustain our populations.

DISCUSSION

Loose fill asbestos used as insulation was crushed to a fine state and installed into the roof spaces of buildings that were in existence during the 1960s and 1970s. If disturbed the loose fill asbestos can migrate to other areas of the building such as walls and sub-floor areas or become airborne and inhaled or ingested which may cause health risks.

The NSW Government has tasked the NSW Department of Fair Trading with the responsibility to address the threat posed by loose fill asbestos which is situated within premises in NSW. The Department of Fair Trading programme is available to building owners throughout 28 NSW local government areas and includes Greater Hume Shire Council. The program for residents is described below:

1. **Get the Home Tested for Loose Fill Asbestos** - building owners register their property with the NSW Department of Fair Trading who organise for a licensed asbestos assessor to determine whether loose fill asbestos is situated within the property.
2. **Residents Affected by Loose Fill Asbestos can Access Assistance** – the NSW Department of Fair Trading has developed a comprehensive assistance programme for property owners and tenants that are impacted upon by the identification of loose fill asbestos including:
 - Relocation Assistance.
 - Soft Furnishing Assistance.
 - Independent Legal Advice.
 - Stamp Duty Concession.
 - Assistance from Utility Providers and Financial Institutions.
 - Counselling Assistance.

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GREATER HUME SHIRE COUNCIL AND ASSISTANCE TO HOME OWNERS AFFECTED BY
LOOSE FILL ASBESTOS [CONT'D]

- 3. Property Valued** – the property will be valued by two independent valuers as if it was not affected by Loose Fill Asbestos.
- 4. Consider the Available Options** – either sell the house and land to the Government for market value or sell the building only. The building will be demolished safely and the land restored so that it may be built upon again in the future.

Greater Hume Shire Council has been actively assisting the NSW Department of Fair Trading in implementing their programme and prior to that, assistance was given to the NSW WorkCover Authority. The assistance has included promulgating information to Greater Hume Shire residents, helping to facilitate workshops and liaising with Fair Trading to send a letter to all property owners in Greater Hume Shire.

Also Council provides assistance in the registration and identification process and this assistance includes:

- Advising the date that the building was constructed.
- Ascertaining that the person seeking to participate in the program is the registered owner.
- Determining whether renovations have been approved for the site.
- The area of the property on which the premises is situated; and
- If the property has heritage status.

Council has been advised that 641 properties have registered with the program and testing has been ongoing. It is confirmed that 18 dwellings have been found to contain loose fill asbestos and based on available information it can be assumed that further properties will be identified.

There are a number of implications for Council resulting from the identification of Loose Fill Asbestos within dwellings. Firstly, there will be stress and inconvenience for the owners and occupiers of these properties which will not completely be eliminated through the compensation they will receive.

Secondly, there will be some residents that will sell and relocate from the shire. This situation will mean that the land will be offered for resale by the NSW Government and it may take some time for this land to be bought and for new homes to be erected. If such a situation occurs it may not be prudent for Council to progress plans to provide new residential land until such time that cleared sites have been resold.

To ameliorate some of the stress and inconvenience that residents affected by loose fill asbestos will likely incur, it is proposed that Council should offer some form of assistance. Opportunities for Council to assist though are limited and may include waiving relevant fees on Development Applications, Construction Certificates and Complying Development Certificates.

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GREATER HUME SHIRE COUNCIL AND ASSISTANCE TO HOME OWNERS AFFECTED BY
LOOSE FILL ASBESTOS [CONT'D]

The waiver may also extend to the Section 94A contribution that are usually applicable when a new house is being constructed. The extent of the assistance will vary according to the cost of the new dwelling that is to be erected.

The waiving of fees cannot extend to include NSW Government statutory fees such as the Builders Long Service Levy and the Plan First Levy or other applicable fees charged under State Legislation.

BUDGET IMPLICATIONS

The waiving of the fees will be at least \$2,000 per dwelling and could be significantly more than this figure which is forgone income. The amount of forgone income will be at least \$40,000 that will not be available to offset the cost of the certification works that Council will undertake.

It should be noted, however, that providing administrative and certification works can be undertaken by existing Council staff there will be no budgetary impact by offering the assistance as outlined.

CONCLUSION

It is considered appropriate that Council provide assistance to residents that have the misfortune to own a property with loose fill asbestos. The assistance will likely ease the stress and inconveniences that they will experience and may also encourage them to choose to rebuild a new dwelling within Greater Hume Shire.

RECOMMENDATION

That:

1. Council resolve to waive Development Application, Construction Certificate and Complying Development Certificate fees for residents whose property has been demolished under the NSW Government Voluntary Purchase and Demolition Programme.
2. Council resolve not to impose a Section 94A levy for new dwellings being constructed to replace a dwelling that has been demolished under the NSW Government Voluntary Purchase and Demolition Programme.

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2. PREPARATION OF AN INFORMATION GUIDE ON THE DEVELOPMENT ASSESSEMENT PROCESS

Report prepared by Director Environment and Planning – Colin Kane

REASON FOR REPORT

The purpose of the report is to inform Council that an information guide has been prepared on Council's development assessment process. This guide was prepared in response to a question on notice from Councillor Osborne requesting the development of a guide to increase understanding of Council's development assessment process.

REFERENCE TO DELIVERY PLAN

Strategy 7.8 Provide efficient, effective environmental health and building services to the community.

DISCUSSION

As mentioned above an information guide (see **ANNEXURE 1**) has been developed to assist people in better understanding Council's development assessment process. The guide is able to be utilised by a potential applicant as well as people who have lodged an objection or considering lodging an objection to the development application process.

The guide follows the process through from preparation of an application, to determination and on to post determination. It is written in plain English and provides links to other relevant documents. The guide has already been made available on Council's website.

BUDGET IMPLICATION

There no significant budget implications for Council arising from the preparation of the information guide.

CONCLUSION

The information guide will be of assistance to both potential applicants and other stakeholders in understanding Council's development assessment process.

RECOMMENDATION

That Council receive and note the report.

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**3. AMENDMENT TO GREATER HUME LOCAL ENVIRONMENTAL PLAN 2012 -
CHANGE IN PREFERRED FUTURE LAND USE FROM R5 LARGE LOT
RESIDENTIAL TO R2 LOW DENSITY RESIDENTIAL - LOT 7 DP240938
PIONEER DRIVE JINDERA**

Report prepared by Director Environment and Planning – Colin Kane

REASON FOR REPORT

The purpose of the report is for Council to resolve to seek from the Department of Planning and Infrastructure (DPI) a Gateway Determination relating to a Planning Proposal to make a change to the *Greater Hume Local Environmental Plan 2012* ("the LEP") from R5 Large Lot Residential to R2 Low Density Residential at Lot 7 DP240938 Pioneer Drive Jindera.

REFERENCE TO DELIVERY PLAN

Goal 2.1 Attract new residents to the shire.

DISCUSSION

Council has received a planning proposal (see **ANNEXURE 2**) relating to 16.5 hectares of land being Lot 7 in DP240938, 161-185 Pioneer Drive Jindera. The Planning Proposal seeks to change the zoning of the subject land from R5 Large Lot Residential with a minimum lot size of 2 hectares to R2 Low Density Residential with a minimum lot size of 2000m².

The land is located on the edge of Jindera and is to the south west of Jindera Street and the planning proposal indicates the site can be provided with all urban infrastructures.

The author of the planning proposal indicates that the rezoning of the land to R2 Low Density Residential is consistent with Council's Strategic Land Use Plan for Jindera which indicates:

"There should be greater opportunity for development of a range of residential lot sizes by varying development control provisions and zoning appropriate land."

A portion of the land is already approved for a residential subdivision into 13 lots at 4000m² which was done under the provision of the former Hume Shire Local Environmental Plan 2001. Should this planning proposal proceed to completion then the entire site will be subdividable to allotments of 2000m² potentially yielding 80 allotments.

The land is adjacent to area where Council is undertaking a master plan process and the lot yield could be 190 allotments based on allotments of 2000m². Whilst collectively the two areas will yield a considerable number of allotments the physical development of the land will occur over a long time period and the supply should not dramatically outstrip demand for the land.

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AMENDMENT TO GREATER HUME LOCAL ENVIRONMENTAL PLAN 2012 - CHANGE IN
PREFERRED FUTURE LAND USE FROM R5 LARGE LOT RESIDENTIAL TO R2 LOW DENSITY
RESIDENTIAL - LOT 7 DP240938 PIONEER DRIVE JINDERA [CONT'D]

The land is devoid of natural habitat and has been used for ongoing agricultural activities. It is noted within the planning proposal that the land is subject to inundation in a major flood event and the Planning Proposal makes the following comment:

"With the exception of a dam in the south western corner, in a 100 year event the depth of flooding will be less than 300mm placing it within the category of 'flood fringe' and the hazard category of 'low'. These flooding characteristics are of a minor nature and consequently can be addressed in the civil design of the subdivision to ensure there are no detrimental impacts from flooding".

The Director of Engineering has indicated that in his opinion the above comment is able to be achieved.

If the planning proposal is successful then the results will be amending the following elements of *Greater Hume Local Environmental Plan 2012* (GHLEP):

- Change the Land Zoning Map LZN 002C as it relates to Lot 7 in DP 240938 from R5 Large Lot Residential to R2 Low Density Residential.
- Change the Lot Size Map LSZ 002C as it relates to Lot 7 in DP 240938 from a minimum Lot Size of 20000m² to 2000m².

BUDGET IMPLICATION

There will be no budget implications for Council arising from the implementation of the changes as the proponent will need to pay Council the fee nominated within the Council's Fees and Charges.

CONCLUSION

The Planning Proposal to amend the LEP will result in a change to the *Greater Hume Local Environmental Plan 2012* ("the LEP") from R5 Large Lot Residential to R2 low density residential at Lot 7 DP240938 Pioneer Drive Jindera.

RECOMMENDATION

That:

1. In accordance with Section 56 of the Environmental Planning and Assessment Act 1979 Council resolve to submit to the Department of Planning and Infrastructure for a Gateway Determination the planning proposal for the rezoning of Lot 7 DP240938 Pioneer Drive Jindera to R2 Low Density Residential.
2. Council advise the Department of Planning and Infrastructure that it will utilise its delegations under Section 59 of the Environmental Planning and Assessment Act 1979 to make or not make the plan.
3. Council resolve to exhibit the planning proposal in accordance with the Gateway Determination.

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4. HALLS AND BUILDINGS CONDITION REPORT

Report prepared by Manager Waste & Facilities – Andrew Shaw

REASON FOR REPORT

This report is a response to a question on notice regarding the current condition of the Greater Hume Shire Council's Community Halls.

REFERENCE TO DELIVERY PLAN ACTION

Strategy 5.10 To maintain our community halls.
Action 5.10.1.2 Utilising the completed audit of community halls, undertake required maintenance.

DISCUSSION

Greater Hume Shire Council has numerous halls and buildings across the shire all in different stages in their life cycle with some of the buildings over 100 years old.

The current halls and buildings strategy is to counteract the "spiral of dilapidation" with preservation and adaptation efforts so that **facility equilibrium** is achieved. This is to ensure the facility's condition and suitability for users remains relatively fit for purpose from year to year.

Based on industry best practice guidelines as applied to community halls, the following schedule is recommended for buildings:

- External painting: seven year cycles.
- Internal painting: seven year cycles.
- Roof painting: fourteen year cycles.
- Floor coverings: seven year cycles (polyurethane coating for timber floors where applicable).
- Fit-out replacements (eg kitchen benches): twenty one year cycles.
- Air conditioning replacements: twenty four year cycles.
- Plumbing and other fixtures: thirty six year cycles.
- Electrical (complete rewiring) renewals: fifty year cycles.
- Roof replacement: fifty year cycles.

Due to the age of the halls and buildings across the shire, most of the maintenance activities are re-active based on requests by users or identified through audits by the maintenance team and prioritised based on cost and budget constraints.

**Typical Maintenance Plan for Council Halls
Building Maintenance Plan/Strategy**

Halls

Council endeavours to assist the local community by providing building infrastructure at an affordable cost to undertake activities. Council also encourages committees to communicate building upkeep requirements to Council to assist with the maintenance and longevity of the community assets.

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HALLS AND BUILDINGS CONDITION REPORT [CONT'D]

Activities that are performed:

Fire Extinguisher testing	GHSC	6 monthly
Test and tagging	GHSC	Yearly
Maintenance	GHSC – Hall Committee	As per committee requests and identified by maintenance department
Capital works Funding requests - External	Committee	Task identified
Capital works Funding requests - Internal	GHSC budget	Task identified
Mowing & Weed control	Committee	As required

Maintenance Regime

Reactive Maintenance

< \$500 Committee to log a Customer Request task

Request allocated to Manager Waste & Facilities for action and/or prioritisation. Manager Waste & Facilities to liaise with committee of management, and/or Council's building maintenance officer as required to action request in a timely manner.

Planned Maintenance – Value

< \$3,000

Planned maintenance identified by Committee and in conjunction with Facility Manager, and within current operational budget task to be completed or planned for next financial year.

Requested Maintenance – Value

> \$3,000

Works identified by committee or by GHSC maintenance staff, the community and/or during Council condition assessments, work to be funded via funding applications or budget allocation for Capital Works.

Maintenance as attached.

ANNEXURE 3 works schedule.

ANNEXURE 3 audit results.

BUDGET IMPLICATION

Works performed within current halls and buildings maintenance budget.

CONCLUSION

The halls and buildings within the shire are in a reasonable state of repair considering their age, user requirements and budget constraints. Work identified that may pose a risk to the users are remedied immediately. Other maintenance work is prioritised based on severity, safety implications and cost.

RECOMMENDATION

That Council receive and note the report.

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GOVERNANCE

1. REVIEW OF CROWN LANDS IN NSW

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To respond to a question from the Action Report presented to the May meeting as to whether there had been any further progress with the review of crown lands in NSW.

REFERENCE TO DELIVERY PLAN ACTIONS

Strategy 13.1	Lobby Federal and State Governments to introduce uniform legislation covering all public land management issues.
Action 13.1.2.1	Establish a single body responsible for the management of crown land and remove overlap of responsibility of various State agencies such as RMS, State Rail etc.

DISCUSSION

At the May meeting a question was asked in relation to the Action Report as to whether there had been any further progress with the review of Crown Lands in NSW.

Below is an extract of an update report presented to Council on the matter at the December 2015 meeting.

In late October the NSW Government released its response to the review of the Crown Lands Legislation White Paper.

The Government received 626 submissions (including one from Greater Hume Shire Council).

Highlights from the Government's response include proposals that:

- *The Act will explicitly recognise the need to integrate environmental, social, cultural heritage and economic considerations in decision making about Crown Land.*
- *The new legislation will remove red tape.*
- *Councils will not be charged rent for reserves they manage.*
- *Land of primary local value can be made available (through transfer) to councils as community land and this will mean that council will deal with it under the Local Government Act requirements for community land (this will apply to most Council recreation reserves, swimming pools, etc.)*
- *Land that Council can demonstrate is used for operational or local utility purposes, such as reserves use for Council depots or waste facilities can be transferred as operational land.*
- *Council will not be required to take over management of all reserves currently managed by community trusts (in GHSC this could include the Holbrook Racecourse, Holbrook Rugby Ground and the Bungowannah Hall).*

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REVIEW OF CROWN LANDS IN NSW [CONT'D]

In forming the response to the White Paper, NSW Industry undertook pilots in the LGA's of Corowa Shire, Tamworth Regional, Tweed Shire and Warringah.

A copy of the document 'Response to the review of the Crown Lands Legislation White Paper – Summary of Issues and Government Response, October 2015 can be found at the following link: http://www.lpma.nsw.gov.au/data/assets/pdf_file/0004/206680/response-to-crown-lands-legislation-white-paper.pdf or a hard copy can be provided to Councillors upon request.

The new legislation (in stages) is expected to be introduced in 2016 and will simplify eight Acts that currently govern Crown lands, into a single Act.

The Writer has also received verbal advice that the review is proceeding although it is likely that Council mergers may slow the progress of the review as two of the four pilot councils have been merged to form new councils.

BUDGET IMPLICATIONS

Nil, at this time.

CONCLUSION

Council will need to monitor developments as they occur during the remainder of 2016.

RECOMMENDATION

That the report be received and noted.

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2. NSW RURAL FIRE SERVICE – AMENDMENT TO RURAL FIRE SERVICE FIRE FIGHTING FUND ALLOCATION METHODOLOGY

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To advise Councillors of a change in the way that contributions to the NSW Rural Fire Service are calculated.

REFERENCE TO DELIVERY PLAN ACTIONS

Strategy 5.6 To improve the availability of policing, emergency and ambulance services.
Action 5.6.01.1 Lobby the Government for increased policing, emergency and ambulance presence.

DISCUSSION

Correspondence has been received from the NSW Rural Fire Service Commissioner, Shane Fitzsimmons AFSM advising that from the 2016/2017 financial year there will be a change in the methodology to establish local government contributions to the Scheme. A copy of the correspondence is included for councillors' information as **ANNEXURE 4**.

The revised methodology is to determine the estimated expenditure in a Rural Fire District as a percentage of the overall Rural Fire Fighting Fund (RFFF) based on a 20 year history of allocations to that District.

It is claimed by the Commissioner that there a number of benefits to local government including:

- The annual contribution will be a fixed percentage of the overall RFFF and will therefore only move by the annual percentage change in the overall RFFF. This will reduce volatility of movements in contributions and allow Councils to better anticipate and budget for movements in their statutory contribution.

Previously, when Councils requested a large allocation in a single budget bid for items such as stations, fire fighting appliances or Fire Control Centres, the resulting impact on the overall allocation and contribution could be difficult to predict resulting in budget uncertainty.

- Timeliness of formal allocations will be improved, with an expectation that the allocation letters will be able to be produced in August each year immediately following the State Budget announcement and finalisation of the previous financial years result, and
- The NSW RFS will be able to provide Council with the full allocation for approved infrastructure projects in a single allocation without affecting the overall statutory contribution paid.

This means that at times the costs of constructing a brigade station were split over two financial years to minimise the impact on the contribution. This would no longer occur.

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NSW RURAL FIRE SERVICE – AMENDMENT TO RURAL FIRE SERVICE FIRE FIGHTING FUND
ALLOCATION METHODOLOGY [CONT'D]

Components of formula

2015/2016 Rural Fire Fighting Fund	\$314,609,000
Hume Zone Percentage	1.417%
Five year average change in RFFF	3.72%

According to the formula, the Zone contribution in 2015/2016 would be as follows:

$$\$314,609,000 \times 1.417\% = \$4,458,010$$

$$\$4,458,010 \times 11.7\% = \$521,587$$

Assuming the RFFF increases by the five year average of 3.72% it is estimated that the 2016/2017 contribution for the Zone would be:

$$\$521,587 \times 3.72\% = \$19,403 + 521,587 \text{ (2015/2016 contribution according to the formula)}$$

$$\$540,990 \text{ (1)}$$

If the Zone contribution was distributed on the percentage basis of the 2016/2017 estimates Council would be worse off by \$19,167 as detailed below:

Total estimated Zone budget	\$510,526
Albury CC share 37.07%	\$189,248
GHSC share 62.93% (2)	\$321,278

Impact on GHSC

Estimated 2016/2017 Zone Budget (1 as above)	\$540,990
GHSC 62.93%	\$340,445
GHSC estimated contribution as advised by District Manager (2 as above)	\$321,278
Negative impact on 2016/2017 budget	\$ 19,167

This negative impact on Council's 2016/2017 budget will be exacerbated if the Commissioner continues to use his discretion to further reduce the reimbursement of the 11.7% of the Volunteer and State Support Charges.

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NSW RURAL FIRE SERVICE – AMENDMENT TO RURAL FIRE SERVICE FIRE FIGHTING FUND
ALLOCATION METHODOLOGY [CONT'D]

Whilst the Writer notes the advantages outlined by the Commissioner there are a number of significant disadvantages with the proposal in its current form including:

1. Given that the correspondence indicates that the proposal will be subject to consultation then it is reasonable that any changes take effect from the 2017/2018 Financial Year when the impact of the changes can be considered on the context of the overall budget.
2. Being issued with a contribution in this manner will be more along the lines of NSW Fire and Rescue and State Emergency Service contributions. This will reduce local government's ability to scrutinise the contribution and potentially make it impossible for an individual to seek changes to reduce the financial impact on that Council. Is it appropriate that Council receives a service for which it is required to pay in excess of \$300,000 and has no ability to control or manage it in any way?
3. Further distances local government from the provision of rural fire fighting fire services and particularly volunteers.

Further Council, REROC and RAMROC have raised with the Minister for Emergency Services and the Commissioner the inability of local government to fund increases in the RFFF of 3.72% (average over last 5 years) when Council's revenue is pegged at less than 2% and Financial Assistance Grants have been frozen for 3 years commencing from the 2014/2015 Financial Year. At this point these representations appear fruitless.

BUDGET IMPLICATIONS

It is of grave concern that at the same meeting that Council is adopting its 2016/2017 Budget that Council is also considering advice from a State Government Agency that has the potential to significantly undermine the 2016/2017 Budget. It is considered that a negative impact on the 2016/2017 Budget is unacceptable at this late stage and therefore any changes to the methodology should be deferred to commence from 1 July 2017.

CONCLUSION

Whilst the Writer notes the advantages outlined by the Commissioner there are a number of significant disadvantages with the proposal in its current form and therefore no changes should be made to the contribution methodology until 1 July 2017.

It is also very disappointing that Council, REROC and RAMROC have not generated any traction with the Minister for Emergency Services and the Commissioner regarding the inability of local government to fund increases in the RFFF of 3.72% (average over last 5 years) when Council's revenue is pegged at less than 2% and Financial Assistance Grants have been frozen for 3 years commencing from the 2014/2015 Financial Year.

RECOMMENDATION

That Council forward correspondence to the Minister for Emergency Services and the NSW RFS Commissioner outlining the disadvantages of the changed contributions methodology.

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3. OFFICE OF LOCAL GOVERNMENT – JOINT ORGANISATIONS BACKGROUND PAPER

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To advise Council of the release of the Office of Local Government's Joint Organisations Background Paper and Pilot Joint Organisations Evaluation Reports.

REFERENCE TO DELIVERY PLAN ACTIONS

Nil.

DISCUSSION

Councillors would be aware the NSW Independent Local Government Review Panel (ILGRP) made strong recommendations that Joint Organisations (JOs) should be established for non-metropolitan areas of NSW with one of the most important functions of JOs will be to provide a new platform for State-Local cooperation.

The core functions for JOs have been identified as:

- Strategic Planning and priority setting
- Intergovernmental collaboration and,
- Regional leadership and advocacy.

JOs could also have optional functions such as service delivery and capacity building that will be enabled but not prescribed by legislation.

The ILGRP recommended that Greater Hume Shire Council participate in an Upper Murray JO along with Albury, Corowa and Urana Councils. Corowa and Urana Councils have now been merged to form Federation Council.

Council's submission to the final report of the ILGRP stated unequivocally that if membership of a JO was mandatory then a particular Council should have the ability to choose which JO it was to be a member. At that time Council clearly indicated its preference to be a member of a Riverina JO. Subsequently when a Pilot JO was to be established for the Riverina region (primarily based on REROC Councils) Greater Hume sought to, and was ultimately accepted to participate in the Pilot Riverina JO.

The NSW ILGRP recommended that the following joint organisations be established in the Murray-Riverina; Riverina, Upper Murray (including Greater Hume), Mid Murray and Murrumbidgee.

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The table below outlines the membership at the time of the release of the final report of the ILGRP and following Council mergers on 12 May 2016.

Proposed Joint Organisation	No. of members prior to mergers	No. of member Councils post mergers
Riverina (with Greater Hume)	11	9
Upper Murray (with Greater Hume)	4	3
Upper Murray (without Greater Hume)	3	2
Mid Murray	6	3
Murrumbidgee	6	6

It should also be noted that the RAMROC group of Councils resolved position is that there should be one JO over the existing RAMROC region. The RAMROC region covers the area of the proposed JO's of Upper Murray, Mid Murray and Murrumbidgee. Clearly with the mergers that took effect from 12 May 2016 there will not be three JOs in this area.

It is assumed that Council's resolved position to participate in a Riverina JO will be endorsed by Council.

The Office of Local Government has recently released a number of documents; a Joint Organisation Backgrounds Paper along with two evaluation reports which have been distributed to Councillors under separate cover. Further copies of these reports are readily available on the Office of Local Government's Fit for the Future website <http://www.fitforthefuture.nsw.gov.au/joint-organisations>

Overview of the proposed JO model

Legal Entity

- JOs will be proclaimed as bodies corporate in the Local Government Act.
-

Functions

- Core functions will be strategic planning and priority setting, intergovernmental collaboration and regional leadership and advocacy.
- Optional functions such as service delivery and capacity building will be enabled but not prescribed by legislation.
-

Membership

- Mayors of member councils will sit on the JO Board for their term of Office. *The Riverina JO preferred that both Mayors and GM would sit on the Board with voting rights.*
- The JO Board will appoint its own Chair
- There will be equal voting rights between members and no casting vote for the Chair. *The Riverina JO preferred Wagga City to have an additional voting entitlement.*
- Additional Councillors may be appointed to the JO Board, provided representation remains equal among councils.

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- General Managers of member councils will advise and contribute to the JO Board.
- The NSW Government representative will be an associate (non-voting) member.
- Other organisations – such as county councils and cross border partners – may be associate (non-voting) members. *The Riverina JO preferred that County Councils be full members with voting rights.*

Boundaries

- JO boundaries will be set by Proclamation. All Councils in regional and rural NSW will be voting members of one JO.
- JO boundaries will be aligned with, or nest within, State Government Regional Plan boundaries.
- JOs will demonstrate a strong community of interest between its member councils.
- JOs will be based around a regional centre, and be big enough to form strong partnerships.

Resourcing

- JOs will receive \$300,000 seed funding from the NSW Government. *(It is unclear whether the Riverina JO will receive this funding as it received \$300,000 in funding for the pilot JO)*
- JOs will be able to apply for grants and generate income to help fund their ongoing operations.
- JOs will employ staff under the Local Government (State) Award.

Service sharing and capacity building

- Once the core JO model is established, JOs will be able to carry out optional functions such as shared service delivery through JO-formed corporations or other entities. This will be enabled after the core JO model is established. *It is disappointing that enabling legislation for JOs to share services will be a secondary consideration as this may impact on the ability of Councils to work cooperatively to achieve economies of scale and build capacity.*
- JOs may choose to carry out additional functions directly or through member councils.

The Joint Organisations Background Paper provides Council with the opportunity to comment on 15 key questions with submissions closing (via an online feedback form) at 5pm on 15 July 2016.

Given the importance of this issue to local government generally, and Greater Hume Shire Council in particular, it is recommended that a workshop be held to consider Council's response.

Further it is recommended that Council immediately forward correspondence to the Office of Local Government reaffirming Council's preference to be a member of the Riverina JO.

BUDGET IMPLICATIONS

It is highly likely that the cost of being a member of the Riverina JO will be greater than the cost of full membership of REROC and associate membership of RAMROC. The extent of any additional membership fees is unknown at this stage.

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CONCLUSION

Given the importance of this issue to local government generally and Greater Hume Shire Council in particular, it is recommended that a workshop be held to consider Council's response.

Further it is recommended that Council immediately forward correspondence to the Office of Local Government reaffirming Council's preference to be a member of the Riverina JO.

RECOMMENDATION

1. That a Workshop be held to consider and formulate Council's response to the Joint Organisation Background Paper on Wednesday 29 June at the Council Chambers, Culcairn commencing at 5.30pm and
2. Further that Council immediately forward correspondence to the Office of Local Government reaffirming Council's preference to be a full member of the Riverina JO.

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4. TREVOR AND SHARON LIDDELL, HOLBROOK MOTOR VILLAGE – REQUEST TO VARY THE TERM OF THE LEASE AND FOR COUNCIL TO RECONSIDER MAKING THE MOTOR VILLAGE FREEHOLD AVAILABLE FOR SALE

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

For Council to consider a request from Trevor and Sharon Liddell, Lessees of the Holbrook Motor Village to consider a variation to the term of the lease and for Council to reconsider placing the freehold of the Holbrook Motor Village on the market for sale.

REFERENCE TO DELIVERY PLAN ACTIONS

Nil

DISCUSSION

Correspondence has been received from Trevor and Sharon Liddell, Lessees of the Holbrook Motor Village to consider a variation to the term of the lease and for Council to reconsider placing the freehold of the Holbrook Motor Village on the market for sale. As the possible sale of the Holbrook Motor Village freehold contains confidential elements this matter will be considered in a separate report. A copy of the correspondence has been **ENCLOSED SEPARATELY** for councillors' information.

Trevor and Sharon Liddell have requested that the lease be extended by 10 years from 2033 to 2043 which would give it a life of 27 years. The initial lease was to expire in 2019 however previously the lease was extended in 2003 by 4 years and in 2013 by 10 years.

Mr and Mrs Liddell have been attempting to sell the leasehold of the Holbrook Motor Village for some time without success to date and their Broker has advised that a lease of 25+ is best for sale purposes.

The rental for the 2016 calendar year is \$26,950 (exc. GST). The lease payments would not be impacted by any extension of the lease as it is based on a percentage of turnover.

Mr and Mrs Liddell have leased the Holbrook Motor Village since September 2009 and since that time have maintained an excellent caravan park. Accordingly it is recommended that the variation to extend the lease by 10 years be approved providing that all costs are borne by the lessees.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

Mr and Mrs Liddell have been attempting to sell the leasehold of the Caravan Park for some time and if an extension of the lease will assist that process, then the Writer believe it is appropriate to accede to the request.

RECOMMENDATION

That Council accede to the request from Trevor and Sharon Liddell to extend the lease on the Holbrook Motor Village by ten (10) years from 2033 to 2043.

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CORPORATE AND COMMUNITY SERVICES

1. DRAFT DELIVERY PROGRAM AND ESTIMATES OF INCOME AND EXPENDITURE 2016/2020

Report prepared by David Smith – Director Corporate & Community Services

REASON FOR REPORT

To present the 2013/2017 Draft Delivery Program and 2016/2017 Draft Operational Plan and Revenue Policy for formal adoption by Council.

REFERENCE TO DELIVERY PLAN ACTION

Not applicable – legislative requirement

DISCUSSION

At the Council meeting held on 20 April 2016, Council resolved as follows: -

4341 RESOLVED [Quinn/Schilg]

That the 2016/2017 Draft Operational Plan incorporating Statement of Revenue Policy and Estimates of Income and Expenditure for Council's General, Sewerage and Water Supply be placed on public exhibition for a period of 28 days commencing Monday, 2 May 2016.

Further that Management aim to identify savings of 0.5% in Governance costs and 1% in Transport and Communications costs during the 2016/2017 Financial Year.

The following table summarises the revised budget position for 2016 / 2017.

Operating Revenue	\$ 27,549,684
Capital Revenue	\$ 2,625,567
Loan Funds Raised	\$ 1,100,000
Sub total	\$31,275,251
<i>Less:</i>	
Operating Expenditure	\$ 24,839,976
Capital Expenditure (inc loan repayments)	\$ 13,696,469
Non Cash Depreciation contra	-\$ 6,811,782
Sub Total	\$31,724,663
Transfer (To) /From Reserves and Unexpended Grants	\$ 451,752
Surplus / (Deficit)	\$ 2,340

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Councillors should note that some minor amendments have been made to the draft budget during the advertising period which has resulted in the projected surplus reducing to \$2,340 in 2016/2017.

Rate Model

As previously reported to Councillors, the general revaluation of properties in Greater Hume Shire by the Office of the Valuer General has resulted in significant shifts in the relative values of properties across each of the five major towns.

A review of the impact of the revaluation has been undertaken in relation to residential properties and, as has been the case with past revaluations, the value of properties in Jindera have increased significantly in dollar terms compared to values in each of the other major towns in the Shire. The following table summarises the respective median property values:

	Median 2012 \$	Median 2015 \$	Movement \$
CULCAIRN	24,200	26,600	2,400
HENTY	29,900	29,900	0
HOLBROOK	31,700	30,900	-800
JINDERA	76,500	84,200	7,700
WALLA WALLA	26,700	23,800	-2,900

In order to go some way toward addressing the impact of the most recent revaluation process on Jindera properties, it is proposed that Council increase the base rate within the Residential category to the maximum amount possible whilst remaining compliant with the statutory requirement of not exceeding more than 50% of the rate yield within the Residential category from base rates. Modelling has confirmed that the base rate could be increased to a maximum of \$331 within the Residential category, resulting in 49.7% of the rate yield being derived from the base rate. The impact of that increase would result in rates payable on a median value property in Jindera increasing by \$124.62 or 14.61% year on year compared to an increase of \$32.49 or 6.75% for a median value property in Walla Walla.

It was also proposed that Council review the level of water and sewer access charges applying to residential properties. By lowering the access charges for water by \$35 in 2016/2017 the benefit will pass onto those properties that experienced the most significant increases in relative property valuations i.e. Jindera and Culcairn. The reduction in sewer access charges of \$15 will however apply to all residential properties across the shire.

As mentioned, the latest revaluation process has resulted in a redistribution of property values with some towns and areas experiencing greater movement in values, either up or down, compared to other towns or areas. The result of this redistribution is that the rates payable by some properties will either increase or decrease compared to the rates paid by other properties, however Council's overall rate yield will remain the same.

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The growth in the number of residential assessments and relative property values, particularly in Jindera, has also resulted in a significant shift in the distribution of Council's overall rate yield between Residential, Business and Farmland categories as demonstrated by the following table:

	2005 / 2006 Yield	2016 / 2017 Yield	2005 / 2006 % of Total Yield	2016 / 2017 % of Total Yield	\$ Value of Shift in Yield
Residential	\$1,240,915	\$2,585,088	28.2%	33.8%	\$424,675.55
Business	\$201,360	\$369,040	4.6%	4.8%	\$18,475.58
Farmland	\$2,951,220	\$4,694,874	67.2%	61.4%	-\$443,151.12

The above table confirms that almost half a million dollars in yield has shifted from the Farmland categories to Residential since 2005/2006. If, in the 2016/2017 year, the Residential categories contributed a combined 28.24% of the total yield (as applied in 2005/2006), the Residential yield would be \$2,160,412 compared to the actual yield of \$2,585,088. In the Farmland categories, a contribution of 67.2% (as applied in 2005/2006) would equate to a yield of \$5,138,025 in 2016/2017 compared to the actual amount of \$4,694,874.

Following public exhibition of the Draft Operational Plan and Revenue Policy, four submissions have been received. Copies of the submissions are included as **ANNEXURE 5** for the information of Councillors.

Councillors will note that each of the submissions received has raised concerns over the impact of the revaluation process on rates payable by properties in Jindera and in doing so endorsed an alternate rate model proposed by Mr Peter White in his submission to Council dated 30 May 2016.

In short, Mr White's model is based on the following principles:

The Council has capacity to assist Jindera residents by complying with the IPART determination, its own Western Research Institute report and community engagement guide on the Special Rate Variation.

Our suggestion would be for the Council to increase the Farmland Ordinary Base Rate by the IPART 7.46% and modify the Farmland rating yield increase to around 6.00%. This is midpoint of the 5% to 7% range as detailed in the IPART determination and should generate around \$4,739,200.

Then recalculate and maintain the Residential Base Rate to 49.7% and recalculate Residential ad valorem rate so that the Residential rating yield increase is around 11%. This is mid-point of the 10% to 12% range as detailed in the IPART determination and should generate around \$2,544,500.

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Our suggestion would be to leave the Business rates and yield at the current Draft and should generate around \$368,200.

Council's overall rating yield would still be maintained at around \$7,651,900. Alternative GHSC \$ Rate Levy.

This would result in a modest increase to Farmland rates, still be in line with the IPART determination, its own Western Research Institute report and community engagement guide and achieved a modest reduction and more acceptable increase in the proposed 2016/17 Residential rates.

Management have completed a rate model based on Mr White's recommendations. The following tables provide a summary of the major implications compared to the advertised rate model.

NOTE: The term "Proposed Rate Model" as detailed in the following tables refers to the rate model as presented by Peter White in his submission to Council dated 30 May 2016. The term "Advertised Rate Model" refers to the rate model as presented by Council and included in the 2016/2017 Draft Operational Plan and Revenue Policy.

Impact on Rate Yields

Rate Category	Rate Yield - Advertised Rate Model	Rate Yield - Proposed Rate Model	Variance
Residential (Total)	\$2,587,242.40	\$2,545,342.70	-\$41,899.70
Farmland (Total)	\$4,696,459.48	\$4,738,359.18	\$41,899.70

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Impact on Residential Rates

	2012 Valuation	2015 Valuation	Current Valuation 2015/2016 Levy	Revised Valuation 2016/2017 Levy Proposed Model	Revised Valuation 2016/2017 Levy Advertised Model	\$ Variance From 2015/2016 Levy Proposed Model	\$ Variance From 2015/2016 Levy Advertised Model
Residential							
Median 2015 Valuation	30,200	30,200	\$507.38	\$548.16	\$562.87	\$40.78	\$55.49
Culcairn Low	21,800	24,000	\$444.69	\$501.73	\$515.27	\$57.04	\$70.58
Culcairn Median	24,200	26,600	\$462.61	\$521.20	\$535.23	\$58.60	\$72.63
Culcairn High	76,000	83,600	\$849.19	\$948.07	\$972.88	\$98.88	\$123.68
Henty Low	20,000	20,000	\$431.26	\$471.78	\$484.56	\$40.52	\$53.30
Henty Median	29,900	29,900	\$505.15	\$545.92	\$560.57	\$40.77	\$55.43
Henty High	60,000	60,000	\$729.78	\$771.33	\$791.68	\$41.55	\$61.89
Holbrook Low	20,700	20,200	\$436.49	\$473.28	\$486.09	\$36.79	\$49.61
Holbrook Median	31,700	30,900	\$518.58	\$553.41	\$568.25	\$34.83	\$49.67
Holbrook High	90,000	90,000	\$953.68	\$996.00	\$1,022.02	\$42.32	\$68.34
Jindera Low	38,250	42,100	\$567.46	\$637.28	\$654.24	\$69.82	\$86.78
Jindera Median	76,500	84,200	\$852.92	\$952.56	\$977.48	\$99.64	\$124.56
Jindera High	160,000	168,000	\$1,476.09	\$1,580.13	\$1,620.90	\$104.04	\$144.81
Walla Low	18,000	17,800	\$416.34	\$455.30	\$467.67	\$38.97	\$51.33
Walla Median	26,700	23,800	\$481.26	\$500.24	\$513.74	\$18.97	\$32.47
Walla High	46,800	46,300	\$631.27	\$668.74	\$686.49	\$37.46	\$55.22
Residential Villages							
Median	42,600	38,000	\$406.41	\$442.80	\$442.80	\$36.39	\$36.39
Residential Rural							
Median	137,000	144,000	\$908.15	\$993.46	\$993.46	\$85.31	\$85.31
Business							
Median	29,100	28,800	\$521.09	\$576.23	\$576.23	\$55.15	\$55.15
Farmland Ordinary							
Farmland Low	149,000	149,000	\$722.44	\$746.01	\$735.48	\$23.57	\$13.04
Median	400,000	427,000	\$1,454.28	\$1,561.36	\$1,544.25	\$107.08	\$89.97
Farmland High	1,050,000	1,100,000	\$3,349.47	\$3,535.22	\$3,502.17	\$185.75	\$152.70
Farmland V High	2,250,000	2,360,000	\$6,848.30	\$7,230.71	\$7,167.82	\$382.41	\$319.52
Farmland Forestry							
Median	54,600	54,600	\$423.75	\$457.12	\$461.32	\$33.37	\$37.57

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Summary of Alternate Rate Model

	Proposed Rate Model	Advertised Rate Model	Projected Increase from IPART Submission
% Increase in rates for median value Jindera residential property	11.68%	14.6%	10 – 12%
% Increase Farmland property with a \$1m valuation	5.55%	4.56%	5 – 7%

As the above tables demonstrate, the rate model proposed by Mr White results in a slight movement of yield from Residential category to Farmland. The result of this shift is that the impact of the revaluation process is largely mitigated for residential properties in Jindera and Culcairn. Conversely, the shift in yield results in Farmland properties paying slightly more in rates compared to amounts payable under the advertised rate model. For example, a farmland property with a valuation of \$1m would pay a total of \$33.05 (or 0.94%) more in rates in 2016/2017 under Mr White's proposed model compared to the advertised rate model.

Given the mitigating effect of the proposed rate model on those properties impacted by the revaluation, Management are of the view that the model is worthy of consideration. Further, given the slight reduction in residential rates provided by the proposed rate model, Council could consider limiting the reduction in residential water and sewer access charges to a total of \$20 per property in 2016/2017 rather than \$50 as originally proposed. To achieve this, Council could consider reducing the residential water access charge by \$20 to \$319 in 2016/2017 and retaining the current residential sewer access charge of \$504.00.

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The following table summarises the impact of this proposal:

	2012 Valuation	2015 Valuation	\$ Variance From 2015/2016 Levy Proposed Model Net of \$20 Reduction in Water Access Charges*	\$ Variance From 2015/2016 Levy Advertised Model Net of \$50 Reduction in Water and Sewer Access Charges*
Residential				
Median 2015 Valuation	30,200	30,200	\$40.78	\$40.49
Culcairn Low	21,800	24,000	\$37.04	\$20.58
Culcairn Median	24,200	26,600	\$38.60	\$22.63
Culcairn High	76,000	83,600	\$78.88	\$73.68
Henty Low	20,000	20,000	\$40.52	\$38.30
Henty Median	29,900	29,900	\$40.77	\$40.43
Henty High	60,000	60,000	\$41.55	\$46.89
Holbrook Low	20,700	20,200	\$36.79	\$34.61
Holbrook Median	31,700	30,900	\$34.83	\$34.67
Holbrook High	90,000	90,000	\$42.32	\$53.34
Jindera Low	38,250	42,100	\$49.82	\$36.78
Jindera Median	76,500	84,200	\$79.64	\$74.56
Jindera High	160,000	168,000	\$84.04	\$94.81
Walla Low	18,000	17,800	\$38.97	\$36.33
Walla Median	26,700	23,800	\$18.97	\$17.47
Walla High	46,800	46,300	\$37.46	\$40.22

*Water Access Charges are only applicable to those towns and villages supplied by Greater Hume Shire Council

As stated, Management consider the model presented by Mr White as having significant merit and as such the rates and charges detailed in the following recommendation are based on the Mr White's proposed rate model.

Resourcing Strategy

In addition to the preparation of the Draft Delivery Program and Revenue Policy, Council's existing Long Term Financial Plan has been updated to reflect the revised budget projections. A copy of the updated Long Term Financial Plan for the ten year period ending 30 June 2026 is included as **ANNEXURE 5**.

CONCLUSION

The draft budget as presented provides for a small surplus in the 2016/2017 year, however as indicated above a number of operational areas will require close scrutiny over the course of the 2016/2017 financial year in order to ensure budget integrity into the future.

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As mentioned, the submissions received in relation to the proposed rating model for 2016/2017 have been acknowledged and management consider the alternate rating model presented by Mr White as having significant merit and as such the rates and charges detailed in the following recommendation are based on the Mr White's proposed rate model and not the model advertised by Council in the Draft 2016/2017 Operational Plan.

RECOMMENDATION

That:

1. Council note and consider the public submissions made in respect to the 2016/2017 Draft Operational Plan.
2. The 2016/2017 Draft Operational Plan incorporating estimates of income and expenditure for Council's General, Sewerage and Water Supply Funds and the Draft Revenue Policy be adopted.
3. Fees and Charges as advertised in the Draft Revenue Policy be implemented from 1 July 2016
4. Council's 10 Year Long Term Financial Plan 2016/2017 – 2025/2026, incorporating estimates of income and expenditure for Council's General, Sewerage and Water Supply Funds be adopted
5. In accordance with Section 535 of the Local Government Act 1993 Council **make** the following Rates and Charges for the period 1 July 2016 to 30 June 2017

ORDINARY RATES

Council **makes** the following rates for the rating year 1 July 2016 to 30 June 2017, comprising a base rate under Section 499 and an ad valorem amount under Section 498 of the Local Government Act 1993.

- a. **Residential** – An ordinary rate of zero point seven four eight eight eight nine (0.748889) cents in the dollar on the land value in addition to a base amount of three hundred and twenty two dollars (\$322.00) per assessment being forty nine point seven percent (49.7%) of the total amount payable on all rateable land in the Greater Hume Shire categorised as "Residential" in accordance with Section 516 of the Local Government Act 1993 be now made for the period 1 July 2016 to 30 June 2017 and in accordance with Section 543(1) of the Local Government Act 1993 this rate be named "Residential".

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ON WEDNESDAY, 22 JUNE 2016**

DRAFT DELIVERY PROGRAM AND ESTIMATES OF INCOME AND EXPENDITURE 2016/2020
[CONT'D]

- b. **Residential – Villages** – An ordinary rate of zero point five four two nine zero three (0.542903) cents in the dollar on the land value in addition to a base amount of two hundred and thirty six dollars and fifty cents (\$236.50) per assessment being thirty nine point eight percent (39.8%) of the total amount payable on all rateable land in the Greater Hume Shire categorised as “Residential” sub-category “Villages” in accordance with Section 516 and Section 529 (1) of the Local Government Act 1993 be now made for the period 1 July 2016 to 30 June 2017 and in accordance with Section 543(1) of the Local Government Act 1993 this rate be named “Residential – Villages”.
- c. **Residential – Rural** – An ordinary rate of zero point four eight four three four seven (0.484347) cents in the dollar on the land value in addition to a base amount of two hundred and ninety six dollars (\$296.00) per assessment being thirty point one percent (30.1%) of the total amount payable on all rateable land in the Greater Hume Shire categorised as “Residential” sub-category “Rural” in accordance with Section 516 and Section 529(1) of the Local Government Act 1993 be now made for the period 1 July 2016 to 30 June 2017 and in accordance with Section 543(1) of the Local Government Act 1993 this rate be named “Residential – Rural”.
- d. **Business** – An ordinary rate of zero point seven three three four five one (0.733451) cents in the dollar on the land value in addition to a base amount of three hundred and sixty five dollars (\$365.00) per assessment being forty nine percent (49.0%) of the total amount payable on all rateable land in the Greater Hume Shire categorised as “Business” in accordance with Section 518 of the Local Government Act 1993 be now made for the period 1 July 2016 to 30 June 2017 and in accordance with Section 543(1) of the Local Government Act 1993 this rate be named “Business”.
- e. **Farmland – Ordinary** – An ordinary rate of zero point two nine three two nine three (0.293293) cents in the dollar on the land value in addition to a base amount of three hundred and nine dollars (\$309.00) per assessment being fourteen point six percent (14.6%) of the total amount payable on all rateable land in the Greater Hume Shire categorised as “Farmland” in accordance with Section 515 of the Local Government Act 1993 be now made for the period 1 July 2016 to 30 June 2017 and in accordance with Section 543(1) of the Local Government Act 1993 this rate be named “Farmland – Ordinary”.

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- f. **Farmland – High Intensity Forestry** – An ordinary rate of zero point four nine four seven one nine (0.494719) cents in the dollar on the land value in addition to a base amount of one hundred and eighty seven dollars (\$187.00) per assessment being fifteen point eight percent (15.8%) of the total amount payable on all rateable land in the Greater Hume Shire categorised as “Farmland” sub-category “High Intensity Forestry” in accordance with Section 515 and Section 529(1) of the Local Government Act 1993 be now made for the period 1 July 2016 to 30 June 2017 and in accordance with Section 543(1) of the Local Government Act 1993 this rate be named “Farmland – High Intensity Forestry”.

WATER SUPPLY CHARGES

Council makes the water supply charges for the period 1 July 2016 to 30 June 2017 as follows.

- a. An annual water availability charge of three hundred and nineteen dollars (\$319.00) per assessment be charged on all strata, single residential and unmetered rateable land categorised Residential or Residential-Villages in accordance with Section 501 and Section 552 of the Local Government Act 1993 be now made for the period 1 July 2016 to 30 June 2017 and in accordance with Section 543(3) of the Local Government Act 1993 this charge be named “Water Access Charge”.
- b. An annual water availability charge based on water meter size for non-rateable and multi residential properties as follows:

PRICING STRUCTURE – GREATER HUME WATER SCHEME	
Component	2016/2017 Charges
Water Meter Size	
20mm	\$319.00
25mm	\$413.00
32mm	\$468.00
40mm	\$542.00
50mm	\$631.00
80mm	\$871.00

be charged per meter on all multi residential rateable land categorised as Residential or Residential-Villages in accordance with Section 501 and Section 552 of the Local Government Act 1993 and non-rateable land in accordance with Section 503 of the Local Government Act 1993 be now made for the period 1 July 2016 to 30 June 2017 and in accordance with Section 543(3) of the Local Government Act 1993 this charge be named “Water Access Charge”.

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[CONT'D]**

- c. An annual water availability charge of three hundred and nineteen dollars (\$319.00) be charged on all unmetered rateable land categorised as Business in accordance with Section 501 and Section 552 of the Local Government Act 1993 be now made for the period 1 July 2016 to 30 June 2017 and in accordance with Section 543(3) of the Local Government Act 1993 this charge be named "Water Access Charge".
- d. An annual water availability charge based on water meter size as follows:

PRICING STRUCTURE – GREATER HUME WATER SCHEME	
Component	2016/2017 Charges
Water Meter Size	
20mm	\$319.00
25mm	\$413.00
32mm	\$468.00
40mm	\$542.00
50mm	\$631.00
80mm	\$871.00

be charged per meter on all rateable land categorised as Business or Farmland in accordance with Section 501 and Section 552 of the Local Government Act 1993 be now made for the period 1 July 2016 to 30 June 2017 and in accordance with Section 543(3) of the Local Government Act 1993 this charge be named "Water Access Charge".

- e. A water consumption charge per kilolitre as follows:

PRICING STRUCTURE – GREATER HUME WATER SCHEME	
Component	2016/2017 Charges
Usage Charge per KL \$	
< 200kl per kl	\$1.70
>200kl per kl	\$2.55

be charged on all metered assessments in accordance with Section 502 of the Local Government Act 1993 be now made for the period 1 July 2016 to 30 June 2017 and in accordance with Section 543(3) of the Local Government Act 1993 this charge be named "Water Consumption".

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[CONT'D]

SEWERAGE RATES

Council makes the sewerage charges for the period 1 July 2016 to 30 June 2017 as follows.

- a. An annual sewerage availability charge of five hundred and four dollars (\$504.00) per assessment be charged on all strata, single residential and unmetered rateable land categorised Residential in accordance with Section 501 and Section 552 of the Local Government Act 1993 be now made for the period 1 July 2016 to 30 June 2017 and in accordance with Section 543(3) of the Local Government Act 1993 this charge be named "Sewer Access Charge".
- b. An annual sewerage availability charge based on water meter size for non-rateable assessments and multi residential properties as follows:

PRICING STRUCTURE – GREATER HUME SEWER SCHEME	
Component	2016/2017 Charges
Water Meter Size	
20mm	\$279.00
25mm	\$317.00
32mm	\$367.00
40mm	\$429.00
50mm	\$512.00
80mm	\$704.00

be charged per meter on all multi residential rateable land categorised as Residential in accordance with Section 501 and Section 552 of the Local Government Act 1993 and non-rateable land in accordance with Section 503 of the Local Government Act 1993 be now made for the period 1 July 2016 to 30 June 2017 and in accordance with Section 543(3) of the Local Government Act 1993 this charge be named "Sewer Access Charge".

- c. An annual sewerage availability charge of five hundred and four dollars (\$504.00) be charged on all unmetered rateable land categorised as Business in accordance with Section 501 and Section 552 of the Local Government Act 1993 be now made for the period 1 July 2016 to 30 June 2017 and in accordance with Section 543(3) of the Local Government Act 1993 this charge be named "Sewer Access Charge".

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- d. An annual sewerage availability charge based on water meter size as follows:

PRICING STRUCTURE – GREATER HUME SEWER SCHEME	
Component	2015/2016 Charges
Water Meter Size	
20mm	\$279.00
25mm	\$317.00
32mm	\$367.00
40mm	\$429.00
50mm	\$512.00
80mm	\$704.00

be charged per meter on all rateable land categorised as Business in accordance with Section 501 and Section 552 of the Local Government Act 1993 be now made for the period 1 July 2016 to 30 June 2017 and in accordance with Section 543(3) of the Local Government Act 1993 this charge be named "Sewer Access Charge".

- e. A sewerage usage charge per kilolitre will be charged on all non-residential metered assessments with sewerage discharge as follows:

PRICING STRUCTURE – GREATER HUME SEWER SCHEME	
Component	2012/2013 Charges
Usage Charge per KL \$	\$1.50 per kilolitre for all non-residential discharges.

be charged on all metered non-residential assessments with sewerage discharge subject to the aligned discharge factor in accordance with Section 502 of the Local Government Act 1993 be now made for the period 1 July 2016 to 30 June 2017 and in accordance with Section 543(3) of the Local Government Act 1993 this charge be named "Non Residential Sewer Usage Charge".

- f. In accordance with Section 542 of the Local Government Act 1993 the minimum charge (being the combined total of the Sewer Access Charge and the Non Residential Sewer Usage Charge) applicable to non-residential metered assessments will be five hundred and four dollars (\$504.00) for the period 1 July 2016 to 30 June 2017.

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WASTE MANAGEMENT

Council makes the waste management charges for the period 1 July 2016 to 30 June 2017 as follows.

Residential

- a. A domestic waste management collection charge of two hundred and thirty nine dollars (\$239.00) per service be charged on all occupied rateable land other than land classified as Business which have a domestic waste management service available in accordance with Section 496 of the Local Government Act 1993 be now made for the period 1 July 2016 to 30 June 2017 and in accordance with Section 543(3) of the Local Government Act 1993 this charge be named "Garbage – Domestic".

Commercial

- a. A commercial waste management collection charge of two hundred and fifty five dollars (\$255.00) per service in respect of each parcel of land to which a non-domestic waste management service (garbage and recycling) is both available and provided under Section 501 of the Local Government Act 1993 be now made for the period 1 July 2016 to 30 June 2017 and in accordance with Section 543(3) of the Local Government Act 1993 this charge be named "Garbage – Commercial".
- b. A commercial waste management collection charge of two hundred and twenty four dollars (\$224.00) per service in respect of each parcel of land to which a non-domestic waste management service (garbage only) is both available and provided under Section 502 of the Local Government Act 1993 be now made for the period 1 July 2016 to 30 June 2017 and in accordance with Section 543(3) of the Local Government Act 1993 this charge be named "Waste – Garbage Only Service".
- c. A commercial waste management collection charge of one hundred and seventeen dollars (\$117.00) per service in respect of each parcel of land to which a non-domestic waste management service (recycling only) is both available and provided under Section 502 of the Local Government Act 1993 be now made for the period 1 July 2016 to 30 June 2017 and in accordance with Section 543(3) of the Local Government Act 1993 this charge be named "Waste – Recycling Only Service".

Vacant Land

- a. A waste management charge of twenty dollars (\$20.00) per assessment be charged on all vacant rateable land located within designated domestic waste scavenging areas in accordance with Section 496 of the Local Government Act 1993 be now made for the period 1 July 2016 to 30 June 2017 and in accordance with Section 543(3) of the Local Government Act 1993 this charge be named "Garbage – Domestic Vacant Land".

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ON SITE SEWAGE MANAGEMENT CHARGE

Council makes the on-site sewerage management charge for the period 1 July 2016 to 30 June 2017 as follows.

An on-site sewage management charge of twenty dollars (\$20) per annum in respect of each parcel of land or rateable assessment where a dwelling(s) or other occupied building(s) is/are connected to any form of on-site sewage management system or systems be now made for the period 1 July 2016 to 30 June 2017 and in accordance with Section 543(3) of the Local Government Act 1993 this charge be named "Onsite Sewage Management Chg".

INTEREST ON OVERDUE RATES AND CHARGES

The rate of interest to be charged on overdue rates and charges in accordance with Section 566(3) of the Local Government Act 1993 be set at eight percent (8.00%) per annum on a daily simple interest basis for the period 1 July 2016 to 30 June 2017.

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2. POLICY DEVELOPMENTS

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR REPORT

To present new and revised policies for consideration.

REFERENCE TO DELIVERY PLAN ACTION

Not applicable.

DISCUSSION

Development and enhancement of Council's Policy Register is continuing. The following policies are now presented for consideration by Council:

1. Professional Personal Relationships Policy (New policy)

The purpose of the Professional Personal Relationships Policy is to address the appropriate management of close personal or financial relationships in the workplace with the objectives of maintaining public confidence with the decisions made and services provided by Greater Hume Shire Council through fostering a workplace culture of integrity, high ethical standards, mutual respect and personal dignity.

2. Loans to Community Groups Policy (Revised policy)

The purpose of the Greater Hume Shire Council Loans to Community Groups Policy is to provide financial assistance to community groups and organisations within the shire by way of low interest loans.

The existing policy has been updated to include a new clause whereby community groups can access a loan under the policy to purchase major items of plant and equipment where the use of such plant and equipment is directly related to the maintenance and operations of the community facility to which it is assigned.

3. Bribes Gifts and Benefits Policy (Reviewed policy)

The purpose of the Bribes Gifts and Benefits Policy is to guide Councillors and staff who may be offered gifts, benefits or bribes in the course of their official duties.

No changes have been made to the existing policy.

4. Statement of Business Ethics Policy (Reviewed policy)

The purpose of the Greater Hume Shire Council Statement of Business Ethics Policy is to outline Council's ethical standards and expectations of goods and service providers and contractors in all of their dealings with Council. The statement will also outline what goods and service providers and contractors can expect of Council.

No changes have been made to the existing policy.

Copies of the four policies listed above are included in **ANNEXURE 6**.

BUDGET IMPLICATIONS

There are no direct budget implications resulting from the adoption of the above policies.

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POLICY DEVELOPMENTS [CONT'D]

CONCLUSION

The continual review and development of Council policies is essential to ensure adequate internal control systems are in place and for Council to remain abreast of emerging trends and issues with the local government sector.

RECOMMENDATION

That the following policies be adopted:

1. Greater Hume Shire Council Professional Personal Relationships Policy
2. Greater Hume Shire Council Loans to Community Groups Policy
3. Greater Hume Shire Council Loans to Bribes, Gifts and Benefits Policy
4. Greater Hume Shire Council Statement of Business Ethics Policy.

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3. REQUESTS TO AMEND WATER USAGE CHARGES

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR REPORT

To present a request from the owners of the Gerogery General Store to review the amount levied for water usage for the period November 2015 to March 2016.

REFERENCE TO DELIVERY PLAN ACTION

Not applicable.

DISCUSSION

Council has received correspondence from the owners of the Gerogery General Store in relation to water usage charges levied for the period November 2015 to March 2016. A total usage of 208kls has been recorded for the period and charges totalling \$424.00 levied.

The owners of the General Store have written to Council seeking to have the amount of water charges reduced on the basis that a considerable amount of the water was used to water trees and grass areas within the area of public parkland adjacent to the Gerogery Store. Council's Director Engineering has confirmed that new trees have been planted in the area and that watering by the store owners has taken place.

That being the case, it is recommended that Council reduce the water usage on which the charges are calculated by 50% to a total of 104kls. This reduction will result in the water usage charge reducing to \$174.40.

BUDGET IMPLICATIONS

The amendments to water usage charges referred to in this report would result in a reduction in charges of \$249.60 for the Gerogery General Store.

CONCLUSION

The water usage charges levied against the Gerogery General Store have been impacted by the owners' decision to apply water to trees and grass areas within the area of public parkland adjacent to the Gerogery Store. That being the case, it is recommended that reduce the water usage on which the charges are calculated by 50% to a total of 104kls.

RECOMMENDATION

That the water usage charges levied to the Gerogery General Store, Assessment Number 10022440 be adjusted to \$174.40 for the period November 2015 to March 2016.

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4. CLOSURE AND SALE OF UNUSED ROAD RESERVE – JINDERA

Report prepared by Manager Corporate Services – Suzanne Klemke

REASON FOR REPORT

For Council to consider closing and disposing a section of an unused road reserve.

REFERENCE TO DELIVERY PLAN ACTION

Strategy 5.2 To provide and maintain safe and serviceable public facilities and infrastructure including roads, drainage and footpaths.

Action 5.2.6 Ensure that a quality rural road network is provided and maintained throughout the shire.

DISCUSSION

Council has received correspondence from GD & SJ Klein who wish to purchase a portion of an unused section of road reserve adjacent to their property being Lot 1 DP 169830. The section of unused road separates Lot 1 DP 169830 from Lot 7 DP 560472. A copy of the map is attached in **ANNEXURE 7**.

Council may close a public road, as the road authority, under Section 34 of the Roads Act 1993.

The process to sell a portion of unused road is a two stage process with Council first required to endorse to close the road reserve to the public and secondly the proposal to sell will then proceed through NSW Trade and Investment (Crown Lands Division).

Consultation with NSW Trade and Investment has been undertaken and given that the land subject to this report has been under lease by Mr & Mrs Klein for a number of years and that Council has not developed or maintained the land, it would appear that upon closing, the land would vest in Crown Lands.

Accordingly, the closure and sale of the road reserve will be managed NSW Trade and Investment (Crown Lands Division). Objections to the closure and sale will be managed as part of the second stage of the process. Thereby landowners have not been contacted by Council.

Council staff have inspected the site and considered the road reserve is excess to Council requirements and not required for any current or future road extensions of Councils road network.

Access to existing properties will be unaffected, with all current accesses contained in areas of the road reserve that is not to be sold.

Council has no assets within the road reserve and there is no formed road present. The land is heavily vegetated and protection of the existing vegetation will be through current environmental controls.

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CLOSURE AND SALE OF UNUSED ROAD RESERVE – JINDERA [CONT'D]

BUDGET IMPLICATION

No cost to Council.

CONCLUSION

The section of unused road reserve requested to be purchased by Mr & Mrs Klein is surplus to Council needs and will have no impact on access to surrounding properties. It is therefore considered appropriate for Council to endorse the closure of the road reserve.

RECOMMENDATION

That:

1. Council endorse the closure of part of the road reserve separating Lot 1 DP 169830 from Lot 7 DP 560472 as detailed on attached maps.
2. The Mayor and General Manager be authorised to execute associated documents under the Common Seal of Council.

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5. REQUEST FOR FINANCIAL ASSISTANCE – WIRRAMINNA ENVIRONMENTAL EDUCATION CENTRE

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR REPORT

To present a request from the Wirraminna Environment Education Centre for financial assistance to allow members of the Wirraminna Committee to attend the National Landcare Awards ceremony being held in Melbourne in September 2016.

REFERENCE TO DELIVERY PLAN ACTION

Goal 2 A Sustainable Community.

DISCUSSION

Advice has been received from Wirraminna Environment Education Centre that an environmental project run under the Creative Catchment Kids programme in conjunction with the Walla Walla primary school has been nominated as a State finalist in the National Junior Landcare Awards. As such, representatives from Walla Walla primary school and their parents/guardians have been invited to attend the National Landcare Awards ceremony being held in Melbourne in September 2016. All costs associated with the representatives from Walla Walla primary school attending the function will be met by Landcare Australia.

Given Wirraminna's strong ties with the project a request has been received from the Wirraminna committee seeking financial assistance from Council to allow two representatives from the Committee to attend the awards function and support the Walla Walla school project. The total cost of two members attending the function is estimated at \$1,486.00 and the Committee are seeking a contribution equivalent to 50% of the costs, or \$743.00.

BUDGET IMPLICATIONS

Council's 2015/2016 budget includes an allocation of \$4,200 for Governance conference expenses and to date a total of \$1,717 has been expended, leaving a balance of \$2,483. That being the case, the request of \$743 from Wirraminna could be met from the existing budget allocation and would not have any adverse impact on Council's overall budget position.

CONCLUSION

It is exciting that a local environmental project involving students from Walla Walla primary school and supported by Wirraminna has been nominated for a National Landcare award and as such it is recommended that Council support the request for financial assistance to support members of the Wirraminna Committee in attending the awards ceremony.

RECOMMENDATION

That:

1. Council provide a contribution of \$743 to the Wirraminna Environmental Education Centre to support the two members of the Committee in attending the 2016 National Landcare Awards ceremony.
2. the contribution be funded from the Governance conferences budget allocation.

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6. SALE OF LAND FOR UNPAID RATES UNDER SECTION 713 OF THE LOCAL GOVERNMENT ACT 1993

Report prepared by Accounting Officer – Camilla Webb

REASON FOR THE REPORT

To report to Council of the outcomes in relation to the sale of land to recover unpaid rates and charges that was conducted under Section 713 of the Local Government Act 1993 on 3 June 2016.

DISCUSSION

Section 713(1) of the Local Government Act 1993 states that Council may sell land where rates or charge are overdue if it has remained unpaid for more than 1 year from the date on which it became payable in the case of vacant land, and in the case of any other land, it has remained unpaid for more than 5 years

Council resolved in February 2016 to sell 27 properties at auction with outstanding rates and charges totalling \$104,391.51.

Prior to the public auction on 3 June 2016, five properties were withdrawn from the sale. Expenses incurred by Council up to date of payment of these overdue amounts were recovered in full from two landowners and a suitable arrangement for the payment of expenses has been entered into with the owner of the third property. The fourth property appears to have been gazetted to the State of New South Wales on the 2 June 1933 (further investigation to be undertaken) and the fifth property has been identified as having loose fill asbestos insulation.

A total of twenty two properties were auctioned on 3 June 2016 and thirteen were sold at the fall of the hammer.

Of the properties sold, eight were of little commercial value, having either no legal access or no dwelling entitlement and were of interest only to the adjoining owner. The proceeds realised at the auction for these properties will in most cases be less than the expenses incurred in connection with the sale and/or the amount of the overdue rates and charges. In accordance with Section 713 of the Local Government Act 1993, where the proceeds from the sale are insufficient to satisfy these debts, the shortfall following the sale will be written off. Where the price realised at action exceeds the expenses incurred in connection with the sale and overdue rates and charges and other disbursements, the surplus will be held by Council pending documented claims from the owner/interested parties.

Settlement of the thirteen properties sold will occur by mid-August 2016 and the finalisation of Council's expenses, calculation of the shortfall/surpluses and the write-off rates and charges where applicable, will be completed by the 31 August 2016.

Unfortunately, there were nine properties passed in at the fall of the hammer. Section 716(2) of the Local Government Act 1993, states that land that fails to sell at public auction may be sold by private treaty. Therefore Council has written to adjoining landowners advising them that the properties did not sell at auction and seeking advice from the adjoining landowners as to whether they are interested in purchasing the properties.

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SALE OF LAND FOR UNPAID RATES UNDER SECTION 713 OF THE LOCAL GOVERNMENT ACT 1993 [CONT'D]

The attached **ANNEXURE 8** summarises the results of the thirteen properties sold and the nine properties that were passed in.

BUDGETARY IMPLICATION

The payment of rates and charges through the sale of land process will reduce the amount of outstanding rates and charges and improve Council's cash flow. The properties not sold at auction may need to be sold for an amount below that of the outstanding rates and charges and the associated expenses incurred by Council. Should this be the case it will be necessary for Council to write off the balance of the outstanding rates and charges by Council resolution.

CONCLUSION

Council resolved in February 2016 to sell twenty seven properties at auction with outstanding rates and charges. Settlement of the thirteen properties sold will occur by mid-August 2016 and the finalisation of Council's expenses, calculation of the shortfall/surpluses and the write-off rates and charges where applicable, will be completed by the 31 August 2016.

Under section 716(2) of the Act Council is now able to sell those properties that did not sell at auction privately and it is recommended that all offers be considered.

RECOMMENDATION

That:

1. Council consider offers from adjoining owners of properties that did not sell at the sale of land for unpaid rates auction held on 3 June 2016
2. the Mayor and General Manager be authorised to execute documentation under the Common Seal of Council for any of these sales under section 716 (2) of the Local Government Act 1993.

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7. SALE OF LAND FOR UNPAID RATES UNDER SECTION 713 OF THE LOCAL GOVERNMENT ACT 1993

Report prepared by Accounting Officer – Camilla Webb

REASON FOR THE REPORT

To seek Council's approval for the sale of Lot 1 DP 117888 – Olympic Highway, Henty and Lots 1 to 3, DP 258193 Third Avenue, Henty in accordance with Section 716(2) of the Local Government Act, 1993.

DISCUSSION

Councillors will note from the previous report in the June 2016 Council Meeting Agenda that a number of properties were listed for sale of land for unpaid rates on 3 June 2016. The above properties were listed for sale however failed to sell at auction and was passed in. The reserve for these properties were set at \$50 and \$20,000 respectively.

Section 716(2) of the Local Government Act 1993, states that land that fails to sell at public auction may be sold by private treaty. Council has received offers to purchase the above named properties in order of \$600 and \$15,000 respectively. Rates and charges and costs outstanding on the Olympic Highway property are currently \$5,157.12 and for the Third Avenue property \$19,667.96.

BUDGETARY IMPLICATION

These properties may need to be sold for an amount below that of the outstanding rates and charges and the associated expenses incurred by Council, should this be the case it will be necessary for Council to write off the balance of the outstanding rates and charges by Council resolution.

CONCLUSION

As this land is not required by Council and to pay some of the outstanding rates and charges it is recommended that these parcels of land are sold.

RECOMMENDATION

That:

1. Council accepts the offer of \$600 for the purchase of Lot 1 DP 117888 – Olympic Highway, Henty
2. Council accepts the offer of \$15,000 for the purchase of Lots 1 to 3, DP 258193 Third Avenue, Henty
3. the Mayor and General Manager be authorised to execute the required documentation under the Common Seal of Council.

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ENGINEERING

1. REQUEST FOR ANGLE PARKING IN FRONT OF J & B CAFE

Report prepared by Director Engineering – Greg Blackie

REASON FOR REPORT

To present a request to Council to change parallel parking to angle parking in front of J & B Café, 143 Albury St, Holbrook.

REFERENCE TO DELIVERY PLAN ACTION

Strategy 5.2 To provide and maintain safe and serviceable public facilities and infrastructure including roads, drainage and footpaths.

Action 5.2.6 Ensure that a quality rural road network is provided and maintained throughout the shire.

DISCUSSION

Council has received a request to change existing parallel parking to angle parking in front of J & B Café 143 Albury St Holbrook from owners of the business Jan and Brian Piltz, see **ANNEXURE 9**.

In previous conversations with the owners it was discussed about the possibility of a disabled bay being installed, however as advised in the correspondence the owners are not in favour of this.

The proposal has been put to the Council traffic committee which has been subsequently approved by the Committee.

As shown on the attached plan (also attached in **ANNEXURE 9**) the change to angle parking increases the number of car spaces by three (two current existing parallel spaces to five proposed angle spaces). The proposed parking is to be constructed over a previously used driveway crossing, but the owners have advised that this crossing is now redundant and not required and are happy for the marked bays to be placed in front of it.

Due to the availability of other parallel parking close by to this location it is considered that the change will not impact on the need for this type of parking (ie car and trailer/caravan).

BUDGET IMPLICATION

Some minor cost in changing signage and line marking.

CONCLUSION

The request to change the parking arrangement in front of 143 Albury St is considered to be an appropriate change which will increase the parking in the area for an additional three vehicles

RECOMMENDATION

That Council endorse the change from parallel parking to angle parking in front of J&B Café.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
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2. NSW GRAIN HARVEST MANAGEMENT SCHEME 2016 –2021

Report prepared by Director Engineering – Greg Blackie

REASON FOR REPORT

To consider the continuation of Council's involvement in the NSW Grain Harvest Management Scheme.

REFERENCE TO DELIVERY PLAN ACTION

Strategy 5.2 To provide and maintain safe and serviceable public facilities and infrastructure including roads, drainage and footpaths.

Action 5.2.6 Ensure that a quality rural road network is provided and maintained throughout the shire.

DISCUSSION

For the past three years Council has been part of the NSW Grain Harvest Management Scheme.

The scheme was introduced in response to industry needs for improved productivity and efficiency in the transportation of grain. Simply, the scheme encourages loading of trucks nearer to the legal load limits (thus allowing for the variability's of loading grain in the paddock) by allowing overloading of trucks up to 5% above approved tonnages for a maximum of three trips per farm to the nearest receival point without prosecution during harvesting.

Local Government as the manager of majority of the road network in NSW is always concerned any increase in mass of vehicles travelling on the network can cause significant damage especially in the case of overweight vehicles. However as a large area of our Shire including many businesses are associated with the grain industry any support that can be given should be encouraged.

Roads and Maritime Services (RMS) as the coordinator of the scheme has been further refining the scheme following the three previous years of operation, and is now requesting Council adopt the proposed scheme for the next 5 years (i.e. until June 30 2021). A copy of the relevant correspondence is attached as **ANNEXURE 10**.

All Councils in the grain growing areas have previously approved the scheme to support their grain growing constituents although there is concern of the future impact on the road network over a longer period without proper management of the scheme including enforcement of habitual or rogue carriers flouting the requirements of the scheme.

A brief review of the roads majorly impacted by the scheme in Greater Hume (ie around the Henty and Brocklesby grain receival points) has not indicated any significant decline in quality, however it must be remembered that the seasons have been relatively dry and bumper grain seasons have not eventuated, lessening any impact on the network that may have occurred in other circumstances.

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NSW GRAIN HARVEST MANAGEMENT SCHEME 2016 –2021 [CONT'D]

BUDGET IMPLICATION

There is a risk of additional costs being occurred on the management of the road network over the longer term.

CONCLUSION

As advised additional costs in the maintenance of the road network could occur in the future, however this must be considered against the overall support of our grain associated constituents and businesses and the support it provides to them.

RECOMMENDATION

That Council endorse its involvement in the NSW Grain Harvest management Scheme for the next 5 years until June 2021.

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**3. REQUEST TO CONSTRUCT AND MAINTAIN A SECTION OF MCLEOD ST
GEOGERY WEST**

Report prepared by Director Engineering – Greg Blackie

REASON FOR REPORT

To consider a request to construct an access and undertake maintenance of an unused road reserve in McLeod Street, Gerogery West.

REFERENCE TO DELIVERY PLAN ACTION

Strategy 5.2 To provide and maintain safe and serviceable public facilities and infrastructure including roads, drainage and footpaths.

Action 5.2.6 Ensure that a quality rural road network is provided and maintained throughout the shire.

DISCUSSION

Council has received correspondence from a landowner in Gerogery West requesting Council maintain a section of road reserve and construct an access from the end of Margaret St to a vacant parcel of land in McLeod St they own. A copy of the correspondence is attached as **ANNEXURE 11**.

As shown on the attached map in **ANNEXURE 11**, the McLeod St Road Reserve in Gerogery West extends from Gerogery Road on its eastern end to Greenwood Rd on its western end approximately 1.8km in length. A majority of the road reserve is an unconstructed "Green Lane" with only 250m on the most western end a maintained road which provides access to one property.

An unconstructed "Green Lane" or a Class 8 Road under Council's Road Strategy is a road reserve not maintained formally by Council other than vegetation management where required in township areas to control vermin and mitigate fire hazards. However adjoining landowners may use the reserve to access their properties and the public can access the road reserve however at their own risk as there is no formed road. In rural areas and villages or on the fringes of town areas Council normally leases unused road reserves to adjoining landowners so they have access to additional areas of feed for stock as well as it helps Council reduce the fire hazard in these areas.

As detailed in the correspondence one of the landowners adjoining the McLeod St road reserve has requested the reserve be maintained so that emergency vehicles such as fire trucks can use the reserve in emergency situations and also for a formed access road (approximately 200m in length from the end of Margaret St) be constructed to the parcel of land that the landowner wishes to sell.

The landowner has stated that they contacted Council about seven years ago when purchasing the land and they were told the parcel of land would have reasonable access provided by Council but this has not been confirmed in any written correspondence.

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REQUEST TO CONSTRUCT AND MAINTAIN A SECTION OF MCLEOD ST GEOGERY WEST
[CONT'D]

It is Council's policy that any new or existing property requiring access that is not on Council's current designated road network (as detailed in Council's Road Strategy) is required to construct and maintain any new access at their cost. Council permits the construction of private accesses on Council controlled public road reserves so this can occur. Council will only take on the responsibility of the maintenance of any new access if the access is built to Council's road standard normally involving the full construction and sealing of the access at the landowner's expense.

It is known vehicles do transverse parts of the McLeod St road reserve as there is a visual evidence of this on site (see photos in **ANNEXURE 11**) however due to large number of trees on the lane it would be difficult for anything larger than a 4wd to traverse the lane.

After visiting the site and discussing with the NSW Rural Fire Service, the removal of a small number of trees would allow a fire truck to access this laneway if needed, however as noted by all parties improving the access may encourage the inappropriate use of the area.

BUDGET IMPLICATION

The addition of any new roads to be constructed and maintained will add to Council's maintenance budget.

CONCLUSION

Council already has an extensive road network and there are many instances where private accesses are built on Council controlled road reserves. It is Council's policy that any property requiring access that is not on the designated road network as detailed in Council's Road Strategy is required to construct the access at their cost.

However in this instance it would be considered appropriate for Council to remove a small number of trees to ensure access is available to Rural Fire Service vehicles, with any additional work to construct a suitable access to Lot 184 from Margaret St to be the responsibility of the landowner

RECOMMENDATION

That Council:

1. remove a small number of trees to improve access by emergency service vehicles in the McLeod St road reserve.
2. advise the landowner that the cost of construction of access and future maintenance to the property at Lot 184 McLeod St from the end of the constructed section of Margaret St Gerogery West is the responsibility of the landowner.

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4. RECLASSIFICATION AND NAMING OF A SECTION OF ROAD NEAR HOLBROOK

Report prepared by Director Engineering – Greg Blackie

REASON FOR REPORT

To consider reclassification and naming of a formed road and adding it to Council's maintained road network.

REFERENCE TO DELIVERY PLAN ACTION

Strategy 5.2 To provide and maintain safe and serviceable public facilities and infrastructure including roads, drainage and footpaths.

Action 5.2.6 Ensure that a quality rural road network is provided and maintained throughout the shire.

DISCUSSION

Council has received a request to have a section of road to be maintained and named by Council. A copy of the correspondence is attached at **ANNEXURE 11B**.

The section of road is approximately 3.6km from Holbrook on the Culcairn – Holbrook Road and is approximately 350m in length. The road provides access to three houses on three different properties owned by different people. The road shows sign of an old bitumen seal over the first 200m, and older staff have advised that some maintenance work was undertaken as part of Holbrook Shire.

Currently the section of road is classified as Class 8 "Green Lane" which is clearly incorrect as it provides access to three houses.

Under Council's road strategy the road should be a Class 6 Road – Unsealed Single Lane Local Road. Currently all three properties are directly addressed to the Culcairn Holbrook Road, which has probably why the road has not been maintained recently as it was not given a name and never been signposted.

As stated in the correspondence the issue of locating the furthestmost property from the road is an issue that the new landholder has found with tradespeople wanting to access the property etc, which would also be expected to occur with emergency services as well.

It is clear in this circumstance that this road should be part of Council maintained road network as it meets the criteria (multiple dwelling accesses) and that it has been previously maintained by Council. It should also be named so that properties can be found by emergency services.

BUDGET IMPLICATION

The addition of this road will add cost to the ongoing maintenance of the Council Road Network.

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RECLASSIFICATION AND NAMING OF A SECTION OF ROAD NEAR HOLBROOK [CONT'D]

CONCLUSION

The request to have this section of road maintained by Council has sound reasoning, as it provides access to three individual properties and clearly should have always been part of the maintained network. Clearly by naming this road as well will help in its recognition and location of properties in the times of an emergency.

RECOMMENDATION

That Council:

1. reclassify the 350m of road accessing three properties off the Culcairn Holbrook approximately 3.6km from Holbrook from a Class 8 to a Class 6 Road in Council's Road Strategy
2. commence the naming process for this section of road.

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MATTERS REFERRED TO CLOSED COUNCIL

1. **POTENTIAL SALE OF 59 AND 61 GORDON STREET, CULCAIRN – FORMALLY OCCUPIED BY Q SHEETMETAL**

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To provide Council with an update report on future options for 59 and 61 Gordon Street, Culcairn.

REFERENCE TO DELIVERY PLAN ACTIONS

Strategy 9.1 To be proactive in attracting business.

DISCUSSION

A report was presented to the October 2015 meeting of Council advising that the tenant at 61 Gordon Street, Culcairn had been consistently in arrears with lease payments and seeking Council endorsement of the General Manager's actions in terminating the lease.

At that meeting the following was resolved:

That:

1. *the General Manager's actions in terminating the lease agreement as at 31 March 2016 be endorsed*
2. *an appropriate repayment schedule be negotiated to maximise the repayment of outstanding lease payments.*
3. *the General Manager be authorised to appoint a Real Estate Agent act on behalf of Council to place the factory (Lot 561 DP 1159099) at Gordon Street, Culcairn on the market for sale.*

The factory was vacated Friday 8 April 2016 and in recent weeks the Writer has commissioned Herron Todd White undertake a valuation of the Factory site, Lot 561 DP 1159099 and surrounding vacant land, Lot 562 DP 1159099. This valuation is now to hand.

The independent valuation provides an opportunity for Council to review the previous decision to place the property on the market for sale with the benefit of additional information. In addition an update can be provided to Council on outstanding lease payments to be recovered.

BUDGET IMPLICATIONS

Any potential sale has the ability to provide capital for other projects such as residential land development, however the forgoing of lease payments will have a negative impact on recurrent income streams.

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POTENTIAL SALE OF 59 AND 61 GORDON STREET, CULCAIRN – FORMALLY OCCUPIED BY Q SHEETMETAL [CONT'D]

CONCLUSION

As the potential sale or lease value of Lots 561 & 562 DP 1159099, Gordon Street, Culcairn is of a confidential nature, it is recommended that the matter be referred to Closed Council in accordance with section 10 A (2) (c) information that would, if disclosed, confer an a person whom Council is conducting (or proposes to conduct) business.

RECOMMENDATION

That the consideration of the sale or lease of Lots 561 & 562 DP 1159099, Gordon Street be referred to Closed Council in accordance with section 10 A (2) (c) information that would, if disclosed, confer an a person whom Council is conducting (or proposes to conduct) business.

REASON

On balance the public interest in preserving the confidentiality of the valuation of Lots 561 & 562 DP 1159099, Gordon Street, Culcairn outweighs the public interest in maintaining openness and transparency in Council decision making because the disclosure of this information could compromise the commercial position of Council in any potential sale.

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2. HOLBROOK MOTOR VILLAGE CARAVAN PARK

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

For councillors to reconsider the potential to sell the freehold of the Holbrook Motor Village Caravan Park.

REFERENCE TO DELIVERY PLAN ACTIONS

Nil.

DISCUSSION

At the April 2014 meeting Council considered the following report.

Councillors would be aware that Council owns the freehold of the Holbrook Motor Village Caravan Park with the owner of the business being T & S Liddell Services Pty Ltd.

Council has received an enquiry from the Lessee of the Caravan Park, T & S Liddell Services Pty Ltd regarding the availability of the freehold.

Council owns the land and the amenities building and is responsible for the following:

1. Internal roads and the access roads
2. Boundary fences
3. Trees growing on the property prior to 17 December 2003
4. Four park lights
5. Eleven power heads and electrical servicing and
6. Roof, ceiling external and internal walls and floors of the amenities building.

The opportunity to investigate the sale of freehold of the Holbrook Motor Village Caravan Park provides an opportunity to ascertain if Council is receiving a reasonable return on its investment.

If Council was to consider disposing of the Caravan Park freehold, the first step would be to obtain a valuation of the property to enable Council to make an informed decision.

A closed Council report was also submitted to Council at the April 2014 meeting with an estimated value of the Holbrook Motor Village based on the commercial return being achieved.

Council sought Herron Todd White to undertake a valuation of the property on Council's behalf and unfortunately the property was valued significantly lower than the anticipated value presented to Council. Subsequently Council resolved not to pursue a sale of the freehold.

Mr & Mrs Liddell have asked Council to reconsider selling the freehold on the basis that a more attractive sale price may be achievable.

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HOLBROOK MOTOR VILLAGE CARAVAN PARK [CONT'D]

BUDGET IMPLICATIONS

The sale of a capital asset would provide Council with the opportunity to consider other projects for the benefit of residents.

CONCLUSION

As the potential sale of the freehold of the Holbrook Motor Village would have implications for the Lessee of the Holbrook Motor Village Caravan Park, it is recommended that the matter be referred to Closed Council in accordance with section 10 A (2) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

RECOMMENDATION

That the reconsideration of sale of the freehold of the Holbrook Motor Village Caravan Park be referred to Closed Council in accordance with section 10 A (2) (c) information that would, if disclosed, confer an a person whom Council is conducting (or proposes to conduct) business.

REASON

On balance the public interest in preserving the confidentiality of the valuation of the Holbrook Motor Village Caravan Park outweighs the public interest in maintaining openness and transparency in Council decision making because the disclosure of this information could compromise the commercial position of Council in any potential sale.

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PART B - ITEMS FOR INFORMATION

GOVERNANCE

1. OFFICE OF LOCAL GOVERNMENT CIRCULARS

REASON FOR REPORT

To ensure councillors are updated with changes to legislation or the strategic direction of Local Government in NSW.

DISCUSSION

ENCLOSED SEPARATELY with the agenda is a listing of OLG Circulars 16/13 to 16/14. Copies of OLG Circulars are available from the website www.olg.nsw.gov.au or alternatively by contacting Council.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For councillors' information.

2. LOCAL GOVERNMENT NEW SOUTH WALES (LGNSW) – WEEKLY CIRCULARS

REASON FOR REPORT

To ensure councillors are updated with changes to legislation or the strategic direction of Local Government in NSW.

DISCUSSION

ENCLOSED SEPARATELY is a listing of Table of Contents of LGNSW Weekly Circulars 19 to 22/2016. Copies of LGSA Weekly Circulars are available from the website www.lgsa.org.au or alternatively by contacting Council.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For councillors' information.

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3. TOURISM AND PROMOTIONS OFFICER'S REPORT

Report by Tourism and Promotions Officer – Kerrie Wise

REASON FOR REPORT

To update councillors regarding working projects undertaken by the Tourism and Promotions Officer.

DISCUSSION

Attached, at **ANNEXURE 12** is the report on projects being undertaken by the Tourism and Promotions Officer, Kerrie Wise.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For councillors' information.

4. ECONOMIC DEVELOPMENT QUARTERLY REPORT

**Report prepared by Executive Assistant Governance/Economic
Development – Marg Killalea**

REASON FOR REPORT

To provide a quarterly briefing regarding economic development initiatives undertaken by the Economic Development Team comprising General Manager and Executive Assistant Governance/Economic Development.

DISCUSSION

Attached, at **ANNEXURE 13** is the report regarding progress on initiatives being undertaken during the period 10 March to 14 June 2016.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For councillors' information.

CORPORATE AND COMMUNITY SERVICES

1. CUSTOMER REQUEST MODULE – SUMMARIES OF MONTHLY REQUESTS

For councillors' information, the Customer Request Module reports are **ENCLOSED SEPARATELY**.

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2. STATEMENTS OF BANK BALANCES AND INVESTMENTS AS AT 31 MAY 2016

Attached, in **ANNEXURE 14** are the statements of bank balances and investment report as at 31 May 2016.

3. HUMAN RESOURCES REPORT

REASON FOR REPORT

To advise councillors on human resources activities such as new staff, resignations and staff development programmes.

REFERENCE TO DELIVERY PLAN ACTION

Strategy 9.4 To provide appropriate training and mentoring for our shire's workforce.
Action 9.4.1 Implement continual learning actions.

DISCUSSION

No staff commenced or ceased duties with Council during May 2016.

BUDGET IMPLICATION

Nil.

CONCLUSION

For councillors' information.

ENGINEERING

1. MAY REPORT OF WORKS

May Report of Works

Grants Program

State Roads Maintenance (RMCC):

Maintenance works on state roads under the RMCC with the Roads and Maritime Services is continuing.

Heavy patching works on a number of segments on MR78 (Olympic Highway) has been completed.

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WORKS REPORT [CONT'D]

Final seals on heavy patches 2014/2015 have been completed on MR 284 (Tumbarumba Rd).

Regional Roads Block Grant:

Heavy patching works on MR370 (Lockhart Rd) have now been completed.

Local Roads

Sealed:

Full width road reconstruction on 3km of Cummings Rd from Kings Bridge Rd towards Walla Walla under the R2R Program is complete.

Road widening and rehabilitation on Henty Cookardina Rd intersection back towards Ross Rd has commenced.

Widening and stabilisation of shoulders on Corowa Rand Rd from MR331 (Dayesdale Rd) has commenced.

Pavement maintenance on local roads throughout the Shire is ongoing.

Unsealed:

Road reconstruction – 9m pavement and a 7m seal is being undertaken on Balldale Walbundrie Rd from Corowa boundary.

Maintenance grading has taken place on the following roads in May.

Back Henty Rd	Luther Rd
Bonnie Springs Rd	Pulletop Rd
Boxwood Park Rd	Quartz hill Rd
Cannings Rd	Reapers Rd
Coach Rd	River rd
Fielder Moll Rd	Roachdale Rd
Jelbart Rd	Selby Rd
Kreutzbergers Rd	Singe Rd
Lubkes Rd	Taylors Rd

Urban Streets:

Minor repairs to kerb and gutter in Henty have been undertaken.

Reseal on Thorpe St, Holbrook has been completed.

General:

Disabled ramps have been upgraded at the Holbrook Submarine Park toilets to comply with Australian Standards.

Sign maintenance, upgrade and renewals has been carried out throughout the Shire.

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WORKS REPORT [CONT'D]

Drainage works have been undertaken in various urban and rural areas due to consistent rainfall.

Work has commenced on new parking / rest area at Woomargama Post Office.

General maintenance of all parks and public toilets within the shire is ongoing.

Monthly Works Maintenance Expenditure:

Local Roads Program	Original Budget	Amended Budget (September Budget Review)	YTD Budget	YTD Expenditure	YTD Variance
Urban Local Roads	\$540,000.00	\$480,000.00	\$440,000.00	\$407,929.75	\$32,070.25
Urban Roads Unsealed	\$90,000.00	\$90,000.00	\$82,500.00	\$57,562.99	\$24,937.01
Rural Roads Sealed	\$500,000.00	\$443,866.00	\$406,877.17	\$424,020.00	-\$17,142.83
Rural Roads Unsealed	\$1,025,000.00	\$1,075,000.00	\$985,416.67	\$980,099.83	\$5,316.84
Street Tree Maintenance	\$202,180.00	\$232,180.00	\$212,831.67	\$216,550.82	-\$3,719.15

Regional Roads Program	Original Budget	Amended Budget (September Budget Review)	YTD Budget	YTD Expenditure	YTD Variance
Maintenance	\$535,477.00	\$735,477.00	\$674,187.25	\$715,174.93	-\$40,987.68
Traffic Facilities	\$131,000.00	\$133,000.00	\$121,916.67	\$63,590.00	\$58,326.67

Sportsgrounds, Parks & Public Toilets	Original Budget	Amended Budget (September Budget Review)	YTD Budget	YTD Expenditure	YTD Variance
Sportsground Maintenance	\$170,835.00	\$170,835.00	\$156,598.75	\$153,323.36	\$3,275.39
Parks & Gardens Maintenance	\$295,610.00	\$325,610.00	\$298,475.83	\$306,236.92	-\$7,761.09
Public Toilets Maintenance	\$185,090.00	\$185,090.00	\$169,665.83	\$155,161.57	\$14,504.26

NB : Sportsground Maintenance excludes annual GHSC contribution payment

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2. WATER & SEWER REPORT – MAY 2016

Capital Works Program:

- Additional handrails at Culcairn & Walla Walla STW completed.

Operation & Maintenance:

- 2 - Sewer chokes cleared at Holbrook.
- 1 – New water service at Culcairn.
- 2 – Water service repairs at Culcairn.
- 3 - New water services installed at Jindera area.
- Sewer main relining carried out on connection to 53 Ivor St Henty.
- Sewer main relining carried out on connection to 13 Bowler St Holbrook.
- Sewer main relining carried out on connection to 2 Croft St Holbrook.
- Meter reading completed.

Drinking Water Monitoring Program:

- 8 - Water samples for Microbial Water Analysis submitted in the month of May 2016 for Villages and Culcairn Water Supply have all complied with the Australian Drinking Water Guidelines.

Upcoming Month:

- Village Water Scheme, water main maintenance.
- Culcairn, water main maintenance.
- Replacement of dosing shed at Henty.
- Relocation of water service from Jindera St to Luther Rd Jindera.
- Water service replacement Walla Walla Jindera Rd.

ENVIRONMENT AND PLANNING

1. DEVELOPMENT APPLICATIONS PROCESSED FOR THE MONTH OF MAY 2016

Attached, as **ANNEXURE 15** is the schedule of development applications processed for the month of May 2016.

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2. SENIOR WEEDS OFFICER'S REPORT – MAY 2016

No report this agenda.

3. RANGER'S REPORT – MAY 2016

COMPANION ANIMALS

No. of Complaints Received 31		Including: 2 barking dogs, 28 roaming dogs, and dealing with 1 excessive number of animals kept.	
No. of dog attacks:	2	Location: Holbrook	Two dogs killed another dog in their own yard. Owner surrendered the two dogs to be euthanased.
		Walla Walla	5 dogs rushed out at a girl walking, one biting her on the leg. All dogs issued a nuisance dog order and infringements issued.
Comments:			
		Dogs	Cats
In Council's Facility at Beginning of Month			
Captured & Returned to Owners		10	
Captured & Impounded		13	2
Released from Pound to Owners		12	1
Surrendered by Owners			
Rehomed			
Euthanased		3	1
Remaining in Council's Facility at End of Month		1	

FERAL CATS

No. of Complaints:	3
No. Feral Cats caught:	Landfill sites 9

LIVESTOCK

	Cattle	Sheep	Horses	Goats	Other
No. of Reports of Stock on Roads	9	6			
Instances - Returned to owners	8	6			
Impounded	1	2			
Vehicle accidents involving stock	Gerogery 1 dead				

OTHER LIVESTOCK, WILDLIFE COMPLAINTS

One injured kangaroo euthanased on roadway in the Henty area.

Rangers and Council staff assisted in the movement of drover's cattle through Culcairn and across the Olympic Highway (for protection of the trees).

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RANGER'S REPORT [CONT'D]

ABANDONED VEHICLES

Seven vehicles remain impounded.

One vehicle impounded from the Olympic Highway at Gerogery.

POLLUTION AND ENVIRONMENTAL INCIDENTS

Inspection conducted: Overgrown Vegetation Unsafe Land	Compliance and new overgrown inspections conducted. 11/7 day letters issued.
Pollution: Noise	Gerogery and Jindera– barking dogs – owner spoken to and addressing the issue.
Pollution: Waste	None.

ON-SITE SEWERAGE MANAGEMENT SYSTEMS

Inspection Type	No.	Compliant	Orders for Work Issued	Re-Inspection Required
OSMS Compliance Inspections				
Pre-Purchase Inspections	2		1	
OSMS Orders Compliance Inspections	3	2		1

URANA SHIRE COUNCIL OVERVIEW

Two separate dog attacks on sheep at Urana investigated by two Rangers and the police. Three dogs were surrendered for attacks and Infringements were issued.

1 dog microchipped and released from the Albury pound from previous month.

11.5 hours Saturday 14 May for 2 Rangers and Police.

4.5 hours Monday 16 May for 1 Ranger and Police.

3 hours Tuesday 24 May for administration 3hours (letters infringements and files).

OTHER WORKS CONDUCTED

- Companion Animal Registrations continuing to come in from the letters sent out and follow up.
- Menacing dog compliance checks.
- Microchipping dogs and cats.
- Assisting the RSPCA with excessive number of animals kept.
- RID online (Report Illegal Dumping online) updating with data entry.

RECOMMENDATION

That Part B of the Agenda be received and noted.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 22 JUNE 2016**

PART C – COMMITTEE AND DELEGATE REPORTS

Attached, in **ANNEXURE 16**, are minutes/notes of the following meeting:

- Minutes of the Greater Hume Youth Advisory Committee Meeting held on 5 May 2016.

DELEGATES REPORTS

Nil.

RECOMMENDATION

That Part C of the Agenda be received and noted.