



Greater Hume Shire

To:

ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL

WEDNESDAY, 15 JULY 2015

NOTICE is hereby given that an Ordinary Meeting of the Greater Hume Shire Council will be held at 4.30pm at the Council Chambers, Balfour Street, Culcairn.

STEVEN PINNUCK
GENERAL MANAGER

ORDER OF BUSINESS TO BE CONSIDERED
REFER OVERLEAF

ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL

WEDNESDAY, 15 JULY 2015

BUSINESS TO BE CONSIDERED

1. PRAYER

2. ACKNOWLEDGEMENT OF COUNTRY

"I would like to acknowledge that this meeting is being held on the traditional lands of the Wiradjuri people, and pay my respect to elders both past and present".

3. DECLARATIONS OF PECUNIARY INTEREST OR NON-PECUNIARY INTEREST (CONFLICT OF INTEREST)

4. APOLOGIES

5. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

- Minutes of the Ordinary Meeting of Council – 24 June 2015

6. ACTION REPORT FROM THE MINUTES

7. NOTICE OF MOTION

8. REPORTS FROM OFFICERS

PART A For Determination

- Environment and Planning Items 1 to 5
- Governance Items 1 to 3
- Corporate and Community Services Items 1 to 4
- Engineering Items 1 to 3

PART B For Information

- Governance
- Corporate and Community Services
- Engineering
- Environment and Planning

PART C For Information

9. MATTERS OF URGENCY

10. QUESTIONS ON NOTICE

11. CLOSED COUNCIL – CONFIDENTIAL SECTION

TABLE OF CONTENTS
JULY 2015

OFFICERS' REPORTS – PART A – FOR DETERMINATION	3
ENVIRONMENT AND PLANNING	3
1. REQUEST TO WAIVE SECTION 94A DEVELOPMENT CONTRIBUTION FEE FOR COMPLYING DEVELOPMENT CERTIFICATE 18.2015.31 FOR A REINSTATEMENT OF A FIRE DAMAGED DWELLING 14 KIRNDEEN STREET CULCAIRN	4
2. REVIEW OF THE PESTICIDE NOTIFICATION PLAN	5
3. TENDERING THE LEASEHOLDS OF JINDERA AND WALLA WALLA POOLS FOR THREE SWIMMING SEASONS	6
4. APPOINTMENT OF CANDIDATES TO PROVIDE TENDERS OF THE UPGRADE TO HENTY SWIMMING POOL COMPLEX	8
5. QUESTION ON NOTICE – WEBSITE TO ALERT COMMUNITY TO DEVELOPMENT APPLICATIONS BEING LODGED IN THE NEIGHBOURHOOD	10
GOVERNANCE	11
1. RURAL FIRE SERVICES COMMUNICATIONS LICENCES	11
2. PROPOSED CHANGE TO INTERNAL AUDIT ARRANGEMENTS	12
3. NATIONAL STRONGER REGIONS FUND – ROUND TWO	15
CORPORATE AND COMMUNITY SERVICES	19
1. REQUEST TO WAIVE FEES FOR COMPLYING DEVELOPMENT CERTIFICATE AND ASSOCIATED INSPECTIONS – CULCAIRN PRESCHOOL	19
2. BORDER TRUST COMMUNITY FUND	20
3. CONTRIBUTION TO FOOTPATH CONSTRUCTION – HENTY COMMUNITY CLUB	22
4. POLICY DEVELOPMENTS	23
ENGINEERING	24
1. ROAD OPENING POLICY	24
2. PROPOSED SPEED ZONES IN GEROGERY WEST	25
3. ADVICE OF EXTRAORDINARY COUNCIL MEETING – 5 AUGUST 2015	27
ITEM TO BE REFERRED TO CLOSED COUNCIL	28
1. WRITING OFF UNRECOVERABLE RATES AND CHARGES 2014-2015	28

TABLE OF CONTENTS
JULY 2015

PART B - ITEMS FOR INFORMATION	29
GOVERNANCE.....	29
1. OFFICE OF LOCAL GOVERNMENT CIRCULARS.....	29
2. LOCAL GOVERNMENT NEW SOUTH WALES (LGNSW) – WEEKLY CIRCULARS....	29
2. TOURISM AND PROMOTIONS OFFICER’S REPORT	30
CORPORATE AND COMMUNITY SERVICES	31
1. CUSTOMER REQUEST MODULE – SUMMARIES OF MONTHLY REQUESTS.....	31
2. STATEMENTS OF BANK BALANCES AND INVESTMENTS AS AT 30 JUNE 2015 ...	31
3. HUMAN RESOURCES ACTIVITY REPORT – JUNE 2015	31
4. RESPONSE TO INTERIM AUDIT MANAGEMENT LETTER	31
ENGINEERING.....	35
1. REPORT OF WORKS – JUNE 2015	35
2. WATER AND SEWER REPORT – JUNE 2015	37
ENVIRONMENT AND PLANNING	38
1. DEVELOPMENT APPLICATIONS PROCESSED FOR THE MONTH OF JUNE 2015 ..	38
2. SENIOR WEEDS OFFICER’S REPORT – JUNE 2015	38
3. RANGER’S REPORT – JUNE 2015	39
PART C – COMMITTEE AND DELEGATE REPORTS	42

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 15 JULY 2015**

OFFICERS' REPORTS – PART A – FOR DETERMINATION

ENVIRONMENT AND PLANNING

2. REQUEST TO WAIVE SECTION 94A DEVELOPMENT CONTRIBUTION FEE FOR COMPLYING DEVELOPMENT CERTIFICATE 18.2015.31 FOR A REINSTATEMENT OF A FIRE DAMAGED DWELLING 14 KIRNDEEN STREET CULCAIRN

Report Prepared by Building Surveyor – Russell Boyd

REASON FOR REPORT

Council has received a letter from the applicant for a Complying Development Certificate at 14 Kirndeem Street, Culcairn requesting that a Section 94A levy of \$2,489 be waived refer to **ANNEXURE 1**.

The applicant applied for and obtained a Complying Development Certificate for repairs to a fire damaged dwelling with an estimated value of \$248,913. Fees and charges payable to Council prior to the Complying Development Certificate issued included a Development Contributions levy under section 94A of the Environmental Planning and Assessment Act 1979 of 1% of the estimated value of the project. The levy was assessed at \$2,489.

The applicant is requesting that this levy be waived and the \$2,489 refunded.

REFERENCE TO DELIVERY PLAN

No applicable goal or action.

DISCUSSION

A Complying Development Certificate application was submitted to Council on 24 June 2015 by the builder (applicant) on behalf of the owner for proposed repairs to a fire damaged single storey dwelling with an estimated construction cost of \$248,913.

Council adopted the Greater Hume Shire Council Development Contributions Plan under section 94A of the Environmental Planning and Assessment Act 1979 at its November 2014 Council meeting for gazettal on 29 November 2014.

Clause 1.7 of the Section 94A Contributions Plan requires a levy of 1% of the estimated value of most developments within the Greater Hume Shire with a value greater than \$200,000. The levy must be paid prior to a Construction Certificate or Complying Development Certificate being issued.

A subsection of clause 1.7 of the Contributions Plan allows for exemptions to the payment of the levy in certain circumstances. The subsection states:

In addition, Council will not impose a levy in respect of development:

For which Council considers by formal ratification at a full Council meeting as an exemption. For such claims to be considered, any such development will need to include a comprehensive submission arguing the case for the exemption.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 15 JULY 2015**

REQUEST TO WAIVE SECTION 94A DEVELOPMENT CONTRIBUTION FEE FOR COMPLYING DEVELOPMENT CERTIFICATE 18.2015.31 FOR A REINSTATEMENT OF A FIRE DAMAGED DWELLING 14 KIRNDEEN STREET CULCAIRN [CONT'D]

The applicant in their submission is arguing that as the proposal is the reinstatement of the original dwelling only, and not to undertake any additions to the building that this is sufficient grounds for Council to grant the exemption to payment of the levy.

The applicant has not mentioned the area, the age or the condition of the existing dwelling that is being repaired nor any other information that would allow Council to determine the financial impact of replacing the existing dwelling.

Furthermore, nowhere in the applicant's submission have they addressed the insurance payout that they may or may not have received for the partial destruction of the existing structure or if the insurance payout included provision for costs associated with preparation of plans and payment of approval fees and charges.

BUDGET IMPLICATIONS

If approved it would have a negative impact of \$2,489.

1. The applicant has not provided a comprehensive submission to justify their claim for exemption to the payment of the Development Contributions levy, and;
2. Council adopted the Development Contributions Plan to raise a levy on specified building developments within the Greater Hume Shire Council to fund public facilities that are required to maintain and enhance amenity and service delivery within the Greater Hume local government area. For Council to start granting exemptions to the levy would defeat the reason of Council adopting the Contributions Plan.

RECOMMENDATION

Council resolve not to waive the Section 94A levy for the proposed repairs to the fire damaged dwelling located at 14 Kirndeene Street, Culcairn.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 15 JULY 2015**

2. REVIEW OF THE PESTICIDE NOTIFICATION PLAN

Report prepared by Senior Weeds Officer -Neil Hibberson.

REASON FOR REPORT

To respond to a letter received from Environmental Protection Authority (EPA) regarding an audit of Greater Hume Council's compliance with pesticide use notification plan obligations under the NSW pesticides Regulation 2009.

REFERENCE TO DELIVERY PLAN ACTION

Strategy 12.1 To continue the introduction of good environmental practices.

DISCUSSION

The EPA is responsible for managing the safe use of pesticides in NSW, including the administration of the NSW Pesticide Regulation 2009 ('The Regulation'). The Regulation requires all NSW public authorities that use pesticides in outdoor places to prepare a notification plan in relation to their pesticide use and to give notice according to that plan. This requirement applies to local councils, county councils and State agencies.

The EPA recently conducted an audit of the currency of all local government pesticide notification plans and their availability to members of the community in line with the requirements in Part 5 of the Pesticides Regulation. The audit sought to determine whether:

- A pesticide use notification plan is available on the local council's website,
- A clear review date was stated in the plan,
- The plan is due for review, and
- Up-to-date details are provided for a contact point to answer any public enquiries about the plan.

In the course of the audit the EPA identified that Greater Hume Shire Council's Pesticides Use Notification Plan was overdue for review. Clause 20(1)(k) of the Regulation specifies that the plan must set out how and when the review of a plan will occur.

As a result of the EPA audit and findings Council commenced a review and updated its Pesticides Use Notification Plan **ANNEXURE 2**. After reviewing the existing plan 2 minor changes were made. These consisted of a review time from 3 years to 5 years and updating the Council's contact details to Colin Kane.

BUDGETARY IMPLICATIONS

Within existing budget.

CONCLUSION

The Pesticides Use Notification Plan has been updated and subject to Council endorsement will be posted on the Council's website at the earliest opportunity.

RECOMMENDATION

That council adopt the reviewed Pesticide Use Notification Plan as detailed with the above changes and this plan be placed on the Council website.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 15 JULY 2015**

3. TENDERING THE LEASEHOLDS OF JINDERA AND WALLA WALLA POOLS FOR THREE SWIMMING SEASONS

Report by Manager for Waste and Facilities – Andrew Shaw

REASON FOR REPORT

To gain Council endorsement to advertise for Tenders for suitable candidates the leasehold of the Jindera and Walla Walla swimming pools for the next three swimming seasons.

REFERENCE TO DELIVERY PLAN

Strategy 5.11 To maintain and improve our sports and recreation facilities.

DISCUSSION

Greater Hume Shire currently has the Henty, Holbrook and Culcairn pools under a three (3) year lease arrangement that has a one (1) year extension clause exercisable by agreement by both parties. Subject to satisfactory performance by the lessee Council may well offer the one year extension that will then see the lease expire at the end of the 2018 pool season.

By offering a three (3) year lease for the Jindera and Walla Walla pools all five (5) pools will expire at the end of 2018 swim season. All five (5) pools can then be offered for lease after this expiry date and would be an attractive proposition for potential pool lessees.

Due to the seasonal operation of Greater Hume Shire's swimming pools it is very difficult for Council to attract permanent professional pool lifeguards who have the necessary experience. Seasonal employment tends to result in a lack of lifeguards that can commit to the full swim season. Council often has to rely heavily on 1 or 2 local lifeguards for the majority of the shifts to cover more than 1 pool. This can lead to lifeguards who are over worked and sometimes result in a lower standard of service to the pool user.

The work health and safety and risk management aspects associated with employing day labour to manage pools is a significant issue for Council. Council must also ensure that staff are adequately trained, competent in their role and that procedures, manuals, and safe work method statements are updated yearly placing a considerable strain on Council's management resources.

Prior to entering into a lease of the pools for a 3 year period discussions have been held with the Walla Walla Pool Committee regarding opening hours. The Pool committee will report back to the Director Environment & Planning after reviewing the pool usage requirements. This will potentially better align the opening hours with pool user demand. An addendum report will be provided concerning the proposed opening hours for the Walla Walla swimming pool.

A clause has also been added to this contract that relates to the cost of out of hours use of the pool by school groups. The clause will set the fee payable to the lessee at \$1.50 per student who are not season ticket holders.

Tendering for the leaseholds for the Jindera and Walla Walla swimming pools will be by an open tender complying with Clauses 166, 167 and 170 of the Local Government Regulation, 2005.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 15 JULY 2015**

TENDERING THE LEASEHOLDS OF JINDERA AND WALLA WALLA POOLS FOR THREE SWIMMING SEASONS [CONT'D]

BUDGET IMPLICATION

For the 2014/15 swimming season the wages cost to Council for the Walla Walla and the Jindera pools was \$45,990 and \$46,060 respectively.

Should these pools be leased the wages and the following cost items will become the responsibility of the new lessee:

	Cleaning	Mowing	Grounds Maintenance	Training	Maintenance Equipment	Total
Jindera	\$174	\$1,080	\$530	\$330	up to \$300 per item	\$2,114
Walla Walla	\$151	\$1,400	\$232	\$330	up to \$300 per item	\$2,113

In addition the following list illustrates the time saving and intangible benefits to Council:

The lessee will be responsible for:

- Advertising and hiring of staff
- Developing rosters
- Mowing of lawns
- Whipper snipping and spraying
- Ordering of chemicals
- Cleaning
- Handling staff issues/performance
- Minor maintenance
- Liaison with pool committees
- Workers comp
- Insurance cover
- Responsibility for canteen
- Paying of staff

CONCLUSION

This report has been prepared due to the ongoing difficulties with attracting professionally trained seasonal lifeguards, staff time and involvement each year to manage and maintain the pools to user expectations. Experienced pool lessees are able to focus on offering more professionally presented facilities for user enjoyment.

Offering a 3 year lease for Walla Walla and Jindera Pools that will expire at the same time as Henty, Culcairn and Holbrook Pools in 2018 will allow council to then advertise all five (5) pools for lease which would be more attractive to potential lessees.

RECOMMENDATION

In accordance with requirements of the Local Government Act, 1993 and Local Government Regulations, 2005 Council advertise for tender of the leasehold of the Jindera and Walla Walla swimming pools for the next three swimming seasons.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 15 JULY 2015**

4. APPOINTMENT OF CANDIDATES TO PROVIDE TENDERS OF THE UPGRADE TO HENTY SWIMMING POOL COMPLEX

Report by Director Environment and Planning - Colin Kane

REASON FOR REPORT

A report was received at the ordinary meeting of Council held on the 20 May 2015 which sought Councils endorsement to seek expressions of interest (EOI) to participate in a selective tendering process for the upgrade Henty Swimming Pool Complex. This report advises Council of the outcome of that process and seeks Councils endorsement for inviting selected companies to provide tenders to undertake the swimming pool restoration stage of the project (Stage 1).

REFERENCE TO DELIVERY PLAN

Strategy 5.11 To maintain and improve our sports and recreation facilities.

DISCUSSION

The following resolution of Council was made in response to the above-mentioned report to Councils Ordinary Meeting held on the 20 May 2015:

That:

- 1. In accordance with clause 168 of the Local Government Regulation 2005, Council resolve to approve a selective tendering process for Stage 1 of the proposed upgrade of the Henty Swimming Pool Complex.*
- 2. Council resolve that it will seek expressions of interest to tender based upon the upgrade plans of the Henty Swimming Pool.*
- 3. Council resolve that the subsequent open tender will be based upon the upgrade plans.*

Public advertisements complying with Clause 168 of the Local Government Regulation 2005 (the Regulations) were undertaken via Sydney and Melbourne newspapers and through Councils website and Tenderlink. Council received 9 expressions of interest seeking to provide a tender for Stage 1 which is the part demolition and redevelopment of the aquatic facilities being the pools, concourse, associated pipework, pumps and filters.

The expression of interest (EOI) documentation contained assessment criteria (scored out of 20) as to how Council would select companies to provide a tender and the criteria is listed below:

- All requested information supplied as per EOI;
- Pool building experience;
- Capacity to fulfill requirements of contract;
- Financial capacity.

From the assessment of the submitted expression of interest documents it is now recommended that the following companies be invited to provide a tender:

1. Commercial Aquatics
2. Icon Building Group
3. Swimplex
4. Total Creations

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 15 JULY 2015**

APPOINTMENT OF CANDIDATES TO PROVIDE TENDERS -UPGRADE HENTY SWIMMING
POOL COMPLEX [CONT'D]

Swimplex and Icon Building Group both scored 20 and Commercial Aquatics and Total Creations both scored 19. Several other companies also scored 19 in the assessment of the EOI documents. The four chosen companies have been selected to narrow the field of candidates to a manageable size and these firms have recently completed comparable projects in this region or in other regional areas.

To comply with Clause 168 of the Regulations, Council needs to invite the selected companies to submit tenders by the deadline specified in the invitations which is Monday 17 August 2015. The companies who are not invited to tender will be notified of Councils decision.

BUDGET IMPLICATION

Costs will be determined once the tender process is completed although Council is not compelled to accept any tenders and may seek additional tenders should unsuitable prices be received.

CONCLUSION

The selective tender process enables greater flexibility to engage the most qualified and experienced contractors for Stage 1 of the Henty Swimming Pool Complex upgrade.

RECOMMENDATION

In accordance with Clause 168(4) and (5) the Regulations, Council invite Commercial Aquatics, Icon Building Group, Swimplex and Total Creations to submit a tender for Stage 1 of the Henty Swimming Pool Complex Upgrade.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 15 JULY 2015**

5. QUESTION ON NOTICE – WEBSITE TO ALERT COMMUNITY TO DEVELOPMENT APPLICATIONS BEING LODGED IN THE NEIGHBOURHOOD

Report by Director Environment and Planning - Colin Kane

REASON FOR REPORT

At the Ordinary meeting of Council held on the 20 May 2015 Councillor Schoff requested that staff investigate the feasibility of utilising "Planning Alerts" which sends an email to registered people about development applications that Council may have on exhibition. This report is a response to the request.

REFERENCE TO DELIVERY PLAN

No applicable goal or action.

DISCUSSION

Councillor Schoff at the May 2015 ordinary meeting of Council requested a report be presented to Council regarding whether Council could utilise planning alerts which sends an email to registered people about development applications that Council has on exhibition.

In response it is advised that the Director of Environment and Planning undertook a review of the Planning Alerts website. The service is provided by the charity Open Australia Foundation who sends emails to registered recipients on development applications that are on exhibition by planning authorities such a Greater Hume Shire Council.

From the website it was discovered that the data used by the Open Australia Foundation is obtained from planning authority websites utilising a process of "screen scraping". Currently Council's website does not contain data on development applications that are on exhibition and therefore planning alerts cannot be provided.

Council has received funding from the NSW Department of Planning to provide DA tracking software that allows people to search for information on Development Applications that are being assessed by Council. A provider for this software has been engaged by Council and the software will soon be available for use via Councils website. It is considered that Planning Alerts may be able to be offered for Greater Hume Shire when DA tracking is operational. However this would require the Open Australia Foundation to write screen scraping software for the Greater Hume Shire Council website.

BUDGET IMPLICATION

Nil

CONCLUSION

This report has provided an overview on how Planning Alerts functions and explains that it would not be available until such time that Councils DA tracking software is operational.

RECOMMENDATION

This report be received and noted.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 15 JULY 2015**

GOVERNANCE

1. RURAL FIRE SERVICES COMMUNICATIONS LICENCES

Report by General Manager – Steven Pinnuck

REASON FOR REPORT

For Council to approve entering into two leases with NSW Police for access to communications towers for fire fighting communications.

REFERENCE TO DELIVERY PLAN ACTIONS

Strategy 5.6 To improve the availability of policing, emergency and ambulance services in the Shire.

DISCUSSION

The NSW Rural Fire Service (NSW RFS) currently has access to communications equipment on a NSW Police tower on Peddles Hill at Cookardinia which is due for renewal. The NSW RFS is also seeking access to a NSW Police tower at Jingellic.

NSW RFS equipment is currently classified as a Council asset and therefore any agreement will need to be between Greater Hume Shire Council and NSW Police.

Details of the licences are outlined in the table below:

	Peddles Hill (Cookardinia)	Jingellic
One-Off application Fee		\$1,036
Annual Licence Fee	\$1,762	\$2,163
Fee increase	3% per annum	3% per annum
Term of licence	20 years	20 years (4x5 years)

Costs associated with the licence fees are included within the annual allocations of the NSW Rural Fire Service.

BUDGET IMPLICATIONS

Sufficient budgetary allocations exist for the existing licence at Peddles Hill, Cookardinia and the proposed licence at Jingellic.

CONCLUSION

The licence agreement at Peddles Hill has been in place for several decades and along with the proposed licence at Jingellic will form a vital link for fire fighting communications. Therefore approval of the Mayor and General Manager to execute the documents under the Common Seal of Council is sought.

RECOMMENDATION

That the Mayor and General Manager be authorised to execute the following licences under the Common Seal of Council with NSW Police:

1. Renewal Licence No. 408341 (ACMA number 9877) at Peddles Hill, Cookardinia and a
2. New Licence at Jingellic (ACMA number 46377).

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 15 JULY 2015**

2. PROPOSED CHANGE TO INTERNAL AUDIT ARRANGEMENTS

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

For Council to consider a change to existing Internal Audit arrangements to ensure a more independent and rigorous internal audit function.

REFERENCE TO DELIVERY PLAN ACTIONS

Nil

DISCUSSION

Greater Hume Shire Council has had an internal audit program in place since late 2008. The program has been a collaboration of Coolamon, Corowa, Junee, Gundagai, Temora and Greater Hume Shire Councils and has had a number of refinements since that time.

Initially participating Councils appointed the Oakton Group to prepare audit plans with the fieldwork being done as a peer review by another participating Council.

At this time the Internal Audit Charter included the following membership:

- The Audit Committee shall comprise three members all of whom shall be Councillors. The General Manager and Internal Auditor will provide advice and administrative support to the Committee.
- Councillors shall be appointed by Council as part of the annual Committee selection process.
- At least one member should preferably have significant experience and skills with financial matters.
- As the Audit Committee members are formally appointed by Council, any changes in membership will be subject to Council's approval.

Following the release of revised Internal Audit Guidelines by the Office of Local Government in 2010 the structure of the Internal Audit process was reviewed by participating Councils in August 2011 with two major changes being implemented:

1. that the Internal Auditor would undertake all reviews from start to finish and the peer review program eliminated and
2. A change to the Committee structure by introducing independent members to the Committee as detailed below.
 - 2 Councillors (excluding the Mayor)
 - 2 Independent members being the Gary Lavelle, General Manager of Temora Shire and Steven Firth Director of Administration and Finance.

At the November meeting of Council, a further amendment to the membership of the Internal Audit Committee was adopted when it was resolved to advertise for a member independent of any of the participating Councils. Subsequently David Maxwell was appointed to the Internal Audit Committee at the December 2011 meeting of Council.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 15 JULY 2015**

PROPOSED CHANGE TO INTERNAL AUDIT ARRANGEMENTS [CONT'D]

Whilst the collaborative approach of implementing an internal audit program has been reasonably successful in reviewing a number of functional areas of Council, Management are of the view that the structure and operations of Council's Internal Audit program should be revised so as to ensure that the robustness of the program is maintained in an increasingly complex operating environment.

Accordingly it is proposed that Council withdraw from the current collaborative arrangement and seek to recruit an additional independent member to the Committee and seek expressions of interest from a suitably qualified person or persons to act as Council's Internal Auditor. It is recommended that one of the two independent members would Chair the Committee.

The Writer and Chief Financial Officer, Dean Hart have been independent members on the Corowa Shire Council since that time. It is intended that Council formally advise all other participating Councils of Council's future intentions.

It is the Writers understanding that Corowa Shire Council has also withdrawn from the Internal Audit partnership.

A revised Internal Audit Committee Policy and Charter is attached as **ANNEXURE 3** along with a draft Brief for the Provision Internal Audit Services.

The structure proposed is similar to the Internal Audit programs in place at Albury City and Tumbarumba Councils.

It is proposed that in the first year there would be four internal audit meetings to address the following issues:

1. Review of previous Internal Audit recommendations and actions implemented and presentation of proposed audit topics for adoption by the Internal Audit Committee
2. Review of Council 2014/2015 Financial Statements prior to presentation to Council for adoption
3. First Audit topic
4. Second Audit topic.

In subsequent years it would be intended to continue with quarterly Internal Audit Committee meetings with three audits per annum and the remaining meeting to review Council's annual Financial Statements.

The current budget for Internal Audit Services is \$15,150 and an additional allocation may be required to fund the changed arrangements. This is however, considered an investment in prudent financial and risk management.

BUDGET IMPLICATIONS

An amount of \$15,150 has been included in the 2015/2016 Estimates of Income and Expenditure and a slight increase may to be required to fund the changed arrangements.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 15 JULY 2015**

PROPOSED CHANGE TO INTERNAL AUDIT ARRANGEMENTS [CONT'D]

CONCLUSION

Whilst the collaborative partnership with Coolamon, Corowa, Junee, Gundagai, Temora has served Council reasonably well over the past 6 years, Management is of the view that a slight change in focus and structure is appropriate to remain abreast of the increasingly complex operating environment.

As it has been well documented the performance of NSW Council's has never been under greater scrutiny and it is important that our Council strives for "Best Practice" across all functional areas. Management is of the view that a robust Internal Audit Program is a key strategy towards achieving this outcome.

RECOMMENDATION

1. That Council formally advise Coolamon, Corowa, Junee, Gundagai and Temora Councils that Council is withdrawing from the Internal Audit Program.
2. A letter of appreciation be forwarded to the Gary Lavelle and Steven Firth of Temora Shire Council in recognition of their contribution to Greater Hume Shire Council Internal Audit Committee.
3. Advertising commence immediately for an additional independent Internal Audit Committee Member and
4. Advertising commence immediately for Expressions of Interest from a suitably qualified person (or persons) to provide Internal Audit Services to Greater Hume Shire Council.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 15 JULY 2015**

3. NATIONAL STRONGER REGIONS FUND – ROUND TWO

Report by General Manager – Steven Pinnuck

REASON FOR REPORT

To advise Councillors that applications for the second round of National Stronger Regions Fund opened on 15 May 2015.

REFERENCE TO DELIVERY PLAN ACTIONS

Strategy 5.1 To agree as a community on the strategic upkeep of our services and facilities.

DISCUSSION

The National Stronger Regions Fund - Round Two is now open with applications for funding closing 31 July 2015.

The Australian Government is providing \$1 billion over 5 years starting in 2015-2016 to fund priority infrastructure in local communities.

The objective is to fund investment-ready projects which support economic growth and sustainability of regions across Australia.

Desired outcomes are:

- Improved level of economic activity
- Increased productivity of regions
- Increased employment and a more skilled workforce in regions
- More stable and viable communities where people choose to live.

Council resolved not to apply for funding under Round One as it was believed that Council could not meet the eligibility criteria. Subsequent to that decision the Mayor, Deputy Mayor and General Manager met with the Member for Farrer to outline constraints in smaller rural Council meeting the eligibility criteria.

As example projects Council forwarded plans of a proposed refurbishment of the Henty Swimming Pool and a major redevelopment proposed at the Holbrook Sporting Complex by the Holbrook Australian Rules Football Club (HARFC) to the Member for Farrer and the advice received was that Council and/or the Holbrook Australian Rules Football Club should be commencing to prepare applications. Further details on both projects will be provided later in the report.

Eligibility requirements for Round two include:

- Must be an eligible applicant (criteria met)
- Must be an eligible project (The Member for Farrer the Hon. Sussan Ley has encouraged Council to submit an application)
- Must seek a grant of at least \$20,000 and up to a maximum of \$10 million (can meet criteria)
- Match nation Stronger Regions Funding dollar for dollar (can meet criteria)
- All partner funding is confirmed (can meet criteria)

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 15 JULY 2015**

NATIONAL STRONGER REGIONS FUND – ROUND TWO [CONT'D]

- The National Stronger Regions Fund component must be completed by December 2019 (can meet criteria)
- Deliver an economic benefit to the region beyond the period of construction (can meet criteria) and
- Submit a completed application including mandatory documents (can meet criteria)

Round Two has also quarantined \$25 million for projects assessed as being of value and are seeking \$1 million or less. Management is of the view that this area of the funding pool should be targeted by Council for the Henty and Holbrook Pool refurbishments.

Proposed Council application – Refurbishment of the Henty and Holbrook Swimming Pools

It is proposed to submit an application for funding for the Henty and Holbrook Swimming Pools refurbishments as one project at two locations which management are of the view meets the eligibility criteria.

As evidenced, the report prepared by the Director Environment and Planning for the tendering of the Henty Pool refurbishment is well advanced and concurrently Council is seeking independent estimates on the refurbishment cost to support a funding application under the National Stronger Regions Fund.

It is proposed the application will be funded in the following manner:

	\$	\$
Henty Swimming Pool Refurbishment	1,400,000	
Holbrook Swimming Pool refurbishment	1,200,000	
Total estimated cost		\$2,600,000
Council/Community contribution		\$1,600,000
National Stronger Regions Fund		\$1,000,000

The refurbishment of ageing and out-dated Swimming Pools across the Shire has been identified in Council's Asset Management Plans and Long Term Financial Plans and if the funding application is successful it will enable Council to bring forward these works and potentially achieve significant economies of scale if the projects can be undertaken simultaneously.

Proposed Holbrook Australian Rules Football Club application – Major redevelopment at the Holbrook Sportsground

Councillors would be aware that the HARFC has been developing plans for a major redevelopment of the change rooms and function rooms at the Holbrook Sportsground for a number of years. In November 2012 the Holbrook Australian Football Club Inc sought Council support for a project of approximately \$600,000 under the then Regional Development Australia Fund.

At that time Council stopped short of supporting the application in favour of an application for the Jindera Multi Service Outlet, however Council did resolve to continue to work with the HARFC to identify funding opportunities.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 15 JULY 2015**

NATIONAL STRONGER REGIONS FUND – ROUND TWO [CONT'D]

Since that time the original proposal has been discarded and a more ambitious project developed with an estimated total cost of \$1.5 million.

The Mayor, Cr McInerney and the Writer met with Russel Parker, David Morton and Deb Mills representing the HARFC on 8 April 2015 to present Council with background information on the need for the project along with information on HARFC and draft plans. The background information is included as **ANNEXURE 4**.

More recently the HARFC has lodged a development application for the redevelopment and a copy of the plans lodged with the development application are also included as **ANNEXURE 5**.

It is a requirement of the National Stronger Regions Fund that applicants match in cash any application for funding. In this regard the Holbrook Australian Football Club has approximately \$200,000 at its disposal to match a funding application, well short of the \$750,000 required.

In the meeting held on 8 April representatives of the HARFC enquired regarding the possibility of allocating part of the proceeds of the sale of the Holbrook Hostel (held in reserve) to support the funding application. Whilst Council is considering utilising a significant portion of the reserved Holbrook Hostel funds for a refurbishment of the Holbrook Swimming Pool it is likely there would be some capacity for Council to support this project if it was considered worthy a community priority.

Another option is for the HARFC to stage the project by constructing the new change rooms as Stage 1 and the Function Room area as Stage 2. Two of the major issues with the existing change and function rooms are the substandard kitchen and lack of disabled toilet facilities both of which are linked to the construction of the Function Room.

It is an exciting project for Holbrook that at the very least should be supported 'in-principle' with a letter of support and it is a matter for Council whether it is supported financially.

Other potential projects

The Mayor, Cr McInerney (in his role as Chair of the Economic Development Committee) the Writer and Margaret Killalea met with representatives of the Henty Machinery Fields Days (HMFD) Board on Tuesday 9 June to be briefed on a Master Plan currently being prepared for the HMFD site with the aim of diversifying income streams and developing a greater usage of the site throughout the year.

It is expected HMFD intend to submit an application for funding under Round Two of the National Stronger Regions Fund and it is recommended that the General Manager be authorised to provide a letter of support.

As an eligible applicant can be either a Local Government body or a not-for-profit organisation it is possible that other applications could be made from organisations within the Shire without Council's knowledge.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 15 JULY 2015**

NATIONAL STRONGER REGIONS FUND – ROUND TWO [CONT'D]

BUDGET IMPLICATIONS

In relation to the funding application for the refurbishment of the Henty and Holbrook Swimming Pools sufficient budgetary allocations exist to support an application. In relation to a potential application from the Holbrook Australian Rules Football Club it is a matter for Council whether a financial contribution is made.

CONCLUSION

Management is of the view that it is in a strong position to submit an application for funding for the refurbishment of the Henty and Holbrook Swimming Pools however this funding round will be extremely competitive with the likelihood of a very high number of applications across Australia. The submission of a high quality application will be essential to success. Further it is a matter for Council consideration as to whether a financial contribution is allocated to the Holbrook Australian Rules Football Club proposal.

RECOMMENDATION

That Council:

1. approve the submission of an application for funding under the National Stronger Regions Fund for the refurbishment of the Henty and Holbrook Swimming Pools
2. provide a letter of support to Holbrook Australian Rules Football Club for the major redevelopment at the Holbrook Sportsground.

Further if requested the General Manager be authorised to provide a letter of support to the Henty Machinery Field Days Co-Op to support an application for the staged implementation of their Master Plan for the site.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 15 JULY 2015**

CORPORATE AND COMMUNITY SERVICES

1. REQUEST TO WAIVE FEES FOR COMPLYING DEVELOPMENT CERTIFICATE AND ASSOCIATED INSPECTIONS – CULCAIRN PRESCHOOL

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR REPORT

To present a request from the Culcairn Preschool for Council to waive fees associated with the issuing of a Complying Development Certificate and associated inspections.

REFERENCE TO DELIVERY PLAN ACTION

Goal 2 A Sustainable Community.

DISCUSSION

The Culcairn Preschool are undertaking alterations and additions to the preschool building. Council has received a request that fees associated with the issuing of the Complying Development Certificate and other associated fees be waived.

The relevant fees are as follows:

Complying Development Certificate	\$198.00
Building Inspection Fees	\$300.00
Occupation Certificate Fee	\$105.00
Water & Sewer Fees	\$450.00
Title Search	\$ 20.00
TOTAL	\$1,073.00

BUDGET IMPLICATIONS

An allocation of \$1,000 is included in Council's annual budget to cover the cost of providing assistance to community groups in meeting Development Application fees. If approved, the request from Culcairn Preschool will effectively exhaust the 2015/2016 budget allocation and any further contributions made for the remainder of the 2015/16 financial year will require an additional budget allocation.

CONCLUSION

It is usual practice for Council to support groups such as Culcairn Preschool in their endeavours to build and improve community infrastructure by providing a contribution toward Council's development application fees

RECOMMENDATION

Council provide a contribution of \$1,073.00 to the Culcairn Preschool representing total fees payable for the issuing of Complying Development Certificate, Building Inspection Fees, Occupation Certificate and other associated fees for works being undertaken at Culcairn Preschool.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 15 JULY 2015**

2. BORDER TRUST COMMUNITY FUND

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR REPORT

To present a draft Memorandum of Understanding between Border Trust and Greater Hume Shire Council for the management of the Greater Hume Shire Council Community Fund.

REFERENCE TO DELIVERY PLAN ACTION

Strategy 1.3 Enhance the opportunity for community groups to receive the maximum funding possible

DISCUSSION

As Councillors would be aware, Border Trust attended the February 2015 Council Meeting and gave a presentation on an initiative to create a Community Fund in each local government area within the Border Trust region.

Following this presentation, a report was submitted to the March 2015 Council Meeting whereby the following resolution was passed:

RESOLVED [McInerney/Schoff]

That:

- 1. Greater Hume Shire Council provide an initial contribution of \$5,000 to Border Trust to facilitate the commencement of the Greater Hume Shire Council Community Fund*
- 2. ongoing annual contributions to the Community Fund be considered as part of Council's annual Subscriptions and Donations budget allocation.*

During discussion of this matter, Councillors requested that Council be provided with a further report regarding what would happen to the funds if Council's position as an organisation changes later in 2015, as a result of the NSW Government's Fit for the Future reform package.

To address the above matter and to provide structure to the overall governance of the Greater Hume Shire Council Community Fund, a Memorandum of Understanding (MOU) has been established between Border Trust and Greater Hume Shire Council. A copy of the draft MOU is included as **ANNEXURE 6**.

Councillors will note that the specific issue of what would happen to the funds if Council's position as an organisation changes later in 2015, as a result of the NSW Government's Fit for the Future reform package has been addressed at Page 6 of the MOU.

Councillors should note that it is anticipated that Council will continue to participate as a Foundation Builder through an annual contribution of \$1,000 as has been the case for a number of years.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 15 JULY 2015**

BORDER TRUST COMMUNITY FUND [CONT'D]

BUDGET IMPLICATIONS

An annual contribution of \$5,000 to the Greater Hume Shire Council Community Fund has been included in the 2015/2016 budget and forward estimates.

Further ongoing annual contributions can be considered as part of Council's annual Subscriptions and Donations allocation.

CONCLUSION

Greater Hume Shire Council has enjoyed a fruitful relationship with Border Trust for many years and the proposed Community Fund would create a perpetual fund that will be available to assist with funding valuable community projects.

RECOMMENDATION

That the draft Memorandum of Understanding between Border Trust and Greater Hume Shire Council for the management of the Greater Hume Shire Council Community Fund be adopted.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 15 JULY 2015**

3. CONTRIBUTION TO FOOTPATH CONSTRUCTION – HENTY COMMUNITY CLUB

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR REPORT

To submit a request from the Henty Community Club to waive proposed contributions toward footpath construction in South Street, Henty.

REFERENCE TO DELIVERY PLAN ACTION

Not Applicable

DISCUSSION

As Councillors would be aware, Council's Administration of Contributory Footpath and Kerb & Gutter Scheme Policy states that Council will recover a maximum of half of the cost of constructing paved footpaths and/or kerb and gutter from the owners of those properties with a frontage to the proposed works.

As reported to the May 2015 Council Meeting, footpath construction works are scheduled to be undertaken in Allen Street, Henty. In accordance with Council's policy, letters have been distributed to all landowners fronting the proposed works outlining the estimated cost of their contribution toward the works. In the case of the Henty Community Club, the landowner contribution is estimated at \$2,805.00. Given the cost of the contribution, the club has written to Council seeking a review of the proposed charges. A copy of the correspondence from the Henty Community Club is included as **ANNEXURE 7**.

The issues presented in this report mirror those presented to Council in October 2014 when the Holbrook RS Club requested that footpath contributions be waived. At that time, Council resolved that no changes be made to the existing policy and that the contributions remain payable in full.

BUDGET IMPLICATIONS

The total cost of the footpath construction works in Allan Street, Henty are estimated at \$66,000 with landowner contributions totalling \$16,541.25. In addition to landowner contributions, Council will be receiving \$33,000 from Roads & Maritime Services under the NSW Government Active Transport Program..

CONCLUSION

The concerns raised by the Henty Community Club mirror those raised by the Holbrook RS Club and reported to Council in October 2014. At that time, Council resolved that no changes be made to the existing policy and that the contributions remain payable in full.

RECOMMENDATION

For Council's determination

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 15 JULY 2015**

4. POLICY DEVELOPMENTS

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR REPORT

To present a new policy for consideration.

REFERENCE TO DELIVERY PLAN ACTION

Not Applicable

DISCUSSION

Development and enhancement of Council's Policy Register is continuing. The following policy is now presented for consideration by Council:

1. Workplace Health and Injury Management Policy (New policy)

The Workplace Health and Injury Management Policy is the culmination of a thorough review of Council's workplace health & safety and injury management practices by Council's Workplace Health & Safety / Risk Coordinator, Di Snow. A copy of the new policy is included as **ANNEXURE 8**.

The new policy will replace Council's existing Injury Management Policy and aims to enshrine contemporary health and safety and injury management practices across Council's operations. The new policy is underpinned by a suite of procedural documents and forms which will guide management and staff in adopting effective injury management practices and improving the health and safety of employees, contractors and the general public. The new policy and all accompanying procedures and forms have been ratified by Council's Workplace Health & Safety / Risk Management Committee and the Staff Consultative Committee.

Since commencing with Council in September 2014, Di Snow has revolutionised the manner in which Council manages risk across the organisation and the new Workplace Health and Injury Management Policy, whilst being necessarily broad in nature, will nonetheless underpin the sweeping reforms that are underway at an operational level within Council.

BUDGET IMPLICATIONS

Improvements to Council's workplace health & safety and injury management procedures will assist in limiting the frequency and duration of workplace lost time injuries. In doing so, improvements to Council's workers compensation claims history will result in lower and more affordable workers compensation premiums in the future.

CONCLUSION

The new Workplace Health and Injury Management Policy will guide management and staff in adopting effective injury management practices and improving the health and safety of employees, contractors and the general public.

RECOMMENDATION

That the Greater Hume Shire Council Workplace Health and Injury Management Policy be adopted.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 15 JULY 2015**

ENGINEERING

1. ROAD OPENING POLICY

Report prepared by Manager Traffic & Infrastructure – Michael Oliver

REASON FOR REPORT

To present a Road Opening Policy for consideration.

REFERENCE TO DELIVERY PLAN ACTION

Not applicable.

DISCUSSION

The policy has been developed to formalise the management of road openings within Greater Hume Shire, to establish a framework within which applications are lodged, inspections are carried out, and permits are issued, and to reduce Council liability in the event of illegal works being carried out.

Copies of the draft policy, Application for Road Opening Permit and Road Opening Permit forms are attached in **ANNEXURE 9**.

BUDGET IMPLICATIONS

A series of fees have been introduced to recover the cost of inspections and permit administration by staff.

The fee schedule is as follows:

<u>New Subdivision Application for Permit & Site Inspection Fee</u>	
2-5 Lot Subdivision	\$250 (incl. GST)
6-10 Lot Subdivision	\$500 (incl. GST)
Over 10 Lot Subdivision	\$750 (incl. GST)
<u>Driveway cross-over (single lot)</u>	
Application for Permit & Site Inspection Fee	\$99 (incl. GST)

These fees will help Council partially recover costs associated with the process. The fees set are similar to those imposed by other Councils in the region.

CONCLUSION

The Road Opening Policy which has been developed will enable Council to formalise the process of accepting applications, undertaking site inspections and issuing road opening permits.

RECOMMENDATION

That Council accept the draft Road Opening Policy and place on display for a minimum of 28 days.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 15 JULY 2015**

2. PROPOSED SPEED ZONES IN GEROGERY WEST

Report prepared by Road Safety Officer – Shelagh Merlin

REASON FOR REPORT

To seek endorsement from Council for proposed speed zones for Gerogery West.

REFERENCE TO DELIVERY PLAN ACTION

Strategy 5.2 To provide and maintain safe and serviceable public facilities and infrastructure including roads, drainage and footpaths.

Action 5.2.6 Ensure that a quality rural road network is provided and maintained throughout the shire.

DISCUSSION

Two previous reports have been prepared for the Greater Hume Shire Council. The first of these was presented at the October 2014 meeting and the second to the December 2014 meeting.

Both reports outlined proposed speed zoning for local streets in Gerogery West and the second report included details of community feedback on the proposed changes.

The report to the December 2014 meeting explained that under the Road Transport (Safety and Traffic Management) Act 1999, Roads & Maritime Services (RMS) is the only agency authorised to administer speed zones on all roads.

It contained a detailed explanation of why RMS determined that 80 km/h was an appropriate speed for most roads within Gerogery West and why those roads do not comply with guidelines for lower speed limits.

The December report recommended that Council endorse the recommended speed zoning for Gerogery West as detailed with 50 km/h in Sarah Street, Klara Court and Charles Street and 80 km/h for all other streets and that Roads & Maritime Services be notified of the endorsement.

Council accepted the recommended 50 km/h speed zones in Sarah Street, Klara Court and Charles Street but resolved to seek a further review of the 80 km/h zones proposed for the remainder of Gerogery West.

Feedback from the December Council meeting was presented to the March 2015 Local Traffic Committee meeting where it was recommended that Council conduct further community consultation about speed zoning proposed for Gerogery West and bring a report to the June meeting.

Following that meeting Council sent out a total of 58 letters to residents and ratepayers in Gerogery West asking their opinion on speed zoning in that location. Respondents were asked to select one of three speed zone options – 50 km/h, 80 km/h or 100 km/h and an opportunity to add further comments was included on the survey form. A reply paid envelope was also included with each letter.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 15 JULY 2015**

PROPOSED SPEED ZONES IN GEROGERY WEST [CONT'D]

Of the 58 letters sent, Council received 28 responses, details of which presented to the June 2015 Local Traffic Committee meeting where it was recommended that Council ask the Road Safety Officer to contact those property owners and residents who have not responded to ascertain their viewpoint and forward the outcome of those discussions to RMS for their action.

This has now been done and a further six community responses have been received of which all called for 50 km/h to be set as the speed limit within Gerogery West.

Of the 34 responses received:

- 23 felt 50 km/h would be an appropriate speed limit for all roads within Gerogery West;
- 8 felt 80 km/h was appropriate
- 1 felt 100 km/h was appropriate
- 2 chose different speed limits for different roads.

Copies of the responses received are **ENCLOSED SEPARATELY** and a map showing where the responses came from is attached in **ANNEXURE 10**.

BUDGET IMPLICATION

Nil

CONCLUSION

The issue of speed zoning on local roads within Gerogery West has been considered at two previous Council meetings in 2014 and two Local Traffic Committee meetings in 2015 and extensive community consultation has been undertaken.

Of those responses received from the Gerogery West community the overwhelming majority prefer 50 km/h as the speed limit for local roads.

RECOMMENDATION

That Council write to RMS to advise of community sentiment regarding speed zoning within Gerogery West and ask them to consider setting 50 km/h as the posted speed limit in that locality.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 15 JULY 2015**

3. ADVICE OF EXTRAORDINARY COUNCIL MEETING – 5 AUGUST 2015

Report prepared by Director Engineering – Greg Blackie

REASON FOR REPORT

To advise Councillors of an extraordinary Council meeting proposed for Wednesday 5 August 2015.

REFERENCE TO DELIVERY PLAN ACTION

Strategy 5.2 To provide and maintain safe and serviceable public facilities and infrastructure including roads, drainage and footpaths.

Action 5.2.6. Ensure that a quality rural road network is provided and maintained throughout the Shire

DISCUSSION

As Councillors would be aware, two large tenders have been advertised for roadworks in the Holbrook area. The first contract is for the reconstruction of Jingellic Road at Yarara Gap and the second is the reconstruction of Young St and Albury St in Holbrook.

Due to the need to have work commenced as soon as possible it is considered appropriate that an extraordinary meeting be held on Wednesday 5 August 2015 to consider tenders received for both projects.

BUDGET IMPLICATION

Administration costs only for holding an additional meeting

CONCLUSION

Due to the need to have both projects commence as soon as possible it is considered appropriate to hold an extraordinary meeting to consider the tenders received.

RECOMMENDATION

That Council endorse the holding of an extraordinary meeting on the 5 August 2015 to consider tenders received for the Jingellic Road (Yarara Gap) and Albury St/Young St reconstruction projects

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 15 JULY 2015**

ITEM TO BE REFERRED TO CLOSED COUNCIL

1. WRITING OFF UNRECOVERABLE RATES AND CHARGES 2014-2015

Report prepared by Accounting Officer - Camilla Webb

REASON FOR REPORT

To advise Council of unrecoverable rates and charges written off during the 2014/2015 Financial Year.

DISCUSSION

The General Manager has delegated authority to write off any individual rates and charges where the amount is \$1000 or less.

It is recommended that consideration of the report on the writing off of unrecoverable rates and charges be referred to Closed Council in accordance with Section 10A 2(b) of the Local Government Act, 1993 – the personal hardship of any resident or ratepayer.

RECOMMENDATION

That consideration of the report on the writing off of unrecoverable rates and charges be referred to Closed Council in accordance with Section 10A 2(b) of the Local Government Act, 1993 – the personal hardship of any resident or ratepayer.

REASON

On balance the need to preserve the confidentiality of the persons subject to the writing off of rates and charges outweighs the public interest in maintaining transparency in Council decision making because the information in the report may disclose issues of personal hardship or other person information relating to individuals.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 15 JULY 2015**

PART B - ITEMS FOR INFORMATION

GOVERNANCE

1. OFFICE OF LOCAL GOVERNMENT CIRCULARS

REASON FOR REPORT

To ensure councillors are updated with changes to legislation or the strategic direction of Local Government in NSW.

DISCUSSION

ENCLOSED SEPARATELY with the agenda is a listing of OLG Circulars 15-22 to 15-26/2015. Copies of OLG Circulars are available from the website www.olg.nsw.gov.au or alternatively by contacting Council.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For councillors' information.

2. LOCAL GOVERNMENT NEW SOUTH WALES (LGNSW) – WEEKLY CIRCULARS

REASON FOR REPORT

To ensure councillors are updated with changes to legislation or the strategic direction of Local Government in NSW.

DISCUSSION

ENCLOSED SEPARATELY is a listing of Table of Contents of LGNSW Weekly Circulars and 24 to 26/2015. Copies of LGSA Weekly Circulars are available from the website www.lgsa.org.au or alternatively by contacting Council.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For councillors' information.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 15 JULY 2015**

2. TOURISM AND PROMOTIONS OFFICER'S REPORT

Report by Tourism and Promotions Officer – Kerrie Wise

REASON FOR REPORT

To update councillors regarding working projects undertaken by the Tourism and Promotions Officer.

DISCUSSION

Attached, at **ANNEXURE 11** is the report on projects being undertaken by the Tourism and Promotions Officer, Kerrie Wise.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For councillors' information.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 15 JULY 2015**

CORPORATE AND COMMUNITY SERVICES

1. CUSTOMER REQUEST MODULE – SUMMARIES OF MONTHLY REQUESTS

For councillors' information, the Customer Request Module reports are **ENCLOSED SEPARATELY**.

2. STATEMENTS OF BANK BALANCES AND INVESTMENTS AS AT 30 JUNE 2015

Attached, in **ANNEXURE 12** are the statements of bank balances and investment report as at 30 June 2015.

3. HUMAN RESOURCES ACTIVITY REPORT – JUNE 2015

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR REPORT

To advise Councillors on human resources activities such as new staff, resignations and staff development programmes.

REFERENCE TO DELIVERY PLAN ACTION

Strategy 9.4 To provide appropriate training and mentoring for our Shire's workforce

Action 9.4.1 Implement continual learning actions

DISCUSSION

No staff commenced or ceased duties with Greater Hume during June 2015

BUDGET IMPLICATION

Nil

CONCLUSION

For Councillors' Information

4. RESPONSE TO INTERIM AUDIT MANAGEMENT LETTER

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR REPORT

To provide Councillors with an update of recommendations made by Council's external auditor following the interim 2014/2015 audit process.

REFERENCE TO DELIVERY PLAN ACTION

Not Applicable

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 15 JULY 2015**

RESPONSE TO INTERIM AUDIT MANAGEMENT LETTER [CONT'D]

DISCUSSION

During April 2015 Council's external auditor, Hill Rogers Spencer Steer, conducted an interim audit of Council's internal control procedures as part of the 2014/2015 audit process.

Following the interim audit, Hill Rogers Spencer Steer issued an Audit Management Letter confirming that Council's books and records are being well maintained and up to date as well as outlining suggestions for further improvement.

Following is a summary of the suggested improvements together with Council's response and action plan.

Topic	Auditor Suggested Improvement	Proposed Council Action
Payroll Master file Maintenance	These reports should then be reviewed on a regular basis by an officer independent of the payroll system and evidenced by way of signature. Alternatively, access to master-file details should be removed from Payroll staff.	Agree. A Maintenance Audit Report is available and will be printed monthly and reviewed and signed by the Director Corporate and Community Services or in his absence the Chief Financial Officer initially on a monthly basis.
Excessive Leave Balances	To ensure compliance with award conditions, legislative requirements and to minimise the cost to Council, as leave is usually paid at a higher amount than when accrued, Council should carefully monitor the accumulation of Annual Leave balances. Excessive leave balances should be appropriately actioned.	Annual leave balances are reviewed by MANEX on a regular basis and where excessive are discussed with staff during their annual performance appraisal. During the current year there has been some improvement. Continued emphasis will be placed on this issue with the intent of reducing large balances and ensuring that all staff with excessive balances take at least 4 weeks annual leave a year as a minimum.
Termination Pays	Termination payments, above an agreed threshold, should be reviewed by an officer independent of the payroll function to ensure their accuracy. This review should be evidenced by way of signature.	Agree. The Director Corporate & Community Services (or in his absence the Chief Financial Officer) will check and sign all termination payments over the \$5,000 threshold.
Senior Staff Contract Reconciliation	Reconciliations should be prepared, at least annually, to ensure that contract staff have been remunerated in accordance with their contract. The reconciliations should be reviewed by a senior finance officer and placed on the employee's personnel files.	Agree. As the General Manager is the only staff member in this category the Director Corporate & Community Services will prepare the reconciliation as part of the FYE 2015 reconciliations.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 15 JULY 2015**

RESPONSE TO INTERIM AUDIT MANAGEMENT LETTER [CONT'D]

Payroll Authorisation	A senior officer independent of the payroll function should review the fortnightly pay run reports for reasonability (including large or unusual amounts) and evidence this review by way of signature.	Agree. The Director Corporate & Community Services (or in his absence the Chief Financial Officer) will check and sign all fortnightly pay run reports.
Rates Master file Maintenance	Inquiries should be made with the software supplier, to determine whether a Master-file Maintenance Audit Report can be produced that identifies amendments made including, but not limited to, changes in property classifications and cancellation/refunds of rate notices. Such reports should be reviewed by an officer independent of the rating function to ensure changes are legitimate and have been appropriately authorised. This review should be evidenced by way of signature.	Agree. A Maintenance Audit Report is available and will be printed monthly and reviewed and signed by the Director Corporate and Community Services or in his absence the Chief Financial Officer initially on a monthly basis.
Non-Rateable Properties	To ensure all land has been correctly classified as non-rateable, listings of non-rateable properties should be reviewed (at least annually and preferably as part of the Statement of Compliance Return) by an officer independent of the rating function to ensure properties listed are legitimately non-rateable. This review should be evidenced by way of signature.	Agree. The Director Corporate & Community Services (or in his absence the Chief Financial Officer) will review the list of non-rateable properties to ensure the accuracy of the list .
Accounts payable Master File Maintenance	These reports should be reviewed on a regular basis by an officer independent of the Accounts Payable sub-system and evidenced by way of signature. Alternatively, the ability to maintain or modify bank account details should be removed from Accounts Payable staff.	Agree. A Maintenance Audit Report is available and will be printed monthly and reviewed and signed by the Director Corporate and Community Services or in his absence the Chief Financial Officer initially on a monthly basis.
Outstanding Purchase Orders	Inquiries should be made with the software supplier to determine whether an outstanding orders report can be produced and whether such reports can be modified for reviewing long outstanding orders.	Agree. The Chief Financial Officer will make enquiries with the software provider to see what reports are available and what process is carried out to review long outstanding orders.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 15 JULY 2015**

RESPONSE TO INTERIM AUDIT MANAGEMENT LETTER [CONT'D]

Purchasing Procedures	Training and/or guidance should be offered to all staff involved in the procurement process to ensure that they are aware of the Procurement Policy and Guidelines. The authorising officer should ensure that the Procurement Policy and Guidelines are complied with prior to approval of the requisition.	Agree. Council regularly reinforces this policy to staff and will continue to do so. The General Manager receives a report prepared by the Finance Department with randomly selected samples in order to review adherence to this policy. Where staff have not followed this policy, the General Manager discusses the issue with the Senior Management in order that remedial action can be taken for the future.
Receipting – Mail Opening	At least two mail openers should record the total value and number of remittances received each day in a suitable register and certify by way of signature the total number, type and value of remittances received.	This process is already undertaken and will continue to be carried out. A copy of the receipts dissection form and adding strip of cheques is attached as a sample of the procedure.

BUDGET IMPLICATIONS

Budget allocation for external audit services is included in current and future budgets.

CONCLUSION

The interim audit process is a valuable tool in Council's continual improvement program and the suggestions provided by Hill Rogers Spencer Steer will be incorporated in Council's operational procedures.

For the information of Councillors.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 15 JULY 2015**

ENGINEERING

1. REPORT OF WORKS – JUNE 2015

Grants Program

State Roads Maintenance (RMCC):

Maintenance works on state roads under the RMCC with the Roads and Maritime Services is continuing.

Construction of road verges at segment 560 south of The Rock on MR78 (Olympic Hwy) has been undertaken in preparation of future road rehabilitation works.

A number of smaller patches on MR78 (Olympic Hwy) south of Culcairn have undergone repairs.

Regional Roads Block Grant:

Shoulder grading is underway on some areas between Holbrook and Jingellic on MR331 (Jingellic Rd).

Local Roads

Sealed:

Alma Park Rd widening project from Lockhart boundary is continuing. Stabilisation of the road shoulders in a small section of the project is being undertaken. This project is progressing well.

A number of signs have been replaced on local roads throughout the shire.

Pavement maintenance on local roads is ongoing.

Unsealed:

Maintenance grading has taken place on the following roads in June.

Alma Park Cemetery Rd	Maloney Rd
Burges Ln	Riders Rd
Burma Rd	Ryan Stock Rte
Gluepot Rd	Sherwyn Rd
Habermanns Rd	Stonehaven Rd
Kellys Rd	Walla West Rd
Kotzurs Rd	

Urban Streets:

A retaining wall on a garden bed outside the Holbrook office has been replaced.

Minor drainage maintenance has been undertaken in Brocklesby and Burrumbuttock.

General:

General maintenance of parks, gardens and public toilets throughout the shire is ongoing

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 15 JULY 2015**

REPORT OF WORKS – JUNE 2015 [CONT'D]

Monthly Works Maintenance Expenditure (interim):

Local Roads Program	Original Budget	Amended Budget (September budget Review)	YTD Budget	YTD Expenditure	YTD Variance
Urban Roads Sealed	\$540,000	\$540,000	\$540,000	\$457,917	\$82,083
Urban Roads Unsealed	\$90,000	\$116,000	\$116,000	\$54,226	\$61,774
Rural Roads Sealed	\$790,000	\$820,000	\$820,000	\$607,715	\$212,285
Rural Roads Unsealed	\$1,000,000	\$1,000,000	\$1,000,000	\$1,225,944	-\$225,944
Street Tree Maintenance	\$220,000	\$236,200	\$236,200	\$215,020	\$21,180

Regional Roads Program	Original Budget	Amended Budget (March Budget Review)	YTD Budget	YTD Expenditure	YTD Variance
Maintenance	\$521,782	\$528,998	\$528,998	\$557,298	-\$28,300
Traffic Facilities	\$129,030	\$130,000	\$130,000	\$116,115	\$13,885

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 15 JULY 2015**

2. WATER AND SEWER REPORT – JUNE 2015

Capital Works Program:

- Wattle St Culcairn sewer main relining.
- Urana Rd Jindera service upgrades for new footpath.
- Drilling of new bore for Culcairn TWS.

New Water Services:

- 1 - New water services connected at Jindera.

Operation & Maintenance:

- 3 - Service repairs carried out in Jindera.
- 1 - Service repair carried out at Culcairn.
- Hydrant repairs carried out at Culcairn.

Drinking Water Monitoring Program:

- 8 - Water samples for Microbial Water Analysis submitted in the month of May 2015 for Villages and Culcairn Water Supply have all complied with the Australian Drinking Water Guidelines.

Upcoming Month:

- Ongoing fire hydrant repairs being conducted throughout the Culcairn water mains reticulation.
- Village water scheme, water main maintenance.
- Completion of new bore for Culcairn TWS.
- Sewer manhole maintenance at Henty.
- Urana Street Jindera, service locations & upgrades for new footpath installation.
- Install pit lids at Culcairn SPS.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 15 JULY 2015**

ENVIRONMENT AND PLANNING

1. **DEVELOPMENT APPLICATIONS PROCESSED FOR THE MONTH OF JUNE 2015**

Attached, as **ANNEXURE 13** is the schedule of development applications processed for the month of June 2015.

2. **SENIOR WEEDS OFFICER'S REPORT – JUNE 2015**

Horehound and African Boxthorn control work has continued along the roads in the western part of the shire around Burrumbuttock and Brocklesby.

Further Red guide posts have been erected on 3 roads in the shire. These are warning signs for the following weeds:

- Sutherland Road for Chilean Needlegrass
- Bethel Road for Chilean Needlegrass
- MR 331 for Coolatai grass.

Follow up control work on the Feral Olives and Peppercorn trees along Goombargama Road has been completed. Some landholders in this region have had a visit from the Local Land Service (LLS) vegetation personnel who have outlined the problem with the Feral Olives. This is part of the LLS obligations that was outlined in the grant funding guidelines.

Inspections are still being carried out on properties that are heavily infested with Blackberry. Notices are being sent as a reminder to landholders of their obligations under the Noxious Weeds Act 1993. In most cases where the occupier will be spraying as the recommended control option work will need to commence after the spring break when the plants reshoot. There have been a number of drovers moving through the shire over the past month as the LLS grazes the stock reserves and reduces the vegetation. Some of these roads need to be grazed before the Chilean Needlegrass shoots as the stock will not be permitted to travel these roads.

Feral animal control on fox holes along the green lane section of Kelly's Road has been completed at the request of a landholder. Several holes have been treated with fumigant and filled in.

RECOMMENDATION

That this report be received and noted.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 15 JULY 2015**

3. RANGER'S REPORT – JUNE 2015

COMPANION ANIMALS

No. of Complaints Received 26		Including 5 barking dogs and 14 roaming dogs. 1 aggressive dog. Dealing with 1 excessive numbers of animals kept, 5 Infringements issued.	
No. of dog attacks:	4	Location:	
		Holbrook	2 dogs attacked a sheep. Dogs were surrendered and euthanased.
		Morven	3 dogs attacked sheep and cattle. 13 dead sheep, 18 injured sheep and 1 calf dead. Owner surrendered dogs for euthanasia. Infringements issued.
		Jindera	1 dog killed 3 sheep and a goat. Dog was surrendered and euthanased. Infringements issued.
		Holbrook	Two dogs entered a yard and killed five chickens. Dogs impounded and penalty issued.
Comments:			
		Dogs	Cats
In Council's Facility at Beginning of Month			
Captured & Returned to Owners		7	
Captured & Impounded		11	15
Released from Pound to Owners		7	3
Surrendered by Owners		5	
Rehomed		2	
Euthanased		6	8
Remaining in Council's Facility at End of Month		1	4

FERAL CATS

No. of Complaints:	3
No. Feral Cats caught:	5

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 15 JULY 2015**

RANGER'S REPORT – JUNE 2015 [CONT'D]

LIVESTOCK

	Cattle	Sheep	Horses	Goats	Other
No. of Reports of Stock on Roads	6	2		1	
Instances - Returned to owners	5	2			
Impounded	1			1	
Vehicle accidents involving stock					

OTHER LIVESTOCK, WILDLIFE COMPLAINTS

2 Kangaroos euthanased after being injured in the Jingellic & Gerogery area.

ABANDONED VEHICLES

Eight vehicles remain impounded.

POLLUTION AND ENVIRONMENTAL INCIDENTS	
Inspection conducted: Overgrown Vegetation Unsafe Land	One Notice of proposed order issued.
Pollution: Noise	<p>Culcairn, Holbrook and Morven – Barking dog complaints owners spoken to.</p> <p>Culcairn – Motor vehicle noise, warning issued.</p> <p>Holbrook and Culcairn Rooster noise complaints some removed by owners and orders issued.</p>
Pollution: Waste	<p>Jindera – Tyres dumped in a Laneway were removed by Council employee.</p> <p>Jindera – Household waste left on road reserve removed by Council employees as owner not identified.</p> <p>Culcairn – 2 dead sheep on roadway removed by Council employee.</p> <p>Walla Walla – Building materials on roadway removed by Council.</p>
Pollution: Air	
Backyard burning	

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 15 JULY 2015**

RANGER'S REPORT – JUNE 2015 [CONT'D]

ON-SITE SEWERAGE MANAGEMENT SYSTEMS

Inspection Type	No.	Compliant	Orders for Work Issued	Re-Inspection Required
OSMS Compliance Inspections	1			
Pre-Purchase Inspections	1		1 1 reports written	
OSMS Orders Compliance Inspections				

URANA SHIRE COUNCIL OVERVIEW

1 cat impounded.

OTHER WORKS CONDUCTED

- OSMS inspections and register updates continuing.
- Checking the compliance for unregistered and barking dogs.
- Overgrown vegetation inspections.
- Dangerous and menacing dog inspections for compliance.
- Checking for compliance with firewood collection permits.

RECOMMENDATION

That Part B of the Agenda be received and noted.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 15 JULY 2015**

PART C – COMMITTEE AND DELEGATE REPORTS

Attached, in **ANNEXURE 14**, are minutes/notes of the following meetings:

- Minutes of Greater Hume Shire Council Economic Development Committee meeting held on 18 June 2015
- Minutes of Walla Walla Community Hall Committee Annual General and General Meeting held on 1 June 2015
- Minutes of Inaugural Meeting for Walla Walla 150th Celebrations 2019 held on 23 February 2015
- Minutes of Jindera Community Forum Meeting held on 21 April 2015
- Minutes of Henty Community Development Committee 14 April 2015
- Minutes of Henty Community Development Committee 12 May 2015
- Minutes of Henty Community Development Committee 9 June 2015

RECOMMENDATION

That Part C of the Agenda be received and noted.