



Greater Hume Shire

To: <<Name>>

ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL

WEDNESDAY, 15 FEBRUARY 2017

NOTICE is hereby given that an Ordinary Meeting of the Greater Hume Shire Council will be held at the Community Meeting Room, Library Complex, Library Court, Holbrook commencing at 6.00pm.

STEVEN PINNUCK
GENERAL MANAGER

ORDER OF BUSINESS TO BE CONSIDERED
REFER OVERLEAF

ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL

WEDNESDAY, 15 FEBRUARY 2017

BUSINESS TO BE CONSIDERED

1. PRAYER

2. ACKNOWLEDGEMENT OF COUNTRY

"I would like to acknowledge that this meeting is being held on the traditional lands of the Wiradjuri people, and pay my respect to elders both past and present".

3. DECLARATIONS OF PECUNIARY INTEREST OR NON-PECUNIARY INTEREST (CONFLICT OF INTEREST)

4. APOLOGIES

5. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

- Minutes of the Ordinary Meeting of Council – 21 December 2016

6. ACTION REPORTS FROM THE MINUTES

7. REPORTS FROM OFFICERS

PART A For Determination

- Environment and Planning
- Governance
- Corporate and Community Services
- Engineering

PART B For Information

- Governance
- Corporate and Community Services
- Engineering
- Environment and Planning

8. MATTERS OF URGENCY

9. QUESTIONS ON NOTICE

10. CLOSED COUNCIL – CONFIDENTIAL REPORTS

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NOTICE OF MOTION

1. CR MEYER – CLEAN UP OF LAND FORMERLY KNOWN AS THE GOVERNMENT DAM AREA LEASED FROM STATE RAIL

That Greater Hume Shire Council undertake a contemplative assessment of that Area of Land in Henty shown on attachment Aerial Photo with regard to:

1. Cleaning up the said area by removing old fences that have been flattened by successive floods and age, together with all dumped rubbish that has been allowed to accumulate over years on the said area, and appropriate levelling out as may be required,



2. Generally removing all fallen and dangerous trees and timbers from the area with a view to making the area aesthetically appealing when viewed from the Olympic Way and Bartsch Avenue thereby enabling some public use of the area as a natural leisure park,

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CLEAN UP OF LAND FORMERLY KNOWN AS THE GOVERNMENT DAM AREA LEASED
FROM STATE RAIL [CONT'D]

3. That the Henty Community be asked to assist in those considerations, and generally assist in the clean-up through being able to assist in burn offs and clean-up if required.

Moved by Cr Doug Meyer

GENERAL MANAGERS NOTE

Depending on the scope of the works to be undertaken the costs could be significant. Therefore it is recommended that the matter be referred to the budget formulation process for investigation and further consideration.

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OFFICERS' REPORTS – PART A – FOR DETERMINATION

ENVIRONMENT AND PLANNING

1. ADOPTION OF THE NEW GREATER HUME SHIRE COUNCIL CONTAMINATED LAND MANAGEMENT POLICY

Report by Director Environment & Planning – Colin Kane

REASON FOR REPORT

To both advise Council on the outcome of the public exhibition of the draft Greater Hume Shire Council Contaminated Land Management Policy and for Council to formally adopt the document as a local policy.

DISCUSSION

At Council's August Ordinary Meeting, Council received a report which included a draft of a new **Greater Hume Shire Council's** Contaminated Land Management Policy. The report sought the adoption of this document as a policy of Council to assist in the management of the risks associated with contaminated land.

The exhibition of the draft document has been undertaken in accordance with the Council's resolution and Public Notices were placed on Council's website, within the Border Mail, Eastern Riverina Chronicle and in community newsletters.

Despite the public notice of the availability of the draft document for comment, no formal submissions were received by Council.

BUDGET IMPLICATIONS

Costs associated with advertisement of the draft document.

CONCLUSION

For the reasons outlined in the Council report received at the August Ordinary Meeting of Council, the Greater Hume Shire Contaminated Land Management Policy will be an invaluable document.

RECOMMENDATION

That:

1. Council formally resolve to adopt the draft Greater Hume Shire Contaminated Land Management Policy as a local policy of Council.
2. Council advertise the adoption of the Greater Hume Shire Contaminated Land Management Policy as local policy on its website.

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GOVERNANCE

1. 2016/2017 DELIVERY PLAN – REPORT AS AT 31 DECEMBER 2016

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To ensure compliance with section 407 of the Local Government Act, 1993.

REFERENCE TO DELIVERY PLAN ACTIONS

Statutory matter.

DISCUSSION

Section 407 of the Local Government Act 1993 requires the General Manager to report to Council, within two months after the end of each quarter, regarding the extent to which the performance targets set by the Council's Delivery Plan have been achieved.

ENCLOSED SEPARATELY with the agenda is the report to 31 December 2016, detailing key actions contained in the 2016/2017 Delivery Plan and achievements to 31 December.

Without doubt the highlight of the first six months of the 2016/2017 Financial Year is that Council has advertised and considered 14 separate tenders. Council has resolved to enter into 10 tenders with a value of \$5.858 million, works are to be completed by Council on two projects and the remaining two projects are subject to further investigation.

Details of the tenders accepted along with other highlights of the six month period to 31 December include:

Governance and Corporate and Community Services

- Community Museums Strategic Plans finalised
- Visitor Information Centre given Highly Commended for Visitor Services at NSW Regional Tourism Awards 2016
- New Voluntary Curator appointed for Holbrook Submarine Museum
- Business Directory – website listing live and draft printed version
- Ageing with Grace – promotional flyer
- Shire Wide Shire Pride – **Jill's Cuisine**
- Stand for Greater Hume Shire Council campaign video
- AR Bluett Award - submission and video
- Establishment of a Loose Fill Asbestos Insulation Support Group
- StateWide Risk Management Action Plan - 2015/16 completed plan reviewed and approved by SW Regional Risk Manager for incentive payment:
- StateWide RMAP 2016/17 - developed, approved and submitted to insurer
- StateWide - Business Continuity Plan (BCP) - facilitated workshop to commence staged-work with updating of GHSC's BCP and Sub Plans
- Significant training undertaken across the organisation
- Continuation of policy/procedure development and implementation

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2016/2017 DELIVERY PLAN – REPORT AS AT 31 DECEMBER 2016 [CONT'D]

- Tenders called for Jindera MSO project
- Financial Statements completed and lodged. One of the first ten councils in the State
- Commenced development of Disability Inclusion & Access Plan
- Library & Youth Services Trainee finalist in Trainee of the Year Award
- Member of GHSC Youth Advisory Committee appointed to NSW Youth Advisory Council
- Completion of financial statements with unqualified audit and 9th council in NSW to submit statements to OLG
- Jindera MSO Community Centre tender finalised and construction commenced
- Development of Disability Inclusion Action Plan commenced as part of a joint partnership with Snowy Valleys Council
- Greater Hume Community Housing Committee established
- 2016 Community Grants program completed with record number of applications received
- Two internal audit projects commenced – Procurement & Tendering Review and IT Systems review
- Substantial completion of the Economic Development and Social Plan

Engineering

- Tender documentation prepared and contract let for reconstruction of Raymond Street, Holbrook
- Tender documentation prepared for Jindera Industrial Estate, Jelbart Road intersection, Henty Streetscape, Jindera Street/Adams Street pavement construction and associated works, Commercial Street, Walla Walla and the Service Pit at the Culcairn Works Depot
- Purchase of two Construction Graders
- Raymond St Reconstruction Albury to Bond St
- Henty Pleasant Hills Rd Reconstruction Henty Ryan Rd to Stolls Lane
- Kywong – Howlong Road Widening 5km south of Brocklesby (Repair Program)
- Victoria St Culcairn Gordon to Munro St (80% Complete)
- Fairburn Road Cutting Widening (90 % Complete)
- Completion of new Toilet Facility at Gerogery.
- Survey Design and Tenders awarded for:
Reconstruction of Commercial St Walla Rail crossing to Railway Street)
Reconstruction of Jindera St (Adams St to end)
Construction of Jelbart Rd Turning Lane
- 2016/17 Gravel Resheeting Program Completed
- Extensive maintenance completed on road network due to wet winter and flooding
- \$1.2 Million Natural disaster claim developed, submitted and approved for repairs to road network

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2016/2017 DELIVERY PLAN – REPORT AS AT 31 DECEMBER 2016 [CONT'D]

Environment and Planning

- Opening of the Greater Hume Shire Community Recycling Centre;
- Calling for tenderers for the construction of the Henty Swimming Pool Buildings, Holbrook Swimming Pool Building and the Pool facility
- Sought a Gateway determination from the Department of Planning and Environment for Lot 7 DP240938 Pioneer Drive Jindera and Lot 4 and 6 in DP240938 and Lot 30 and 31 in DP 1062153 Pioneer Drive and Urana Road Jindera.
- Developed an updated Contaminated Lands Policy.
- Completion of works to demolish the Holbrook Council Offices, restoration of Hall supper room floor and landscaping.
- Completion of the South Jindera Master plan
- Exhibition of Planning Proposals for the Jindera Master Plan area and an adjacent area on Pioneer Drive
- Completion of the new swimming pools at the Henty swimming pool complex
- Awarding of tender for the new amenities building at the Henty Swimming Pool
- Awarding of tender for the construction of new swimming pools at the Holbrook Swimming Pool
- Awarding of tender for the new amenities building at the Holbrook Swimming Pool
- Upgrading of the Holbrook landfill to better manage the water runoff from the site.
- Renewed floor at Gerogery Hall.

A major focus for the remainder of the financial year will be the substantial commencement and/or completion of major projects along with the implementation of actions to improve **Council's communication and responsiveness following consideration of the 2016** Customer Satisfaction Survey by Council.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

It is Management's view that Council has made satisfactory progress towards the achievement of Performance Targets included in the 2016/2017 Delivery Plan during the first half of the financial year.

RECOMMENDATION

The report be received and noted.

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2. BUILDING BETTER REGIONS FUNDING APPLICATION – HENTY RAIL CROSSING RELOCATION

Report by General Manager – Steven Pinnuck

REASON FOR REPORT

The purpose of this report is to:

1. seek endorsement from Council of the appointment of Consultants Morrison Low to prepare an economic analysis and business case for the Henty Rail Crossing Relocation funding application and
2. Approve of a borrowing of \$500,000 for inclusion in the funding application.

REFERENCE TO DELIVERY PLAN ACTIONS

Strategy 2.4	To be as effective as possible with our funding constraints
Action 2.4.3.1	Work cooperatively with neighbouring Councils to obtain larger grants that will benefit both Councils.
Strategy 5.2	To provide an maintain safe and serviceable public facilities and infrastructure including roads, drainage and footpaths
Action 5.2.6.1	Ensure that a quality rural road network is provided and maintained throughout the Shire.

DISCUSSION

As Councillors would be aware the Henty Rail Relocation Project was one of two projects, which at the December meeting Council resolved to submit funding applications under the **Australian Government's Building Better Regions Grant Program**.

On Friday 16 December, the Writer, Greg Blackie Director Engineering and Deputy Mayor Cr Doug Meyer met with representatives of NSW Roads and Maritime Services to be presented with a range of planning documents in relation to the Henty Rail Relocation project.

NSW Roads and Maritime Services advised that it had expended in the vicinity of \$300,000 to bring the project to detailed design stage.

The following planning documents were presented to Council.

1. Detailed design
2. Detailed design report
3. Detailed cost estimate
4. Review of Environmental Factors
5. Safety in design report and
6. Road Safety Audit

The provision to Council of the above documentation will significantly support an application under the Building Better Regions and other grant programs that will announced in February and March 2017.

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BUILDING BETTER REGIONS FUNDING APPLICATION – HENTY RAIL CROSSING
RELOCATION [CONT'D]

The cost estimate for the project (including a 25% contingency) is \$7.2 million and it is proposed that funding for the project be sought from the following programs:

- Building Better Regions – Australian Government
- Fixing Country Roads – State Government
- Fixing Country Rail – State Government
- Heavy Vehicle Safety and Productivity Program.

For a project of this nature a substantial contribution will be required from Council and it is recommended that an amount of \$500,000 be approved and included in the 2017/2018 Estimates of Income and Expenditure.

At the meeting held on 7 December Council resolved to extend borrowings on the Swimming Pool projects from \$700,000 to \$1,000,000 to complete those projects to community expectations. It was also determined to extend the term of the borrowings from 15 to 20 years. This change in term of the loan ensured that the annual loan servicing requirements are within current budget estimates.

Drawing down a further loan of \$500,000 over a 20 year term will increase annual servicing costs by \$34,620.

It is estimated that as at the 30 June 2017 Council's total loan portfolio (including the \$500,000 loan) will be \$6,000,000 which is within the parameters included in our Fit for the Future proposal.

As previously advised the Building Better Regions Grant Program opened on 18 January 2017 and closes on Tuesday 28 February 2017.

Due to the short time frame, size and complexity of the project, after consulting with the Mayor and Deputy Mayor, Morrison Low were engaged to assist with the preparation of an economic and business assessment of the project.

Subject to Council endorsement it is also intended to engage Morrison Low to prepare the four funding applications for the programs mentioned above. A copy of the proposal received from Morrison Low is attached for Councillors information as **ANNEXURE 1**.

The proposal outlines that the economic and business assessment will cost \$17,700 (exc. GST) and \$6,000 to \$10,000 (exc. GST) for each funding application. It is intended to have Morrison Low assist with all funding applications which will result in a total cost of between \$45,000 and \$50,000. This cost can be funded out of the Works Warranty Reserve.

Morrison Low are highly regarded consultants with extensive experience in Local Government, including being on the Office of Local Government Fit for the Future Program Merger Business Case Panel.

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BUILDING BETTER REGIONS FUNDING APPLICATION – HENTY RAIL CROSSING
RELOCATION [CONT'D]

Morrison Low has also indicated that they enjoy a success rate of 85% when preparing economic and business assessments that lead into funding applications.

Given the size and complexity of this project and the unique funding model proposed it is **considered an appropriate course of action to ensure the success of Council's application is maximised.**

BUDGET IMPLICATIONS

The estimated cost to produce the economic and business assessment along with the four funding applications is estimated to cost in the range of \$45,000 to \$50,000.

If a loan borrowing of \$500,000 is undertaken over a term of 20 years, along with previous loans approved it will increase Council annual debt service costs by \$34,620.

CONCLUSION

The Henty Rail Crossing Relocation Project has been identified as a priority project for Greater Hume Shire Council for some time.

Given the size and complexity of the project the engagement of Consultants to prepare the economic and business assessment along with funding applications under four different funding streams is considered an appropriate course of action.

RECOMMENDATION

That:

1. Council endorse the decision to engage Morrison Low to prepare the economic and business assessment of the project along with up to four funding applications.
2. an amount of \$45,000 transferred from the Works Warranty Reserve to assist in the development of the economic and business assessment and up to four funding applications.
3. Council endorse a loan borrowing of \$500,000 as a cash contribution to the Henty Rail Relocation project.

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3. WALLA WALLA COMMUNITY DEVELOPMENT COMMITTEE – POSSIBLE EXPANSION OF CHILDRENS SERVICES

Report by General Manager – Steven Pinnuck

REASON FOR REPORT

Council has received correspondence from the Walla Walla Community Development Committee seeking Council's financial support to lodge a Building Better Regions Grant application.

REFERENCE TO DELIVERY PLAN ACTIONS

Strategy 5.7 To improve the availability of childcare services and facilities within the Shire.

Action 5.7.1.2 Continue to review adequacy of existing childcare services and identify gaps in the provision of services according to the needs of local families.

DISCUSSION

Currently children's services at Walla Walla are provided 2 days a week through the Albury Wodonga Community College's – Community Early Years Childcare (CEYC). The service is provided out of the Walla Walla Community Hall and CEYC have been providing this service into Walla Walla since 2004.

At that time the Rural Transaction Centre was built in Walla Walla and provision was made in the building's construction to extend the building to the east to construct a purpose built Children's area at an appropriate time in the future. A copy of the original plan is attached as **ANNEXURE 2**.

For many years the Walla Walla Community Development Committee has been lobbying local parliamentarians for funding and recently the Member for Farrer, Sussan Ley provided information to the Committee on the Building Better Regions Grant Program.

Chair of the Walla Walla Community Development Committee, Kim Lieschke presented this information to a meeting of the Committee. At this meeting Anne Bowler, Manager of CEYC advised that it was intended that the service transition from a two day a week service to a five day a week service. It is intended that the service will be available from 7.30am to 6pm and offer a Pre School program.

Correspondence has now been received from the Walla Walla Community Development Committee formally requesting that Council support their endeavours to gain funding to **construct a purpose built children's facility at the Walla Community Hall**. A copy of this correspondence is also included as **ANNEXURE 2**.

The existing premises are barely **adequate for the provision of two day a week Children's Service** and it is likely that the current premises could be a disadvantage in recruitment initiatives.

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WALLA WALLA COMMUNITY DEVELOPMENT COMMITTEE – POSSIBLE EXPANSION OF
CHILDRENS SERVICES [CONT'D]

As the Building Better Regions Grant Program closes on Tuesday 28 February 2017, time constraints are significant, however at a further meeting held on Monday 6 February (Cr Hicks and the Writer were in attendance) it was determined to seek Council approval to submit an application.

CEYC have undertaken to provide the following:

- A plan for the proposed building
- An estimated cost
- **A business case for the operation of a five day a week Children's Service at Walla.**

This information should be available prior to the February Council meeting.

At this point the cost of the building is not known and could be in the range of \$300,000 to \$500,000. This provides the biggest challenge to submitting a grant application as in normal circumstances it requires \$ for \$ funding in cash. This means that Council would have to commit to providing matching funding in the range of \$150,000 to \$250,000.

It is intended to build an exceptional circumstances case to include in kind contributions (e.g. land) as part of the \$ for \$ funding. If successful would maximise grant funding and reduce **Council's cash contribution.**

Whilst it is most unusual to consider a request of this nature at short notice and outside the normal budgetary processes, particularly when other approved projects are not fully funded (e.g. Henty Streetscape) there is a unique opportunity to undertake a long awaited project in the Walla Walla community.

It should be noted that Building Better Regions Funding announcements are likely to be announced around the middle of 2017 and therefore any funding commitments could be included in the 2017/2018 Estimates of Income and Expenditure.

Council does not subsidise the provision of Children's Services, with Greater Hume Children's Services being self-funded and low level financial support to other children's facilities withdrawn several years ago. Accordingly it is expected that a reasonable lease would need to be negotiated as part of an overarching Memorandum of Understanding between Council, the Hall Committee and CEYC.

It is the Writer's view that a more planned approach would be to develop the project over the course of 2017 and when it is clear that sufficient children have enrolled to support a five day a week children's service in Walla Walla that an application for funding be made in early 2018. This was discussed at the meeting held on Monday 6 February, however the Chairman is concerned that the momentum that has been generated in the community will be lost with that approach.

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WALLA WALLA COMMUNITY DEVELOPMENT COMMITTEE – POSSIBLE EXPANSION OF
CHILDRENS SERVICES [CONT'D]

It should also be noted that Council is only able to submit two applications under the Building Better Regions Project and at the December meeting Council resolved to submit applications for the following projects:

- Henty Rail Crossing Relocation Project (discussed in an earlier report) and
- **Morgan's Lookout** – replacement of stairs, lookout and toilet.

It has become apparent that Council that the Morgan's Lookout project will not be sufficiently developed to lodge a funding application and therefore the Walla Walla Children's Services Project application could be submitted if that is the desire of Council.

BUDGET IMPLICATIONS

A financial contribution of the magnitude of \$150,000 to \$250,000 will have an impact on how the 2017/2018 Estimate of Income and Estimates are framed and may result in some projects included in forward estimates being delayed.

CONCLUSION

The provision of a dedicated children's area within the Walla Walla Community Hall has been a priority for the Walla Walla Community for over a decade and the Building Better Regions does provide a unique opportunity to obtain significant external funding for that purpose. The Writer remains concerned however that the approach is very rushed and does not enable Council to consider all relevant issues and competing priorities.

RECOMMENDATION

For Council determination.

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**4. GREATER HUME SHIRE DRAFT ECONOMIC DEVELOPMENT & SOCIAL PLAN
2016 – PUBLIC EXHIBITION**

**Report prepared by General Manager – Steven Pinnuck and Executive
Assistant Governance/Economic Development – Marg Killalea**

REASON FOR REPORT

To present to Council the draft Greater Hume Shire Economic Development & Social Plan 2016 (GH EDSP) and seek approval to place the document on public exhibition to enable feedback and comment from residents, and those individuals and groups that to date have informed the development of the plan.

REFERENCE TO DELIVERY PLAN ACTION

Statutory requirement.

DISCUSSION

External consultant, IRIS Research was commissioned in 2008 to prepare the first economic development and social plan for the amalgamated entity (Greater Hume Shire was proclaimed on 26 May 2004). That plan provided a clear and cohesive plan to guide the **shire's social and economic growth over a 5 to 10 year window.**

By 2015 many of the actions within the plan had been completed and later, in the same year, the view was taken that the plan warranted revision. Subsequently management decided that that an internal review of the plan could be undertaken with the support of an external consultant engaged to undertake extensive stakeholder and community engagement which would in turn inform the development of the new plan.

The February/March 2016, the 2016 Business Survey was undertaken. From March to August 2016, Council consulted widely seeking input to economic and social factors, undertaking focus groups sessions with eight groups of interest namely: Towns, Villages, Localities, Environment, Business and Agriculture, Sporting Groups, Councillors and Staff.

Draft themes were drawn up, and focus group participants were also provided with the opportunity to participate in a further survey to rate the most important economic and social development issues for the shire.

Later in 2016, the draft plan was compiled.

In developing the strategy, the GH EDSP seeks to facilitate a stronger economy to identify priorities for action to encourage investment and employment growth, while making sure the **shire's attributes and rural community character are protected.**

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GREATER HUME SHIRE DRAFT ECONOMIC DEVELOPMENT & SOCIAL PLAN 2016 – PUBLIC EXHIBITION [CONT’]

The strategy delivers the following economic and social outcomes for the shire:

- Leadership is demonstrated and encouraged in our communities
- There is open two way communication with the communities and within our communities
- There are welcoming, supported and involved communities in the shire
- Services are available to promote and deliver health and wellbeing for all ages
- **The shire’s infrastructure and facilities meet the** needs of our communities
- The natural and built environments are protected and enjoyed by our communities
- There are prosperous and diverse local businesses and a growing economy.

The plan identifies sectors of strategic importance to the shire and maps out clear strategies and actions that are achievable, providing significant tangible and measurable benefits.

The GH EDSP once adopted will become sub-plan to then inform the review of Council’s Community Strategic Plan *Greater Hume 2030*.

A copy of the GH EDSP has been distributed **UNDER SEPARATE COVER** for Councillors’ perusal. Councillor feedback, to date, indicates that the document should be written in clear and concise ‘non jargon’ language.

BUDGET IMPLICATIONS

Costs associated with the development of the revised Economic Development & Social Plan have been met from existing Economic Initiatives budget allocations. Actions from the plan will require expenditure allocation within the 2016/2017 budget and forward budgets.

CONCLUSION

Council’s action to formally place the GH EDSP document on public exhibition will ensure that feedback on the current draft plan is sought from residents and those individuals and businesses that have contributed to the development of the plan. Any written submission during the public comment period will be considered in light of the existing draft document. Following which, Council will receive a final report (including any modifications) at the April 2016 meeting.

RECOMMENDATION.

That:

1. the draft Greater Hume Shire Economic Development and Social Plan 2016 be placed on public exhibition for 28 days commencing Monday, 20 February 2016 seeking written comments in response to the draft plan
2. a final draft plan be presented to the April meeting of Council for adoption.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COMMUNITY MEETING ROOM, LIBRARY COMPLEX,
LIBRARY COURT, HOLBROOK
ON WEDNESDAY, 15 FEBRUARY 2017**

CORPORATE AND COMMUNITY SERVICES

1. INTERIM 2016/2017 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2016

Report prepared by Chief Financial Officer – Dean Hart

REASON FOR REPORT

To present the Interim Budget Review as at 31 December 2016 in accordance with Section 203 of the Local Government (General) Regulation 2005.

REFERENCE TO DELIVERY PLAN ACTION

Not Applicable – legislative requirement

DISCUSSION

The Interim Budget Review as at 31 December 2016 is included as **ANNEXURE 3 Councillors' perusal**. The Budget Review, as presented, indicates that the projected 2016/17 cash deficit will be \$53,626 which represents an improvement of \$7,622 on the budget deficit of \$61,248 as at 30 September 2016.

OVERALL BUDGET REVIEW

Detailed below is a full review on a functional basis with comments. The commentary below provides an explanation of major variances (greater than \$5,000) except where offset within the same function. It should be noted that the variance figures quoted in the following table have been calculated on the basis of the actual budget variance figures net of the proposed carried forward amounts.

DAMAGE TO ROAD NETWORK

The Director Engineering reported to the Council meeting on December 21, 2016 on the **impact of wet weather on the Shires' rural road network**. Council has been advised by RMS that funding will be available under the Natural Disaster Recovery funding provisions to assist with restoration works. An initial claim for flood damage totalling \$1,856,295 has been made but the final approved funding will not be determined until RMS staff have reviewed the scope of works and inspected the flood damaged roads. A further untied one-off payment of \$500,000 has also been approved and received by Council.

The full year allocation for rural unsealed is already fully spent and the full year allocation for rural sealed roads is 77% spent. It is estimated that the extended wet weather during winter and spring will require an additional allocation of \$350,000-\$400,000. There is an opportunity fund at least part from existing reserve (e.g. Plant Reserve and Works Warranty) and depending on the quantity of works approved under the Natural Disaster declaration, part may need to be funded from the untied allocation of \$500,000.

The Director Engineering will provide further updates at subsequent Council meetings.

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INTERIM 2016/2017 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2016 [CONT'D]

GOVERNANCE

Function and comment		Projected Budget Variance \$
Elected Members Expenses Satisfactory		Nil
Governance Expenses Satisfactory		-1,630
Risk Management Savings negotiated on Insurance Premiums.		11,216
TOTAL GOVERNANCE		9,586

ADMINISTRATION

Function and comment		Projected Budget Variance \$
Corporate Services Administration Costs of implementing Emergency Services Property Levy (Offset by equal adjustment in the General Purpose Revenues area) Printing & Photocopier costs exceed budget for the six months. In reconstructing the budget papers some costs centres were not included and have now been brought to account. Insurance Premiums reallocated to Administration	-14,378 -29,320 -6,897	 -50,622
Information Technology Services Satisfactory		Nil
Employment On-Costs Satisfactory		Nil
Engineering Administration Satisfactory		+1,151
Depot Administration and Maintenance Satisfactory		+973
Vehicle Hire Satisfactory		Nil
Plant Operations Satisfactory		Nil
TOTAL ADMINISTRATION		-48,498

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INTERIM 2016/2017 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2016 [CONT'D]

PUBLIC ORDER AND SAFETY

Function and comment		Projected Budget Variance \$
Animal Control Satisfactory		Nil
Fire Services Satisfactory		Nil
Emergency Services Satisfactory		+250
TOTAL PUBLIC ORDER & SAFETY		+250

HEALTH SERVICES

Function and comment		Projected Budget Variance \$
Health Administration Satisfactory		Nil
TOTAL HEALTH SERVICES		Nil

ENVIRONMENT

Function and comment		Projected Budget Variance \$
Waste Management Savings negotiated on Insurance Premiums Annual Rates & Charges Income above budget Recycling Income over budget	+4,163 +3,286 +5,407	+12,856
Noxious Animals & Insects Satisfactory		Nil
Noxious Plants Satisfactory		Nil
Riverina Noxious Weeds Satisfactory		Nil
Street Cleaning Satisfactory		Nil
Stormwater Maintenance & Drainage Satisfactory		Nil
TOTAL ENVIRONMENT		+12,856

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INTERIM 2016/2017 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2016 [CONT'D]

COMMUNITY SERVICES AND EDUCATION

Function and comment	Projected Budget Variance \$
Family Day Care Satisfactory	Nil
In Home Care Satisfactory	Nil
Preschools Satisfactory	+895
Youth Services Satisfactory	Nil
Community Housing Satisfactory	Nil
Frampton Court Rental Units Satisfactory	Nil
Kala Court Rental Units Satisfactory	Nil
Kala Court Self-Funded Units Satisfactory	Nil
Aged Care Rental Units – Culcairn Satisfactory	Nil
Aged Care Rental Units – Howlong Satisfactory	Nil
Aged Care Rental Units – Jindera Satisfactory	Nil
Compacts Satisfactory	Nil
TOTAL COMMUNITY SERVICES & EDUCATION	+895

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INTERIM 2016/2017 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2016 [CONT'D]

HOUSING AND COMMUNITY AMENITIES

Function and comment		Projected Budget Variance \$
Street Lighting Satisfactory		Nil
Public Cemeteries Satisfactory		Nil
Town Planning Satisfactory		Nil
Public Conveniences Satisfactory		+1,729
Council Owned Housing Satisfactory		Nil
Community Development Grants Satisfactory		Nil
Wirraminna Environmental Education Centre Satisfactory		Nil
Other Community Amenities Satisfactory		Nil
TOTAL HOUSING & COMMUNITY AMENITIES		+1,729

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INTERIM 2016/2017 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2016 [CONT'D]

RECREATION AND CULTURE

Function and comment	Projected Budget Variance \$
Public Halls Property Insurance Savings	5,171
Libraries Satisfactory	-3,318
Riverina Regional Library Satisfactory	Nil
Community Technology Centre Adjustment to Training and Catering Revenue due to low utilisation of the facility	-18,803
Meeting Room Satisfactory	+197
Museums Satisfactory	+376
Swimming Pools Savings achieved from reduction in Insurance Premiums	Nil
Sporting Grounds & Recreation Reserves Savings negotiated on Property Insurance	+27,457
Parks & Gardens Satisfactory	+2,634
Other Cultural Services	
TOTAL RECREATION & CULTURE	+13,714

MINING, MANUFACTURING & CONSTRUCTION

Function and comment	Projected Budget Variance \$
Building Control Satisfactory	nil
Quarries & Pits Satisfactory	Nil
TOTAL MINING, MANUFACTURING & CONSTRUCTION	Nil

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
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INTERIM 2016/2017 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2016 [CONT'D]

TRANSPORT AND COMMUNICATIONS

Function and comment	Projected Budget Variance \$
FAG Grant – Roads Component Satisfactory	Nil
Urban Roads Local Satisfactory	Nil
Sealed Rural Roads – Local Refer to comments above regarding flood damage restoration works	Nil
Sealed Rural Roads – Regional Satisfactory	Nil
Unsealed Rural Roads - Local Refer to comments above regarding flood damage restoration works	Nil
Bridges Satisfactory	Nil
Kerb & Gutter Satisfactory	Nil
Footpaths Satisfactory	Nil
Aerodromes Satisfactory	Nil
Bus Shelters Satisfactory	Nil
Ancillary Road Works Satisfactory	Nil
State Roads RMCC Works Satisfactory.	Nil
Natural Disaster Recovery Satisfactory.	Nil
Road Safety Officer Satisfactory.	Nil
TOTAL TRANSPORT & COMMUNICATIONS	Nil

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INTERIM 2016/2017 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2016 [CONT'D]

ECONOMIC AFFAIRS

Function and comment		Projected Budget Variance \$
Jindera Health Centre Satisfactory		Nil
Jindera Medical Centre Satisfactory		+792
Jindera Admin Centre Budgeted Revenue from new building not expected to be received as building will not be completed until June 2017.		-15,000
Caravan Parks Satisfactory		-3,537
Tourism Operations Satisfactory		Nil
Visitor Information Centre Satisfactory		+1,497
Submarine Museum Satisfactory		-1,425
Economic Development Satisfactory		Nil
Real Estate Development Satisfactory		+76
Real Estate Sales Satisfactory		Nil
Private Works Satisfactory		Nil
TOTAL ECONOMIC AFFAIRS		-17,597

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INTERIM 2016/2017 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2016 [CONT'D]

GENERAL PURPOSE REVENUES

Function and comment		Projected Budget Variance \$
FAG Grant – General Component Satisfactory		Nil
Interest on Investments Satisfactory		Nil
General Rates - Residential Budget adjusted to actual rates levied		+24,361
General Rates - Farmland Budget adjusted to actual rates levied		-1,951
General Rates – Business Budget adjusted to actual rates levied		-22,694
General Rates – Pensioner Concessions Budget adjusted to actual rates levied		+5,735
General Rates – Pensioner Rates Subsidy Budget adjusted to actual rates levied		+15,058
Ex Gratia Rates Satisfactory		-200
Extra Charges on Overdue Rates Satisfactory		Nil
Emergency Services Property Levy Funding received for implementation of the ESPL.		+14,378
TOTAL GENERAL PURPOSE REVENUES		+34,687

SUMMARY OF BUDGET VARIATIONS

SUMMARY OF BUDGET VARIATIONS	+7,622
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WATER AND SEWERAGE

General income and expenditure figures appear to be satisfactory.

SUMMARY

Council's overall budget position has improved as at 31 December 2016. As has been the case in previous years, management will continue to monitor all income and expenditure areas closely to ensure budget integrity is maintained at year end.

RECOMMENDATION

That Council note and approve the Interim Budget Review Statement as at 31 December 2016.

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ENGINEERING

1. CREATING A PLAN FOR BETTER URBAN ADDRESSING IN JINDERA

Report prepared by Manager Assets – Andrew Vonarx

REASON FOR REPORT

To update Council on responses received from community engagement undertaken on Action 4 of the better urban addressing process in Jindera.

REFERENCE TO DELIVERY PLAN ACTION

Strategy 3.1 To improve quality of life and sustain our populations.
Action 3.1.1 Implement the actions to improve support, connection.

DISCUSSION

At its ordinary meeting on the 19 October 2016 council resolved:

That:

- 1. Council endorse Action 1, 2. In relation to Action 3 discuss with the community (if needed) the provision of numbered signs and further proposed community engagement for Action 4 outlined in the report*
- 2. funding for Actions 1, 2 and 3 estimated at \$28,000 be considered in the 2017/2018 Budget*
- 3. Council also endorses the proposed Action 4 for further community engagement with affected residents in Wood Street, Fallon Street, Creek Street, Jindera Street and Gibson Street as detailed in the report.*

A copy of the report outlining recommended Actions 1 to 4 has been enclosed as **ANNEXURE 4.**

Actions 1-3 will be considered as part of Councils budget deliberations for inclusion in the 17/18 budget.

Residents affected by Action 4 were sent correspondence asking them to consider re-naming their section of the street as a "named Court" and effective renumbering to eliminate confusion especially for emergency services.

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CREATING A PLAN FOR BETTER URBAN ADDRESSING IN JINDERA [CONT'D]

The response received from letters sent was:

From the 82 letters sent out, 46 did not respond, 30 said "No" to any changes, 1 said "Renaming, not Renumbering" suggested four names, three would not be accepted by the state naming board as being too similar to existing names and the fourth is the name of a living person and would also be deemed not suitable. Five said yes, one suggested names for the other parts of the street but wanted for their section to remain the same, another suggested four names and stated if none of these was suitable then NO change. One was representing a church and did not live in the street.

The response demonstrates clearly that there is very little support in making changes to any of the street names or street numbers, in these "affected streets"

<u>Street Name</u>	<u>Yes to changes</u>	<u>No to Changes</u>	<u>Other</u>	<u>Did not respond</u>
Gibson Street	1	5	1	17
Wood Street	3	8		10
Fallon Street	1	13		9
Creek Street	0	2		7
Jindera Street	0	2		3
	<u>82</u>	<u>5</u>	<u>30</u>	<u>1</u>
				<u>46</u>

CONCLUSION

From the responses received it is clear that due to lack of support, Council considers abandoning the plan to rename and renumber any of the affected streets.

BUDGET IMPLICATION

Budgeting costs were addressed at the October meeting with the costs for option 1 – 3 to be included in 2017/2018 Budget.

RECOMMENDATION

That due to the lack of support, Council abandon the plan to rename and renumber any of the affected streets in Jindera. (ie Gibson, Wood, Fallon, Huon and Jindera Streets).

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2. ROAD PROJECTS TENDER AND CONSTRUCTION VARIATIONS.

Report prepared by Works Engineer – Andrew Walls.

REASON FOR REPORT

To consider various tenders received by Council and the implications on the budget and works program.

REFERENCE TO DELIVERY PLAN ACTION

5.2.5.1 Develop an annual capital works program.

DISCUSSION

The size and number of projects on this year's current works program has led to numerous projects being sent for external tender.

Due to a combination of factors including the release of the majority of tenders late in the calendar year as well as the wetter than average year shortening the construction season many of the tenders attracted fewer than expected bids and in general the prices for the work were higher than anticipated by the design consultants.

These tenders have resulted in a number of projects not being awarded or the project scope being revised to allow staged construction.

The opportunity exists to place on hold a number of these projects for consideration in the next financial year and use some of the available funds to carry out site investigations, project designs and budget estimates for future works.

Specifically;

Holbrook Works Depot. Tender documents were prepared for the full scope of the Holbrook Works Depot. The scope included a number of items that could have been removed from the initial tender and placed on an ongoing upgrade program. The six tenders received for the full scope all exceeded \$1,000,000, and the budget currently standing at \$800,000. A number of items in the schedule such as earthworks, fencing and site preparation attracted inflated prices from all tenderers and represents a portion of the works that Council could undertake and manage in-house in a more cost effective manner.

It is proposed to undertake a selective tendering process with invitations to re-tender a reduced scope of works on a site prepared by GHSC.

Odewahns Road/ Olympic Highway intersection. This project was advertised in the Border Mail calling for quotation for the construction of turning lanes. The remaining budget allocation after design work is \$89,000 was exceeded by the single quotation received for \$171,000. Due to the substantive difference between the budget and the single quote received it is proposed that these works be carried out in this financial year by GHSC works crews with any additional funds required to complete this project from Councils traffic component of the Regional Roads Block Grant. It is anticipated that the required works can be completed for \$150,000.

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ROAD PROJECTS TENDER AND CONSTRUCTION VARIATIONS [CONT'D]

Hueske Road reconstruction. Tenders were called for the reconstruction of Stage 1 from Urana Road to the Boral brickworks. The consultants' works estimate of \$224,000 was exceeded by the single tender received of \$338,000. The expectation that a project of this nature in close proximity to Albury-Wodonga would attract multiple competitive tenders was not realised. It is proposed that these works be carried over to the next financial year 2017/2018 and readvertised with a revised scope/budget.

Raymond Street reconstruction. Construction has been completed on this project however unforeseen ground conditions have necessitated extensive subgrade stabilisation works. While the initial tender price was advantageous to GHSC this margin has been eroded due to the additional work required to counter the poor ground conditions. Additional pre-tender engineering investigations, while desirable if time constraints would have allowed, would not have avoided the need to perform the stabilisation work, however the additional cost overrun from this project of \$56,288.27 (above the \$500,000 Budget) will be funded from remaining project funding in the Roads To Recovery allocation for this financial year.

Pioneer Drive reconstruction. Design of Pioneer Drive between Urana St and Jindera Street is almost complete. The development of land west of Jindera Street on Pioneer Drive has necessitated additional design to provide all weather road access to that subdivision. The developer has also provided a contribution to this cost as part of the project. Design costs of \$31,000 have eroded the budget remaining for performing the intended scope of works in the current financial year. The situation however, has left Council with the benefit of having a detailed design and estimated cost for the extension of the project in the next financial year if the project is approved by Council during budgetary considerations.

BUDGET IMPLICATIONS

No overall budget implications this financial year as detailed. More detailed design and estimates are to be completed next year and will allow accurate budgeting of projects in the future.

CONCLUSION

The accumulation of designs and accurate cost estimates for future works will allow more accurate budgeting. Early letting of tenders should result in more contractors submitting prices and more competitive prices. The carrying over of a number of projects will allow redirection of Roads to Recovery funding to other committed projects and the preparation of tender documents in a timely manner as detailed.

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ROAD PROJECTS TENDER AND CONSTRUCTION VARIATIONS [CONT'D]

RECOMMENDATION

That:

1. Holbrook Works Depot site works be carried out by Council and subcontractors to allow selective tendering to commence on a reduced scope of building works.
2. Odewahns Rd intersection be included in current GHSC works program with additional funding to come from the traffic component of the regional roads block grant.
3. the Hueske Road reconstruction project be carried over to next financial year 2017/2018 with a revised scope of works/budget.
4. the additional cost of the Raymond St Project \$56,288.27 be funded out of current Roads to Recovery allocation.
5. the design for Pioneer Drive be completed to 450m west of the current Cahill subdivision and that works commence on a limited scope this financial year with the remainder to be considered during the formulation of the 2017/2018 budget

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3. RECONSTRUCTION OF AN EXISTING CULVERT ON SWEETWATER ROAD, MULLENGANDRA

Report prepared by Works Engineer – Andrew Walls.

REASON FOR REPORT

To consider tenders for the reconstruction of an existing culvert on Sweetwater Road, Mullengandra.

REFERENCE TO DELIVERY PLAN ACTION

5.2.5.1 Develop an annual capital works program.

DISCUSSION

The existing culvert structure is formed by a re-cycled steam boiler with no corrosion protection which has a limited remaining service life. In addition the roadway over this structure is of single vehicle width with no guardrail. This project has been budgeted for a number of years, but due to extensive works programs has not been completed.

The proposed works involve the replacement of existing culvert with a larger concrete box culvert, reconstruction of the associated portion of road and installation of guardrail.

Advertisements were placed in the Sydney Morning Herald, Border Mail and on Tenderlink. Tenders closed on Friday 27 January 2017. Three tenders were received via the Tenderlink portal.

The submitted prices ranged from \$168,514.80 to \$281,433.35. All prices are exclusive of GST.

The following Tenders were received;

No.	Name	Tendered amount (exc. GST)
1.	Earthtec P/L	\$281,433.35
2.	Hutchinson Civil P/L	\$225,340.00
3.	Sanananda P/L	\$168,514.80

The tender submitted by Sanananda P/L was checked and is mathematically correct. This contractor has carried out work for Greater Hume Shire in the past.

Sanananda P/L attended a post-tender interview where they confirmed that they were satisfied with the price as submitted and have the experience and equipment to complete the project to the required standard in a safe and timely manner.

A map of the project location is included in **ANNEXURE 5**.

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RECONSTRUCTION OF AN EXISTING CULVERT ON SWEETWATER ROAD, MULLENGANDRA
[CONT'D]

BUDGET IMPLICATIONS

The tendered price of \$168,514.80 (excl. GST) is within the remaining budget of \$176,745(excl. GST). The tendered price does not include the possibility of provisional items.

CONCLUSION

Three tenders were received for the reconstruction of Sweetwater Road Culvert project and all tenders were considered.

The tender submitted by Sanananda P/L has been assessed and there is no technical or practical reason to conclude that Sanananda P/L is not capable of completing the contract to the required standard and within the allotted timeframe.

RECOMMENDATION

That:

1. the tender submitted for the reconstruction of the existing culvert on Sweetwater Road by Sanananda P/L of \$168,514.80 (excl. GST) be accepted.
2. the General Manager and the Mayor be authorised to sign the Contract with Sanananda P/L.
3. the unsuccessful tenderers be advised.

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4. DRINKING WATER QUALITY POLICY

Report prepared by Manager Water & Wastewater – Tom Plunkett

REASON FOR REPORT

To present the Drinking Water Quality Policy to Council for adoption.

REFERENCE TO DELIVERY PLAN ACTION

Not applicable.

DISCUSSION

This policy describes Council's commitment to drinking water quality and how this will be achieved.

Greater Hume Shire Council is committed to providing safe, high quality drinking water, which consistently meets or exceeds the 2011 Australian Drinking Water Guidelines, consumer and other regulatory requirements.

The Australian Drinking Water Guidelines (2011) place increased emphasis on health risk management to encourage water authorities to develop a robust management framework including a clear statement of goals/values, scheme development processes and having appropriate operating and management practices in place. A well-defined policy and management framework is essential in maintaining third party accreditation of a Drinking Water Quality Management System and concurrence from NSW Health.

A draft copy of the new policy is attached in **ANNEXURE 6**.

BUDGET IMPLICATION

There are no direct budget implications resulting from the adoption of the above policy.

CONCLUSION

This policy is to be reviewed every four years or when changes in legislation are necessary to adopt and implement.

RECOMMENDATION

That Council adopt the Drinking Water Quality Policy.

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5. HEATHCOTE LANE – NAME CHANGE OBJECTION

Report prepared by Manager Assets– Andrew Vonarx

REASON FOR REPORT

For Council to consider accepting the changing of the name of the western end of Baird Street Culcairn to Heathcote Lane following an objection.

REFERENCE TO DELIVERY PLAN ACTION

- Strategy 5.2 To provide and maintain safe and serviceable public facilities and infrastructure including roads, drainage and footpaths.
- Action 5.2.6 Ensure that a quality rural road network is provided and maintained throughout the shire.

DISCUSSION

At its ordinary meeting on the 16th November 2016 Council resolved that:

1. Council endorse the changing of the name for the west end of Baird Street to Heathcote Lane.
2. if no objections are made when the intent is advertised for 10 business days then gazette the changes, notify all appropriate agencies (including Council at the next meeting) and install street signs.

One objection was received from D McElwaine on 23 November 2016 suggesting that the road be named after Dr Reddy who has been Culcairn's doctor for over 40 years.

The Geographical Names Board of New South Wales advises that "Names of living persons should not be used".

The letter of objection is included in **ANNEXURE 7**.

As the use of Dr Reddy's name for a street name is in contravention of the road naming guidelines and Council has received no other objections Council should adopt the change of the west end of Baird Street to Heathcote Lane.

BUDGET IMPLICATION

Changing the name of the western end of Baird Street can be accomplished within the existing budget.

CONCLUSION

The changing of the name of the west end of Baird St and numbering the properties will improve the ability of emergency services to locate properties and give the residents complying addresses.

RECOMMENDATION

That Council accept the changing of the name for the west end of Baird Street to Heathcote Lane.

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6. SQUIRREL GLIDER LAMP PROJECT - MOU

Report prepared by Director Engineering – Greg Blackie

REASON FOR REPORT

To endorse Councils participation in the Squirrel Glider Local Area Management Plan (LAMP) Project.

REFERENCE TO DELIVERY PLAN ACTION

Strategy 5.2 To provide and maintain safe and serviceable public facilities and infrastructure including roads, drainage and footpaths.

Action 5.2.6. Ensure that a quality rural road network is provided and maintained throughout the Shire

DISCUSSION

The Petaurus Group Inc (The active interface for the delivery of Wirraminna projects) and Council have agreed in principle to deliver habitat restoration works on selected roadsides in the Burrumbuttock area.

Background to Project (as detailed in MOU)

- The LAMP project is supported by Murray Local Land Services (LLS) with funding from the Australian and NSW Governments.
- The project was developed to meet priorities for the Eastern Riverina Local Landscape as identified in the Murray Catchment Management Authorities 2013 Catchment Action Plan and 2012 NSW Murray Biodiversity Management Plan.
- The project also aims to trial a novel approach to community-driven threatened species recovery, developed by the Office of Environment and Heritage.
- The Project aims to secure the long-term viability of the Burrumbuttock Squirrel Glider population through planning and implementation of habitat restoration works.
- Roadsides in the area are critical for Squirrel Gliders, providing important connections among patches of habitat, and allowing Gliders to find mates and food.
- Petaurus and Greater Hume Shire have skills and expertise that are integral to the planning and implementation of habitat restoration for local roadsides. The cooperation of both parties will contribute to long-term conservation of Burrumbuttock Squirrel Gliders.

A Memorandum of Understanding has been developed between the two parties detailing responsibilities of both.

A copy is attached in **ANNEXURE 8**.

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SQUIRREL GLIDER LAMP PROJECT – MOU [CONT'D]

A summary of the Council's commitments are:

Support the implementation of roadside revegetation in the Burrumbuttock area, including:

- *Upgrading revegetated roadsides to High Conservation Value sites in Greater Hume Shire's Roadside Vegetation Management database*
- *As per standard management for High Conservation roadsides, cease to issue grazing permits for revegetated roadsides*
- *As per standard obligations for management of roadsides, continue to perform weed and roadside management activities*
- *Consult on Traffic Control Plans, where necessary and where revegetation work is undertaken on week days, for planned revegetation activities*
- *Providing information (including maps where appropriate and available) on the location of critical infrastructure and advice on how to minimise the likelihood of any damage or other negative impacts on this infrastructure*
- *Maintaining Greater Hume Shire representation on the Squirrel Glider LAMP Project Steering Committee for the duration of the project*
- *Consider threatened species habitat – particularly tree hollows-for any planned pruning works along roadsides to avoid removal where possible*

The MOU is to be reviewed and revised on yearly basis if required and will cease if required by other party by sending of required correspondence

BUDGET IMPLICATION

Minimal budget implications for this project. Any initial works can be undertaken within Councils current operational budget.

CONCLUSION

The signing of MOU provides a great endorsement from Council to the ongoing protection of threatened Squirrel Glider population in the Burrumbuttock Area.

RECOMMENDATION

That Council endorse the signing of the MOU with the Petaurus Group for the Squirrel Glider Lamp Project.

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7. INSTALLATION OF STREETLIGHTING

Report prepared by Director Engineering – Greg Blackie

REASON FOR REPORT

To advise Councillors on the list of priority locations determined for the installation of streetlighting in Greater Hume.

REFERENCE TO DELIVERY PLAN ACTION

Strategy 5.2 To provide and maintain safe and serviceable public facilities and infrastructure including roads, drainage and footpaths.

Action 5.2.6. Ensure that a quality rural road network is provided and maintained throughout the Shire

DISCUSSION

Council budgets approximately \$10,000 a year for the installation of street lighting in Greater Hume.

Previously Council acted on complaints as a process for the installation of streetlighting. Due to the cost (approx. \$3,000 to install a light on an existing pole or \$10,000 for a standalone light and pole) it was proposed to come up with a list that had support from the community support.

To determine a priority list for locations of new streetlights Council wrote to all towns and villages committees requesting they determine a priority list and locations for any new additional street lighting they would like installed in their town or village.

Attached in **ANNEXURE 9**. is summary of the responses received.

As the list is more extensive than the budget Council currently has it is proposed that staff now prepare a summary from the lists provided to expend funds currently held and provide a list for future installations.

As Holbrook and Woomargama don't have a Town Committee it is proposed that Council staff with the appropriate Councillors determine priorities in these areas.

BUDGET IMPLICATION

Expenditure on lighting to be held within current funding parameters

CONCLUSION

A list of priority locations have been developed from input from Council's community committees. Council will now progress to install these as budgets permit.

RECOMMENDATION

That Council endorse the locations for the future installation of streetlighting as detailed in the report.

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8. TOWN AND VILLAGE MAINTENANCE

Report prepared by Director Engineering – Greg Blackie

REASON FOR REPORT

To respond to a Question on Notice regarding the development of a calendar of regular maintenance for Councils Towns and Villages .

REFERENCE TO DELIVERY PLAN ACTION

Strategy 5.2 To provide and maintain safe and serviceable public facilities and infrastructure including roads, drainage and footpaths.

Action 5.2.6. Ensure that a quality rural road network is provided and maintained throughout the Shire

DISCUSSION

A question on Notice was raised by a previous Councillor last year which stated:

Cr Schoff queried if a calendar of regular maintenance tasks in towns and villages might be developed. The document could be circularised to Community Committees and Councillors. Director Engineering Responded that the calendar is possible and he would consider such, with the proviso that regular scheduling of maintenance would be subject to weather and other unplanned and unexpected events.

A summary table of maintenance undertaken and maps of the areas where maintenance is carried out in each town and village in Greater Hume will be circulated to Councillors prior to the meeting.

As detailed the maps show the areas that are maintained and a frequency when such work is undertaken by operational staff.

As prefaced at the time the request was made, the scheduling of works can be impacted significantly by weather conditions. However the basis of the maintenance regime has been provided.

BUDGET IMPLICATION

All works as detailed in the maintenance regime detailed are completed within Councils current operational budget.

CONCLUSION

The attachments as detailed provided a comprehensive list of scheduled maintenance completed by Councils operational staff in Councils towns and villages.

RECOMMENDATION

That the report be received and noted, and a copy forwarded to all Council's community committees for their information.

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ITEMS TO BE REFERRED TO CLOSED COUNCIL (COMMITTEE OF THE WHOLE)

1. JAMES AND KELLIE WATSON (WATTO'S HAULAGE) - OFFER TO PURCHASE 15,000 SQM. AT JINDERA INDUSTRIAL ESTATE

Report by General Manager – Steven Pinnuck

REASON FOR REPORT

To submit an offer to Council to purchase 15,000 sqm. of land at the Jindera Industrial Estate in accordance to resolution 4591 at the December 2016 meeting of Council.

REFERENCE TO DELIVERY PLAN ACTIONS

Strategy 9.2 To provide the supporting infrastructure, facilities and services to attract businesses and new employees

Action 9.2.3.1 Continue to plan for future industrial releases.

DISCUSSION

At the December meeting of Council the following was resolved:

That:

- 1. The General Manager be authorised to market the 15 lot expansion to the Jindera Industrial Estate based in the following market values:*

Land area (sqm.)	Price per sqm. (excl. GST)
< 2000	\$35
>2000<5000	\$30
>5000	\$20

- 2. A 10% discount apply to any lots sold off the plan. Any offers made at a greater discount than 10% be referred to Council for consideration, and*
- 3. The Mayor and General Manager be authorised to sign all relevant documentation for any contracts of sale of the 15 lots subdivision of the Jindera Industrial Estate under the Common Seal of Council.*

On site works commenced in early January and since that time there has been a high level of interest in the Industrial Estate. The Plan has been amended slightly to accommodate the sale of a 6,000 sqm. Lot and 1,500 sqm. Lot (holding deposits paid) along with the offer from James and Kellie Watson. Council has also fielded enquiries from six other interested parties.

BUDGET IMPLICATIONS

A further sale 'off the plan' will significantly improve the cash flow of this development and potentially provide resources for developments in other parts of the Shire.

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JAMES AND KELLIE WATSON (WATTO'S HAULAGE) - OFFER TO PURCHASE 15,000 SQM. AT JINDERA INDUSTRIAL ESTATE [CONT'D]

CONCLUSION

The intention of offering a discount for sales 'off the plan' was to improve Council's cash flow. Whilst this particular offer is outside the parameters determined at the December given the size of the allotment it is worthy of consideration.

As the negotiation of the sale of Lots at the Jindera Industrial Estate outside the parameters determined by Council at the December meeting is of a confidential nature, it is recommended that the matter be referred to Closed Council in accordance with section 10 A (2) (c) information that would, if disclosed, confer an a person whom Council is conducting (or proposes to conduct) business.

RECOMMENDATION

That consideration of the offer submitted by James and Kellie Watson to purchase 15,000 sqm. at the Jindera Industrial Estate be referred to Closed Council in accordance with section 10 A (2) (c) information that would, if disclosed, confer an a person whom Council is conducting (or proposes to conduct) business.

REASON

On balance the public interest in preserving the confidentiality of the offer to purchase 15,000 sqm. at the Jindera Industrial Estate outweighs the public interest in maintaining openness and transparency in Council decision making because the disclosure of this information could compromise the commercial position of Council in any future sales.

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2. REQUEST TO AMEND WATER CONSUMPTION FOR SEPTEMBER 2016 TO DECEMBER 2016 (10024412)

Report prepared by Finance Officer (Revenue) – Marilyn Hoy

REASON FOR REPORT

To present a request from a landowner at Jindera to review the amount levied for water consumption for the period September 2016 to December 2016.

REFERENCE TO DELIVERY PLAN ACTION

Not Applicable

DISCUSSION

Council has received correspondence from a landowner at Jindera in relation to water consumption levied for the period September 2016 to December 2016. The charges were based on an abnormally high water consumption of 602kls or a daily average of 7.2024kls.

The owner has written to Council seeking to have the billing amount of \$1,547.07 waived or for Council to take an average of past accounts into consideration. He advises that he was unaware that he had a cracked water pipe which was fixed immediately as soon as it was discovered. The landowner is a pensioner who is suffering ill health over the last two years and states that he will struggle to pay the large water account owing to Council.

A review of water usage at the property shows that consumption over the last 6 reads has been 72, 57, 181, 126 and 276 and an average daily usage based on this usage is 1.42kls compared to the average usage of 7.2024kls per day during the September 2016 – December 2016 billing period. Using the average consumption over the past 6 readings would result in estimated consumption of 119.28 and a revised water account of \$304.16.

BUDGET IMPLICATIONS

If the water usage is amended as referred to in this report it would result in a reduction in charges of \$1242.91 and would therefore impact on total revenue for the Greater Hume Water Fund.

CONCLUSION

As the matter of the large water account potentially relates to the personal hardship of any resident or ratepayer it is recommended that the matter be referred to Closed Council in accordance with section 10A (2) (b) the personal hardship of any resident or ratepayer.

RECOMMENDATION

That consideration of the large water account for Assessment No.10024412 be referred to Closed Council in accordance with section 10A (2) (b) the personal hardship of any resident or ratepayer.

REASON

On balance the public interest in preserving the confidentiality a resident or ratepayer potentially suffering financial hardship outweighs the public interest in maintaining openness and transparency in Council decision making at this time.

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3. GENERAL MANAGER'S INTERIM PERFORMANCE REVIEW

Report prepared by Mayor - Cr Heather Wilton

REASON FOR REPORT

To report on the conduct of the General Manager's Interim Performance Review which took place on 1 February 2017.

DISCUSSION

Council is aware that the interim review of the General Manager's Performance to 31 December 2016 took place on 1 February 2017, where the General Manager's Review Committee comprising Deputy Mayor, Cr Doug Meyer OAM, Cr Annette Schilg, and Cr Heather Wilton as Mayor met with the General Manager, Steven Pinnuck, and discussed a number of items of interest.

RECOMMENDATION

That the matter of the General Manager's Performance Review is confidential in nature and that the matter be referred to Closed Council (Committee Of The Whole) for discussion, in accordance with the relevant section of the Local Government Act 1993 section 10a (2)(a) personnel matters concerning particular individuals (other than councillors).

REASON

That the ability of councillors to discuss the performance of the General Manager in a full and frank manner outweighs the need for the report to be discussed in Open Council.

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PART B - ITEMS FOR INFORMATION

GOVERNANCE

1. OFFICE OF LOCAL GOVERNMENT CIRCULARS

REASON FOR REPORT

To ensure councillors are updated with changes to legislation or the strategic direction of Local Government in NSW.

DISCUSSION

ENCLOSED SEPARATELY with the agenda is a listing of OLG Circular 48 - 52/2016 and 1-2/2017. Copies of OLG Circulars are available from the website www.olg.nsw.gov.au or alternatively by contacting Council.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For councillors' information.

2. LOCAL GOVERNMENT NEW SOUTH WALES (LGNSW) – WEEKLY CIRCULARS

REASON FOR REPORT

To ensure councillors are updated with changes to legislation or the strategic direction of Local Government in NSW.

DISCUSSION

ENCLOSED SEPARATELY is a listing of Table of Contents of LGNSW Weekly Circulars and 50/2016 and 1-4/2017. Copies of LGNSW Weekly Circulars are available from the website www.lgsa.org.au or alternatively by contacting Council.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For councillors' information.

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3. TOURISM AND PROMOTIONS OFFICER'S REPORT

Report by Tourism and Promotions Officer – Kerrie Wise

REASON FOR REPORT

To update councillors regarding working projects undertaken by the Tourism and Promotions Officer.

DISCUSSION

The report on projects being undertaken by the Tourism and Promotions Officer is attached at **ANNEXURE 10**.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For councillors' information.

4. ECONOMIC DEVELOPMENT QUARTERLY REPORT

**Report by Executive Assistant Governance & Economic Development –
Marg Killalea**

REASON FOR REPORT

To update councillors regarding working projects undertaken during the quarter.

DISCUSSION

The report on projects being undertaken is attached at **ANNEXURE 11**.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For councillors' information.

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CORPORATE AND COMMUNITY SERVICES

1. CUSTOMER REQUEST MODULE – SUMMARIES OF MONTHLY REQUESTS

For councillors' information, the Customer Request Module reports are **ENCLOSED SEPARATELY**.

2. STATEMENTS OF BANK BALANCES AND INVESTMENTS AS AT 31 DECEMBER 2016 AND 31 JANUARY 2017

The statements of bank balances and investment report as at 31 December 2016 and 31 January 2017 respectively are attached at **ANNEXURE 12**.

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3. HUMAN RESOURCES REPORT FOR DECEMBER 2016/JANUARY 2017

REASON FOR REPORT

To advise councillors on human resources activities such as new staff, resignations and staff development programmes.

REFERENCE TO DELIVERY PLAN ACTION

Strategy 9.4 To provide appropriate training and mentoring for our shire's workforce.

Action 9.4.1 Implement continual learning actions.

The following staff commenced duties with Council during December 2016 and January 2017:

- Thomas Bugden Casual Pool Lifeguard
- Phillip Takle Plant Operator/Town Maintenance Henty

The following staff ceased duties with Council during December 2016 and January 2017:

- Phillip Gardiner Backhoe Operator
- Colin Thiele Plant Operator/Town Maintenance Henty
- Jill Thiele Henty Customer Service/Library
- James Wiltshire Truck Driver- Jindera Depot

BUDGET IMPLICATION

Nil.

CONCLUSION

For Councillors' information.

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ENGINEERING

1. DECEMBER 2016/JANUARY 2017 REPORT OF WORKS

Grants Program

State Roads Maintenance (RMCC):

Maintenance works on state roads under the RMCC with the Roads and Maritime Services is continuing.

Crack sealing works on Olympic Highway (MR78) in Gerogery have been completed in preparation of sealing work.

Crack sealing works have also been completed at the intersection of Olympic Highway and Mangoplah Rd, The Rock.

Heavy patching 2km south of Henty on Olympic Highway has been completed.

Roadside spraying and slashing has been carried out on Tumberumba Rd (MR284).

Stage 2 of rehabilitation works on Olympic Highway just south of The Rock has commenced. This includes 3 twin cell culvert replacements and 1.5km length of road works.

Regional Roads Block Grant:

Shoulder widening on Howlong Kywong Rd (MR370), south of Brocklesby as part of Repair Program is complete, apart from final seal.

Extensive maintenance patching has been completed on Jingellic Rd (MR331).

Heavy patching on Jingellic Rd from Holbrook to Jingellic has also been completed.

Heavy patching has been undertaken on Urana Rd (MR125) south of Jindera.

General maintenance is continuing on all other Regional Roads.

Local Roads

Sealed:

Increased pavement maintenance is continuing on many local roads throughout the Shire.

Shoulder widening on Henty Pleasant Hills Rd between Henty Ryan Rd and the Lockhart boundary is complete.

Two Heavy Patches have been completed on Cummings Rd, between Wattle Vale Rd and Kings Bridge Rd, Walla Walla.

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REPORT OF WORKS [CONT'D]

2km Road rehabilitation works on Cummings Rd East of Back Creek has commenced. This work includes road widening and two culvert replacements.

Unsealed:

Maintenance grading has taken place on the following roads in December and January.

- Angaston Rd
- Ashcrofts Rd
- Back Brocklesby Rd
- Back Henty Rd
- Beelawong Rd
- Benambra Rd
- Brittas Reserve Rd
- Calool Ln
- Chudleigh Rd
- Clifton Ring Rd
- Coach Rd
- Coppabella Rd
- Diffeys Rd
- Dunwandren Ln
- Edgehill Stock Rte
- Ferndale Rd
- Funk Rd
- Galena Hills Rd
- Glenelg Ln
- Glenlea Rd
- Glenview Rd
- Hickory Hill Rd
- Hillsley Ln
- Hovell Rd
- Howlong Goombargana
- Humphreys Rd
- Hymans Rd
- Jelbart Rd
- Jobsons Rd
- Klinberg Rd
- Kotzurs Rd
- Lemke Rd
- Lowes Rd
- Luther Rd
- Maginnitys Gap Rd
- Maloney Rd
- Morgans Rd
- Murphys Rd
- Nioka Rd
- Orange Flat Ln
- Quartz Hill Rd
- Reid Rd
- River Rd
- Rock Rd
- Rockville Rd
- Ryan Rd
- Ryan Stock Rte
- Sawyer Rd
- Schoff Rd
- Shannons Rd
- Sherwyn Rd
- Spring Valley Rd
- Stein Rd
- Stonehaven Rd
- Stony Park Rd
- Taylors Rd
- Thugga Rd
- Tower Hill Ln
- Triangle Rd
- Waterworks Rd
- Wattlevale Rd
- Weeamera Rd
- West Showground Rd
- Whyte Rd
- Wongadel Rd
- Wymah Rd
- Youngs Ln

Urban Streets:

Installation of kerb and gutter and associated works have been completed in Jindera St, Jindera.

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REPORT OF WORKS [CONT'D]

Kerb and gutter and road works in Victoria St, Culcairn, have been completed.

General:

Preparation works were undertaken at Memorial Park, Henty to ensure Australia Day celebrations were a success.

Major reconstruction works on Ten Mile Creek Bridge in Albury St, Holbrook is continuing.

Tree watering program for street trees has commenced.

General maintenance of all parks and public toilets within the shire is ongoing.

Monthly Works Maintenance Expenditure:

Local Roads Program	Original Budget	Amended Budget (September Budget Review)	YTD Budget	YTD Expenditure	YTD Variance
Urban Local Roads	\$530,000.00	\$530,000.00	\$309,167.00	\$230,074.75	\$7,9091.92
Urban Roads Unsealed	\$60,000.00	\$60,000.00	\$35,000.00	\$27,698.37	\$7301.63
Rural Roads Sealed	\$600,000.00	\$600,000.00	\$350,000.00	\$462,213.36	-\$112,213.36
Rural Roads Unsealed	\$1,050,625.00	\$1,050,625.00	\$612,865.00	\$1,089,734.02	-\$476,869.44
Street Tree Maintenance	\$247,235.00	\$247,235.00	\$144,220.00	\$148,186.32	\$3,965.90

Regional Roads Program	Original Budget	Amended Budget (September Budget Review)	YTD Budget	YTD Expenditure	YTD Variance
Maintenance	\$799,360.00	\$800,321.00	\$466,854.00	\$439,689.87	\$27,164.05
Traffic Facilities	\$133,933.00	\$136,000.00	\$79,333.00	\$26,455.26	\$52,878.07

Sportsgrounds, Parks & Public Toilets	Original Budget	Amended Budget (September Budget Review)	YTD Budget	YTD Expenditure	YTD Variance
Sportsground Maintenance	\$112,000.00	\$147,675.00	\$86,144.00	\$87,729.92	-\$1,586.17
Parks & Gardens Maintenance	\$240,643.00	\$256,486.00	\$149,617.00	\$155,546.09	-\$5,929.26
Public Toilets Maintenance	\$171,134.00	\$169,301.00	\$98,759.00	\$84,974.13	\$13,784.79

NB : Sportsground Maintenance excludes annual GHSC contribution payment

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2. WATER & SEWER REPORT – DECEMBER 2016/JANUARY 2017

Capital Works Program:

- Jindera Pre-School sewer manhole completed- Adams St
- New chemical dosing pump installed at Henty Reuse Plant

Operation & Maintenance:

- 2 Sewer main chokes cleared – Holbrook
- 2 Sewer main chokes cleared – Jindera
- 2 Water mains repairs – Culcairn WS
- 8 Water service repairs – Culcairn WS
- 3 Water main repairs- Burrumbuttock, Gerogery West, Jindera area
- 20 Water service repairs – VWS
- 1 New water service – Gerogery West
- 4 New water service – Jindera area
- Meter replacements - VWS
- Meter replacements – Culcairn WS
- Water- Install 100mm valve & tee for new fire service at the new Jindera Service Centre- Cnr Creek & Urana Rd Jindera
- Water- Install 100mm valve & tee for water supply at Cahill Estate 12 lot subdivision- Pioneer Drive Jindera

Drinking Water Monitoring Program:

- 8 - Water samples for Microbial Water Analysis submitted in the month of January 2017 for Villages and Culcairn Water Supply have all complied with the Australian Drinking Water Guidelines.

Upcoming Month:

- Village Water Scheme, water main maintenance
- Culcairn, water main maintenance and new services
- Water meter replacements
- Water meter reading
- Install irrigation services for Culcairn medium strips – Balfour St
- Complete Woomargama absorption trench area – Dickson St
- Repairs to Holbrook Sewer Pump Station No. 4

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ENVIRONMENT AND PLANNING

1. DEVELOPMENT APPLICATIONS PROCESSED FOR THE MONTH OF DECEMBER 2016 AND JANUARY 2017

The schedule of development applications processed for the month of December 2016 and January 2017 are attached at **ANNEXURE 13**.

2. SENIOR WEEDS OFFICER'S REPORT – DECEMBER 2016/JANUARY 2017

Inspection for Silverleaf Nightshade, Prairie Ground Cherry, Blackberry and African Boxthorn has been carried out on both private land and roadside reserves. Re-inspections on private land for Blackberry have also taken place with 2 properties in the Downfall area being issued notices to control Blackberry around the perimeter of pine plantations.

Spraying has taken place for Silverleaf Nightshade and Prairie Ground Cherry on several roadside areas west of the Olympic Way. Blackberry and Sweet Briar is now being targeted on road reserves around the shire.

Cemeteries have all been sprayed to control vegetation in the monumental sections around the gravestones.

Update Murray Regional Strategic Weed Management Plan

Discussions at the last RWC meeting in December garnered feedback on the draft plan from the LLS state working group suggesting moving back to the longer state provided text.

Changes were approved by MLLS General Manager, Gary Rodda and supported in principle by RWC Chair Neil Hibberson. These changes were agreed in order to move the process along with the February consultation deadline approaching.

The draft was then provided to the MLLS Board for approval, and approved for release for public consultation.

The plan remains in confidence until the public consultation period commences.

As agreed at the meeting four public information sessions will be held, which are to be held late in the month due to the consultation phase being delayed, now commencing on 8 February 2017.

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SENIOR WEEDS OFFICER'S REPORT – DECEMBER 2016/JANUARY 2017 [CONT'D]

The information sessions will be held as follows:

14/2/17 - 10.00am Tumbarumba Bowling Club, 47 Winton Street, Tumbarumba.

14/2/17 - 2.30pm Robert Brown Room, Albury City Council, 533 Kiewa Street, Albury.

16/2/17 - 10.00am Berrigan Shire Council Chambers, 56 Chanter Street, Berrigan.

16/2/17 - 2.00pm Mountbatten Room 2, Deniliquin RSL Club, 72 End Street, Deniliquin.

MLLS will be advertising these meetings to the public and will also target our various stakeholder groups for attendance.

Draft Murray Regional Strategic Weed Management Plan 2017–2022 and the Draft Murray Regional Strategic Weed Management Plan 2017–2022 Plan Overview are attached as **ANNEXURE 14**.

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3. RANGER'S REPORT – DECEMBER 2016/JANUARY 2017

RANGERS REPORT – DECEMBER 2016

COMPANION ANIMALS

No. of Complaints Received 15		Including: 3 barking dogs, 9 roaming dogs, and dealing with 3 aggressive dogs.	
No. of dog attacks:	1	Location:	Burrumbuttock - 1 dog bit another dog, minor injuries, warning issued.
Comments:			
		Dogs	Cats
In Council's Facility at Beginning of Month		1	
Captured & Returned to Owners		5	
Captured & Impounded		3	
Released from Pound to Owners		3	
Surrendered by Owners			
Rehomed		1	
Euthanased			
Remaining in Council's Facility at End of Month			

FERAL CATS

No. of Complaints:	2
No. Feral Cats caught:	5

LIVESTOCK

	Cattle	Sheep	Horses	Goats	Other Pigs
No. of Reports of Stock on Roads	3	2			1
Instances - Returned to owners	3	2			
Impounded					1
Vehicle accidents involving stock					

OTHER LIVESTOCK, WILDLIFE COMPLAINTS

- 1 kangaroo euthanased.

ABANDONED VEHICLES

- Two vehicles removed by owners in Culcairn.
- Ten vehicles remain impounded.
- Advertisement for the sale of all abandoned vehicles completed.

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RANGER'S REPORT – DECEMBER 2016/JANUARY 2017 [CONT'D]

POLLUTION AND ENVIRONMENTAL INCIDENTS

Inspection conducted: Overgrown Vegetation Unsafe Land	Jindera and Holbrook – unsightly and overgrown properties, 7 Proposed Orders, 5 Orders, and 15 seven day letters issued. 2 blocks slashed.
Pollution: Noise	Nil.
Pollution: Waste letters	Culcairn - owner of letters picked up.
Pollution: Water	Ten Mile Creek - suspected fuel contamination, samples analysed and no contamination found.

ON-SITE SEWERAGE MANAGEMENT SYSTEMS

Inspection Type	No.	Compliant	Works required	Order Issued	Re-Inspection Required
OSMS Compliance Inspections	4		4		4
Pre-Purchase Inspections	4		4	4	4
OSMS Orders Compliance Inspections	4	3	1 OSMS plans required		1

OTHER WORKS CONDUCTED

- Companion Animal registrations continuing to come in from the letters sent out and follow up.
- Menacing and dangerous dog compliance checks.
- Microchipping dogs and cats.
- Assisting the RSPCA with welfare of animals kept.
- Holbrook tip fence upgrades and tip road closure.
- RID online (Report Illegal Dumping online) updating with data entry.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COMMUNITY MEETING ROOM, LIBRARY COMPLEX,
LIBRARY COURT, HOLBROOK
ON WEDNESDAY, 15 FEBRUARY 2017**

RANGER'S REPORT – DECEMBER 2016/JANUARY 2017 [CONT'D]

RANGER'S REPORT – JANUARY 2017

COMPANION ANIMALS

No. of Complaints Received 21		Including: 6 barking dogs, 14 roaming dogs, and dealing with 1 aggressive dog, 2 nuisance dog orders issued.	
No. of dog attacks:		Location:	
Comments:			
		Dogs	Cats
In Council's Facility at Beginning of Month			
Captured & Returned to Owners		2	
Captured & Impounded		10	7
Released from Pound to Owners		10	
Surrendered by Owners			
Rehomed			2
Euthanased			5
Remaining in Council's Facility at End of Month			

FERAL CATS

No. of Complaints:	4
No. Feral Cats caught:	7

LIVESTOCK

	Cattle	Sheep	Horses	Goats	Other Pigs
No. of Reports of Stock on Roads	7	4			
Instances - Returned to owners	7	2			
Impounded		2			
Vehicle accidents involving stock					

OTHER LIVESTOCK, WILDLIFE COMPLAINTS

Nil.

ABANDONED VEHICLES

- One vehicle removed by owners in Jindera.
- Ten vehicles remain impounded.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
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LIBRARY COURT, HOLBROOK
ON WEDNESDAY, 15 FEBRUARY 2017**

RANGER'S REPORT – DECEMBER 2016/JANUARY 2017 [CONT'D]

POLLUTION AND ENVIRONMENTAL INCIDENTS

Inspection conducted: Overgrown Vegetation Unsafe Land	Jindera and Holbrook – unsightly and overgrown properties. 10 Proposed Orders, 3 Orders and 3 seven day letters issued. 4 blocks slashed.
Pollution: Noise	Barking Jindera and Culcairn. Owners spoken to.
Pollution: Odour	Jindera - offensive smell - Prevention Notice issued. Ongoing monitoring.
Smoke/Burning rubbish	Henty – owner made, fire extinguished. Holbrook- 2 owners warned and extinguished fire.
Dumping	Culcairn – uncovered load. Investigations continuing.

ON-SITE SEWERAGE MANAGEMENT SYSTEMS

Inspection Type	No.	Compliant	Works required	Order Issued	Re-Inspection Required
OSMS Compliance Inspections	5	1	4	4	4
Pre-Purchase Inspections	3		3	3	
OSMS Orders Compliance Inspections	5	3			2

OTHER WORKS CONDUCTED

- Companion Animal registrations continuing to come in from the letters sent out and follow up.
- Menacing and dangerous dog compliance checks.
- Microchipping dogs and cats.
- Assisting the RSPCA with welfare of animals kept.
- RID online (Report Illegal Dumping online) updating with data entry.

RECOMMENDATION

That Part B of the Agenda be received and noted.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COMMUNITY MEETING ROOM, LIBRARY COMPLEX,
LIBRARY COURT, HOLBROOK
ON WEDNESDAY, 15 FEBRUARY 2017**

PART C – COMMITTEE AND DELEGATE REPORTS

Attached, in **ANNEXURE 15**, are notes of the following meeting:

- Minutes of the Walla Walla Community Development Committee held on Monday 12 December 2016
- Minutes of the Greater Hume Youth Advisory Committee held on Thursday 1 December 2016
- Minutes of the Henty Community Development Committee held on 31 January 2017
- Riverina Eastern Regional Organisation of Councils (REROC) Minutes of the Board Meeting held on Tuesday 13 December
- Minutes of the Greater Hume Shire Council Work Health and Safety/Risk Management Committee held 13 December 2016

DELEGATE REPORTS

Nil.

RECOMMENDATION

That Part C of the Agenda be received and noted.