



Greater Hume Shire

To: «Name»

ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL

WEDNESDAY, 19 AUGUST 2015

NOTICE is hereby given that an Ordinary Meeting of the Greater Hume Shire Council will be held at 4.30pm at the Community Meeting Room, Library Complex, Library Court, Holbrook.

Citizenship ceremonies will be conducted for

- Mr Romain Devaud
- Ms Qalo Bai
- Mr Pavitar Singh

at 3.45pm, and will be followed by afternoon tea.

On this occasion, the Hon. Greg Aplin, MP will attend the citizenship ceremony.

Councillors are encouraged to attend the ceremony.

STEVEN PINNUCK
GENERAL MANAGER

ORDER OF BUSINESS TO BE CONSIDERED
REFER OVERLEAF

ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL

WEDNESDAY, 19 AUGUST 2015

BUSINESS TO BE CONSIDERED

1. PRAYER

2. ACKNOWLEDGEMENT OF COUNTRY

"I would like to acknowledge that this meeting is being held on the traditional lands of the Wiradjuri people, and pay my respect to elders both past and present".

3. DECLARATIONS OF PECUNIARY INTEREST OR NON-PECUNIARY INTEREST (CONFLICT OF INTEREST)

4. APOLOGIES

5. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

- Minutes of the Ordinary Meeting of Council – 15 July 2015
- Minutes of the Extraordinary Meeting of Council – 5 August 2015

6. ACTION REPORT FROM THE MINUTES

7. NOTICE OF MOTION

8. REPORTS FROM OFFICERS

PART A For Determination

- Governance Item 1
- Environment and Planning
- Governance Items 2 to 9
- Corporate and Community Services
- Engineering Items

PART B For Information

- Governance
- Corporate and Community Services
- Engineering
- Environment and Planning

PART C For Information

9. MATTERS OF URGENCY

10. QUESTIONS ON NOTICE

11. CLOSED COUNCIL – CONFIDENTIAL SECTION

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PART A - ITEMS FOR DETERMINATION

GOVERNANCE

1. PRESENTATION TO COUNCIL – MURRAY REGIONAL TOURISM BOARD

Report prepared by Executive Assistant – Governance/Economic Development

REASON FOR REPORT

To advise that Murray Regional Tourism Board will be making a presentation to Council on the activities over the past 12 months and future projects.

REFERENCE TO DELIVERY PLAN ACTIONS

Strategy 11.1.5.2 Continue to nurture joint partnerships and relationships with neighbouring Local Government Areas and organisations such as Murray ARTS and Murray Regional Tourism Board.

Action 11.1.5.2 Continue membership to MRTB and Murray Arts and provide support to initiatives undertaken by these organisations.

DISCUSSION

A request has been received from Mark Francis, Chief Executive Officer, Murray Regional Tourism Board to make a short presentation to Council at the August meeting.

BUDGET IMPLICATIONS

The presentation is being made to secure Council's commitment to membership in the 2015/2016 financial year and beyond.

CONCLUSION

It is important that the Chief Executive Officer is provided with the opportunity to advise Council of the activities of Murray Regional Tourism.

RECOMMENDATION

That standing orders be suspended to allow a presentation by Mark Francis, Murray Regional Tourism Board.

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ENVIRONMENT AND PLANNING

**1. DEVELOPMENT APPLICATION 10.2015.43 – 5 LOT SUBDIVISION – LOT 1
DP1106498 141 URANA STREET, JINDERA**

Report by Director Environment and Planning - Colin Kane

REASON FOR REPORT

Council is in receipt of an application for a 5 lot subdivision and this report represents an assessment of the application under the Environmental Planning and Assessment Act 1979 ("the Act").

This application is being reported to Council because a submission has been made in response to Council's notification procedures.

REFERENCE TO DELIVERY PLAN

Strategy 7.8 Provide efficient and effective environmental health and building services to the community.

Action 7.8.1 Process all developments applications as submitted.

DISCUSSION

The proposed development involves subdivision of lot 1 DP1106498, 141 Urana Street Jindera into 5 lots allotments ranging in size from 846.3m² to 1662m². Plans of the proposed subdivision and the statement of environmental effects are **ANNEXURE 1** to this report.

The application has been assessed against the relevant matters for consideration under Section 79C as discussed below:

79C(a) The provisions of any current or draft environmental planning instrument, development control plan, or matters prescribed by the regulations.

Local Environment Plan

The subject allotment is zoned RU5 Village under the Greater Hume Local Environment Plan 2012 and the following is an assessment of the proposed subdivision against the objectives of the zone:

Zone RU5 Village

1 Objectives of zone

- To provide for a range of land uses, services and facilities that are associated with a rural village.
- To protect the amenity of residents.

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DEVELOPMENT APPLICATION 10.2015.43 – 5 LOT SUBDIVISION – LOT 1 DP1106498 141
URANA STREET, JINDERA [CONT'D]

The proposal is able to satisfy these objectives for the following reasons:

1. The newly created allotments will provide additional choice for people who are wishing to move to Jindera.
2. The size of the allotments is similar to the prevailing allotment size for Jindera.
3. Reticulated water, sewer and electricity will be provided and telecommunication infrastructure.
4. The access for three of the allotments will be from a private roadway which is to be located 1.5 metres from the fence line with the neighbouring property to the South (145 Urana Street Jindera). The dwelling on that property is located in excess of 3 metres from that fence line. The traffic generated from the development has the potential to affect the amenity enjoyed by this property owner which will be discussed latter in this report. To address this impact the applicant is proposing to erect a fence along this boundary and densely plant trees along the fence.

Clause 2.6 of the LEP indicates that subdivision may only be undertaken with Council's development consent and Clause 4.1 requires that the size of any lot resulting from the subdivision of land must comply with the LEP Lot Size Map. In regard to this requirement the subdivision has been prepared in response to the minimum controls, with all lots within this RU5 zoned land having an area greater than 600m². Therefore, the proposal is consistent with the minimum lot size controls of the LEP.

Development Control Plan

Greater Hume Development Control Plan 2013

The Greater Hume Development Control Plan 2013 ("the DCP") applies to all land within the Shire.

Chapter 6 of the DCP relates to subdivision development generally, and sets out relevant considerations. The objectives of this chapter are set out as:

The purpose of the chapter is to:

- encourage a diversity of lot sizes for residential, industrial and commercial development that is compatible with the character of an area and appropriate for the proposed use.
- Provide lots with areas and dimensions which protect environmental features and take account of site constraints.
- Have regard to energy conservation principles in the orientation of lots where for residential subdivisions at least 70% of the lots will have favourable solar orientation.
- Ensure public open space, of appropriate quantity and quality, is provided to meet the recreational and social needs of the community.
- Ensure all public utilities for the development of new lots are adequately planned as part of subdivision.
- Ensure the provision of utilities and infrastructure meets minimum standards.
- Provide a road network that places a high priority upon vehicular and pedestrian connectivity, convenience and safety.
- Encourage the use of other transport modes as an alternative to motor vehicle transport.

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DEVELOPMENT APPLICATION 10.2015.43 – 5 LOT SUBDIVISION – LOT 1 DP1106498 141
URANA STREET, JINDERA [CONT'D]

The proposed development generally aligns with the objectives of the DCP for this Chapter which is evident in the following discussion from the general standards that apply for this chapter.

Movement Network

General Standards

1. Compliance with the Greater Hume Shire Engineering Guidelines for Subdivisions and Development Standards.
2. All development for subdivision must comply with the Council's standards for road design.
3. For lots fronting a main road, access shall be from a secondary road where the opportunity exists.
4. All lots are to be provided with access to a public road. Easements for access will only be considered in extraordinary circumstances.
5. Any upgrade or construction of a public road to provide access to a lot shall be at the applicant's expense.

The proposed development is acceptable with regards to the abovementioned requirements as the road construction will meet Council's requirements and access is not available from a secondary road necessitating the need for an easement for access. The ongoing maintenance of the access roadway will be facilitated through a covenant under Section 88B of the Conveyancing Act.

Lot Design

General Standards

1. Compliance with the Greater Hume Shire *Engineering Guidelines for Subdivisions and Development Standards*.
2. Multi-lot subdivisions should provide for a range of lot sizes.
3. Lots are to be provided with legal and practical public road access.
4. Lots are to be designed to accommodate the type of development envisaged. Irregular shaped lots or lots too small will be regarded by Council as incompatible with objectives for this standard.

Residential

1. For battleaxe allotments a minimum width of the access handle is to be 4.5m.
2. Lots are to be able to contain a rectangular building envelope measuring 10 metres by 15 metres, suitable for the erection of a dwelling

The proposed subdivision has legal and practical access for each of the allotments and the requirements for battle axe allotments have been met by the design. Therefore the allotment design meets the abovementioned requirements.

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URANA STREET, JINDERA [CONT'D]

Infrastructure & Services

General Standards

1. Compliance with the Greater Hume Shire *Engineering Guidelines for Subdivisions and Development Standards*.

Higher density and Average density, Lower density and Rural living

1. Where a reticulated external potable water supply is provided, all lots shall be connected.

Higher density and Average density.

1. Where a reticulated external sewerage system is provided, all lots shall be connected.

All allotments are required to be connected to both the Jindera village water supply and the reticulate sewerage scheme.

Hazards

General Standards

1. On land mapped as bushfire prone, compliance with the NSW Rural Fire Service guide *Planning for Bushfire Protection* (2006).
2. On land considered by Council to potentially being subjected to flooding, an investigation of the land as to the flood risk and consideration of the *Floodplain Development Manual: the management of flood liable land* (2005).
3. On land that is, or has previously been used for a potentially contaminating activity, an investigation of the land in accordance with the requirements of *State Environmental Planning Policy No.55 – Remediation of Land*. An investigation should be in accordance with the process detailed in the State Government's *Managing Land Contamination – Planning Guidelines SEPP55 Remediation of Land* (1998).

The land was partially mapped as being bushfire prone and the RFS has provided a bush fire safety authority without any specific conditions. The land should be relatively free of the effects of flooding although some of the new dwellings will need to comply with the requirements of the NSW Flood Plain Development Manual. It is not known to have been previously used for a contaminating land use.

Greater Hume Development Contributions Plan Section 94A Environmental Planning and Assessment Act 1979

The abovementioned plan is a development levy on eligible development across the entire shire. Under the provision of the plan, Council could impose a condition of consent requiring payment of up to 1% of the development cost on this application. Typically though, Council does not impose a development levy on subdivision as the cost of the development is often beneath the threshold where the levy is payable.

In this particularly case the cost of the development could exceed the threshold where the levy is payable. It is a requirement of the plan though that a levy cannot be charged twice and therefore if the levy is charged at the subdivision stage it cannot be charged again on individual dwellings that will be built on the allotments.

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URANA STREET, JINDERA [CONT'D]

The development levy is payable on the new dwellings and it is considered that Council will recoup more contributions should it defer application of the levy until dwellings are constructed.

79C(b) The likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality

ISSUE	ACCEPTABLE	COMMENT
Context & setting	✓	The subject land is located at the southern end of Jindera and the land to the rear is a transition area where the land use changes from residential in nature to a rural residential character. The land is relatively flat. The density of the development conforms to the requirements of the LEP. The appearance of the development will be one of a natural progression of the village.
Access & parking	✓	Proposed access to all the allotments is from Urana Street. Following comments from RMS all of the allotments other than Lot 1 would access from the private access road which is located adjacent to the southern property boundary. As mentioned traffic movements along this boundary would likely reduce the amenity enjoyed by the southern property owner. The objector has suggested that the proposed subdivision could be accessed from the allotment to the rear however this is not feasible as it is not in the same ownership as the allotment the subject of the development application. Further discussions have been held with the RMS and it was determined that the driveway from Lot 1 could be realigned to share an access point with lot 2 which would remove an access point from the development and be acceptable to RMS whilst removing lot 2 traffic from the shared access road.
Roads & traffic	✓	RMS has indicated they have no objection to the proposal providing the 2 nd driveway servicing lot 2 is shared with lot 1.

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DEVELOPMENT APPLICATION 10.2015.43 – 5 LOT SUBDIVISION – LOT 1 DP1106498 141
URANA STREET, JINDERA [CONT'D]

ISSUE	ACCEPTABLE	COMMENT
Utilities	✓	Urban services are proposed to be provided being reticulated water, electricity and telecommunications. Wastewater will be disposed of via connection to the Jindera Sewerage Scheme. The development as proposed would not be able to be accessed by the garbage truck and occupiers of the new allotment would need to take their bins to Urana Street
Heritage	✓	The subject land contains no known European or Aboriginal heritage items.
Stormwater	✓	To be directed to Urana street via the access road.
Soils & erosion	✓	Proposed conditions of consent will minimise adverse effects during the construction of the subdivision. After the subdivision is completed there will be no great risk of erosion or soil degradation.
Flora & fauna	✓	Some trees will be removed as part of the construction works for the subdivision. The vegetation to be affected is located within the area where the five residential allotments are located and in the roadway.
Flooding	✓	Council has not publically released data from flood studies at Jindera however the allotment should not be significantly affected by flooding.
Bushfire	✓	The subject land is bushfire prone and has been referred to the Rural Fire Service for comment.
Social	✓	The potential increase in dwelling opportunities will have a positive impact on the Jindera area through an increase in population.
Economic	N/A	A positive impact through employment and investment in the development. Greater confidence in the housing construction industry generally, with flow on effects to local services and trades through future dwelling construction.
Technological hazards	N/A	None.
Safety, security & crime prevention	N/A	Not applicable to the subdivision.

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URANA STREET, JINDERA [CONT'D]

ISSUE	ACCEPTABLE	COMMENT
Privacy	✓	The proposed subdivision is consistent with the residential character and density of development in the area.
Landscaping	N/A	Landscaping of private access road is to occur as a condition of consent.
Overshadowing	N/A	None.
Land resources	N/A	There are no known land resources.

79C(c) The suitability of the site for the development

The proposed subdivision is suitable for the residential character of the area subject to adequate measures being taken to ameliorate the impacts associated with the location of the access road adjacent to the Southern boundary. Conditions of consent will be imposed that require the applicant to locate the access road 1.5 metres from the southern boundary, plant suitable trees along this boundary and at their expense construct a 1.8 metre fence with a 0.3 metre lattice panel.

79C(d) Any submissions made in accordance with this Act or the regulations

One submissions has been received (refer to **ANNEXURE 1**) and raises a number of issues with the proposed subdivision. The following table describes each of the issues that have been raised and provides a comment against each of these.

ISSUE	COMMENT
<p>Access Road – provides an unreasonable impact through increased noise, emissions and other risks upon the objectors property.</p> <p>Request that the access way be setback no less than 2 metres from the fence and that landscaping maintained at a height of no less than 2.5 metres in height.</p>	<p>It is not uncommon for battle access development to occur in existing areas and the impacts of the traffic generated by the three allotments will be addressed by the private access road being set back by a condition of consent to be 1.5 metres from the southern property boundary. Through the erection of suitable trees species and new fencing the amenity impacts should be acceptable. The ongoing maintenance of the tree line will not be possible by this development consent and therefore a landscaping plan will be required to be submitted prior to an engineering construction certificate being released.</p>

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URANA STREET, JINDERA [CONT'D]

ISSUE	COMMENT
The development will be an unacceptable traffic risk at this location. A road could be constructed at the rear of the site.	The objector is concerned that the extra traffic generated by the development will cause the traffic conditions in the locality of the site to become unsafe. In response the RMS and Council engineering staff are satisfied that subject to the development being restricted to 2 driveways the the traffic conditions at the site will be satisfactory and conditions of consent will require this outcome to occur.
Concerns about an existing elm tree	This concern can be addressed through assessment of the landscaping plan.
No services are to encroach on the objectors land	Details of the development indicate that services for the allotment at the rear will be provided adjacent to the private access road.
Future development on the new allotments to be single storey	Single storey development is the most likely outcome however 2 storey development is permissible development.

From the above table it is apparent that the issues raised in the public submissions have been able to be addressed.

Internal Referrals

Council's engineering staff has advised that their requirements for the development is as follows:

- Developer to pay all costs for design, supply and connect to existing water main and extend water main to service rear allotments – 70 metres approximately off main trunk line from ACC. Hydrant to be installed at end of extension. Lots 3, 4 & 5 to be serviced from this extension. Design plans to be submitted for approval. DSP charges for water \$3045 x 4 lots = \$12,180.
- Sewer – design plan required for approval. Short distance of sewer extension required to serve all allotments. Existing house drain to be redirected to new proposed sewer main. DSP charges for sewer \$4,138 x 4 lots = \$16,552. Developer to pay all costs for design and supply. Connect to existing sewer and to extend sewer to service all allotments.
- Driveway access (south side) 250mm diameter street tree to be removed and to match into existing kerb and gutter. Sections of new kerb and gutter required along the proposed subdivision.
- Driveway (for 3, 4 and 5) too narrow to allow infrastructure service and provide vehicle access.
- Stormwater – supply design plan to enable stormwater out to Urana Street kerb and gutter.

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URANA STREET, JINDERA [CONT'D]

External Referrals

1. The application was referred to the Rural Fire Services for assessment and the RFS has provided bush fire safety authority without any specific conditions.
2. The application was notified to the RMS as Urana Street is presently a classified road under Council control. The RMS raised no objections to the development however they requested that Lot 2 be access through the private access road. The author discussed this issue with the RMS because of amenity concerns of additional traffic accessing the private access road. It was decided that Lot 2 would not need to access the private access road provided the access for lot 1 was realigned to share the access with lot 2.

The RMS also confirmed that the proposal did not qualify as 'integrated development' under the *Roads Act 1993*. A number of conditions were imposed by the RMS, which are set out further in this report.

79C(e) The Public Interest

The proposed development is considered to be in the public interest as the concerns of objector have been addressed. There are no environmental concerns and positive social and economic implications should the development proceed.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

The proposed application is considered satisfactory in part having regard for the assessment criteria in Section 79C of the *Environmental Planning and Assessment Act 1979*, and consequently it is recommended for approval subject to appropriate conditions.

RECOMMENDATION

It is recommended that the subdivision application of lot 1 DP1106498 141 Urana Street Jindera be approved subject to the following conditions:

- 1 The development is to be carried out generally in accordance with the approved plan and accompanying report endorsed 10.2015.43 except that the access road way on the southern property boundary is to be setback 1.5 metres from the side fence (marked in red on the approved plan) or where amended by any conditions of this consent.

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URANA STREET, JINDERA [CONT'D]

- 2 Prior to commencing any subdivision construction works, a construction certificate is to be obtained in accordance with Section 81A(4)(a) of the *Environmental Planning and Assessment Act 1979*.
- 3 Prior to seeking a Construction Certificate for any lot the following requirement if applicable for that stage of the development, shall be provide by the applicant to Council for approval:
 - (a) Engineering Design Plans of all proposed civil works (including stormwater drainage) and service infrastructure. Plans are to include details of the proposed private access road, connection to the Village Water Supply, Jindera Sewerage Scheme (including redirection of the existing dwellings sewer), removal of the layback from lot 1 by matching the existing kerb guttering along Urana Street, replacement of other sections of kerb and guttering. Landscaping plan for plantings to be provided along the southern boundary with 145 Urana Street Jindera.
 - (b) A Soil Erosion and Sediment Control Plan prepared in accordance with *Councils Soil and Water Management Guidelines for Subdivisions*.
 - (c) Payment of the prescribed fees in accordance with Councils adopted fees and charges for engineering assessment of subdivision construction plans.
- 4 Prior to seeking a subdivision certificate for any lot the following requirements where applicable for that stage of the development, shall be provided by the applicant to Council for approval:
 - (a) Payment of the following contributions in accordance with Council's development service charges:
 - i) \$12,180 (based on 4 new allotments connecting to the Village Water Supply). Applicable service connection fees apply.
 - ii) \$16,552 (based on 4 new allotments connecting to the Jindera Sewerage Scheme).Payment of the contributions can be made on a pro rata basis relating to the number of lots released in each stage.
 - (b) Formal advice from Essential Energy and Telstra indicating that electricity and telecommunications is provided and is able to be connected to each of the proposed allotments.
 - (c) All easements necessary to ensure the supply of services and access shall be provided.
 - (d) Provide details of a restrictive covenant under Section 88B of the Conveyancing Act to be imposed on the beneficiaries of the shared access road to ensure its ongoing maintenance and any maintenance of the vegetation strip.

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URANA STREET, JINDERA [CONT'D]

- 5 Prior to seeking a subdivision certificate for any lot the following work where applicable for that stage of the development, shall be undertaken in accordance with Council's specification and at the applicant's expense:
- (a) The completion of works approved by Council's engineering Construction Certificate.
 - (b) A 1.8 metre high colorbond fence with a 0.3 metre lattice panel will be required to be installed along the common southern and eastern boundary of the allotment boundaries with the adjoining 145 Urana Street Jindera. (At the full expense of the applicant)
 - (c) The current driveway utilised by lot 1 is to be decommissioned and a new driveway is to be constructed to service both lots 1 and 2 on the Northern side of lot 1.

RMS Conditions

- 6 The proposed development is restricted to a maximum of 2 driveways to the Albury-Urana Road (MR125) including the existing driveway servicing the current dwelling on the subject site.
- 7 Any domestic driveway is to be constructed to a standard in accordance with Council's standards. As a minimum the construction of any domestic driveway shall comply with AS 2890.1-2004 "Off-street car parking". As a minimum any driveway shall be sealed from the kerb and gutter to the property boundary of the subject site.
- 8 The development and the proposed shared driveway shall be designed and maintained to allow all vehicles to enter and exit the subject site in a forward direction and not be required to reverse onto the adjoining road reserve. This shared driveway shall be constructed to a width of at least 6 metres to allow for 2 way vehicle movement.
- 9 Any damage or disturbance to the road reserve (other than the driveway) is to be restored to match surrounding landform in accordance with Council requirements. Any redundant vehicular access point or layback to the subject property from the Albury-Urana Road (MR125) shall be removed and the road reserve, including kerb and gutter, reinstated to match the surrounding roadside landform in accordance with Council requirements.
- 10 Stormwater run-off from the subject site onto the adjoining road reserve as a result of the proposed development is not to exceed the existing level of run-off from the subject site. Any access driveway is to be designed and constructed to prevent water from proceeding onto, or ponding within, the carriageway of the adjoining road reserve.

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DEVELOPMENT APPLICATION 10.2015.43 – 5 LOT SUBDIVISION – LOT 1 DP1106498 141
URANA STREET, JINDERA [CONT'D]

- 11 Prior to works commencing within the road reserve of the Albury-Urana Road (MR125) the applicant must apply for and obtain approval under Section 138 of the Roads Act, 1993 from the road authority (Council) and concurrence from Roads and Maritime Services. The developer is responsible for all public utility adjustment/relocation works, necessitated by the proposed works and as required by the various public utility authorities and/or their agents.
- 12 Any works associated with the proposed development shall be at no cost to the Roads and Maritime Services.
- 13 All works associated with the subdivision shall be completed in accordance with the Soil Erosion and Sediment Control Plan described in condition 3(b).
- 14 During construction, work must be conducted in a manner so as not to be injurious to health and amenity by reason of noise, vibrations, smells, dust, stormwater runoff, sediment loss, placement of building materials and wastes, rubbish, footway interference, traffic generated, hours of operation and the like.
- 15 Written notice shall be given to Council seven (7) days prior to the commencement of any works associated with the subdivision.
- 16 This approval shall expire if the development hereby permitted is not physically commenced within five (5) years of the date of consent.
- 17 Subdivision Certificate will only be issued upon completion of "Application for Subdivision Certificate" (form attached) and payment of the fee applicable when the subdivision certificate is issued.

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**2. TENDER NO: TL25 2015-2016 NEW INTERMEDIATE SWIMMING POOL
JINDERA**

Report prepared by Manager for Waste and Facilities – Andrew Shaw

REASON FOR REPORT

For Council to consider tenders received for the construction of a third swimming pool at the Jindera Swim Complex.

REFERENCE TO DELIVERY PLAN

Strategy 5.11: To maintain and improve our sports and recreation facilities.

DISCUSSION

Funding has been included in the 2015/2016 Estimates of Income and Expenditure for construction of an intermediate pool at Jindera.

The tender period expired on 31 July 2015.

The Scope of Work included the installation of a new 10m x 8m intermediate pool with full access for able bodied and special needs users. The pool would require a new concrete concourse and all necessary plumbing and fixtures.

Council received two tenders from suitably experienced pool builders being Premier Building & Construction, Wodonga and Total Creations & Services, Griffith.

The quoted prices received were:

- Premier Building & Construction \$450,525.82 (GST excl.)
- Total Creations \$117,600.00 (GST excl.)

Reference checks on previous works have confirmed that both companies have a good reputation for delivering pool projects in the region for Local Government and the private sector.

Council together with the assistance of a local pool building company, formulated the scope of work and estimated the costs associated with a project of this size. The difference between the two prices received is substantial but the preliminary costings indicated a similar build price as the lower of the two received.

It has been recommended that the new pool be adapted to the existing water filtration pipework to help reduce project costs. Due to uncertainty as to the location of the inlet and soiled water pipes, there may be some additional costs that will need to be considered for the budget. There will also be other costs to installing the new pool within the existing pool facility including new fencing and drainage work.

As the swim season begins on 7 November, it is Council's preference to start earthworks at the end of the swim season (March 2016) to eliminate any site safety risks and pool downtime in case of unforeseen issues or building holdups.

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TENDER NO: TL 25 2015-2016 NEW INTERMEDIATE SWIMMING POOL JINDERA [CONT'D]

If Total Creations were awarded the project they would be able to start at the conclusion of the pool season.

BUDGET IMPLICATION

The budget for the Jindera Pool is \$160,000. If Council were to accept the lower submitted price of \$117,600.00 the budget would adequately cover the pool installation and additional costs.

CONCLUSION

This report has been prepared to inform Council there have been two tenders received for the building of a third pool at Jindera Swimming Pool complex. The lower submitted price is within the expected costs for a pool installation of this size and complexity.

It is recommended that Council accept the tender price from Total Creations & Services.

RECOMMENDATION

That:

1. Council accept the price received from Total Creations & Services Griffith of \$129,360.00.
2. Council notify the unsuccessful tenderer.
3. the Mayor and General Manager be authorised to sign contract documentation under the Common Seal of Council.

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3. HOLBROOK AIRPARK BUILDING AUDIT UPDATE

Report prepared by Director Environment & Planning - Colin Kane

REASON FOR REPORT

To update Council on the progress of the Building Audit at the Holbrook Airpark.

REFERENCE TO DELIVERY PLAN ACTION

No action in 2015-16 Delivery Plan.

DISCUSSION

As previously reported to Council outstanding works have been completed at some of the Holbrook Airpark properties to satisfy orders.

A recent inspection has revealed that some work has been undertaken at one of the premises with the completion of a bathroom, laundry facilities and approval granted for the installation of a septic tank. Unfortunately there are still a number of matters that will need to be finished before this property can be signed off as complete.

Again there has been limited progress in another two (2) premises that still have some areas of non-compliance and further enforcement works will need to be undertaken to finalise these matters.

Finally three (3) properties have current development consents and works have not been finalised on their hangers etc. Details of each property's status are outlined in the table **ENCLOSED SEPARATELY**.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

Progress of the outstanding works will continue to be the subject of enforcement action by Council that will involve the re-issue of Notices of Intention to Serve Orders and subsequent Orders, in an attempt to bring outstanding matters to a conclusion. Penalty Infringement Notices should also be considered for those parties that fail to comply with Council's Order.

RECOMMENDATION

That Council note and receive the updated report on the Holbrook Airpark.

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4. LOCAL HERITAGE PLACES ESTABLISHMENT GRANTS (FORMERLY LOCAL HERITAGE FUND) 2015-2016

Report prepared by Environmental Health & Building Surveyor - Bradley Peach and Council's Heritage Advisor - Robin Graham

REASON FOR REPORT

To inform Council of the applications for heritage grant funding received and to recommend the approval of the grant application.

REFERENCE TO DELIVERY PLAN ACTION

Strategy 11.3 To leave visitors delighted with their visit.
Action 11.3.3 Improve the appearance of buildings and the facades of our building, particularly those that are of heritage value such as the museums.

DISCUSSION

The Heritage Office of NSW co-funds Council to make available annual dollar for dollar grants to owners of heritage listed properties to assist and encourage these owners to undertake essential repair and or conservation works to their properties. The aim of this program is not only to help the conservation of these properties, but to raise public awareness of heritage, encourage investment in the community and the preservation of specialist trade skills.

No allocation has been identified in the 2015-2016 budget and funds for the heritage fund works are to be met from reserves until such reserves are expended.

Generally a policy of a maximum \$2,000 per grantee has been adopted.

Another application has been received to date as below:

No	Property and nature of works	Value of Works proposed	Grant Application Request	Recommended Grant
1-15/16	Morebringer school sign Cnr Morebringer Lane & Gumswamp Road Balldale Interpretative sign for former Morebringer school site	Approx. \$600.00 including installation	\$600.00	\$600.00
	TOTALS	\$600.00	\$600.00	\$600.00

BUDGET IMPLICATIONS

Nil. Works are funded from reserves.

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LOCAL HERITAGE PLACES ESTABLISHMENT GRANTS (FORMERLY LOCAL HERITAGE FUND)
2015-2016 [CONT'D]

CONCLUSION

Council's Heritage Advisor has assessed this application and has recommended that the grant be approved. This application is in line with other similar projects such as the Burrumbuttock school signs project. An assessment sheet for the application has been prepared and recommendations and suitable conditions of approval for the project have been made. The school photo and text are being finalized for the sign. Refer to **ANNEXURE 2**.

Council should note that approval from the engineering department on specific location of the signage is yet to be confirmed. The Morebringer school site sign will also need to comply with the signage design of Council's tourism officers to ensure compliance with Council's requirements for tourism signage across the shire. It is anticipated that this will be the same as the Burrumbuttock school signs in size and layout.

RECOMMENDATION

That Council approve Heritage Fund Application numbered 01-15/16 and the associated recommended grant amount of \$600.00.

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GOVERNANCE

Item 1 dealt with earlier in the agenda.

2. GENERAL MANAGER'S PERFORMANCE AGREEMENT

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

For Council to consider the General Manager's Performance Agreement for the period ended 30 June 2016 in accordance with clause 7 of the General Manager's Contract.

REFERENCE TO DELIVERY PLAN ACTIONS

Nil.

DISCUSSION

The General Manager's Performance Agreement is based on the Position Description and the Council's Delivery Plan.

The Review Process

The General Manager's Performance Agreements outlines the Key Performance Indicators (KPIs) used in reviewing their performance.

Part I contains year-on-year operational KPIs, whilst Part II outlines particular projects which are prioritised by Council in its current Delivery / Operational Plan. Some Part I KPIs refer to checklists included in the agreement. These are reported on by exception. When completing the self-appraisal, the GM will indicate whether the various measures were met

Following a determination at the July 2013 Council meeting, the General Manager's performance is to be reviewed by a Performance Review Committee consisting of the Mayor, Deputy Mayor and Cr Schilg

The draft Performance Agreement has been prepared and considered by the Performance Review Committee. A copy of the draft Performance Agreement has been **ENCLOSED SEPARATELY** with the Agenda papers.

It has been past practice for an interim review to be conducted after six months and an annual review as at 30 June each year. In addition if requested the General Manager meets with the Performance Review Committee on an informal basis during the year to discuss the progress towards the achievement of Key Performance Indicators.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

The development of a Performance Agreement is a condition of the General Manager's Contract of Employment and is required to be adopted in an open session of Council.

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GENERAL MANAGER'S PERFORMANCE AGREEMENT [CONT'D]

RECOMMENDATION

That the General Manager's 2015/2016 Performance Agreement as circulated be adopted.

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**3. LOCAL GOVERNMENT NSW ANNUAL CONFERENCE SUNDAY 11 – TUESDAY
13 OCTOBER 2015**

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To enable consideration of motions put forward by Councillors for submission to the 2015 Local Government NSW Annual Conference.

REFERENCE TO DELIVERY PLAN ACTIONS

Nil.

DISCUSSION

At the June meeting it was resolved that:

That:

- 1. the Mayor and Deputy Mayor attend the Local Government NSW Annual Conference as voting delegates and Cr Osborne and General Manager as Observers and*
- 2. Councillors submit proposed motions to the General Manager by 31 July 2015 to enable a report to be submitted to the August Council meeting for consideration.*

General Manager indicated that he is seeking motions to be submitted by 31 July so that a report on the matter be presented to the August meeting.

Three proposed motions have been received.

1. Motion from Cr Quinn

AMENDMENTS TO RURAL FIRES ACT, 1997 – SECTION 86 AND RURAL FIRES REGULATION 2013 CLAUSE 33 – REQUIREMENT TO NOTIFY

That LGNSW seek to have Section 86 Rural Fires Act 1997 and Clause 33 of the Rural Fires Regulation amended to remove the requirement to notify before certain fires can be lit in circumstances where no fire risk is prevalent outside of Bush Fire Danger Periods.

Note from Council

Clause 33 of Rural Fires Regulation 2012 requires the following notification to burn outside of bush fire season.

33 Notice of intention to burn off or burn firebreak

- (1) For the purposes of section 86 (1) of the Act, notice may be given in writing or orally and must include particulars of:
 - (a) the name of the person proposing to light the fire, and
 - (b) the location, purpose, period and time of the fire proposed to be lit.

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LOCAL GOVERNMENT NSW ANNUAL CONFERENCE SUNDAY 11 – TUESDAY 13 OCTOBER 2015 [CONT'D]

- (2) The notice must be given to each of the persons referred to in subclause (3):
- (a) within the time period specified in the fire permit, or
 - (b) if no such time period is specified—at least 24 hours before the fire is lit.
- (3) The persons to whom the notice is to be given are:
- (a) the occupiers (or, if there are no occupiers, the owners) of all land contiguous to, or that is separated merely by a lane, road or waterway (whether fenced or unfenced) from, the land on which the fire is to be lit, and
 - (b) if the land on which the fire is to be lit is in a rural fire district, the fire control officer for the district, and
 - (c) if the land on which the fire is to be lit is in a fire district, the officer in charge of the fire station that is nearest to the land.

In some parts of NSW and particularly southern areas of the State outside the Bush Fire Danger Period this is a totally unnecessary administrative burden on the landowner when there is no likelihood of the fire escaping from the property.

Greater Hume Shire Council contends that the NSW Rural Fire Service could make declarations similar to Bush Fire Danger periods and Total Fire Bans where there are acknowledged differences in fire risk across the State. This would significantly reduce the administrative burden of landholders without increasing fire risk.

2. Motion from Cr Heriot

REVENUE FROM FUEL AND MOTORING TAXES

That the Australian Local Government Association and Local Government NSW urgently request that the State and Federal Governments make available to Local Government the full detail of the all revenue raised from fuel and motoring taxes (eg: licences, registrations, permits etc.) in comparison with State and Federal allocations to road networks throughout Australia.

Note from Council

The motion seeks to clearly identify revenue raised from fuel and motoring taxes compared with State and Federal allocations for roads to ensure there is a fair redistribution of this revenue for road infrastructure replacement and upgrades.

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LOCAL GOVERNMENT NSW ANNUAL CONFERENCE SUNDAY 11 – TUESDAY 13 OCTOBER 2015 [CONT'D]

Motion from Jerilderie Shire Council

Council has also received correspondence from Jerilderie Shire Council seeking support for the following motions:

- That Local Government NSW advocate to establish more meaningful and timely support from the Office of Local Government and the Minister for Local Government to assist in good governance of Councils in circumstances where Councillor behaviour causes severe disruption to Council and Work Health and Safety issues for staff and Councillors.
- That Local Government NSW advocate for changes to the Local Government Act to ensure that the management of Work Health and Safety issues resulting from Councillor behaviour are dealt with through a process that aligns with that of WorkCover NSW

Jerilderie Shire Council have proposed this motion as it appears that the structure of the Local Government Act provides no support for General Managers who are subject to bullying and harassment from Councillors. RAMROC also unanimously supported the motion at its meeting held on Wednesday 5 August 2015.

The Writer will expand verbally on the matter at the Council meeting.

Motion from Cr Osborne

That LGNSW lobby the NSW State Government to ensure reports on the State Plan are provided to Local Government in a timely and regular manner throughout each year rather than the current method of update at State Budget announcement.

Comment

The feedback on the NSW Government State Plan is provided primarily at each annual budget period and it is difficult to gain substantial information on its progressive implementation and key outcomes across a range of services. Given that Local Government is a key partner in many of the goals of the State Plan, it is imperative that progress reports are available in a more timely and regular manner to allow communication to the communities we represent and incorporation into our integrated planning.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

The Local Government NSW Annual Conference is the forum for Local Government Authorities to raise issues of importance to its constituents and therefore it is imperative to put forward motions for consideration by the Conference.

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LOCAL GOVERNMENT NSW ANNUAL CONFERENCE SUNDAY 11 – TUESDAY 13 OCTOBER 2015 [CONT'D]

RECOMMENDATION

That the following motions be submitted to the 2015 Local Government NSW Annual Conference:

1. AMENDMENTS TO RURAL FIRES ACT, 1997 – SECTION 86 AND RURAL FIRES REGULATION 2013 CLAUSE 33 – REQUIREMENT TO NOTIFY

That LGNSW seek to have Section 86 Rural Act 1997 and Clause 33 Rural Fires Regulation be amended to remove the requirement to notify before certain fires can be lit in circumstances where no fire risk is prevalent outside of Bush Fire Danger Periods.

2. REVENUE FROM FUEL AND MOTORING TAXES

That the Australian Local Government Association and Local Government NSW urgently request that the State and Federal Governments make available to Local Government the full detail of the all revenue raised from fuel and motoring taxes (eg: licences, registrations, permits etc.) in comparison with State and Federal allocations to road networks throughout Australia.

Further that Council formally support the following motions to be submitted by Jerilderie Shire Council.

- That Local Government NSW advocate to establish more meaningful and timely support from the Office of Local Government and the Minister for Local Government to assist in good governance of Councils in circumstances where Councillor behaviour causes severe disruption to Council and Work Health and Safety issues for staff and Councillors.
- That Local Government NSW advocate for changes to the Local Government Act to ensure that the management of Work Health and Safety issues resulting from Councillor behaviour are dealt with through a process that aligns with that of WorkCover NSW.

3. PROVISION OF STATE PLAN DOCUMENTS TO LOCAL GOVERNMENT

That LGNSW lobby the NSW State Government to ensure reports on the State Plan are provided to Local Government in a timely and regular manner throughout each year rather than the current method of update at State Budget announcement.

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4. 2014/2015 DELIVERY PLAN – REPORT AS AT 30 JUNE 2015

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To ensure compliance with section 407 of the Local Government Act, 1993.

REFERENCE TO DELIVERY PLAN ACTIONS

Statutory matter.

DISCUSSION

Section 407 of the Local Government Act 1993 requires the General Manager to report to Council, within two months after the end of each quarter, regarding the extent to which the performance targets set by the Council's Management Plan have been achieved.

ENCLOSED SEPARATELY with the agenda is the report to 30 June 2015, detailing key actions contained in the 2014/2015 Delivery Plan and achievements over the past twelve months.

Naturally a major focus this year has been working towards submitting Council's response to the Fit for the Future Program by 30 June 2015. With the aid of a number of Councillor workshop, seminars hosted by LGNSW, the Office of Local Government, IPART and REROC Council's comprehensive submission was lodged on time.

Another highlight of the year was acquisition of \$2.5 million in funding (Australian Government \$1.75m and State Government 0.75m) for the Yarara Gap reconstruction and widening. Along with a Council contribution of \$1 million this project can now be completed.

Highlights of the twelve month period to 30 June 2015:-

Governance

- Development of Special Rating Variation (SRV) information brochure and other supporting documentation.
- Completion of Special Rating Variation phone survey and community engagement including a series of media releases that resulted in a number of media articles and radio and television interviews.
- Lodgement of a successful Special Rating Variation application
- Completion and endorsement by Council of the Economic Activity Research project.
- Development of a number of Economic Development initiatives including the 'Shire Wide, Shire Pride' program, continuation of E Newsletter and emails on specific issues and development of Council's Buy Local campaign
- Completion of the 2013/3014 Annual Report.
- Adoption of Greater Hume Events Manual.
- Implementation of a number of Work, Health and Safety initiatives including establishment of an incident hotline and transitioning inspections etc. to a digital based platform.

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2014/2015 DELIVERY PLAN – REPORT AS AT 30 JUNE 2015 [CONT'D]

- Development and implementation of strategic risk management initiatives across the organisation
- Hosting of an 'All Staff Function' with a focus on health and well-being.
- Liaison with a potential Developer to establish a Service Station at Jindera resulting in the purchase of land suitable for same.
- Successful LIRS application to enable the reconstruction of 10.6km of Alma Park Road.
- Continuation of the successful Australia Day program.
- Fit for the Future – development of Community Engagement Strategy, development of engagement material, commissioning telephone survey, commissioning of on-line survey, hosting of three community engagement sessions, collation of engagement outcomes and reporting to Council.
- Lodgement of Fit for the Future submission

Corporate and Community Services

- Audit completed of annual financial statements.
- Continued implementation and refinement of Council's Integrated Business Software although this will be an ongoing program for at least the next twelve months.
- Finalisation of the transfer of all aged and community service programs to the 'Not for Profit' sector.
- Official opening of the Henty Library redevelopment.
- Council's Health and Wellbeing Plan presented to Council for endorsement for public exhibition and presentation to the community.
- Youth Council launched and Trainee Youth Officer appointed.
- New procedures implemented for recording and monitoring Customer Action Requests.
- Development of 2015-2019 Delivery Program and 2015/2016 Operational Plan including financial budgets.
- Development of revised budget reporting format
- Updating of Council's Long Term Financial Plan

Engineering

- Significant contribution to the RAMROC Freight Transport Plan
- Submission of detailed 'Fixing Country Roads' application for Yarara Gap, Jingellic Road, Holbrook following successful preliminary application. Funding approved of \$750,000
- Successful submission for funding under the Heavy Vehicle Safety and productivity program resulting in funding of \$1,750,000
- Completion of Stage 2 of the Holbrook Streetscape
- Completion of realignment of Wagga Rd and Albury St Intersection at Holbrook
- Completion of Reconstruction and widening of 1.4km of Cummings Road near Walla Swamp and 1.2 Km of Coach Road south of Morven

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2014/2015 DELIVERY PLAN – REPORT AS AT 30 JUNE 2015 [CONT'D]

- Significant completion of Jindera Streetscape Works (including road rehabilitation, construction of two roundabouts and installation of kerb and gutter, footpaving and drainage)
- Completed widening of Tunnel Road over culverts and upgrading Ferndale road intersection
- Completed 1.4 km Widening and Rehabilitation of Henty- Cookardinia Road
- Completed Reconstruction of Elizabeth St Culcairn from Kirndeene Street to Stock Route
- Completed 1km of Widening and Rehabilitation of Westby Road
- Completed shoulder widening and sealing of sections of Four mile Lane
- Three Test Bores completed for site of new Production Water Bore for Culcairn Water Supply and successful installation of new production bore at Culcairn Water Treatment Plant
- Completion of both Councils Gravel Resheeting and Bitumen Resealing Program for 14/15 for both Local and Regional Road programs
- Completion of 50% of Alma Park Road Reconstruction Project (10.6km)
- Children Crossing installed outside of St Mary Mackillop College on Urana Rd Jindera
- Extensive site preparation and traffic management of 100th ANZAC Day events held in GHSC
- Preparation of tender documents and plans and tendering of Jingellic Rd (Yarara Gap) and Reconstruction and Upgrade of Albury St and Young St Projects have been undertaken

Environment and Planning

- Tendering and leasing of all Council Swimming Pools
- Arranging for the management by day labour of Jindera and Walla Wall swimming pools on very short notice due to the sudden and unexpected withdrawal of the management contractor
- New BBQ and shelter at the Culcairn Caravan Park
- Commissioning of the Electronic Housing Code on Council's website (note minor bugs require resolution before it is fully functional)
- Successful finalisation of the Land and Environment Court matter GHSC v Blueprint Planning and Development Pty Ltd
- Lodged successful grant application under the Waste Less Recycle More initiative for the conversion of the Henty Landfill to a transfer station
- Through Councils association with REROC Waste group Council has been awarded grant funds to facilitate the construction of a Community Recycling Facility at Culcairn Landfill, which will allow for expanded recycling opportunities throughout the shire
- Greater Hume Shire Section 94A Levy Development Contributions Plan 2014 adopted and implemented.

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2014/2015 DELIVERY PLAN – REPORT AS AT 30 JUNE 2015 [CONT'D]

- Transition of most Environment and Planning business functions onto the Authority Software System
- Finalised plans and specification and selective tendering of stage 1 of a refurbishment of the Henty Swimming Pool commenced
- Draft plans for redevelopment of Holbrook Pool completed and community consultation commenced.
- Food premise inspections completed
- Active Annual Fire Safety Statements program maintained
- Participating in Hoarding Systems Reform Project workshops
- Heritage program continued with existing funds
- Council approval to prepare a planning proposal for the rezoning of Council owned land adjacent to Hawthorn Drive and Urana Road Jindera and work on the planning proposal has commenced
- New waste pit and entrance gates for Culcairn Landfill
- New rear roof and concreting around the Cookardinia Hall
- Review of the 2012-2017 Waste Strategy undertaken with recommendations adopted by Council.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

This year has been extremely busy, both with a continuation of an extensive works program, the review of NSW local government and sourcing additional funding for major road and other projects.

Management has continued with a heightened focus on customer responsiveness along with enhanced community engagement to raise awareness of issues affecting Council, our communities or impacts of major projects. It is recognised that whilst progress has been made this area of Council's community and customer engagement requires an ongoing focus and evaluation of our success.

With a commitment to a structured Service Review Program, Management will continue to critically review service levels, methods of service delivery and the organisation structure to drive efficiencies across the organisation.

Finally my fellow Directors and I are very appreciative of the strong working relationship that has developed between Councillors and staff.

RECOMMENDATION

That the report be received and noted.

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5. MURRAY DARLING ASSOCIATION CONFERENCE – 9 – 11 SEPTEMBER 2015

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

For Council to consider approving Councillors Quinn and Heriot attendance at the Murray Darling Association Conference to be held at Barooga and Tocumwal from 9 -11 September 2015.

REFERENCE TO DELIVERY PLAN ACTIONS

Strategy 1.1 – Improve community participation in decision making.

Action 1.1.3.1 – Provide Councillors with facilities and support (including training) to ensure ongoing professional development.

DISCUSSION

Correspondence has been received from the Murray Darling Association regarding the program for the 71st Annual General Meeting and National Conference of the Murray Darling Association.

A copy of the Conference Program is attached for councillors' information as **ANNEXURE 3**. The conference is held in various locations throughout the states of Queensland, NSW, Victoria and South Australia. Last year's conference was held at Tumut and Council has been regularly represented in the past.

The estimated cost of attendance at the conference (per delegate) is detailed below:

Item	Cost
Conference registration fees (estimated)	\$550.00
Accommodation (2 nights @ \$85.00)	\$170.00
Travel to Barooga and return	\$200.00
Meals etc. (3 days @ \$75.00)	\$225.00
Total	\$1,145.00

Note: Allowances for meals is in accordance with Payment of Expenses and Provision of Facilities Policy.

BUDGET IMPLICATIONS

Council has committed approximately \$6,375 (3 attendees @ \$2,125) for the Local Government NSW Conference and attendance at this conference will require approximately \$1,145 per attendee. Assuming the attendance of two Councillors is approved, Council will have committed approximately \$8,700 from a 2015/2016 Conference allocation of \$12,610.

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MURRAY DARLING ASSOCIATION CONFERENCE [CONT'D]

CONCLUSION

There is capacity within the 2015/2016 Estimates of Income and Expenditure to approve the attendance of two councillors at the Murray Darling Association Conference and Council has supported this event in the past.

RECOMMENDATION

That Council approve the attendance of Councillors Quinn and Heriot at the 71st Annual General Meeting and National Conference of the Murray Darling Association to be held at Barooga and Tocumwal between the 9 -11 September, 2015.

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6. ALBURY WODONGA REGIONAL FOODSHARE – REQUEST FOR FINANCIAL ASSISTANCE

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

The purpose of this report is for Council to consider a request from Albury Wodonga Regional FoodShare for financial support.

REFERENCE TO DELIVERY PLAN ACTIONS

Nil.

DISCUSSION

The Albury Wodonga Regional FoodShare made a presentation to ACSUM on 2 July 2015 seeking financial assistance from ACSUM member councils. A copy of the presentation is included as **ANNEXURE 4** for councillors' information.

FoodShare is the only large scale food rescue service in the cross border region currently supplying emergency food relief supplies through over 100 outlets. Currently only one of those outlets is within the Shire being the Riverlife Church at Henty.

Albury Wodonga Regional Foodshare state that there are 1,478 people living in poverty in Greater Hume Shire Council including 371 children. It is further stated that 1 in 10 or 148 people use the service on any given day to survive.

Foodshare has reviewed its business, established clear strategic goals and developed a six pillar approach to raising funds to secure a financially sustainable organisation.

Foodshare have requested that Council consider the following opportunities:

Pillar	Support opportunities
Pillar One: Grants	<ul style="list-style-type: none"> • A letter of support for our grant submissions 2015-2016 • Advising of suitable upcoming grants • Assist to prepare and partner with Foodshare on suitable grants
Pillar Two: Partnerships and sponsorships	<ul style="list-style-type: none"> • Introduce Foodshare to local businesses Council thinks might be interested in sponsoring our organisation or a specific project within our organisation.

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ALBURY WODONGA REGIONAL FOODSHARE – REQUEST FOR FINANCIAL ASSISTANCE
[CONT'D]

Pillar	Support Opportunities
Pillar Three: Special Events	<ul style="list-style-type: none"> • Approve Foodshares application to host a community based fund raising event • Assist Foodshare to a host a community based fund raising event • Enable Foodshare to tap into events conducted by Council or other suitable events
Pillar Four: Donations	<ul style="list-style-type: none"> • Encourage workplace giving within the Council (as a large employer) • Implement a "Fund Raise for Us" activity either in-house with staff and/or the community • Support Foodshare with a donation <ul style="list-style-type: none"> ✓ Albury, Wodonga, Wangaratta: \$10,000 ✓ Towong, Indigo, Apline, Greater Hume, Corowa: \$5,000
Pillar Five: Memberships	<ul style="list-style-type: none"> • Support Foodshare financially if your service is a member of our operation.
Pillar Six: Sales (social enterprise)	<ul style="list-style-type: none"> • Support Foodshare in developing our commercial arm of our operation by: <ul style="list-style-type: none"> ✓ Helping identify key stakeholders for our brains trust think tank and planning committee ✓ Sharing your expertise ✓ Assisting us attract the funds required to research and establish
Profile	<p>Assist Foodshare raise its profile in order to promote their cause and secure our financial future e.g.</p> <ul style="list-style-type: none"> • Lobby State and Federal Government

There is no doubt that Albury Wodonga Regional Foodshare is undertaking a vital welfare role in the community by establishing a central organisation for the collection and distribution of food parcels for those in our communities that are in need of emergency relief.

Clearly Management is of the view that Council can assist Albury Wodonga Regional FoodShare in a number of areas, but particularly Pillars One, Two and Three. Albury Wodonga Regional FoodShare is seeking recurrent funding of \$5,000 from Greater Hume Shire Council.

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ALBURY WODONGA REGIONAL FOODSHARE – REQUEST FOR FINANCIAL ASSISTANCE
[CONT'D]

The question must be asked however whether it is Council's role to provide ongoing funding to welfare organisations. It is the view of Management that the Federal and State Government are best placed and resourced to providing ongoing funding for welfare organisations such as Albury Wodonga Regional FoodShare.

In addition, with reductions in Financial Assistance Grant allocations to Council a significant review of donations and contributions has been undertaken in recent years with donations and contributions to a number of organisations like Holbrook Landcare, Early Childhood Learning Centres, Albury Wodonga Eisteddfod discontinued.

BUDGET IMPLICATIONS

Ongoing funding starting at \$5,000 per annum which has not been provided for in the 2015/2016 Estimates of Income and Expenditure or forward estimates.

CONCLUSION

The Albury Wodonga Regional FoodShare is undertaking some excellent work throughout the region to provide emergency food relief to those in need and Council should work with them to provide support to their fund raising activities through a variety of measures. However it is not considered appropriate that Council provide direct financial support to the organisation on an ongoing basis.

RECOMMENDATION

That:

1. Council not accede to the request to provide ongoing financial support to Albury Wodonga Regional FoodShare.
2. Council work constructively with Albury Wodonga Regional FoodShare to assist them where possible particularly in relation to the achievement of the objectives of Pillars One, Two and Three.

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7. PAYMENT OF EXPENSES AND PROVISION OF FACILITIES TO THE MAYOR AND COUNCILLORS POLICY

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

For Council to resolve to exhibit the policy for the payment of expenses and provision of facilities to the Mayor and Councillors in accordance with section 252 & 253 of the Local Government Act, 1993.

REFERENCE TO DELIVERY PLAN ACTIONS

Statutory matter.

DISCUSSION

Section 252 requires Council to adopt a policy for the payment of expenses and provision of facilities to the Mayor and councillors within five months of the end of each financial year. It is a requirement that the policy be advertised for a period of 28 days regardless of whether the policy is being amended or not.

The writer is unaware of any further amendments that are required and therefore it is recommended that the existing policy be placed on public exhibition for comment.

The existing policy is attached as **ANNEXURE 5** for councillors' information.

BUDGET IMPLICATIONS

A satisfactory budget allocation has been included within the 2015/2016 Estimates of Income and Expenditure.

CONCLUSION

Subject to consideration of the policy by councillors the recommendation is procedural in nature.

RECOMMENDATION

That the Payment of Expenses and Provision of Facilities to the Mayor And Councillors Policy be endorsed and be placed on public exhibition from Monday, 31 August 2015 until 5pm on Monday, 28 September 2015.

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8. ANZAC CENTENARY – COUNCIL COMMEMORATION

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To present a report to Council on the cost and installation of plaques to commemorate the ANZAC Centenary.

REFERENCE TO DELIVERY PLAN ACTIONS

Nil.

DISCUSSION

At the June meeting CR Meyer submitted a Notice of Motion to develop a plaque to commemorate the centenary of the ANZAC's landing at Gallipoli on the morning of 25 April 1915.

Following discussion the following was resolved:

That:

- 1. Council investigate the cost of and installation of plaques in each location with appropriate wording*
- 2. consultation be undertaken with the RSL Branch/sub branches where these exist*
- 3. Council investigate funding opportunities.*

Quotations have been sought for a bronze plaque measuring 229mm x 184mm. The cost of the plaque is \$324.00 (Exc. GST) and it is estimated on average it would cost \$100 to affix to each monument. If it was required to be affixed to a separate mounting (e.g. a stone) the cost would be higher. Assuming that all RSL Sub Branches and communities embrace the proposal it is estimated that the total cost would be in the vicinity of \$3,500.00.

It would appear that an application for funding for the commemorative plaques could be made to under the Saluting Their Service Commemorative Grants Program auspiced by the Department of Veterans' Affairs. The program provides small grants of up to \$4,000.

The Saluting Their Service Commemorative Grants Program is a rolling grants program with applications assessed three or four times per year.

BUDGET IMPLICATIONS

Funding for this project has not been included in the 2015/2016 Estimates of Income and Expenditure.

CONCLUSION

The commemoration of the ANZAC services across the Shire to mark the centenary of the ANZAC's landing at Gallipoli is a worthy project, however it is a matter for Council whether it is reliant of external funding or whether it is funded directly by Council.

RECOMMENDATION

For Council's determination.

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9. RELOCATION AND UPGRADE OF THE RAIL CROSSING NORTH OF HENTY

Report by General Manager – Steven Pinnuck

REASON FOR REPORT

For Council to consider making a contribution towards the detailed survey and design of proposed relocation and upgrade of the rail crossing north of Henty to facilitate applications for funding under appropriate programs.

REFERENCE TO DELIVERY PLAN ACTIONS

Strategy 5.2 – To provide and maintain safe and serviceable public facilities and infrastructure including roads, drainage and footpaths.

Action 5.2.6.1 – Ensure that a quality rural road network is provided and maintained throughout the Shire.

DISCUSSION

As Councillors would be aware from many years the Henty community has been seeking alternate transport routes to the grain facility north of Henty to reduce B Double traffic using Sladen Street.

Until January 2013 some B Double traffic used the crossing approximately 1km north of Henty until the crossing was the site of a serious near miss on 29 January 2013. Correspondence received from the Australian Rail Track Corporation (ARTC) in February 2013 indicated that the crossing was site of three near misses from 1 June 2012 to 31 January 2013.

Following a thorough review of the incident on 29 January 2013 it was ascertained that even though the Olympic Highway and Grubben Road are B Double routes, the link road including the rail crossing was not. The rail crossing is merely a link between Grubben Road and the Olympic Highway and has never been gazetted for use by B Double vehicles due to a lack of stacking distance between the rail lines and roads on both sides of the crossing.

Therefore it was illegal for B Doubles to use the crossing and it has since had load and more recently, length limits imposed and signposted. This has significantly increased the number of B Double trucks using Sladen Street and travelling through Henty's central business district and residential streets to the Graincorp facility north west of the township.

The increased B Double traffic through the township has led to an untenable situation and earlier this year Council formed the Henty Rail Committee Steering Committee consisting of representatives of:

- Greater Hume Shire Council
- Roads and Maritimes Services (RMS)
- ARTC and
- Graincorp.

The State Member for Albury, Greg Aplin MP has expressed a high level of interest in the matter and is provided with meeting reports, minutes etc.

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RELOCATION AND UPGRADE OF THE CROSSING NORTH OF HENTY [CONT'D]

The preferred option to provide B Double access to the Graincorp facility is to construct a new crossing to the north of the existing crossing and that the existing crossing be closed to all traffic.

Following a meeting held 5 June 2015, RMS undertook to provide a cost estimate, based on a split between local and state roads and the necessary works to introduce an active rail crossing.

The cost estimates based on the above are:

Olympic Highway	\$2,162,310.00
Local Road	\$ 857,130.00
ARTC Level Crossing	\$1,000,000.00
Contingency (50%)	<u>\$2,009,720.00</u>
Total estimated cost	\$6,029,160.00

A 50% contingency has been included because of the complexity of the project in the absence of a detailed design.

A copy of the correspondence including a map of the preferred option is included for Councillors information as **ANNEXURE 6**.

Following the receipt of the RMS correspondence further discussions have been undertaken with Lindsay Tanner, Regional Manager - South West as to the funding opportunities to undertake the detailed design.

Mr Tanner has suggested that RMS may have the capacity to fund 50% of the design costs if Council would be prepared to contribute the remainder. It is anticipated that the detailed design would be somewhere in the vicinity of \$100,000 to \$140,000. This correlates to RMS and Council both contributing \$50,000 to \$70,000.

RMS have commenced preparation of a design brief and subject to Council committing to sharing the cost of the detailed design (on a \$ for \$ basis with RMS) will call for quotations from suitably qualified consultants in the near future.

Once the detailed design is completed then funding could be sought for the project through a number of programs including the Federal Government's Heavy Vehicle Safety and Productivity Program (possibly the National Stronger Regions Fund) and the State Government's Fixing Country Roads Program. It is expected that there will be further rounds of all abovementioned funding programs in late 2015.

Council does not having a funding allocation to make a contribution to the detailed design but clearly from the success of the Yarara Gap Reconstruction and Widening Project having a project 'shovel ready' is an essential criterion for successful funding applications.

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RELOCATION AND UPGRADE OF THE CROSSING NORTH OF HENTY [CONT'D]

BUDGET IMPLICATIONS

No provision has been made in the 2015/2016 Estimates of Income and Expenditure to contribute to the detailed design of the relocation and upgrade of the rail crossing north of Henty, however Council has satisfactory unrestricted working capital and it may be appropriate to utilise some of these reserves to leverage further external funding.

Further Council will receive additional Roads to Recovery Funds of \$771,286 in 2015/2016 and \$2,069,621 in 2016/2017 which could be used to provide a Council contribution to the local road components of the project and support funding applications.

The expenditure of additional Roads to Recovery funding will be subject to a further report to Council at a later meeting.

CONCLUSION

The use of Sladen Street for B Double traffic accessing the Graincorp facility to the north of Henty is an untenable situation for the Henty community and clearly Council will need to be the driving force if a solution is to be constructed.

Accordingly the Writer is of the view that funding in the range of \$50,000 to \$70,000 should be made available to match potential funding from RMS which will then provide sufficient detail to accurately cost the project and support funding applications for the project.

RECOMMENDATION

That:

1. Council provide funding in the range of \$50,000 to \$70,000 (subject to be matching funding from RMS) to enable RMS to engage suitably qualified consultants to prepare a detailed survey and design of the proposed relocated and upgraded rail level crossing north of Henty and
2. The funding be provided from accumulated unrestricted working capital.

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10. HOLBROOK SUBMARINE MUSEUM COMMITTEE

Report prepared by Tourism and Promotions Officer – Kerrie Wise

REASON FOR REPORT

To advise Council on the results on the action taken to fill a vacancy on the Holbrook Submarine Museum Committee.

REFERENCE TO DELIVERY PLAN ACTIONS

Strategy 5.9 To improve our cultural facilities.

Action 5.9.2 Raise the profile of cultural assets and activities in the shire both locally and outside the shire.

DISCUSSION

Due to the resignation of a member of the Holbrook Submarine Museum Committee, an expression of interest through ongoing advertising and community liaison for a community representative to serve on the Committee has now been received. Council received a nomination for the vacant position from a most suitable applicant, Anne Perry. Mrs Perry has extensive experience in retail and small business.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

The Committee is an active Committee of Council providing a valuable service to the shire on the preservation of the artefacts within the Submarine Museum.

RECOMMENDATION

That Mrs Anne Perry be appointed to the Holbrook Submarine Museum Committee for the term of the current Council.

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CORPORATE AND COMMUNITY SERVICES

1. INTERIM 2014/2015 QUARTERLY BUDGET REVIEW AS AT 30 JUNE 2015

Report prepared by Chief Financial Officer – Dean Hart

REASON FOR REPORT

To present the Interim Budget Review as at 30 June 2015 in accordance with Section 203 of the Local Government (General) Regulation 2005.

REFERENCE TO DELIVERY PLAN ACTION

Not Applicable – legislative requirement.

DISCUSSION

The Interim Budget Review as at 30 June 2015 is separately enclosed for Councillors' perusal. The Budget Review, as presented, indicates that the projected 2014/2015 cash surplus will be \$2,951 which represents an improvement of \$5,427 on the budget deficit of \$2,476 reported to Council at the 31 March 2015 budget review.

OVERALL BUDGET REVIEW

Detailed below is a full review on a functional basis with comments. The commentary below provides an explanation of major variances (greater than \$5,000).

GOVERNANCE

Function and comment	Projected Budget Variance \$	Amount Carried Forward
Elected Members Expenses Reduction in actual expenditure for Councillor training and conference expenses	+7,688	Nil
Governance Expenses Additional expenditure associated with development of Council's Fit for the Future submission. Major expenditure items included the revaluation of Council's roads, bridges and ancillary infrastructure (refer report the December 2014 Council Meeting) and the printing and distribution of Council's Fit for the Future Information Flyer (refer report to April 2015 Council Meeting)	-39,036	Nil
Risk Management Satisfactory	-1,984	Nil
TOTAL GOVERNANCE	-33,332	Nil

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INTERIM 2014/2015 QUARTERLY BUDGET REVIEW AS AT 30 JUNE 2015 [CONT'D]

ADMINISTRATION

Function and comment	Projected Budget Variance \$	Amount Carried Forward
<p>Corporate Services Administration and Customer Service Centres Salary costs exceeded budget estimates (refer separate note below regarding salary and wage estimates). Budget improvements achieved in a number of areas such as Telephone Costs, Internet Costs, Bank Fees and Advertising Costs</p>	-89,433	156,718
<p>Information Technology Services An additional budget allocation was required for the annual licence fees associated with Council's corporate software packages. As Councillors would be aware, Council upgraded software packages during the course of the 2014/2015 year and therefore additional licence fees were payable as both the former and upgraded packages were in use concurrently during the year. This is a one-off situation and all future annual licence fees are covered in the forward estimates.</p>	-59,646	Nil
<p>Human Resources Satisfactory.</p>	+1,219	Nil
<p>Employment On-Costs Recovery from employment overheads is significantly higher than budgeted. This result indicates that:</p> <ol style="list-style-type: none"> 1. The oncost percentage rate applied to salary and wage costs was higher than necessary resulting in oncost recovery exceeding expenditure. 2. The quantum of leave taken by staff was lower than that estimated at the commencement of the financial year <p>The effect of the above factors is that salary costs in a number of areas have exceeded budget estimates as staff hours are allocated to expenditure budgets rather than being allocated to Employment On-Costs.</p> <p>The oncost percentage will continued to be reviewed during 2015/2016 year as will management of individual employee leave entitlements.</p>	+193,709	Nil

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INTERIM 2014/2015 QUARTERLY BUDGET REVIEW AS AT 30 JUNE 2015 [CONT'D]

Function and comment		Projected Budget Variance \$	Amount Carried Forward
Engineering Administration On cost recovery generated through private works higher than budget estimate		+66,871	Nil
Depot Administration and Maintenance Satisfactory		-2,858	455,000
Vehicle Hire		+416	Nil
Plant Operations		Nil	Nil
TOTAL ADMINISTRATION		+110,278	611,718

PUBLIC ORDER AND SAFETY

Function and comment		Projected Budget Variance \$	Amount Carried Forward
Animal Control Satisfactory		-4,163	1,000
Fire Services Actual contribution payable to Police and Emergency Services for Fire and Rescue NSW, Rural Fire Service and State Emergency Service lower than budget estimate.		+58,374	9,000
Emergency Services Actual contribution payable to Police and Emergency Services for Fire and Rescue NSW, Rural Fire Service and State Emergency Service lower than budget estimate.		+9,918	Nil
TOTAL PUBLIC ORDER & SAFETY		+64,129	10,000

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INTERIM 2014/2015 QUARTERLY BUDGET REVIEW AS AT 30 JUNE 2015 [CONT'D]

HEALTH SERVICES

Function and comment		Projected Budget Variance \$	Amount Carried Forward
Health Administration Additional revenue generated from statutory licence and permit fees		+20,176	Nil
TOTAL HEALTH SERVICES		+20,176	Nil

ENVIRONMENT

Function and comment		Projected Budget Variance \$	Amount Carried Forward
Waste Management Increase in budget estimate for waste revenue (\$27k) primarily due to an increase in revenue from the sale of recyclable material. Operating expenses for landfills have also been lower than budget estimates.		+43,131	157,450
Noxious Animals & Insects Satisfactory		+582	4,500
Noxious Plants Satisfactory		Nil	22,340
ERNWAG Committee Satisfactory		Nil	Nil
Riverina Noxious Weeds Satisfactory		Nil	Nil
Street Cleaning Satisfactory		+2,402	Nil
Stormwater Maintenance & Drainage Overall maintenance costs slightly lower than budget estimate		+5,591	143,425
TOTAL ENVIRONMENT		+51,706	327,715

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COMMUNITY SERVICES AND EDUCATION

Function and comment	Projected Budget Variance \$	Amount Carried Forward
Family Day Care Satisfactory	Nil	Nil
In Home Care Satisfactory	Nil	Nil
Preschools Satisfactory	-88	Nil
Youth Services Satisfactory	+178	37,407
Community Housing Satisfactory	+150	Nil
Frampton Court Rental Units Satisfactory	Nil	Nil
Kala Court Rental Units Satisfactory	Nil	Nil
Kala Court Self-Funded Units Satisfactory	Nil	Nil
Aged Care Rental Units – Culcairn Satisfactory	Nil	Nil
Aged Care Rental Units – Howlong Satisfactory	Nil	Nil
Aged Care Rental Units – Jindera Satisfactory	Nil	Nil
Compacts Satisfactory	Nil	Nil
Community Services – Discontinued Programs Satisfactory	Nil	Nil
Other Community Services Satisfactory	+1,180	Nil
TOTAL COMMUNITY SERVICES & EDUCATION	+1,420	37,407

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INTERIM 2014/2015 QUARTERLY BUDGET REVIEW AS AT 30 JUNE 2015 [CONT'D]

HOUSING AND COMMUNITY AMENITIES

Function and comment		Projected Budget Variance \$	Amount Carried Forward
Street Lighting Final electricity costs for street lighting slightly lower than budget estimate		+8,505	56,615
Public Cemeteries Satisfactory		-2,167	1,500
Town Planning Income from statutory fees lower than budget estimates however reduction is offset by increase in fees generated in the Health Administration area above.		-19,036	Nil
Public Conveniences Satisfactory		-164	18,989
Council Owned Housing Satisfactory. Adjustment to reserve transfer.		+3,548	Nil
Community Development Grants Satisfactory		Nil	12,088
Wirraminna Environmental Education Centre Satisfactory		-1,330	Nil
Other Community Amenities		Nil	10,000
TOTAL HOUSING & COMMUNITY AMENITIES		-10,645	99,192

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RECREATION AND CULTURE

Function and comment	Projected Budget Variance \$	Amount Carried Forward
Public Halls Satisfactory	+2,101	15,000
Libraries A reallocation of salary costs to Corporate Services was calculated at the March 2015 review however a further adjustment is required to meet final wage costs	-26,423	Nil
Riverina Regional Library Satisfactory	Nil	Nil
Community Technology Centre and Meeting Room Overall income generated by the CTC is lower than budget estimate and lower than previous financial year. However loss is partially offset by improved income generated from hire of the Meeting Rooms.	-10,282	Nil
Museums Satisfactory	-902	Nil
Swimming Pools Final budget adjustment following reconciliation of income and expenditure totals for 2014/15 pool season. Overall operating expenses slightly higher than budget estimates however significant changes to the operations of the Jindera and Walla Walla pools were required due to the relinquishment of the lease contract part way through the pool season.	-8,694	115,500
Sporting Grounds & Recreation Reserves Costs for electricity charges higher than estimated largely due to the payment of five quarterly accounts for the Holbrook Sporting Complex and Showgrounds. Costs associated with Vandalism had increased on previous years.	-18,238	22,280

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INTERIM 2014/2015 QUARTERLY BUDGET REVIEW AS AT 30 JUNE 2015 [CONT'D]

Function and comment		Projected Budget Variance \$	Amount Carried Forward
Parks & Gardens Costs incurred in the Parks and Gardens function have exceeded budget estimates primarily due to costs associated with the construction of entrance driveways at Jindera and Holbrook. These works included kerb and gutter, footpath and pavement repairs. These costs will be fully offset from savings in the Urban Roads budget. In addition, a number of storm events over the past year have required significant clean-up works to be undertaken.		-90,183	40,000
Other Cultural Services		Nil	52,767
TOTAL RECREATION & CULTURE		-152,621	245,547

MINING, MANUFACTURING & CONSTRUCTION

Function and comment		Projected Budget Variance \$	Amount Carried Forward
Building Control Salary costs higher than budget estimates however total salary and wage costs across the Environment & Planning department are relatively consistent with budget estimates.		-50,964	35,000
Quarries & Pits Satisfactory		Nil	Nil
TOTAL MINING, MANUFACTURING & CONSTRUCTION		-50,964	35,000

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INTERIM 2014/2015 QUARTERLY BUDGET REVIEW AS AT 30 JUNE 2015 [CONT'D]

TRANSPORT AND COMMUNICATIONS

Function and comment		Projected Budget Variance \$	Amount Carried Forward
FAG Grant – Roads Component Satisfactory		Nil	Nil
Urban Roads Local A number of major capital construction works were undertaken during the year such as Adams and Urana Streets Jindera and realignment of Albury Street Holbrook. This has resulted in reduced maintenance costs in this budget area.		+183,570	287,415
Sealed Rural Roads – Local Favourable weather conditions have enabled an increase in works undertaken on unsealed roads in this budget period.		+244,552	1,884,442
Sealed Rural Roads – Regional Satisfactory.		Nil	37,880
Unsealed Rural Roads - Local Additional costs have been incurred due to the stabilisation (Polycom) of a number of gravel roads and the bitumen sealing of isolated sections of roads adjacent to private dwellings. This process has been undertaken to reduce the dust impact on property owners and to reduce the long term maintenance costs due to repeated dust complaints. A number of these issues are specifically related to log haulage traffic which has increased significantly on roads such as Bobs Creek Road and Yenches Road. The unsealed section of Coppabella Road is also under significant strain with additional maintenance works being undertaken to keep it open for use.		-325,290	Nil
Bridges Budget reallocation to Kerb & Gutter function to offset additional expenditure		Nil	236,925

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INTERIM 2014/2015 QUARTERLY BUDGET REVIEW AS AT 30 JUNE 2015 [CONT'D]

Function and comment		Projected Budget Variance \$	Amount Carried Forward
<p>Kerb & Gutter Revenue from landowner contributions lower than budget (\$40K) due to a number of projects being partially completed at the end of the financial year. Contributions for these projects will be levied in the 2015/2016 financial year. Maintenance costs exceeded budget by \$16k. Additional drainage works were required to be undertaken on a number of construction projects which resulted in higher than anticipated costs.</p>		-127,032	25,000
<p>Footpaths A review of outstanding footpath construction from previous financial years has confirmed that it is unlikely that a number of the projects could be undertaken within the allocated budgets. That being the case, it is proposed that the carried forward amounts be retained as far as possible and that the Director Engineering present a further report to Council outlining an amended works program. Resulting savings will offset additional costs in the Kerb & Gutter budget area above.</p>		+35,363	148,860
<p>Aerodromes Satisfactory.</p>		+3,025	Nil
<p>Bus Shelters Satisfactory.</p>		Nil	Nil
<p>Ancillary Road Works Satisfactory. Final reconciliation of funded PAMPS and Cycleways projects</p>		+10,411	233,164
<p>State Roads RMCC Works It is anticipated that the quantum of works undertaken under the RMCC contract will be lower than anticipated in the current budget period. These works are to be rescheduled for the 2015/16 year.</p>		Nil	Nil

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INTERIM 2014/2015 QUARTERLY BUDGET REVIEW AS AT 30 JUNE 2015 [CONT'D]

Function and comment		Projected Budget Variance \$	Amount Carried Forward
Natural Disaster Recovery Satisfactory. Final reconciliation of natural disaster funding received due to complete all outstanding claims from 2012/13 flood and storm events and 2013/14 bush fire event.		+8,858	Nil
Road Safety Officer Satisfactory.		-4,387	Nil
TOTAL TRANSPORT & COMMUNICATIONS		+29,070	2,853,686

Summary

As the above budget variances indicated, there were a number of budget transfers between the various operational areas that make up the Transport & Communications function. For example the positive budget result achieved in Urban Roads (\$183,570) and Sealed Rural Roads (\$244,552) has offset additional expenditure on Unsealed Rural Roads (\$325,290) and in the Parks and Gardens area.

In order to provide additional information to Councillors, the scope of the Monthly Works report will be expanded to include year to date expenditure updates on a wider range of maintenance and construction items such as Parks and Gardens expenditure.

The 2014/2015 year has seen the continuation of an extensive capital works program including major projects such as Alma Park Road. Total expenditure in Transport & Communication (operating and capital) totalled over \$18m for the 2014/15 year and, from an overall budget perspective, the final budget variance of \$99,030 represents a variance of approximately one half of one percent.

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INTERIM 2014/2015 QUARTERLY BUDGET REVIEW AS AT 30 JUNE 2015 [CONT'D]

ECONOMIC AFFAIRS

Function and comment	Projected Budget Variance \$	Amount Carried Forward
Jindera Health Centre Satisfactory	+4,695	Nil
Jindera Medical Centre Satisfactory	+5,020	Nil
Jindera Admin Centre Satisfactory	Nil	Nil
Caravan Parks Satisfactory	+2,092	Nil
Tourism Operations and Visitor Information Centre Satisfactory	-280	Nil
Submarine Museum Satisfactory	+156	Nil
Economic and Community Development Adjustment to wages following final allocation between Economic Development and Governance.	+8,868	24,000
Real Estate Development Satisfactory	-4,360	Nil
Real Estate Sales Satisfactory	-11	Nil
Private Works Budgeted profit generated from private works lower than estimated due to the high volume of works undertaken for Rural Fire Service which are undertaken on a cost recovery only basis.	-35,073	Nil
TOTAL ECONOMIC AFFAIRS	-18,893	24,000

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INTERIM 2014/2015 QUARTERLY BUDGET REVIEW AS AT 30 JUNE 2015 [CONT'D]

GENERAL PURPOSE REVENUES

Function and comment	Projected Budget Variance \$	Amount Carried Forward
FAG Grant – General Component Satisfactory	Nil	Nil
Interest on Investments Adjustment following final allocation of interest payable to other budget activities such as Water Fund, Sewer Fund and aged housing etc	-15,899	Nil
General Rates - Residential Adjustment to reflect actual YTD income	+1,015	Nil
General Rates - Farmland Adjustment to reflect actual YTD income	+1,008	Nil
General Rates – Business Adjustment to reflect actual YTD income	-1,225	Nil
General Rates – Pensioner Concessions	-275	Nil
General Rates – Pensioner Rates Subsidy	+148	Nil
Ex Gratia Rates Adjustment to reflect actual YTD income	Nil	Nil
Extra Charges on Overdue Rates Adjustment to reflect actual YTD income	+10,331	Nil
TOTAL GENERAL PURPOSE REVENUES	-4,897	Nil

SUMMARY OF BUDGET VARIATIONS

SUMMARY OF BUDGET VARIATIONS	Projected Budget Variance \$	Amount Carried Forward
	+5,427	4,244,265

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INTERIM 2014/2015 QUARTERLY BUDGET REVIEW AS AT 30 JUNE 2015 [CONT'D]

WATER AND SEWERAGE

General income and expenditure figures appear to be satisfactory.

UNCOMPLETED WORKS AND RESERVE BALANCES

Preliminary reconciliations of uncompleted works and restricted reserve balances are included in the budget papers for Councillor's information.

SALARY AND WAGES ESTIMATES

As Councillors would be aware, salary and wage costs detailed in the budget papers are inclusive of employment overhead expenses which are calculated on a percentage basis of overall wage and salary costs. The employment overhead "on-costs" are recovered in order to fund payment of all employment related expenses such as leave entitlements, workers compensation insurance and public holidays.

Management make a considered determination of the applicable on-cost percentage to be applied at the beginning of each financial year based on estimated usage of annual leave, sick leave, long service leave etc. However, due to a range of circumstances that may arise during the course of the financial year, the estimated costs of the employment overheads may differ from the total amount recovered through the employment on-cost recovery. The primary variable to the cost of employment overheads is the quantum of leave hours taken by staff over the course of the financial year. In the event that staff do not take as much leave as anticipated, then the amount recovered through the Employment On-Cost area will exceed the actual cost of leave entitlements, workers compensation insurance and public holidays, etc.

For the 2014/2015 financial year, final reconciliation of the employment overheads area shows that the amount recovered exceeded budget by \$193,709. The result of this over-recovery is reflected in final employment costs whereby a number of wage and salary cost centres exceeded budget estimates as detailed above.

SUMMARY

Council's overall budget position has improved as at 30 June 2015 with the revised budget estimate now providing for a small budget surplus at year end. It should be stressed however that Council's true financial position will not be confirmed until such time as the financial statements and associated audit processes are completed.

RECOMMENDATION

That Council note and approve the Interim Budget Review Statement as at 30 June 2015.

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2. PROVISION OF INTERNAL AUDIT SERVICES

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR REPORT

To present quotations received for the provision of internal audit services for the period 1 September 2015 to 30 June 2018.

REFERENCE TO DELIVERY PLAN ACTION

Strategy 7.5 Minimise risk and ensure continuity of critical business functions
Strategy 7.6 Ensure Greater Hume Shire Council is financially viable.

DISCUSSION

A report was presented to the July 2015 Council Meeting outlining proposed changes to the provision of internal audit services for Greater Hume Shire Council. As reported, management is of the view that a change in the focus and structure of Council's internal audit program is appropriate so as to ensure that Council remains abreast of the increasingly complex operating environment facing local government.

Part of the resolution adopted at the July 2015 meeting was that expressions of interest be invited from suitably qualified persons to provide internal audit services to Council.

Following an extensive advertising process, expressions of interest have been received from the following organisations:

1. Johnsons MME
2. Crowe Horwath
3. Countplus National Audits
4. JB Consulting

The expressions of interest were assessed by the General Manager and Director Corporate & Community Services against the Evaluation Criteria specified in the advertised specification. Council provided details of the current budget allocation for internal audit services and each submission was tailored around providing an acceptable audit service within the defined budget constraints.

In summary, each submission provided for the conducting of two to three audits per annum plus representation at Council's Audit Committee meetings as required. Total audit hours allocated by each firm is between 100 – 125 hours per annum. A copy of the Schedule of Fees submitted by each respondent is **ENCLOSED SEPARATELY** for the information of Councillors.

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PROVISION OF INTERNAL AUDIT SERVICES [CONT'D]

Following the assessment process, it was determined that the submission from Crowe Horwarth provides Council with the most comprehensive audit service within the budget provided. Crowe Horwarth's submission includes the following key advantages:

1. Allocation of 125 audit hours per annum to facilitate the delivery of two to three audit projects annually;
2. A detailed Communication Plan which provides for two Crowe Horwarth representatives to attend each Audit Committee meeting plus two six-monthly planning meetings with Council.
3. Detailed engagement protocols clearly defining the audit process and key engagement points from the time of scoping the audit project to the delivery of the final audit report.

BUDGET IMPLICATIONS

An amount of \$15,150 has been included in the 2015/2016 Estimates of Income and Expenditure.

CONCLUSION

The submission from Crowe Horwarth provides Council with a comprehensive internal audit service within the defined budget constraint and as such it is recommended that Crowe Horwarth be appointed as the provider of internal audit services for the period 1 September 2015 to 30 June 2018

RECOMMENDATION

That the quotation submitted by Crowe Horwarth be accepted and that that Crowe Horwarth be appointed as the provider of internal audit services to Greater Hume Shire Council for the period 1 September 2015 to 30 June 2018.

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ENGINEERING

1. FLOOD STUDY JINDERA

Report prepared by Manager Traffic & Infrastructure – Michael Oliver

REASON FOR REPORT

For Council to consider adopting the draft exhibition report on the Jindera Flood Study and place on public display for comment.

REFERENCE TO DELIVERY PLAN ACTION

Strategy 8.3 To provide appropriate infrastructure to cater for our population.

Action 8.3.5.2 Undertake flood studies and plans.

DISCUSSION

The study is the first stage of a four stage process that is required to be undertaken sequentially as part of the NSW State Government's Flood Policy. This is the policy framework for the sustainable use of floodplain environments.

Council has already completed flood studies in Culcairn, Henty and Holbrook, with a flood study in Walla Walla to commence shortly.

As stated in the study:

The primary objective of the NSW Government's Flood Prone Land Policy is to reduce the impact of flooding and flood liability on individual owners and occupiers of flood prone property, and to reduce private and public losses resulting from floods.

The Jindera Flood Study, Floodplain Risk Management Study and Plan project is being undertaken to provide the Greater Hume Shire Council and other stakeholders with an up to date understanding of flooding conditions at Jindera. This will assist Council and other government agencies to make appropriate decisions in relation to future land use planning.

This Flood Study report represents the first step in the floodplain management process as set out by the NSW Floodplain Development Manual (2005). The four steps are:

- Flood Study – technical assessment to define the nature and extent of flooding under existing conditions;
- Floodplain Risk Management Study - evaluates management options for the floodplain giving consideration to hydraulic, environmental, social and economic issues;
- Floodplain Risk Management Plan – formal plan prepared which outlines the adopted strategies to manage flood risk and flood management issues; and
- Plan Implementation – measures nominated by the plan are put in place.

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FLOOD STUDY JINDERA [CONT'D]

The project is being undertaken in the following stages:

- Stage 1 – Data collection/assessment and initial community consultation. This stage encompassed the identification, acquisition and review of data available for the project, confirmation of any additional ground or waterway structure survey data to be obtained, and the initial community consultation activities.
- Stage 2A – Completion of modelling and flood damages assessment Part 1. This stage encompassed the hydrology assessment, the hydraulic model assembly, calibration and preliminary 100 year average recurrence interval ARI design flood modelling.
- Stage 2B - Completion of modelling and flood damages assessment Part 2. This stage consisted of the final hydraulic modelling of the range of required design events, the preparation of flood mapping and location specific flood output data at points of interest, and flood damage analysis.
- Stage 3 – draft Flood Study report, public exhibition of draft report and final Flood Study report. The draft report will document all of the Stage 1 and 2 investigations. The draft report will be placed on public exhibition. Any public submission received will then be taken into account as part of the Flood Study report finalisation process.
- Stage 4 – Floodplain risk management options assessment and community consultation. Options to reduce the impact of future floods will be assessed. This will take into account feedback from the community obtained during Stage 1 and any further feedback obtained during Stage 4.
- Stage 5 – Draft FRMS and FRMP reports. Draft reports will be prepared. The FRMS draft report will document all of the investigations and activities undertaken during Stage 4. It will provide the supporting information for the justification of the recommended mitigation options. The draft FRMP report will document the proposed floodplain risk management measures.
- Stage 6 – Public exhibition of the draft FRMS and FRMP reports. The draft documents will be placed on public exhibition. Submissions received by the end of the public exhibition period will be taken into account when finalising the FRMP.

The project is being overseen by Council's Floodplain Risk Management Committee. The Committee met on four occasions prior to the completion of Stage 3.

Two terms are typically used to define the severity of flood events in Australia. The term Average Recurrence Interval (ARI) refers to the long term average number of years between the occurrence of a flood as big as or larger than the selected event. A flood with a discharge as great or greater than the 20-year ARI flood event for example will occur on average once every 20 years. The term ARI is used in this report to describe the size of flood events as it is generally well understood by most.

The alternative term is Annual Exceedance Probability (AEP). This term expresses the chance of a flood of a given or larger size occurring in any one year, usually expressed as a percentage. A 5% AEP event has a 5% chance (i.e. one in twenty) of being equaled or exceeded in any one year.

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FLOOD STUDY JINDERA [CONT'D]

The draft exhibition report **ENCLOSED SEPARATELY** has been developed specifically to be placed on public exhibition and open to submissions by all stakeholders.

The draft Jindera Flood Study Report has identified four hotspots where a small number of properties are potentially impacted being:

1. Jindera Street
2. Four Mile Creek area
3. Molkentin Road
4. Jindera Industrial Estate

All submissions received will be reviewed and addressed in the final version of the study.

Access to copies will be made available through Council website, and hard copies will be available for inspection at Councils Customer Service Centres.

It is proposed that the draft exhibition report be on exhibition for a minimum of 30 working days, with advertising in all local newspapers and newsletters

BUDGET IMPLICATION

Funding has been acquired for the completion of the study including the development of Floodplain Risk Management Plans (stages 2 and 3).

CONCLUSION

The exhibition of the flood study completed so far in Jindera is an essential stage of the process to ensure accuracy of the predictive events are accepted by the community and stakeholders. Although extensive public consultation was undertaken through the process to this stage, analysis of the outcomes in the report is required to ensure no significant issues have been missed.

RECOMMENDATION

That Council adopt the draft exhibition report on the Jindera Flood Study and place on public display for a minimum of 30 days for comment.

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2. FUNKS GRAVEL PIT – REVISED QUARRYING AGREEMENT

Report prepared by Director Engineering – Greg Blackie

REASON FOR REPORT

To submit to Council a revised quarrying agreement from Barry Funk that allows for the sale of the property to another person under the same conditions of the agreement.

REFERENCE TO DELIVERY PLAN ACTION

Not applicable.

DISCUSSION

Council has been contacted by the solicitors acting for the current owner of Funks Pit (Mr Barry Funk) who is intending to sell a portion of his property where the gravel pit exists.

Whilst only a small amount of gravel remains accessible in the pit, Council has restoration requirements under the agreement that are required to be undertaken in the coming years.

As the current quarrying agreement is associated with him personally he has requested that a revised quarrying agreement be entered into with Council to allow for a change of ownership of the land in which the pit is located.

As no other changes have been made to the agreement, it is logical that the agreement be changed to allow for the owner of the land to have the agreement with Council.

A copy of revised quarrying agreement is attached in **ANNEXURE 7**.

BUDGET IMPLICATION

Nil.

CONCLUSION

Although only a minor amount of useable gravel remains within the pit, as no other changes have been made to the agreement, it is logical that the agreement be changed to allow for the owner of the land have the agreement with Council

RECOMMENDATION

That Council:

1. Accept the revised agreement as provided to Council
2. Authorise the Mayor and General Manager to sign the new agreement as attached to this report under the Common Seal of Council.

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ITEMS TO BE REFERRED TO CLOSED COUNCIL

1. COMPULSIVE HOARDING – LOT 82 DP590967, CULCAIRN

Report prepared by Director Environment & Planning – Colin Kane

REASON FOR REPORT

The purpose of this report is to provide Council with legal advice that has been obtained to determine whether a Culcairn property may be sold for unpaid legal and clean-up costs.

Secondly, given that the advice indicates that it is indeed possible for Council to follow a process that may result in the sale of the property, Council must now determine if it intends to undertake this course of action.

REFERENCE TO DELIVERY PLAN

Strategy 7.8 Provide efficient and effective environmental health and building services to the community.

DISCUSSION

A report was received by Council at the March ordinary meeting which discussed the hoarding tendencies of the occupant of a Culcairn property which has necessitated Council to incur considerable legal and clean-up expenses.

Legal advice in relation to this matter has now been received and Council must determine whether it wishes to undertake the course of action contained within that legal advice.

BUDGET IMPLICATION

The report indicates that if Council follows the recommendation of HWL Ebsworth then Council will likely incur legal costs of \$8,550 to \$10,655 excluding GST. It is quite foreseeable that other costs would accrue to Council and these may include costs for further clean-up of materials from the property.

CONCLUSION

As the matter has led to litigation by Council it is recommended that the matter be referred to Closed Council in accordance with section 10A (2)(g) of the Local Government Act, 1993 - advice concerning litigation.

RECOMMENDATION

That the matter be referred to Closed Council in accordance with section 10A (2)(g) of the Local Government Act, 1993- advice concerning litigation.

REASON

It is not in the public interest to consider this matter in open Council as it contains personal information on an individual and may compromise Council's legal position.

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2. GENERAL MANAGER – ANNUAL PERFORMANCE REVIEW

Report prepared by Mayor - Cr Heather Wilton

REASON FOR REPORT

To report on the conduct of the General Manager's Annual Performance Review which took place on 5 August 2015.

DISCUSSION

Council is aware that the annual review of the General Manager's Performance to 30 June 2015 took place on 5 August 2015, where the General Managers Review Committee comprising Deputy Mayor, Cr Doug Meyer OAM, Cr Annette Schilg, and Cr Heather Wilton as Mayor met with the General Manager, Steven Pinnuck, and discussed a number of items of interest.

RECOMMENDATION

That the matter of the General Manager's Performance Review is confidential in nature and that the matter be referred to Closed Council (Committee Of The Whole) for discussion, in accordance with the relevant section of the Local Government Act 1993 section 10a (2)(a) personnel matters concerning particular individuals (other than councillors).

REASON

That the ability of councillors to discuss the performance of the General Manager in a full and frank manner outweighs the need for the report to be discussed in Open Council.

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PART B - ITEMS FOR INFORMATION

GOVERNANCE

1. OFFICE OF LOCAL GOVERNMENT CIRCULARS

REASON FOR REPORT

To ensure councillors are updated with changes to legislation or the strategic direction of Local Government in NSW.

DISCUSSION

ENCLOSED SEPARATELY with the agenda is a listing of OLG Circulars 27 - 30/2015. Copies of OLG Circulars are available from the website www.olg.nsw.gov.au or alternatively by contacting Council.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For councillors' information.

2. LOCAL GOVERNMENT NEW SOUTH WALES (LGNSW) – WEEKLY CIRCULARS

REASON FOR REPORT

To ensure councillors are updated with changes to legislation or the strategic direction of Local Government in NSW.

DISCUSSION

ENCLOSED SEPARATELY is a listing of Table of Contents of LGNSW Weekly Circulars and 27 to 31/2015. Copies of LGSA Weekly Circulars are available from the website www.lgsa.org.au or alternatively by contacting Council.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For councillors' information.

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3. TOURISM AND PROMOTIONS OFFICER'S REPORT

Report by Tourism and Promotions Officer – Kerrie Wise

REASON FOR REPORT

To update councillors regarding working projects undertaken by the Tourism and Promotions Officer.

DISCUSSION

Attached, at **ANNEXURE 8** is the report on projects being undertaken by the Tourism and Promotions Officer, Kerrie Wise.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For councillors' information.

CORPORATE AND COMMUNITY SERVICES

1. CUSTOMER REQUEST MODULE – SUMMARIES OF MONTHLY REQUESTS

For councillors' information, the Customer Request Module reports are **ENCLOSED SEPARATELY**.

2. STATEMENTS OF BANK BALANCES AND INVESTMENTS AS AT 31 JULY 2015

Attached, in **ANNEXURE 9** are the statements of bank balances and investment report as at 31 July 2015.

3. HUMAN RESOURCES REPORT FOR JULY 2015

REASON FOR REPORT

To advise councillors on human resources activities such as new staff, resignations and staff development programmes.

REFERENCE TO DELIVERY PLAN ACTION

Strategy 9.4 To provide appropriate training and mentoring for our shire's workforce.
Action 9.4.1 Implement continual learning actions.

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HUMAN RESOURCES REPORT FOR JULY 2015 [CONT'D]

DISCUSSION

The following staff ceased duties with Council during July 2015.

Staff Member	Position
Mark Stephenson	Works Engineer

BUDGET IMPLICATION

Nil.

CONCLUSION

For councillors' information.

4. COMMUNITY SERVICES QUARTERLY BRIEFING REPORT

Report prepared by Community Health & Wellbeing Coordinator – Jody Whitley

REASON FOR REPORT

To provide a quarterly briefing regarding community service initiatives undertaken by community service staff.

DISCUSSION

Attached, at **ANNEXURE 10** is the report regarding progress on initiatives being undertaken during the period 1 January to 31 March 2015.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For councillors' information.

ENGINEERING

1. REPORT OF WORKS – JULY 2015

Grants Program

State Roads Maintenance (RMCC):

Maintenance works on state roads under the RMCC with the Roads and Maritime Services is continuing.

Regional Roads Block Grant:

Shoulder grading has been completed on some areas between Holbrook and Jingellic on MR331 (Jingellic Rd).

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REPORT OF WORKS [CONT'D]

Numerous heavy patches on MR547 (Walla Jindera Rd) have been undertaken.

Guardrail installation has been undertaken on MR331 (Walbundrie Rd) approximately 7 km west of Culcairn over a culvert structure.

The Upper Murray Industry Access Project signage has been installed on MR331 (Jingellic Rd) depicting roadworks due to commence in September at Yarara Gap.

Local Roads

Sealed:

Alma Park Rd widening project from Lockhart boundary is continuing. An additional 3 km will be sealed in the coming weeks. It is anticipated that work will continue through to the end of September.

Roadside slashing has been conducted on various local sealed roads. The slashing and spraying program will continue throughout August/September.

Pavement maintenance on local roads is ongoing.

Unsealed:

Maintenance grading has taken place on the following roads in July.

Back Ferndale Rd	Luther Rd
Bahrs Rd	Mitchells Rd
Benambra Rd	Mullers Rd
Brocklesby Balldale Rd	Newton Rd
Burma Rd	Orelida Siding Rd
Coach Rd	Plunkett Rd
Ferndale Rd	Quartz Hill Rd
Heffernans Rd	Red Hill Rd
Jennings Rd	Shady Grove Rd
Kellys Rd	Stein Rd
Kiley Rd	Stolls Rd
Knox Rd	Stonehaven Rd
Kreutzbergers Rd	Weeamera Rd
Lubkes Rd	Woods Rd

River Rd resheet has been partially completed.

Urban Streets:

Footpath works are continuing in Jindera as part of the streetscape project.

Shared path construction has been completed in Allan St, Henty from Rosler Pd through to Keirath St.

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REPORT OF WORKS [CONT'D]

General:

General maintenance of parks, gardens and public toilets throughout the shire is ongoing.

New plinth has been constructed at the Holbrook Cemetery.

Monthly Works Maintenance Expenditure:

Local Roads Program	Original Budget	YTD Budget	YTD Expenditure	YTD Variance
Urban Local Roads	\$630,000	\$52,500	\$22,471	\$30,029
Rural Roads Sealed	\$500,000	\$41,667	\$32,986	\$8,681
Rural Roads Unsealed	\$1,025,000	\$85,417	\$67,818	\$17,599
Street Tree Maintenance	\$202,180	\$16,848	\$7,073	\$9,775

Regional Roads Program	Original Budget	YTD Budget	YTD Expenditure	YTD Variance
Maintenance	\$535,477	\$44,623	\$58,051	-\$13,428
Traffic Facilities	\$131,000	\$10,917	\$-	\$10,917

2. WATER AND SEWER REPORT – JULY 2015

Capital Works Program:

- Urana Rd Jindera service upgrades for new footpath ongoing.
- Drilling of new bore and pump test completed for Culcairn TWS.
- Culcairn SPS backflow prevention completed.
- Culcairn SPS valve pit lids completed.

New Water Services:

- 4 - New water services connected at Jindera.

Operation & Maintenance:

- 6 – Sewer chokes cleared.
- 3 - Service repairs carried out in Jindera.
- Hydrant repairs carried out at Culcairn.
- Manhole maintenance carried out at Henty.
- Sewer drainage line to Walla recreation ground public toilets replaced.

Drinking Water Monitoring Program:

- 8 - Water samples for Microbial Water Analysis submitted in the month of July 2015 for Villages and Culcairn Water Supply have all complied with the Australian Drinking Water Guidelines.
- Drinking water Chemical Analysis submitted in June 2015 for Villages and Culcairn Water Supply has all complied with the Australian Drinking Water Guidelines.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
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LIBRARY COURT, HOLBROOK
ON WEDNESDAY, 19 AUGUST 2015**

WATER AND SEWERAGE REPORT [CONT'D]

Upcoming Month:

- Village water scheme, water main maintenance.
- Completion of new bore for Culcairn TWS.
- Sewer manhole maintenance at Henty.
- Urana Street Jindera, service locations & upgrades for new footpath installation.
- Water main replacement & valve cut in at Gordon St Culcairn.
- Culcairn - Ongoing bore infrastructure replacement.
- Water meter reading to begin 31st July.

ENVIRONMENT AND PLANNING

1. DEVELOPMENT APPLICATIONS PROCESSED FOR THE MONTH OF JULY 2015

Attached, as **ANNEXURE 11** is the schedule of development applications processed for the month of May 2015.

2. SENIOR WEEDS OFFICER'S REPORT – JULY 2015

Horehound spraying has continued across the shire with all roads to the west of the Olympic Highway having been covered.

Green Cestrum has been located on a property adjacent to the Riverina Highway. These plants were located around the house and sheds and along the road reserve. Landholder has been notified of this Class 3 Noxious Weed and will remove all plants. The plants on the roadside have also been removed.

Significant vegetation signs have been erected on the Back Henty Road. The signs are to inform those collecting firewood that this road is on the do not collect list and rangers will issue fines to those that offend.

Inspections carried out around the shire, in particular on the high risk roadsides and properties (Green Cestrum along the Riverina Highway). Some feral animal problems have been investigated and as a result will be part of a landholder, LLS and Council joint control action in December due to the amount of feed around at the present time.

Senior Weeds Officer is on long service leave.

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3. RANGER'S REPORT – JULY 2015

COMPANION ANIMALS

No. of Complaints Received 15		Including 1 barking dog and 17 roaming dogs. 1 aggressive dog. Dealing with excessive numbers of animals kept, 1 Infringement issued.	
No. of dog attacks:	1	Location:	
		Culcairn	Two dogs entered a yard and chased and mauled a cat. Dogs found later and nuisance dog orders and a penalty issued.
Comments:			
		Dogs	Cats
In Council's Facility at Beginning of Month		2	
Captured & Returned to Owners		10	
Captured & Impounded		10	4
Released from Pound to Owners		5	
Surrendered by Owners		3	1
Rehomed		3	2
Euthanased		2	1
Remaining in Council's Facility at End of Month		2	

FERAL CATS

No. of Complaints:	3
No. Feral Cats caught:	3

LIVESTOCK

	Cattle	Sheep	Horses	Goats	Other pig
No. of Reports of Stock on Roads	6	10	1		1
Instances - Returned to owners	6	7	1		1
Impounded		3			
Vehicle accidents involving stock		1			

OTHER LIVESTOCK, WILDLIFE COMPLAINTS

Kangaroos euthanased after being injured in the Jingellic and Gerogery area.

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RANGER'S REPORT [CONT'D]

ABANDONED VEHICLES

Eight vehicles remain impounded.
2 abandoned vehicles removed by owner.
1 Impounded at Walla.

POLLUTION AND ENVIRONMENTAL INCIDENTS	
Inspection conducted: Overgrown Vegetation Unsafe Land	One Notice of proposed order issued.
Pollution: Noise	Culcairn, Jindera and Holbrook – barking complaints - owners spoken to. Holbrook -roosters noise complaint - following up on order.
Pollution: Waste	Holbrook – household waste left on road reserve - removed by Council employees as owner not identified.

ON-SITE SEWERAGE MANAGEMENT SYSTEMS

Inspection Type	No.	Compliant	Orders for Work Issued	Re-Inspection Required
OSMS Compliance Inspections	2			
Pre-Purchase Inspections	2		1 1 report written	
OSMS Orders Compliance Inspections				

OTHER WORKS CONDUCTED

- OSMS inspections and register updates continuing.
- Checking the compliance for unregistered and barking dogs.
- Overgrown vegetation inspections.
- Dangerous and menacing dog inspections for compliance.
- Checking for compliance with firewood collection permits.
- 31 Notices to register companion animals issued.

RECOMMENDATION

That Part B of the Agenda be received and noted.

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PART C – COMMITTEE AND DELEGATE REPORTS

Attached, in **ANNEXURE 12**, are minutes/notes of the following meeting:

- Minutes of the Greater Hume Shire Council Local Traffic Committee Meeting held on 11 June 2015

DELEGATES REPORTS

Nil.

RECOMMENDATION

That Part C of the Agenda be received and noted.