

*Environmental Planning and Assessment Act 1979, Local Government Act 1993, Noxious Weeds Act 1993, Swimming Pool Act 1992 & Environmental Planning and Assessment Regulation 2000*

All applications to:

General Manager  
Greater Hume Shire Council  
39 Young Street (PO Box 99)  
HOLBROOK NSW 2644  
P: 02 6036 0100  
F: 02 6036 2683  
E: mail@greaterhume.nsw.gov.au

Office use only	
Applic. No.	
Date Rec.	
Property No.	
Total Fees	
Receipt No.	
Received by	
Research/Insp. Officer	
Doc. ID No.	

Applicant Details	
Name	
Company	
Postal Address	
Town/ Locality	
State and Post Code	
Phone No.	
Mobile No.	
Fax No.	
Email	
Your Ref (if applicable)	
Applicant's Signature	
Date	

Owner Details	
Name	
Company	
Postal Address	
Town/ Locality	
State and Post Code	
Phone No.	

Certificate/s Required			QC	
<b>Building Certificate</b>	<input type="checkbox"/> S149D	\$250 min.	553	
<b>Planning Certificate</b>	Standard <input type="checkbox"/> S149 (2)	\$53	211	
	Complying development* <input type="checkbox"/> S149 (2)	\$53	211	
	Standard, inc. additional info <input type="checkbox"/> S149 (2)&(5)	\$133	211	
	Urgency fee <input type="checkbox"/>	\$110	214	
<b>Rates and Charges Certificate</b>	Standard, inc. water meter average <input type="checkbox"/> S603	\$80	102	
	Standard, inc. water meter read <input type="checkbox"/> S603	\$150	102	
	Urgency fee <input type="checkbox"/>	\$40	103	
<b>Notices Certificate</b>	<input type="checkbox"/> S735A	\$60	216	
<b>Orders Certificate</b>	<input type="checkbox"/> S121ZP	\$60	217	
<b>Drainage Plan</b>	<input type="checkbox"/>	\$30	552	
<b>Pool Compliance Certificate</b>	<input type="checkbox"/>	\$150	202	
<b>Noxious Weeds Certificate</b>	<input type="checkbox"/> S64	\$105	160	
<b>Compliance Certificate</b>	<input type="checkbox"/> S109C	\$90	554	

\* Certificate under s149(2) identifying only the information set out in clause 3 of Schedule 4 of the *Environmental Planning and Assessment Regulations 2000*. **Note:** Such a certificate cannot be relied upon for the purpose of an Annexure to a Contract for the Sale of Land under the *Conveyancing Act 1919*

Property Details			
<b>Property Name</b>			
<b>Unit/House No.</b>			
<b>Street/Road</b>			
<b>Town/Locality</b>			
<b>Title Details</b> (if insufficient space attach list)	Lot/s	Sec/s	DP/s

For Building Certificates Only		
<b>Contact for access to building/s</b>	Name	
	Ph/mobile no. (BH)	
<b>Type of building</b>	<input type="checkbox"/> Residential	<input type="checkbox"/> Commercial/Industrial (Ensure a floor plan, including floor area, and most recent Annual Fire Safety Statement are attached)
<b>Certificate is required for</b>	<input type="checkbox"/> Whole building	<input type="checkbox"/> Part of building
<b>Description of part of building</b> (if relevant)		
<b>Floor area of whole or part of building</b>	m <sup>2</sup>	
<b>Please tick whether you are</b>	<input type="checkbox"/> The owner of whole or part of the building <input type="checkbox"/> The purchaser of property under Contract of Sale which includes whole or part of the building <input type="checkbox"/> A solicitor or agent acting for the purchaser of property under Contract of Sale which includes whole or part of the building <input type="checkbox"/> None of the above	
<b>Consent of landowner/s</b> (only required if you ticked the "None of the above" box)	<p><b>Declaration</b> I/We being the owners of whole or part of the building for which this application is sought, consent to the lodgement of this application, and give consent to authorised officers of Council to enter the property to carry out inspections relating to this application</p> <p>Signature/s _____</p> <p>Date _____</p>	

Payment			
<input type="checkbox"/> Cash	<input type="checkbox"/> Cheque	<input type="checkbox"/> Account No.	
<input type="checkbox"/> Credit Card	<input type="checkbox"/> Visa	Name on card:	Total: \$
	<input type="checkbox"/> M/C	Card No:	Expiry date: /
		Signature	Date:

When Certificate is Ready	
<input type="checkbox"/>	Post to Applicant (ensure postal details are correct)
<input type="checkbox"/>	Fax/Email to Applicant (ensure fax/email details are correct)
<input type="checkbox"/>	Hold for collection (ensure phone/mobile details are correct)

**Note:** For applications for Building Certificate, pursuant to section 149C of the *Environmental Planning and Assessment Act 1979*, Council may require such information (including building plans, specifications, survey reports and certificates) as may reasonably be necessary to enable the proper determination of the application.

**To avoid delays it is important that all relevant sections of this form are completed and any relevant information required to be attached is provided.**