

All applications to:

General Manager
Greater Hume Shire Council
39 Young Street (PO Box 99)
HOLBROOK NSW 2644
P: 02 6029 8588
F: 02 6029 8607
E: mail@greaterhume.nsw.gov.au

Office use only	
Applic. No.	
Date Rec.	
Property No.	
Total Fees	
Receipt No.	
Doc. ID No.	

Environmental Planning and Assessment Act 1979 & Environmental Planning and Assessment Regulation 2000

Land Owner Details	
Name	
Company	
Postal Address	
Town/ Locality	
State and Postcode	
Phone No.	

Applicant Details	
Name	
Company	
Postal Address	
Town/ Locality	
State and Postcode	
Phone No.	
Mobile No.	
Fax No.	
Email	
Your Ref (if applicable)	
Applicant's Signature	
Date	

Description of Subdivision	
Development Consent No.	_____
Endorsed date of consent	_____
Construction Certificate No.	_____
Date of issue	_____
Description of subdivision, including number of lots and any staging (as previously modified if relevant)	

Property Details			
Property Name			
Unit/ House No.			
Street/ Road			
Town/ Locality			
Title Details (if insufficient space attach list)	Lot/s	Sec/s	DP/s

Required Documentation	
<input type="checkbox"/>	Plan of subdivision (three (3) copies) prepared by a Registered Surveyor
<input type="checkbox"/>	Documentary evidence of compliance with all conditions of the development consent (list in table format required)
<input type="checkbox"/>	Payment of developer contributions (where relevant)
<input type="checkbox"/>	"Works-as-executed" plans (three (3) copies) prepared by a Registered Surveyor or Certified Practicing Engineer (where relevant)
<input type="checkbox"/>	Copy of Certificate of Compliance from Riverina Water County Council (where relevant)
<input type="checkbox"/>	Copy of Notification of Arrangement from the relevant electricity supplier and telecommunications carrier
<input type="checkbox"/>	Documentary evidence of completion of all works, or
<input type="checkbox"/>	documentary evidence of
<input type="checkbox"/>	agreement reached with Council regarding payment of the cost of and/or time for completing work,
	or
<input type="checkbox"/>	security given to Council for the payment of the cost of and/or time for completing work

When Approval is Ready	
<input type="checkbox"/>	Post to applicant (ensure postal details are correct)
<input type="checkbox"/>	Hold for collection (ensure phone/mobile details are correct)

Land Owner Declaration
I/we being the owner/s of the land for which this application is sought, consent to the lodgement of this application, and give consent to authorised officers of Council to enter the property to carry out inspections, if necessary, relating to this application.
Name (capitals)
Signature
Capacity (owner/director)
Date
Name (capitals)
Signature
Capacity (owner/director)
Date
Name (capitals)
Signature
Capacity (owner/director)
Date
If the land is owned by individuals, all must sign. If the land is owned by a private company, at least one director residing in Australia must sign. If the land is owned by a public company, at least three directors must sign, two of which must reside in Australia.

To avoid delays it is important that all relevant sections of this form are completed and any relevant information required to be attached is provided.