

**MINUTES OF THE ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 21 SEPTEMBER 2016**

IN ATTENDANCE: Councillors Wilton (Chairperson), Hicks, Meyer, O'Neill, Osborne, Quinn, Schilg, Stewart and Weston.

PRESENT: General Manager, Director Corporate & Community Services, Director Environment & Planning, Director Engineering and Executive Assistant.

The General Manager opened the meeting at 5.10pm following presentations in the Public Forum.

Cr O'Neill offered a prayer to open the meeting.

ACKNOWLEDGEMENT OF COUNTRY

General Manager offered an Acknowledgement of Country at the commencement of the meeting.

At this juncture, the General Manager adjourned the meeting at 5.15pm.

OFFICERS' REPORTS – PART A – FOR DETERMINATION

GOVERNANCE

1. INTRODUCTION OF OATH OR AFFIRMATION BY COUNCILLORS

Due to an important recent amendment to the Local Government Act 1993, it is now a legal requirement so that councillors cannot undertake their duties until such time as the oath or affirmation has been taken.

At this juncture, all councillors then undertook the oath or affirmation.

That:

1. the report be received
 2. the minutes record that following councillors
- | | |
|-------------------|-------------|
| CR MATT HICKS | Oath |
| CR DOUG MEYER OAM | Oath |
| CR JENNY O'NEILL | Oath |
| CR DENISE OSBORNE | Oath |
| CR TONY QUINN | Oath |
| CR ANNETTE SCHILG | Oath |
| CR KIM STEWART | Affirmation |
| CR TERRY WESTON | Oath |
| CR HEATHER WILTON | Oath |

have undertaken such Oath/Affirmation before Ken Scheuner, Justice of the Peace today Wednesday, 21 September 2016 at Culcairn.

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General Manager, Steven Pinnuck thanked Ken Scheuner for attending and assisting.

General Manager then advised that he was the Returning Officer for the election of the Mayor and Deputy Mayor.

2. MAYORAL ELECTION

The Returning Officer, Steven Pinnuck, informed the meeting regarding changes to section 230 of the Local Government Act which now require a Mayor elected by Councillors to be elected for a two year term. Section 290(1) (a) of the Local Government Act 1993 provides that the election of the mayor by the councillors must occur within three weeks after an ordinary election.

The Returning Officer reported that two nominations have been received for the position of Mayor, being from Councillors Wilton and Quinn.

The Returning Officer then called for further nominations. No additional nominations were received at this time.

4471 RESOLVED [Osborne/Wilton]

That the election of Mayor be conducted by ordinary ballot.

At this juncture, the ballot papers for the position of Mayor were distributed. Following the ordinary ballot, the Returning Officer declared Cr Wilton as Mayor of Greater Hume Shire for the period of September 2016 to September 2018.

Cr Wilton took the Chair.

3. ELECTION OF DEPUTY MAYOR

4472 RESOLVED [Quinn/O'Neill]

That Council determine the length of term for the Deputy Mayor to be a one year term.

The Returning Officer reported that three nominations have been received for the position of Deputy Mayor from Councillors Meyer, Osborne and Quinn.

4473 MOTION [Osborne/Schilg]

That the election of Deputy Mayor be conducted by ordinary ballot.

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AMENDMENT [Quinn/Hicks]

The Deputy Mayoral election be conducted by preferential voting.

Following clarification by the Returning Officer, at 5.40pm Cr Quinn with the consent of the seconder withdrew his nomination for Deputy Mayor.

The Returning Officer called for further nominations. No additional nominations were received at this time.

ON BEING PUT TO THE VOTE THE AMENDMENT WAS LOST.

ON BEING PUT TO THE VOTE THE MOTION WAS CARRIED.

At this juncture, the ballot papers for the position of Deputy Mayor were distributed.

The Returning Officer declared Cr Meyer elected Deputy Mayor Greater Hume Shire for the period of September 2016 to September 2017.

DECLARATION OF PECUNIARY INTEREST OR NON PECUNIARY INTEREST (CONFLICT OF INTEREST)

Cr Osborne gave notice of her intention to declare a non-pecuniary interest in PART A – FOR DETERMINATION – ENVIRONMENT & PLANNING ITEM NO 2 - DEVELOPMENT APPLICATION 10.2015.136 – HOSPITAL AND AGED CARE FACILITY ALTERATIONS AND EXTENSIONS – 51-57 BALFOUR & 12-22 EDWARD STREETS CULCAIRN.

APOLOGIES

Nil.

CONFIRMATION OF MINUTES OF PREVIOUS MEETING

MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 17 AUGUST 2016

4474 RESOLVED [Meyer/Quinn]

That the Minutes of the Ordinary Meeting of Greater Hume Shire Council held at Holbrook on Wednesday, 17 August 2016 as printed and circulated be confirmed as a true and correct record of the proceedings of such meeting.

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ACTION REPORT FROM THE MINUTES

1. REQUEST FOR CONSIDERATION FOR THE REMOVAL OF ITEMS FROM THE ACTION REPORT AND LONG TERM ACTION REPORT

Cr Quinn advised that he would submit a list of actions that, in his opinion, should be deleted from the current reports. General Manager agreed to consider such, taking the request for removal on notice.

2. WALBUNDRIE COMFORT STOP

Cr Meyer queried if there had been any further progress with regard to a response from Roads and Maritime Services. General Manager advised that the Director Engineering would submit a report on the matter to the October meeting.

OFFICERS' REPORTS – PART A – FOR DETERMINATION

CORPORATE AND COMMUNITY SERVICES

1. PRESENTATION TO COUNCIL – GREATER HUME SHIRE YOUTH ADVISORY COMMITTEE

Earlier in the public forum section of the meeting, Council received an informative briefing from Susan Kane, Council's Library & Youth Services Development Officer and Hannah Daniell, Council's Library & Cultural Services Trainee regarding the activities and projects of the Greater Hume Shire Youth Advisory Committee.

4475 RESOLVED [Osborne/Schilg]

That:

1. the report be received and noted
2. congratulations be extended to Mrs Kane and Ms Daniell and all members of the committee for outstanding efforts in the past twelve months.

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ENVIRONMENT AND PLANNING

1. DEVELOPMENT APPLICATION 10.2016.91 – APPLICATION FOR CAFÉ – LOT 7 SEC 19 DP758711 – HERRIOT STREET MORVEN

4476 RESOLVED [O'Neill/Osborne]

Pursuant to section 81(1)(a) of the Environmental Planning and Assessment Act 1979 and subject to the following conditions of consent Council approve the café at Lot 7 SEC 19 DP 758711 Herriot Street Morven:

APPROVED PLANS

1. Compliance with Plans and Conditions

The development shall take place in accordance with the approved development plans, except as modified in red by Council and/or any conditions of this consent.

PRIOR TO THE ISSUE OF A CONSTRUCTION CERTIFICATE

The following conditions of consent must be complied with prior to the issue of a construction certificate by a Certifying Authority. The Certifying Authority can be either Greater Hume Shire Council or an Accredited Certifier. All necessary information to comply with the following conditions of consent must be submitted with the application for a construction certificate.

2. The applicant is to submit for further approval of the consent authority details of:

- a. Landscaping in the form of advance trees (1 metre minimum height) to be planted along the eastern and southern boundaries.

PRIOR TO THE COMMENCEMENT OF ANY WORKS

The following conditions of consent have been imposed to ensure that the administration and amenities relating to the proposed development comply with all relevant requirements. A Certifying Authority can either be Greater Hume Shire Council or an accredited certifier. All of these conditions are to be complied with prior to the commencement of any works on site.

3. Construction Certificate Required

Prior to the commencement of any works, a construction certificate is required to be issued by a Certifying Authority.

Enquiries regarding the issue of a construction certificate can be made to Council on 02) 6029 8588.

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DEVELOPMENT APPLICATION 10.2016.91 – APPLICATION FOR CAFÉ – LOT 7 SEC 19
DP758711 – HERRIOT STREET MORVEN [CONT'D]

4. Appointment of a Principal Certifying Authority

Prior to the commencement of any works, the person having benefit of a development consent, or complying development certificate must:

- a. appoint a Principal Certifying Authority; and
- b. notify Council of the appointment.

5. Notify Council of Intention to Commence Works

The applicant must notify Council, in writing of the intention to commence works at least two (2) days prior to the commencement of any works on site.

6. Erosion and Sedimentation Control

Prior to the commencement of any works on site, controls shall be implemented prior to clearing of any site vegetation, to ensure the maintenance of the environment and to contain soil erosion and sediment on the property. Erosion and sediment controls shall be maintained until all construction works are completed and all disturbed areas are restored by turfing, paving and revegetation.

Note: On the spot penalties up to \$1,500 will be issued for any non-compliance with this requirement without any further notification or warning.

7. Toilet Facility

Prior to the commencement of any works on site, a flushing toilet facility is to be provided on site. The toilet must be connected to either a public sewer, or an accredited sewage management facility, or to an alternative sewage management facility (chemical closet) approved by Greater Hume Shire Council.

8. Sign During Construction

Prior to the commencement of works, a sign must be erected in a prominent position on site during construction:

- a. Stating that unauthorised entry to the work site is prohibited,
- b. Showing the name of the person in charge of the work site and a telephone number at which that person may be contacted outside working hours, and
- c. Showing the name, address and a telephone number of the Principal Certifying Authority for the development.

Note: A \$600 on the spot fine may be issued for non-compliance with this condition.

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DEVELOPMENT APPLICATION 10.2016.91 – APPLICATION FOR CAFÉ – LOT 7 SEC 19
DP758711 – HERRIOT STREET MORVEN [CONT'D]

PRIOR TO OCCUPATION OF THE DEVELOPMENT

The following conditions of consent must be complied with prior to the issue of an Interim Occupation Certificate or Final Occupation Certificate by the Principal Certifying Authority.

9. Interim/Final Occupation Certificate Required

Prior to the commencement of any use and/or occupation of the subject development (whole or part), either an Interim Occupation Certificate or Final Occupation Certificate must be issued.

Prior to the issue of any Occupation Certificate the Principal Certifying Authority must be satisfied that the development (part or whole) is in accordance with the respective Development Consent, Construction Certificate or Complying Development Certificate.

10. GENERAL CONDITIONS

The following conditions have been applied to ensure that the use of the land and/or building is carried out in such a manner that is consistent with the aims and objectives of the planning instrument affecting the land. A Principal Certifying Authority can either be Greater Hume Shire Council or an accredited certifier.

11. Compliance with Construction Certificate

All building works approved in this development consent must comply with the terms of the consent the plans, specifications and any other approved documents relevant to the approved Construction Certificate.

12. Submission of an Annual Fire Safety Certificate

The owner of any building in which fire safety measures are installed, must cause the Council to be given an annual fire safety statement, within 12 months after the last such statement or final fire safety certificate was issued.

The certificate shall certify:

- a. that each essential fire safety measure has been assessed by a properly qualified person and was found, at the date of assessment, to be capable of performing to a standard not less than that required by the current fire safety schedule, and
- b. that a properly qualified person has inspected the building and has certified that, as at the date of inspection, the condition of the building did not disclose any grounds for a prosecution under Division C.

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DEVELOPMENT APPLICATION 10.2016.91 – APPLICATION FOR CAFÉ – LOT 7 SEC 19
DP758711 – HERRIOT STREET MORVEN [CONT'D]

13. During Construction

During the construction period the applicant must ensure that:

- a. There is provision of a trade waste service to ensure that all debris and waste material is removed from the site for the period of construction;
- b. All plant equipment, fencing or materials of any kind is not placed or stored upon any public footpath or roadway; and
- c. Any building work is to be carried out within the following hours;
 - i. Monday – Friday between the hours of 7:00am to 6:00pm and Saturday between 8:00am and 1:00pm in all zones. No work may be carried out on Sundays or public holidays.

Note: On the spot penalties up to \$1,500 for an individual or \$3,000 for a Corporation will be issued for any non-compliance with this requirement.

14. No external sound amplification equipment or loudspeakers are to be used for the purposes of announcement, broadcast, playing of music, ringing of telephones or similar purpose.
15. The finishes of all structures are to be maintained at all times and any graffiti or vandalism immediately removed/repaired.
16. The approved development must not adversely affect the amenity of the neighbourhood in any way, including:
 - a. the appearance of any building, works or materials used;
 - b. the parking of motor vehicles;
 - c. the hours of operation;
 - d. electrical interference;
 - e. the storage of chemicals, gasses or other hazardous materials; or
 - f. emissions from the site.
17. Rubbish skips and the like must not be placed or allowed to remain in the view of the public. Offensive odour must not emit from any rubbish receptacle on the site.
18. All external lighting of the site, including to parking areas and buildings, must be located, directed, baffled and shielded and of such limited intensity that no nuisance or loss of amenity is caused to any person beyond the site.
19. **Hours of Operation**

The approved hours of operation for the use of the premises are Wednesday-Friday 6.00am-2.00pm and Saturday-Sunday 9.00am-3.00pm.

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DEVELOPMENT APPLICATION 10.2016.91 – APPLICATION FOR CAFÉ – LOT 7 SEC 19
DP758711 – HERRIOT STREET MORVEN [CONT'D]

20. Submit a Trade Waste Application

The applicant is to submit a trade waste application to the Greater Hume Shire Council and upon approval enter into a Trade Waste Agreement with the Greater Hume Shire Council.

Reason: To prevent damage to Council's Waste Water Treatment Works and subsequent pollution of waterways, to comply with the Local Government (General) Regulation 2005 and to satisfy Section 79C(1)(b) of the Environmental Planning and Assessment Act, 1979, as amended.

21. A separate Local Government Act "Activity Approval" is required for the on-site sewerage management system

A separate approval under the Local Government Act is required for the on-site sewerage management system. The application is to be accompanied by a site plan showing the location of the tank(s), the drainage lines and the irrigation/absorption area in relation to the buildings on the site and the site boundaries. A copy of the manufacturer's details for the proposed tank is also required together with an on-site wastewater disposal design in accordance with AS 1547-2000.

**DEVELOPMENT APPLICATION 10.2016.91 – APPLICATION FOR CAFÉ – LOT 7 SEC 19
DP758711 – HERRIOT STREET MORVEN**

COUNCILLORS FOR	COUNCILLORS AGAINST	COUNCILLORS ABSENT	COUNCILLORS DECLARING INTEREST
Hicks Meyer O'Neill Osborne Quinn Schilg Stewart Weston Wilton			

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2. DEVELOPMENT APPLICATION 10.2015.136 – HOSPITAL AND AGED CARE FACILITY ALTERATIONS AND EXTENSIONS – 51-57 BALFOUR & 12-22 EDWARD STREETS CULCAIRN

AT THIS JUNCTURE, CR DENISE OSBORNE MADE A DECLARATION OF NON-PECUNIARY INTEREST IN THE MATTER NOW BEFORE THE COUNCIL AND LEFT THE CHAMBER AT 5.52PM PURSUANT TO SECTION 45(1) OF THE LOCAL GOVERNMENT ACT 1993 AND TOOK NO PART IN THE DISCUSSION ON THE MATTER. THE REASON BEING IS THAT THE CR OSBORNE IS COUNCIL'S REPRESENTATIVE ON THE JRPP WHICH IS DETERMINING THE SUBJECT APPLICATION.

4477 RESOLVED [Meyer/Quinn]

That Council receive and note the update report on the Culcairn Hospital and Aged Care Facility.

DEVELOPMENT APPLICATION 10.2015.136 – HOSPITAL AND AGED CARE FACILITY ALTERATIONS AND EXTENSIONS – 51-57 BALFOUR & 12-22 EDWARD STREETS CULCAIRN

COUNCILLORS FOR	COUNCILLORS AGAINST	COUNCILLORS ABSENT	COUNCILLORS DECLARING INTEREST
Hicks Meyer O'Neill Quinn Schilg Stewart Weston Wilton			Osborne

Cr Osborne returned to the chamber at 5.58pm.

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GOVERNANCE

Items 1, 2 and 3 dealt with earlier in the agenda.

4. COUNCIL MEETING VENUES AND MEETING TIMES

4478 RESOLVED [Osborne/Hicks]

That:

1. Council meet on the third Wednesday of each month at 6pm excluding the January 2017 meeting.
2. no ordinary meeting of Council be scheduled for January 2017. Should a matter of urgency arise, the Mayor shall call an extraordinary meeting in accordance with Council's Code of Meeting Practice.
3. the venue for meetings shall rotate between Culcairn and Holbrook except for the November 2016 meeting which will be held at Gerogery and the March 2017 meeting which will be held at Burrumbuttock.

5. APPOINTMENT OF DELEGATES

4479 RESOLVED [Meyer/Osborne]

That standing orders be suspended at 6.03pm.

4480 RESOLVED [Osborne/Quinn]

In respect of the Greater Hume Shire Tourism Advisory Committee and the Greater Hume Economic Development Committee, that appointment to this Committee be deferred pending a review of these committees' structure.

Cr O'Neill left the meeting room at 6.17pm, returning at 6.19pm.

Cr Schilg left the meeting room at 6.23pm, returning at 6.25pm.

4481 RESOLVED [Meyer/Schilg]

That standing orders resume at 6.33pm.

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APPOINTMENT OF DELEGATES [CONT'D]

4482 RESOLVED [Quinn/Meyer]

That Council determine its delegates to the respective organisations listed in the table below.

ORGANISATION/COMMITTEE	DELEGATE(S) 2016/2017
Alliance of Councils and Shires of Upper Murray (ACSUM) Working Party – Albury City, Greater Hume, Indigo, Towong Shires and Wodonga City	Mayor and Deputy Mayor
Apprentices Trainees Employment Limited (ATEL) Board	<i>Now an individual appointed and not required to be appointed by Council.</i>
Australia Day Committee	Crs O'Neill, Schilg, Osborne (Cr Wilton ex officio)
Culcairn/Henty/Holbrook Floodplain Risk Management Committee	Cr Wilton (Chair)
General Manager's Performance Review Committee Cr Quinn was of the view that the review should be undertaken by the full Council and requested that this be recorded in the minutes.	Mayor, Deputy Mayor, Cr Schilg
Grants Committee	Crs Schilg, Weston and Quinn
Greater Hume Shire Economic Development Committee	<i>Nil appointment</i>
Greater Hume Shire Tourism Advisory Committee	<i>Nil appointment.</i>
Holbrook Submarine Museum Committee	Cr Wilton (alternate Cr Quinn)
Audit Risk and Improvement Committee (formally Internal Audit)	Crs Osborne and Stewart
Jindera Floodplain Risk Management Committee	Cr Osborne (Chair)
Joint Regional Planning Panel (Greater Hume Shire representatives)	Cr Osborne <i>Appointment of Brent Livermore has expired therefore a further report will need to be brought before Council..</i>
Lake Hume Land On-Water Management Plan Community Reference Committee	Cr Quinn (alternate Cr Weston)

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APPOINTMENT OF DELEGATES [CONT'D]

ORGANISATION/COMMITTEE	DELEGATE(S) 2016/2017
Local Emergency Management Committee	Director Engineering (alternate Cr Osborne), with Manager Traffic & Infrastructure as observer
Local Traffic Committee	Director Engineering (Cr Meyer as an observer) <i>All crs to be notified when meetings are being held</i>
Murray Arts Inc.	Cr Schilg
Murray Darling Association	Crs Quinn and Weston
Riverina and Murray Regional Organisation of Councils	Mayor and General Manager
Riverina Eastern Regional Organisation of Councils	Mayor and General Manager
Riverina Regional Library	Cr Schilg (alternate Cr Wilton) and Director Corporate and Community Services
Riverina Water County Council	Crs Meyer and Quinn <i>Appointed for a four year term.</i>
Rural Fire Service Bushfire Management Committee.	Cr Osborne (alternate Cr Meyer)
Softwoods Working Group	Cr Wilton (alternate Cr Weston)
Squirrel Glider Local Area Management Plan Project Committee	Cr Annette Schilg
Walla Walla Floodplain Risk Management Committee	Cr Hicks

6. DELEGATIONS OF AUTHORITY

4483 RESOLVED [Quinn/Meyer]

That under section 377 (2) of the Local Government Act, Council approve delegations to the:

1. Mayor and General Manager the functions listed in the respective instruments of delegation attached as **ANNEXURE 6** and
2. Community Committees as detailed in **ANNEXURE 7**.

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7. LOOSE FILL ASBESTOS INSULATION UPDATE

4484 RESOLVED [Stewart/Osborne]

That:

1. the report be received and noted.
2. Council provide communication back to the wider Holbrook community that Council is aware that a strategy will need to be developed at an appropriate time in the future.

8. HOLBROOK SUBMARINE MUSEUM COMMITTEE

4485 RESOLVED [Quinn/Meyer]

That Mrs Cathie Mann and Mr Dale Turner are appointed to the Holbrook Submarine Museum Committee for the term of the new Council.

CORPORATE AND COMMUNITY SERVICES

Item 1 dealt with earlier in the meeting.

**2. 2015/2016 ANNUAL AND SPECIAL PURPOSE FINANCIAL STATEMENTS –
CERTIFICATE BY COUNCIL**

4486 RESOLVED [Meyer/Quinn]

That on the basis of the assurances provided by the General Manager:

1. The Annual Financial Statements for the year ended 30 June 2016 be adopted.
2. The Mayor, Deputy Mayor, General Manager and the Chief Financial Officer be authorised to sign the Statement by Councillors and Management for the 2015/2016 General Purpose and Special Purpose Financial Statements.
3. The Annual Financial Statements for the year ended 30 June 2016 be referred to the Council's Auditor for audit.
4. Council hereby delegate to the General Manager authority, upon receipt of the Auditor's report of the Council, to:
 - a. Forward a copy of the Financial Statements to the Officer of Local Government and Australian Bureau of Statistics.
 - b. Arrange for public notice, in the required format, of the Council Meeting at which the Financial Statements will be presented to the public.
 - c. Arrange for Council's audited Financial Statements and a copy of the Auditor's Reports to be made available for public inspection.
 - d. List the presentation of audited Financial Statements and Auditor's Reports on the Agenda for the October 2016 Council Meeting.

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3. JINDERA MULTI PURPOSE COMMUNITY CENTRE (MSO) PROJECT

4487 MOTION [Osborne/O'Neill]

That:

1. In accordance with Clause 178 (1)(b) of the Local Government Regulations 2005 Council decline to accept any tenders for the Jindera Multi Purpose Community Centre project. The reason for declining to invite fresh tenders being that the tender process undertaken by Council attracted submissions from a number of well qualified and experienced contractors and as such the calling of fresh tenders is unlikely to result in an improved tender being submitted by an alternate contractor
2. In accordance with Clause 178 (3)(e) of the Local Government Regulations 2005 Council nominate Premier Building and Construction Pty Ltd as the preferred tenderer for the Jindera Multi Purpose Community Centre project and that Council enter into negotiations with Premier Building and Construction Pty Ltd with the aim of amending design parameters of the project to reduce the overall cost and maintain budget integrity. The reason for entering into negotiations with Premier Building and Construction Pty Ltd is that Premier Building and Construction Pty Ltd is the lowest priced tenderer by a considerable margin and as such it is unlikely that the cost savings required to maintain budget integrity could be obtained through negotiations with any of the other tenderers.

AMENDMENT [Quinn/Weston]

The matter lay on the table until the December meeting of Council.

ON BEING PUT TO THE VOTE THE AMENDMENT WAS LOST.

ON BEING PUT THE VOTE THE MOTION WAS THEN PUT AND CARRIED.

4. TREATMENT OF LONG SERVICE LEAVE FOR SUPERANNUATION PURPOSES

AT THIS JUNCTURE, CR DENISE OSBORNE MADE A DECLARATION OF NON-PECUNIARY INTEREST IN THE MATTER NOW BEFORE THE COUNCIL AND LEFT THE CHAMBER AT 7.16PM PURSUANT TO SECTION 45(1) OF THE LOCAL GOVERNMENT ACT 1993 AND TOOK NO PART IN THE DISCUSSION ON THE MATTER. THE REASON BEING IS THAT THE CR OSBORNE IS ON A BOARD WITH AN ASSOCIATED INTEREST.

4488 RESOLVED [O'Neill/Meyer]

That Council consent to eligible employees cashing out excess Long Service Leave for superannuation purposes in accordance with Clause 14 of the Local Government (State) Award 2014.

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Cr Osborne returned to the meeting at 7.19pm.

5. CLOSURE AND SALE OF UNUSED ROAD RESERVE – JOBSONS ROAD AND HOFFMANS ROAD

4489 RESOLVED [Quinn/Hicks]

That:

1. Council endorse the closure of part of the road reserve adjoining Lot 2 DP 554393 on Hoffmans Road as detailed on attached maps, and
2. Council endorse the closure of part of the road reserve adjoining Lot 46 DP 753751 on Jobsons Road as detailed on attached maps, and
3. The Mayor and General Manager be authorised to execute associated documents under the Common Seal of Council.

ENGINEERING

1. CULCAIRN - HOLBROOK ROAD LAND ACQUISTION (ROACH)

4490 RESOLVED [Meyer/Schilg]

That the Mayor and General Manager be authorised to sign the Deed of Agreement and all other documentation associated with the acquisition of part crown allotment 38 and 130 in DP753330 under the Common Seal of Council.

2. NAMING OF THE RECLASSIFIED ROAD 3.6 KM WEST OF HOLBROOK

4491 RESOLVED [Meyer/Schilg]

That approval is given for the lane located 3.6 km west from Holbrook that commences at Culcairn Holbrook Road and continues 350 metres to the north be named Yellow Box Lane and this change be advertised, and then if there are no objections be gazetted with all relevant authorities notified and the signage erected.

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**3. RECONSTRUCTION OF RAYMOND STREET AND SUBMARINE PRECINCT
CARPARK, HOLBROOK**

4492 RESOLVED [Quinn/Meyer]

That:

1. the tender submitted by Sanananda Contracting of \$383,363.30 (exc GST) be accepted.
2. the unsuccessful tenderers be notified.
3. the General Manager and the Mayor be authorised to sign Contract documentation with Sanananda Contracting.

PART B - ITEMS FOR INFORMATION

GOVERNANCE

1. OFFICE OF LOCAL GOVERNMENT CIRCULARS
2. LOCAL GOVERNMENT NEW SOUTH WALES (LGNSW) – WEEKLY CIRCULARS
3. TOURISM AND PROMOTIONS OFFICER'S REPORT

CORPORATE AND COMMUNITY SERVICES

1. CUSTOMER REQUEST MODULE – SUMMARIES OF MONTHLY REQUESTS
2. STATEMENTS OF BANK BALANCES AND INVESTMENTS AS AT 31 AUGUST 2016
3. HUMAN RESOURCES REPORT FOR AUGUST 2016

ENGINEERING

1. WORKS REPORT – AUGUST 2016
2. WATER AND SEWER REPORT – AUGUST 2016

**MINUTES OF THE ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 21 SEPTEMBER 2016**

ENVIRONMENT AND PLANNING

1. **DEVELOPMENT APPLICATIONS PROCESSED FOR THE MONTH OF AUGUST 2016**
2. **SENIOR WEEDS OFFICER'S REPORT – AUGUST 2016**
3. **RANGER'S REPORT – AUGUST 2016**

4493 RESOLVED [Meyer/Schilg]

That Part B of the Agenda be received and noted.

PART C – COMMITTEE AND DELEGATE REPORTS

4494 RESOLVED [Meyer/Schilg]

That Part C of the Agenda be received and noted.

MATTERS OF URGENCY

Nil.

QUESTIONS ON NOTICE

1. **REVIEW OF GREATER HUME SHIRE ECONOMIC DEVELOPMENT AND SOCIAL PLAN**

Cr Meyer indicated that residents and business operators are keen to see progress with this report, and that they want to be involved in further community engagement regarding the plan.

2. **REVIEW OF COUNCIL'S ROADS STRATEGY**

Cr Quinn advised that he wants a review of Council's Roads Strategy, with particular attention to a number of roads in the East and North Wards.

In response, Director Engineering advised that the extreme wet weather is having an impact on the road network in certain areas of the shire. He reaffirmed that Council does have an existing Roads Strategy and the Special Rate Variation program of works which is currently being undertaken.

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3. OBJECTION TO ELECTORAL COMMISSIONS ABOUT THE DELAY IN DECLARING THE POLL FOR LOCAL GOVERNMENT ELECTIONS FOR GREATER HUME SHIRE

Cr O'Neill questioned whether a complaint could be put forward to the Electoral Commission about the delay in finalising the election of councillors which resulted in the poll being declared on Monday, 19 September, 10 days after the election.

In concurrence, General Manager advised that this election result had a longer time frame than the 2012 election, despite less councils being involved this time. General Manager agreed that Council should provide a response back to Electoral Commission regarding the slow completion of the election.

4. 150TH CELEBRATIONS IN 2017 FOR JINDERA AND WALLA WALLA

Cr Osborne requested a report be presented to Council outlining what assistance has been given in the past to similar events, and what assistance Council can provide to assist those communities to undertake the celebrations. Further Cr Osborne advised that the planning for the 150th Jindera celebration will be focused as a shire wide event. General Manager to respond with a report to a future meeting of Council.

5. MAYORAL ELECTION EARLIER IN THE MEETING

Cr Wilton thanked councillors for the support in appointing her to the position of Mayor for the ensuing two year period. Cr Wilton offered congratulations to re-elected and new councillors who are now around the table. Further, Cr Wilton indicated that she is looking forward to leading a cohesive Council team that works cooperatively to ensure that Greater Hume Shire is a leading rural council in NSW. Cr Wilton also offered thanks to all staff for their continuing efforts.

6. UPDATE ON EXPRESSIONS OF INTEREST - 61 GORDON STREET FACTORY, CULCAIRN

General Manager advised that expressions of interest to purchase or lease of the Gordon Street property in Culcairn closed on 16 September 2016. General Manager advised that he would provide a report on the matter to the October meeting.

7. A R BLUETT MEMORIAL AWARD

General Manager advised that an application was submitted for the Bluett Award in early July 2016. Recently Council was advised that Greater Hume Shire is a finalist in the rural councils category. Trustees of the award will be in the shire on 6 October 2016 for a whistle-stop tour which will include an inspection of the new swimming pool and the skate park projects in Henty, and involving approximately a one hour presentation. General Manager encouraged all councillors to attend if available.

There being no further business, the meeting concluded at 7.33pm.

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THESE MINUTES WERE CONFIRMED at the Council meeting held on 19 October 2016 at which time the signature hereon was subscribed.

Cr Heather Wilton,
Mayor - Greater Hume Shire Council