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| Staff Uniform Policy | 1.0.3 | July 2018 |
| Date Adopted | Minute Number | Status |
| 20 July 2016 | 4426 | Revised |

Purpose

To confirm Council's commitment to enhancing the image of Greater Hume Shire Council employees through the provision of assistance in the purchase and maintenance of an approved Local Government uniform.

Scope

All Staff of Greater Hume Shire Council

Definitions

Nil.

Policy Content

Administration Staff

Council will provide financial assistance to employees to purchase corporate clothing from Council's approved supplier in accordance with the following conditions:

1. Council will make an annual contribution of \$175 per annum toward the purchase of new/replacement items. Such contribution will be paid on a financial year basis and will be paid following the ordering and receipt of approved uniform items. The contribution is transferable or cumulative from one year to the next (for a maximum of two years) so that staff members may purchase Dowd Corporation's combination packs.

An amount expended in excess of \$175 has to be repaid within the same financial year. These provisions will apply to full-time and part-time employees only. Casual staff will be able to purchase uniform items, however all costs associated with the purchase are the responsibility of the casual staff member.

Operational Staff and Administration Staff required to work in the field

Council will provide protective work clothing that is:

2. Distinctive Greater Hume Shire Council attire; and
3. Designed to maximise personal protection for the employees in their work environment, including headwear and footwear.

Links to Policy

Personal Protective Clothing Policy

Links to Procedure

Nil.

Links to Forms

Nil.

References

Nil.

Responsibility

Director Corporate & Community Services

Document Author

Director Corporate & Community Services

Relevant Legislation

Nil.

Associated Records

Nil.