



Greater Hume Shire

To: «Name»

ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL

WEDNESDAY, 11 FEBRUARY 2015

NOTICE is hereby given that an Ordinary Meeting of the Greater Hume Shire Council will be held at 4.30pm at the Council Chamber, Balfour Street, Culcairn.

Please note the following persons will be making presentations:

- o Glenys Atkins, Executive Officer, Border Trust

DAVID SMITH
ACTING GENERAL MANAGER

ORDER OF BUSINESS TO BE CONSIDERED
REFER OVERLEAF

ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL

WEDNESDAY, 11 FEBRUARY 2015

BUSINESS TO BE CONSIDERED

1. PRAYER

2. ACKNOWLEDGEMENT OF COUNTRY

"I would like to acknowledge that this meeting is being held on the traditional lands of the Wiradjuri people, and pay my respect to elders both past and present".

3. DECLARATIONS OF PECUNIARY INTEREST OR NON-PECUNIARY INTEREST (CONFLICT OF INTEREST)

4. APOLOGIES

5. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

- Minutes of the Ordinary Meeting of Council – 17 December 2014

6. ACTION REPORT FROM THE MINUTES

7. REPORTS FROM OFFICERS

PART A For Determination

- Governance Item 1
- Environment and Planning
- Governance Items 2 to 3
- Corporate and Community Services
- Engineering

PART B For Information

- Governance
- Corporate and Community Services
- Engineering
- Environment and Planning

PART C For Information

8. MATTERS OF URGENCY

9. QUESTIONS ON NOTICE

10. CLOSED COUNCIL – CONFIDENTIAL SECTION

TABLE OF CONTENTS
FEBRUARY 2015

OFFICERS' REPORTS – PART A – FOR DETERMINATION.....	3
GOVERNANCE	3
1. PRESENTATION BY BORDER TRUST	3
ENVIRONMENT AND PLANNING	5
1. REQUEST TO WAIVE SECTION 94A DEVELOPMENT CONTRIBUTION FEE FOR DEVELOPMENT APPLICATION 10.2014.63 FOR A PROPOSED GLASS ROOM EXTENSION AT THE HOLBROOK HOSPITAL LOT 11 DP1055714 BOWLER STREET HOLBROOK.....	5
2. SURRENDER OF LEASES FOR THE JINDERA AND WALLA WALLA SWIMMING POOLS BY C, J & D PETERS	7
3. LOCAL HERITAGE PLACES ESTABLISHMENT GRANTS (FORMERLY LOCAL HERITAGE FUND) 2014-2015	8
GOVERNANCE	10
2. 2014/2015 DELIVERY PLAN – REPORT AS AT 31 DECEMBER 2014	10
3. HOLBROOK SUBMARINE MUSEUM COMMITTEE – INCREASE IN ADMISSION FEES	13
CORPORATE AND COMMUNITY SERVICES	14
1. INTERIM 2014/2015 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2014	14
2. SPECIAL RATE VARIATION APPLICATION TO INDEPENDENT PRICING AND REGULATORY TRIBUNAL	24
3. SPORTING & RECREATION RESERVE USE AGREEMENT AND POLICY	29
4. MOBILE LIBRARY SERVICES.....	31
ENGINEERING	34
1. GREATER HUME SHIRE COUNCIL CRASH STATISTICS FOR 2013	34
2. RENAMING OF OLD HUME HIGHWAY NORTH OF HOLBROOK.....	40
ITEM TO BE REFERRED TO CLOSED COUNCIL	41
1. GENERAL MANAGER – MIDTERM PERFORMANCE REVIEW	41
PART B - ITEMS FOR INFORMATION	42

**TABLE OF CONTENTS
FEBRUARY 2015**

GOVERNANCE	42
1. OFFICE OF LOCAL GOVERNMENT CIRCULARS.....	42
2. LOCAL GOVERNMENT NEW SOUTH WALES (LGNSW) – WEEKLY CIRCULARS....	42
3. TOURISM AND PROMOTIONS OFFICER’S REPORT	43
4. ECONOMIC DEVELOPMENT QUARTERLY BRIEFING REPORT	43
CORPORATE AND COMMUNITY SERVICES	44
1. CUSTOMER REQUEST MODULE – SUMMARIES OF MONTHLY REQUESTS.....	44
2. STATEMENTS OF BANK BALANCES AND INVESTMENTS AS AT 31 DECEMBER 2014 AND 31 JANUARY 2015	44
3. HUMAN RESOURCES REPORT FOR DECEMBER 2014/JANUARY 2015	44
ENGINEERING	45
1. REPORT OF WORKS – DECEMBER 2014/JANUARY 2015	45
2. WATER AND SEWER REPORT – JANUARY 2015.....	47
ENVIRONMENT AND PLANNING	48
1. DEVELOPMENT APPLICATIONS PROCESSED FOR THE MONTHS OF DECEMBER 2014 AND JANUARY 2015	48
2. SENIOR WEEDS OFFICER’S REPORT – DECEMBER 2014 AND JANUARY 2015 ..	48
3. RANGER’S REPORT – DECEMBER 2014 AND JANUARY 2015	49
PART C – COMMITTEE AND DELEGATE REPORTS	54

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 11 FEBRUARY 2015**

OFFICERS' REPORTS – PART A – FOR DETERMINATION

GOVERNANCE

1. PRESENTATION BY BORDER TRUST

Report prepared by Executive Assistant – Marg Killalea

REASON FOR REPORT

To advise councillors that Glenys Atkins, Executive Officer, Border Trust Community Foundation for the Albury Wodonga Region will make a presentation to Council regarding the Greater Hume Community Fund proposal.

Other attendees include Board members - Michel Houlihan and Kevin Mack.

REFERENCE TO DELIVERY PLAN ACTIONS

Strategy 1.2 Ensure that we have a succession of volunteers to enable our 'can do' attitude and care of the community to continue.

DISCUSSION

Border Trust is seeking a commitment from each Local Government Area within the Border Trust region to assist in the establishment of a named sub fund for their respective communities. It is intended that these operate in addition to other Border Trust activities.

Each named sub fund will be tailored to suit the individual circumstances of the different communities.

Their purpose is:

- to build a perpetual fund which will grow and provide an ongoing funding stream for the communities charitable purposes to encourage local giving that will directly benefit local communities in an efficient and transparent way.
- to provide an opportunity for the community to identify projects they value and work towards solutions.
- to allow for important community projects to be co-funded by Greater Hume Shire and the Greater Hume Community Fund.
- to provide an avenue for funding immediate impact grants.
- to assist councils to streamline community funding requests by potentially administering a portion of the Shire's Community & Cultural Grants program.
- to improve Council's services and efficiencies by administering the above and reducing the workload of staff and councillors.

BUDGET IMPLICATIONS

Nil identified at this time.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 11 FEBRUARY 2015**

PRESENTATION BY BORDER TRUST [CONT'D]

CONCLUSION

Established in 2005, Border Trust is the region's Community Foundation with its role to encourage local residents, businesses and other organisations to donate to help meet the needs of the community; now and in the future.

The bulk of these donations are retained and invested to build a substantial perpetual fund for charitable purposes. Income from this corpus is used to make local community grants. Border Trust is the only organisation in the region that has the framework and capacity to offer this model, allowing the fund to grow and provide benefit to the community now and in the future.

RECOMMENDATION

That standing orders be suspended to enable a presentation by Glenys Atkins, Executive Officer, Border Trust.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 11 FEBRUARY 2015**

ENVIRONMENT AND PLANNING

1. **REQUEST TO WAIVE SECTION 94A DEVELOPMENT CONTRIBUTION FEE FOR DEVELOPMENT APPLICATION 10.2014.63 FOR A PROPOSED GLASS ROOM EXTENSION AT THE HOLBROOK HOSPITAL LOT 11 DP1055714 BOWLER STREET, HOLBROOK**

Report prepared by Environmental Health and Building Surveyor – Bradley Peach

REASON FOR REPORT

Council has received correspondence from Murrumbidgee Local Health Service requesting that a Section 94A levy of \$665 be waived.

REFERENCE TO DELIVERY PLAN ACTIONS

Strategy 5.2 To provide and maintain safe and serviceable public facilities and infrastructure including roads, drainage and footpaths.

Strategy 7.6 Ensure Greater Hume Shire Council is financially sustainable.

BACKGROUND

Murrumbidgee Local Health Service has applied for a Development Application and Construction Certificate for a sunroom at the Holbrook Hospital with an estimated value of \$133,000. Fees and charges payable to Council prior to the Construction Certificate being issued include a development contributions levy under Section 94A of the Environmental Planning and Assessment Act 1979. The levy is 0.5% of the estimated value of the project and the levy was assessed at \$665. The Murrumbidgee Local Health Service is requesting that the levy be waived. A copy of the correspondence is attached as **ANNEXURE 1**.

Council adopted the Greater Hume Shire Council S94A Levy Development Contributions Plan 2014 at its November 2014 Council meeting for commencement on 29 November 2014.

Clause 1.5 of the Section 94A Contributions Plan requires payment of a levy of 0.5% of the estimated value of most development to be constructed within the Greater Hume Shire with a value between \$100,000 and \$200,000. The levy must be paid prior to a Construction Certificate or Complying Development Certificate being issued.

A subsection of clause 1.7 of the contributions plan allows for exemptions to the payment of the levy in certain circumstances. The subsection states:

*In addition, Council will not impose a levy in respect of development:
For which Council considers by formal ratification at a full Council meeting as an exemption. For such claims to be considered, any such development will need to include a comprehensive submission arguing the case for the exemption.*

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 11 FEBRUARY 2015**

REQUEST TO WAIVE SECTION 94A DEVELOPMENT CONTRIBUTION FEE FOR DEVELOPMENT APPLICATION 10.2014.63 FOR A PROPOSED GLASS ROOM EXTENSION AT THE HOLBROOK HOSPITAL LOT 11 DP1055714 BOWLER STREET HOLBROOK [CONT'D]

The Murrumbidgee Local Health Service in their submission is arguing that as a provider of public hospitals they should be exempt from the payment of Section 94A plans. The author has reviewed NSW Planning Circulars on Section 94A contributions and the following statement is contained within Development Contributions Practice Note December 2006 which states:

Other exemptions

Councils may choose to exempt other types of development from section 94A levies. Such exemptions are at the discretion of council. Considerations regarding exemptions are covered in detail in the practice note entitled 'Exemptions, discounts, credits and refunds'. That practice note suggests that exemptions have previously been given by council's in respect of the following types of development:

- *low income (affordable) housing;*
- *works undertaken for charitable purposes or by a registered charity;*
- *places of worship, public hospitals, police and fire stations;*
- *childcare facilities;*
- *libraries;*
- *other community or educational facilities.*

The abovementioned exemptions are not listed in the Greater Hume Shire Council S94A Levy Development Contributions Plan 2014 as they are discretionary exemptions. There does appear to be a basis for allowing an exemption from Section 94A levies for the types of development that is mentioned above. It is considered that there is no need to amend the Greater Hume Shire Council S94A Levy Development Contributions Plan 2014 to exempt these types of development as being exempt because an exemption can be sought under the provision of clause 1.7.

BUDGET IMPLICATIONS

Will result in Council foregoing \$665 that would assist in the provision of capital improvements in the shire.

CONCLUSION

The Murrumbidgee Local Health Service has provided a comprehensive submission to justify the claim for the exemption from the payment of the Development Contributions levy. Based on the statement in the NSW Planning Development Contributions Practice Note December 2006 it does appear that it would be reasonable for Council to allow the exemption.

RECOMMENDATION

That Council resolve to waive the Section 94A levy of \$665.00 for the proposed sunroom at the Holbrook Hospital.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 11 FEBRUARY 2015**

2. SURRENDER OF LEASES FOR THE JINDERA AND WALLA WALLA SWIMMING POOLS BY C, J & D PETERS

Report prepared by Director Environment & Planning – Colin Kane

REASON FOR REPORT

Council resolved at its August 2014 Ordinary Meeting to lease for a period of three years the Jindera and Walla Walla swimming pools to Mr Chris Peters. In December 2014, due to personal reasons, Mr Peters requested to relinquish the leases.

REFERENCE TO DELIVERY PLAN

Strategy 5.11 To maintain and improve our sports and recreation facilities.

DISCUSSION

In December 2014 Mr Chris Peters requested to withdraw from the lease of the Jindera and Walla Walla swimming pools due to personal reasons. Unfortunately by this time the leases had been registered and consequently it is now necessary for a Deed of Surrender of the Lease to also be registered.

The Deed of Surrender requires the signature of the Mayor, General Manager and application of the Council's Seal.

It is advised that both the Walla Walla and Jindera Swimming Pools have been managed by Council staff through the employment of day labour.

BUDGET IMPLICATIONS

There will be cost incurred by Council to surrender the leases at the swimming pool.

CONCLUSION

Mr Chris Peters withdrawing from the lease of the Jindera and Walla Walla swimming pools due to personal reasons has necessitated the registration of the Deeds of Surrender for Jindera and Walla Walla swimming pools.

RECOMMENDATION

The Mayor and General Manager be authorised to sign the Deeds of Surrender of Leases for both the Jindera and Walla Walla Swimming Pools under the Common Seal of Council.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 11 FEBRUARY 2015**

3. LOCAL HERITAGE PLACES ESTABLISHMENT GRANTS (FORMERLY LOCAL HERITAGE FUND) 2014-2015

Report prepared by Council's Heritage Advisor - Robin Graham

REASON FOR REPORT

To inform Council of the applications for heritage grant funding received and to recommend the approval of the grant application.

REFERENCE TO DELIVERY PLAN

Strategy 11.3 To leave visitors delighted with their visit.

Action 11.3.3 Improve the appearance of buildings and the facades of our building, particularly those that are of heritage value such as the museums.

DISCUSSION

The Heritage Office of NSW co-funds Council to make available annual dollar for dollar grants to owners of heritage listed properties to assist and encourage these owners to undertake essential repair and or conservation works to their properties. The aim of this program is not only to help the conservation of these properties, but to raise public awareness of heritage, encourage investment in the community and the preservation of specialist trade skills.

No allocation has been identified in the 2014-2015 budget, and funds for the heritage fund works are to be met from reserves until such reserves are expended.

Generally a policy of a maximum \$2,000 per grantee has been adopted.

Another application has been received to date as below:

No	Property and nature of works	Value of Works proposed	Grant Application Request	Recommended Grant
02-14-/15	Anglican Church 102-112 Urana Street Jindera Conservation works to church building (external painting and repairs).	\$6,450.50	\$2,000	\$2,000
	TOTALS	\$6,450.50	\$2,000	\$2,000

BUDGET IMPLICATIONS

Nil. Works are funded from reserves.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 11 FEBRUARY 2015**

LOCAL HERITAGE PLACES ESTABLISHMENT GRANTS (FORMERLY LOCAL HERITAGE FUND)
2014-2015 [CONT'D]

CONCLUSION

Council's Heritage Advisor has assessed this application and has recommended that the grant be approved. The works associated with this application will assist with the overall maintenance of the building and enhance the streetscape. An assessment sheet for the application has been prepared and recommendations and suitable conditions of approval for the project have been made.

RECOMMENDATION

That Council Approve Heritage Fund Application Numbered 02-14/15 and the associated recommended grant amount of \$2,000.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 11 FEBRUARY 2015**

GOVERNANCE

2. 2014/2015 DELIVERY PLAN – REPORT AS AT 31 DECEMBER 2014

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To ensure compliance with section 407 of the Local Government Act, 1993.

REFERENCE TO DELIVERY PLAN ACTIONS

Statutory matter.

DISCUSSION

Section 407 of the Local Government Act 1993 requires the General Manager to report to Council, within two months after the end of each quarter, regarding the extent to which the performance targets set by the Council's Management Plan have been achieved.

ENCLOSED SEPARATELY with the agenda is the report to 31 December 2014, detailing key actions contained in the 2014/2015 Delivery Plan and achievements to 30 September.

The quarter has continued to be particularly busy with a continuation of an extensive roads construction program this financial year along with the release from the Office of Local Government of the 'Fit for the Future' program.

Solid progress has been made on a number of other major projects and strategic tasks including:

Governance

- Development of Special Rating Variation information brochure and other supporting documentation.
- Completion of Special Rating Variation phone survey and community engagement including a series of media releases that resulted in a number of media articles and radio and television interviews.
- Completion and endorsement by Council of the Economic Activity Research project.
- Development of a number of Economic Development initiatives including the 'Shire Wide, Shire Pride' program, continuation of E Newsletter and emails on specific issues.
- Completion of the 2013/2014 Annual Report.
- Adoption of Greater Hume Events Manual.
- Implementation of a number of Work, Health and Safety initiatives including establishment of an incident hotline and transitioning inspections etc. to a digital based platform.
- Successful LIRS application to enable the reconstruction of 10.6km of Alma Park Road.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 11 FEBRUARY 2015**

2014/2015 DELIVERY PLAN – REPORT AS AT 31 DECEMBER 2014 [CONT'D]

Corporate and Community Services

- Audit completed of annual financial statements.
- Implementation of Council's Integrated Business Software although this will be an ongoing program for at least the next twelve months.
- Finalisation of the transfer of all aged and community service programs to the 'Not for Profit' sector.
- Official opening of the Henty Library redevelopment.
- Substantial completion of Council's Health and Wellbeing Plan.

Engineering

- Significant contribution to the RAMROC Freight Transport Plan.
- Submission of detailed 'Fixing Country Roads' application for Yarara Gap, Jingellic Road, Holbrook following successful preliminary application.
- Completion of Stage 2 of the Holbrook Streetscape.
- Completion of realignment of Wagga Rd and Albury St Intersection at Holbrook.
- Completion of a majority of Tunnel Road works.
- Completion of all Regional and Local Road Reseals.
- Completion of all Gravel Road Resheeting works.
- Completion of Reconstruction and widening of 1.4km of Cummings Road near Walla Swamp and 1.2 Km of Coach Road south of Morven.
- Majority of Elizabeth Street reconstruction has been completed.
- Installation of Kerb and Channel in Urana St in Jindera as part of Streetscape works.

Environment and Planning

- Tendering and leasing of Holbrook and Henty Council swimming pools and arranging for the management by day labour of Jindera and Walla Walla swimming pools on very short notice due to the sudden and unexpected withdrawal of the management contractor.
- New BBQ and shelter at the Culcairn Caravan Park.
- Commissioning of the Electronic Housing Code on Council's website (note minor bugs require resolution before it is fully functional).
- Successful finalisation of the Land and Environment Court matter GHSC v Blueprint Planning and Development Pty Ltd.
- Lodged a grant under the Waste Less Recycle More initiative seeking \$120,000 for the conversion of the Henty Landfill to a transfer station.
- Draft Greater Hume Shire Section 94A Levy Development Contributions Plan 2014 adopted and implemented.
- Transition of most Environment and Planning business functions onto the Authority Software System.

It is apparent from the Special Rating Variation consultations that whilst major projects are well on track, on occasions some smaller issues do not get resolved in a timely manner. In the next six months there will be a focus on revising procedures to deliver a higher level of customer satisfaction in this area.

BUDGET IMPLICATIONS

Nil.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 11 FEBRUARY 2015**

2014/2015 DELIVERY PLAN – REPORT AS AT 31 DECEMBER 2014 [CONT'D]

CONCLUSION

It is Management's view that Council has made satisfactory progress towards the achievement of Performance Targets included in the 2014/2015 Delivery Plan during the first half of the 2014/2015 financial year.

RECOMMENDATION

The report be received and noted.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 11 FEBRUARY 2015**

3. HOLBROOK SUBMARINE MUSEUM COMMITTEE – INCREASE IN ADMISSION FEES

Report prepared by Tourism and Promotions Officer – Kerrie Wise

REASON FOR REPORT

To advise Council of submissions received in relation to the increase in admission fees for children and adults to the Submarine Museum.

REFERENCE TO DELIVERY PLAN ACTIONS

Strategy 11.3 To leave visitors delighted with their visit.

Action 11.3.11 Maintain sufficient funding for Council's VIC in Holbrook.

DISCUSSION

At the ordinary meeting of Council held on 19 November 2014 it was resolved that:

1. Council endorse the increase in admission fees of \$6.00 for adults and \$3.00 for children to the Holbrook Submarine Museum
2. the revised admission fee structure be placed on public exhibition for a period of 28 days with submissions closing 4pm Wednesday, 17 December 2014.

Advertising for submissions closed on Wednesday, 24 December 2014 and resulted in no submissions being received.

BUDGET IMPLICATION

A minor increase in revenue is expected to result from the increased fees.

CONCLUSION

The Holbrook Submarine Museum Committee is an active voluntary committee providing a valuable service in promotion, curation and maintenance of the extensive submarine related collection on behalf of Holbrook and the shire.

RECOMMENDATION

That Council endorse the increase in admission fees of \$6.00 for adults and \$3.00 for children to the Holbrook Submarine Museum.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 11 FEBRUARY 2015**

CORPORATE AND COMMUNITY SERVICES

1. INTERIM 2014/2015 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2014

Report prepared by Chief Financial Officer – Dean Hart

REASON FOR REPORT

To present the Interim Budget Review as at 31 December 2014 in accordance with Section 203 of the Local Government (General) Regulation 2005.

REFERENCE TO DELIVERY PLAN ACTION

Not Applicable – legislative requirement.

DISCUSSION

The Interim Budget Review as at 31 December 2014 is separately enclosed for Councillors' perusal. The Budget Review, as presented, indicates that the projected 2014/2015 cash deficit will be \$77,824 which represents a slight increase of \$7,811 on the budget deficit of \$70,013 reported to Council at the 30 September 2014 budget review.

Councillors should note that this is the first budget review process undertaken since the implementation of the Authority software package and as such a number of individual income and expenditure lines have been consolidated within the budget document. Over the coming months, finance staff will be developing a new and revised budget model that better suits the framework and structure of the Authority system. The aim of the new budget will be to consolidate the existing model into a more concise and user-friendly budget document that is more easily understood by Councillors, staff and the community.

OVERALL BUDGET REVIEW

Detailed below is a full review on a functional basis with comments. The commentary below provides an explanation of major variances (greater than \$5,000) except where offset within the same function.

GOVERNANCE

Function and comment	Projected Budget Variance \$
GOVERNANCE	
Satisfactory	-114
TOTAL GOVERNANCE	-114

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 11 FEBRUARY 2015**

INTERIM 2014/2015 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2014 [CONT'D]

ADMINISTRATION

Function and comment		Projected Budget Variance \$
Corporate Support Satisfactory. Slight increase in sundry income		5,219
Engineering and Works Increase in budget allocation for condition assessment of roads as part of asset management project		-9,950
Engineering- Road Safety Officer Satisfactory		Nil
Employment Overheads Satisfactory		Nil
Plant Operations Satisfactory		Nil
Staff Vehicles Satisfactory		Nil
TOTAL ADMINISTRATION		-4,731

PUBLIC ORDER AND SAFETY

Function and comment		Projected Budget Variance \$
Fire Services Satisfactory		Nil
Emergency Services Satisfactory		Nil
Animal Control Satisfactory		Nil
TOTAL PUBLIC ORDER & SAFETY		0

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 11 FEBRUARY 2015**

INTERIM 2014/2015 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2014 [CONT'D]

HEALTH SERVICES

Function and comment		Projected Budget Variance \$
Health Administration Satisfactory		Nil
Health Centres Satisfactory		Nil
Noxious Plants Satisfactory		Nil
Riverina Noxious Weeds Project Satisfactory		Nil
TOTAL HEALTH SERVICES		0

COMMUNITY SERVICES AND EDUCATION

Function and comment		Projected Budget Variance \$
Family Day Care Satisfactory		Nil
Youth Services Satisfactory		Nil
Aged and Disabled Satisfactory		Nil
Education Satisfactory		Nil
TOTAL COMMUNITY SERVICES & EDUCATION		0

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 11 FEBRUARY 2015**

INTERIM 2014/2015 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2014 [CONT'D]

HOUSING AND COMMUNITY AMENITIES

Function and comment		Projected Budget Variance \$
Housing Satisfactory		Nil
Town Planning Legal Fees – Gerogery Organic Composting Facility. Budget was insufficient to cover legal costs associated with Land & Environment Court action Further legal costs possible. Budget increased by \$10,000 offset by reduction in LEP cost budget		Nil
Urban Stormwater Drainage Satisfactory		Nil
Public Cemeteries Satisfactory		Nil
Public Conveniences Satisfactory		Nil
Street Cleaning Satisfactory		Nil
Other Community Amenities Satisfactory		Nil
TOTAL HOUSING & COMMUNITY AMENITIES		0

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 11 FEBRUARY 2015**

INTERIM 2014/2015 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2014 [CONT'D]

RECREATION AND CULTURE

Function and comment		Projected Budget Variance \$
Libraries Satisfactory		Nil
Community Technology Centres Satisfactory		Nil
Museums Satisfactory		Nil
Public Halls Satisfactory		Nil
Other Cultural Services Satisfactory		Nil
Swimming Pools Satisfactory		Nil
Sporting Grounds Satisfactory		Nil
Parks and Gardens Satisfactory. Expenditure in Parks & Gardens M&W high however it is expected that costs associated with capital projects are included in this total. Finance staff undertaking further investigations.		Nil
Regional & Community Local Infrastructure Programme Satisfactory		Nil
TOTAL RECREATION & CULTURE		0

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 11 FEBRUARY 2015**

INTERIM 2014/2015 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2014 [CONT'D]

MINING, MANUFACTURING & CONSTRUCTION

Function and comment		Projected Budget Variance \$
Building Control Satisfactory		Nil
Quarries & Pits Satisfactory		Nil
TOTAL MINING, MANUFACTURING & CONSTRUCTION		0

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 11 FEBRUARY 2015**

INTERIM 2014/2015 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2014 [CONT'D]

TRANSPORT AND COMMUNICATIONS

Function and comment	Projected Budget Variance \$
Urban Roads Local Satisfactory. Costs associated with Holbrook Streetscape works will be offset from contributions to be received from RMS	Nil
Sealed Rural Roads – Local Satisfactory. At present, expenditure levels are below budget estimates, however expenditure in Unsealed Rural Roads is exceeding budget estimates. Overall expenditure across sealed and unsealed roads is within budget and Director Engineering is closely monitoring works and a further report will be reported to Council in the March 2015 budget review.	Nil
Sealed Rural Roads – Regional Satisfactory	Nil
Unsealed Rural Roads Satisfactory. Refer comment in Sealed Rural Roads above.	Nil
Bridges Satisfactory	Nil
Footpaths Satisfactory. Refer comment in Kerb and Gutter below.	Nil
Kerb and Gutter Satisfactory. Budget for maintenance increased by \$10,500 to cover higher than anticipated repair costs. Offset by reduction in Footpath maintenance budget.	Nil
Ancillary Road works Satisfactory. Costs associated with Bus Lane Bay at Woodswallow Lane slightly higher than anticipated	-3,466
Aerodromes Satisfactory	
Bus Shelters Satisfactory. Budget used to partially offset increase in Ancillary Road works above.	500
RTA Works Satisfactory	Nil

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 11 FEBRUARY 2015**

INTERIM 2014/2015 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2014 [CONT'D]

TRANSPORT AND COMMUNICATIONS (Cont'd)

Function and comment	Projected Budget Variance \$
Street Lighting Satisfactory	Nil
TOTAL TRANSPORT & COMMUNICATIONS	-2,966

ECONOMIC AFFAIRS

Function and comment	Projected Budget Variance \$
Caravan Parks Satisfactory	Nil
Tourism & Area Promotion Satisfactory	Nil
Rural Transaction Centres Satisfactory. Reconciliation of salary costs between RTC and Customer Service salaries to be completed and incorporated into draft 2015/2016 budget.	Nil
Economic Development Satisfactory	Nil
Real Estate Development Satisfactory	Nil
Other Business Undertakings – Private Works Satisfactory	Nil
TOTAL ECONOMIC AFFAIRS	0

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 11 FEBRUARY 2015**

INTERIM 2014/2015 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2014 [CONT'D]

GENERAL PURPOSE REVENUES

Function and comment		Projected Budget Variance \$
Rates and Charges Satisfactory		Nil
Government Revenues Satisfactory		Nil
Interest on Investments Satisfactory		Nil
Net Gain/Loss on Disposable Assets Satisfactory		Nil
TOTAL GENERAL PURPOSE REVENUES		0

WASTE MANAGEMENT

Function and comment		Projected Budget Variance \$
Waste Management Satisfactory. Overall costs are well within budget estimates		Nil
TOTAL WASTE MANAGEMENT		0

SUMMARY OF BUDGET VARIATIONS

SUMMARY OF BUDGET VARIATIONS	-7,811
-------------------------------------	---------------

WATER AND SEWERAGE

General income and expenditure figures appear to be satisfactory.

SUMMARY

Council's overall budget position has deteriorated slightly as at 31 December 2014. As has been the case in previous years, management will continue to monitor all income and expenditure areas closely to ensure budget integrity is maintained at year end.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 11 FEBRUARY 2015**

INTERIM 2014/2015 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2014 [CONT'D]

RECOMMENDATION

That Council note and approve the Interim Budget Review Statement as at 31 December 2014.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 11 FEBRUARY 2015**

2. SPECIAL RATE VARIATION APPLICATION TO INDEPENDENT PRICING AND REGULATORY TRIBUNAL

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR REPORT

To report to Council on the outcomes of the community engagement process undertaken to inform the community of Council's proposal to submit an application for a Special Rate Variation to the Independent Pricing and Regulatory Tribunal (IPART).

REFERENCE TO DELIVERY PLAN ACTION

Strategy 5.2 To provide and maintain safe and serviceable public facilities and infrastructure including roads, drainage and footpaths.

Strategy 7.6 Ensure Greater Hume Shire Council is financially sustainable.

DISCUSSION

As councillors would be aware, a number of reports have been considered by Council over the past fourteen months in relation to the lodgement of a Special Rate Variation (SRV).

The most recent report was submitted to the November 2014 meeting of Council whereby the following resolution was passed:

3943 RESOLVED [O'Neill/Meyer]

That:

1. *the Independent Pricing and Regulatory Tribunal (IPART) be advised of Council's intention to apply for an increase in total rate revenue of up to 7.81% for the 2015/2016 financial year, 7.46% for the 2016/2017 financial year and 7.15% for the 2017/2018 financial year, as permitted under Section 508(A) of the Local Government Act 1993, by 12 December 2014;*
2. *community consultation on the proposal is to continue and the revised Community Engagement Strategy be adopted;*
3. *work is commenced on the development of a formal application to IPART and supporting documents, noting the deadline for submissions of 16 February 2015;*
4. *following the closure of submissions, that a further report be submitted to the February meeting of council to determine whether to proceed with the special rate variation application.*
5. *the date of the February 2015 Council Meeting be brought forward one week and the meeting held on Wednesday 11 February 2015;*
6. *Council continues to pursue organisational efficiencies through the continued implementation of regular service reviews;*
7. *the updated Debt Recovery Policy, Hardship Policy and Pensioner Concession Policy be placed on public display for a period of 28 days with the closing date for submissions being 4pm Wednesday 17 December 2014;*
8. *Council continue to enhance methods to improve community awareness of the services provided by Council, the costs associated with service delivery and costs imposed by other levels of government.*

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 11 FEBRUARY 2015**

SPECIAL RATE VARIATION APPLICATION TO INDEPENDENT PRICING AND REGULATORY TRIBUNAL [CONT'D]

In accordance with the above resolution, IPART were formally advised of Council's intention to submit a Special Rate Variation application. A copy of the notification to IPART is included as **ANNEXURE 2**.

A key component of Council's application has been an effective Community Engagement Strategy whereby Council is able to show direct evidence that the community were informed throughout the application process and that Council is committed to ensuring that all views are considered through inclusive deliberation and the active involvement of the community.

Overall, the level of community feedback during the engagement period was outstanding and the views expressed by all participants will assist Council greatly in the decision making process.

Following is a summary of the outcomes from the various communication activities undertaken.

Community Survey – IRIS Research

As Councillors would be aware, IRIS Research was engaged to undertake a community survey based predominately on the proposed special rate variation application together with a series of questions aimed at reaffirming that the upgrading of Council's road network remains the key priority as identified in the 2012 survey. A copy of the final report on community survey undertaken IRIS Research is included as **ANNEXURE 2**. The following extract from the IRIS report confirms that the majority of ratepayers that took part in the survey support the Special Rate Variation proposal.

This report presents the results of the Greater Hume Shire Council special rate variation survey, 2014. IRIS Research was commissioned by Council to conduct a comprehensive telephone-based survey among the area's residents. The survey sought to gauge community support for the proposal of lifting the minimum rates for the next 3 years.

There were two different funding options put to residents. Those that pay residential rates were asked if they would support a 10.7% or \$68.96 per year rise for the next 3 years, while those that pay farmland / forestry rate payers were asked if they would support a 5.6% or \$107.70 per year for the next 3 years.

The key findings of the survey were that three fifths of residential rate paying residents (60.2%) supported the increase for the next 3 years, while 52.6% of farmland / forestry rate payers would support their proposed funding option.

Financial Impact Analysis

Council engaged the Western Research Institute (WRI) to assess the impact of the implementation of the proposed Special Rate Variation. As part of this impact assessment, WRI considered the following questions:

- Is the proposed rates increase comparable to other price and cost increases in Greater Hume Shire LGA?
- What is the impact of the proposed rates increase on household expenditure and business viability?

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 11 FEBRUARY 2015**

SPECIAL RATE VARIATION APPLICATION TO INDEPENDENT PRICING AND REGULATORY TRIBUNAL [CONT'D]

- What is the impact of the proposed rates increase on Greater Hume Shire LGA's ranking relative to its peers in terms of personal income and socio-economic indicators?

A copy of the final report issued by WRI is included as **ANNEXURE 2**. The following extract from the WRI report confirms that the Special Rate Variation proposal does not result in an unreasonable financial impact on the Greater Hume Shire ratepayers.

Summary

Overall, the analysis of the reasonableness of the proposed rates increases delivered the following results:

- *The rate increases proposed under the SRV pass the reasonableness tests in terms of the impact on households, farm and non-farm businesses.*
- *The reasonableness test is passed, when comparing Greater Hume Shire farmland and business rates with respective peer LGA rates.*
- *Given Greater Hume Shire's rates/household expenditure ratio, assistance provided to certain population groups, and socio-economic position of the LGA, the reasonableness test is passed when considering the ability of the Greater Hume Shire community to pay higher rates.*
- *The reasonableness tests are partially passed in terms of comparison of proposed rate increases with cost changes for households.*
- *The reasonableness tests are not passed in terms of comparison of proposed rate increases with cost and price changes for farm and non-farm businesses.*

Direct Engagement with the Community

Council undertook a number of targeted appearances of Councillors and senior staff at shopping precincts in the main towns across the shire from 20 – 28 November 2014. The "pop-up" stalls were located in the busiest part of each town so as to ensure that the maximum number of people were engaged. Overall, participation was excellent and a number of people took the opportunity to seek clarification on the rate increase proposal as well as to question Council on a range of issues not necessarily relating to the Special Rate Variation.

Direct Mail-Out to all Ratepayers

A comprehensive information booklet titled "Options for achieving a better road network" was mailed out to all resident rate payers (4,800 copies) explaining the Special Rate Variation proposed by Council and in particular, explaining how the additional revenue would be used to improve the standard of Council's road network. Pages 9 and 10 of the document provided all ratepayers with detailed information on the level of funding allocated to the sealed and unsealed road network under the Special Rate Variation model compared to a base case option. As part of the information booklet, ratepayers were invited to provide feedback on the proposal by returning the Submission Form (page 16) or via the other communication options outlined in the document.

At the conclusion of the engagement period, Council received a total of 144 Submission Forms with 84 responses (58%) in favour of the Special Rate Variation model and 60 responses (42%) in favour of the base case option.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 11 FEBRUARY 2015**

SPECIAL RATE VARIATION APPLICATION TO INDEPENDENT PRICING AND REGULATORY TRIBUNAL [CONT'D]

Media Reports

Council's proposal to apply for a Special Rate Variation received significant attention in the local media with six articles appearing in local print media. Council also issued a number of media releases as follows:

- Media Release 1 – issued 3 November
- Media Release 2 - issued 11 November
- Media Release 3 – issued 19 November
- Media Release 4 – issued 27 November
- Media Release 5 – issued 10 December.

Council Website

The Greater Hume Shire Council website was updated with the SRV proposal displayed prominently on the Home page. A link was established from the home page to a dedicated area on the website which provides all information included in the printed Community Engagement Guide. In addition, an on-line rate calculator has been developed whereby ratepayers can obtain an estimate of their General Rates including the SRV for 2015/2016.

Policy Revision

As part of the SRV application process Council is also required to critically review its current policies in relation to debt recovery, hardship provisions and pensioner concessions. That being the case, revised policies were submitted to the November 2014 Council Meeting. Given the extent of the changes made to the policies and the important role that they will play in managing potential financial impacts of the proposed SRV the draft policies were placed on public exhibition so as to provide members of the public the opportunity to comment on any aspect of the draft policies.

At the date of preparing this report, no submissions have been received and it is therefore recommended that the draft policies be adopted.

2014/2015 Rate Peg Announcement

IPART announced that the rate peg for the 2015/2016 financial year will be 2.4%. Initial calculations undertaken for the proposed Special Rate Variation were based on a rate peg of 3% for 2015/16. Given the lower than anticipated rate peg, the rate model for the first year of the proposed Special Rate Variation has been adjusted so as to ensure the integrity of the initial proposal, being an increase in rate yield of \$317,250, is maintained. The adjusted rate model now provides for a total rate increase, including rate peg, of 7.21% for the 2015/2016 year.

Revised Long Term Financial Plan

Following the formulation of final rate models and resultant rate yields, Council's Long Term Financial Plan (LTFP) has been updated and two scenarios modelled, being an Improved Services Model incorporating the Special Rate Variation and a Base Case Model. The two models are essentially identical other than the inclusion of the additional rate yield and resultant increase in expenditure on roads in the Improved Services Model. A copy of the LTFP is **ENCLOSED SEPARATELY**.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 11 FEBRUARY 2015**

SPECIAL RATE VARIATION APPLICATION TO INDEPENDENT PRICING AND REGULATORY TRIBUNAL [CONT'D]

Application Timeline

In accordance with the timelines specified in the Office of Local Government "*GUIDELINES FOR THE PREPARATION OF AN APPLICATION FOR A SPECIAL VARIATION TO GENERAL INCOME FOR 2015/2016*" Council is required to submit the completed application to IPART no later than 16 February 2015.

Development of the formal application to IPART has been completed, however it is nonetheless important that Council critically examine the responses received from the community during the consultation period and that a formal resolution be passed authorising lodgement of the Special Rate Variation application, or alternatively not to proceed with the application.

BUDGET IMPLICATIONS

Council's 2014 – 2018 Delivery Program provides extensive information on the financial implications of the SRV including a complete four year operational budget incorporating the additional revenue and expenditure emanating from the SRV.

CONCLUSION

The extensive community engagement process undertaken over the past months has provided members of the Greater Hume community with the opportunity to critically examine and comment on the proposed Special Rate Variation. Overall, the level of community feedback has been positive and the engagement activities undertaken by Council well received by the community.

RECOMMENDATION

That:

1. Council make application to the Independent Pricing and Regulatory Tribunal (IPART) for a Special Rate Variation, retained permanently in Council's rate base, of 7.21% for the 2015/2016 financial year, 7.46% for the 2016/2017 financial year and 7.15% for the 2017/2018 financial year, as permitted under Section 508(A) of the *Local Government Act 1993*;
2. Council adopt the revised Long Term Financial Plan 2014/2015 – 2023/2024;
3. the updated Debt Recovery Policy, Hardship Policy and Pensioner Concession Policy as presented to the November 2014 meeting of Council be adopted;
4. Council note the conclusion of community engagement on the proposal and acknowledge the community's contribution in developing the final application;
5. Council continue to pursue organisational efficiencies through the continued implementation of regular service reviews; and
6. a further report be submitted to Council following IPART's determination of Council's application, expected in June 2015.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 11 FEBRUARY 2015**

3. SPORTING & RECREATION RESERVE USE AGREEMENT AND POLICY

Report prepared by Manager Corporate Services – Suzanne Klemke

REASON FOR REPORT

To seek councillors approval to introduce a Sporting & Recreation Reserve Use - Application and Agreement and to adopt the draft Sporting & Recreation Reserve Use Policy for Council owned and managed sporting grounds, reserves and facilities.

REFERENCE TO DELIVERY PLAN ACTION

Strategy 5.02 Provide an overall system of management that allows community committees to control the facility under their care in accordance with the needs and requirements of the community.

Action 5.02.04.1 Review and update where necessary Council's Community Committee Operational Manual.

DISCUSSION

Council's Insurance scheme, Statewide Mutual, requires members to develop a Risk Management Action Plan (RMAP) as part of Council's Continuous Improvement Program, in which councils identify areas of insurable and non-insurable risk exposures to the organisation.

As part of the RMAP for 2014/2015, Greater Hume has identified the need to develop user agreements for sporting groups and organisations utilising Councils sporting facilities and recreation reserves on a regular or seasonal basis.

The user agreement encourages optimal use of its sporting facilities and clearly communicates Council's intentions in relation to management, risk management, utilisation and cost recovery.

A copy of the Sporting & Recreation Reserve Use – Application and Agreement and Sporting and Recreation Reserve Use Policy are attached in **ANNEXURE 3**.

Currently, Council's sporting facilities and recreational reserves are predominantly managed by Section 355 Committees of Council and as such Council must be vigilant to ensure that it has clearly followed a risk management approach and considered all relevant factors.

The Sporting & Recreation Reserve Use - Application and Agreement ensures that systems are in place to clearly identify, document and maintain appropriate supervision levels and provides council committees with a structured and consistent basis for hire of Councils sporting and recreational facilities.

BUDGET IMPLICATION

User fees are retained by the facility management committee - nil effect on Council's budget.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 11 FEBRUARY 2015**

SPORTING & RECREATION RESERVE USE AGREEMENTS

CONCLUSION

Council's Risk Management Action Plan for 2014/2015, as endorsed by Manex, identifies the need for the development and implementation of user agreements.

Accordingly, a Sporting & Recreation Reserve Use – Application and Agreement and draft Sporting and Recreation Reserve Use Policy are now presented to Council for consideration.

RECOMMENDATION

That:

1. Council endorse the implementation of the Sporting & Recreation Reserve Use – Application and Agreement for all Council owned and managed sporting and recreation reserves and facilities.
2. the Greater Hume Shire Council's Sporting and Recreation Reserve Use Policy be adopted, as presented.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 11 FEBRUARY 2015**

4. MOBILE LIBRARY SERVICES

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR REPORT

To respond to a Question on Notice from Councillor O'Neill in relation to the provision of mobile library services from 1 July 2015,

REFERENCE TO DELIVERY PLAN ACTION

Strategy 1.5 Provide opportunities for the community to continually learn.

Action 1.5.1 Investigate the feasibility of developing additional library services within the shire or improving access to library facilities and information services.
Review and develop new and existing library programs.

DISCUSSION

At the August 2014 Council Meeting, Councillor O'Neill requested that a report be submitted to Council regarding the current and proposed future status of mobile library services in the shire. In response, the Director Corporate & Community Services advised that the Riverina Regional Library (RRL) was in the process of reviewing all mobile library services and that a report would be provided following completion of the RRL review.

At present, RRL operates two mobile libraries that provide services to seven RRL member Councils, as well as the two Victorian Councils of Indigo and Towong. The services are referred to as the Southern Mobile Library which services those areas formally covered by the Upper Murray Regional Library (UMRL) and the Northern Mobile Library which services the remaining RRL coverage area.

Mobile library services are provided to the two Victorian Councils of Indigo and Towong under a two-year contract which concludes on 30 June 2015. This fixed-term contract was initiated following the closure of the UMRL service and it aimed to provide continuity of mobile library services to the two remaining ex-UMRL Victorian Councils so as to enable them sufficient time to determine their future service models.

Owing to a reduction in the future mobile library service requirements of RRL member Councils, a broad review of the mobile service was undertaken. As a result of this review RRL have determined that the mobile library service needs of RRL member Councils can be consolidated into a single schedule utilising one vehicle from 1 July 2015. The consolidation of future mobile library service requirements of RRL member Councils into a single schedule means that the Southern Mobile Library will be decommissioned and services to the Victorian councils will cease.

The task of integrating two existing schedules into one new schedule was a complex one.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 11 FEBRUARY 2015**

MOBILE LIBRARY SERVICES [CONT'D]

The main challenges associated with establishing a workable schedule have been:

- incorporating a mix of 4-weekly, 2-weekly and weekly service points into a regular service schedule
- the distances of some service points from Wagga Wagga (thereby necessitating the inclusion of 5 overnight stays in each 4 weekly cycle)
- inclusion of a monthly off-road maintenance and general cleaning day
- integration of all proposed RRL Mobile Library service points with as little disruption as possible to existing schedules.

The revised mobile library schedule was presented to the RRL Advisory Committee meeting held on 5 November 2014 for consideration. Councillor Heriot and Director Corporate & Community Services are Council's delegates to the RRL Advisory Committee.

Following consideration of the matter, it was resolved that the Advisory Committee:

- *endorse the consolidation of mobile library service to RRL member Councils into a single schedule in accordance with the draft schedule that has been endorsed by participating Councils, utilising the current Northern Mobile Library vehicle from 1 July 2015.*

The following table details the current mobile schedules and the amended schedule to apply from 1 July 2015.

Mobile Stop	Current Southern Mobile Schedule	Current Northern Mobile Schedule	From 1 July 2015
Brocklesby	Fortnightly Wednesdays 2.00pm - 3.00pm		Fortnightly Mondays 1.30pm - 2.30pm
Burrumbuttock	Fortnightly Tuesdays 9.30am - 10.30am		Fortnightly Mondays 11.45am - 12.45pm
Gerogery	Fortnightly Wednesdays 9.00am - 9.45am		Fortnightly Fridays 3.00pm - 3.45pm
Jindera	Fortnightly Saturdays 9.30am - 12.00pm		Fortnightly Saturdays 9.00am - 11.30am
Jindera Aged Care	Fortnightly delivery service - not a mobile stop		Fortnightly delivery service - not a mobile stop
Mullengandra	Fortnightly Wednesdays 10.15am - 11.00am		Fortnightly Fridays 1.45pm - 2.30pm
Walbundrie		Fortnightly Mondays 11.15am - 12.15pm	Fortnightly Mondays 11.15am - 12.15pm
Walla Walla		Weekly Mondays 9.00am – 11.00am	Weekly Mondays 9.00am – 11.00am
Woomagama	Fortnightly Wednesdays 11.30am - 12.00noon		Fortnightly Fridays 12.45pm - 1.15pm

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 11 FEBRUARY 2015**

MOBILE LIBRARY SERVICES [CONT'D]

As councillors will note, by incorporating all Greater Hume Shire mobile stops on the one mobile library from 1 July 2015, the total number of mobile library hours delivered remains unchanged, however some service days and arrival times have been amended. Management will continue to work closely with RRL staff to ensure that users of the mobile library service are fully aware of the new timetable operating from 1 July 2015.

BUDGET IMPLICATIONS

Costs associated with membership of the Riverina Regional Library are fully funded in current and future budget allocations.

CONCLUSION

The Riverina Regional Library provides a valuable service to residents of Greater Hume Shire Council and the development of a single mobile library schedule will ensure ongoing financial and operational efficiencies that will benefit all member councils.

RECOMMENDATION

The report be received and noted.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 11 FEBRUARY 2015**

ENGINEERING

1. GREATER HUME SHIRE COUNCIL CRASH STATISTICS FOR 2013

Report prepared by Road Safety Officer – Shelagh Merlin

REASON FOR REPORT

To inform Council about road crashes that have occurred in Greater Hume Shire in 2013 and about crash trends over the five years 2009-2013.

REFERENCE TO DELIVERY PLAN ACTION

Strategy	5.2	To provide and maintain safe and serviceable public facilities and infrastructure including roads, drainage and footpaths.
Action	5.2.5	Ensure all urban roads within all communities are sealed or where unsealed are maintained in accordance with a system of programmed maintenance.

DISCUSSION

This report relates to road crashes in Greater Hume Shire which have been attended by police and where a crash report has been entered on the NSW Police crash database. It includes a summary of actions that are being undertaken by the Road Safety Officer to address areas of concern.

Crash statistics are not released by the NSW Centre For Road Safety until they have been verified, and therefore final crash statistics are generally not released until the end of the calendar year following the year in which the crash data has been collected.

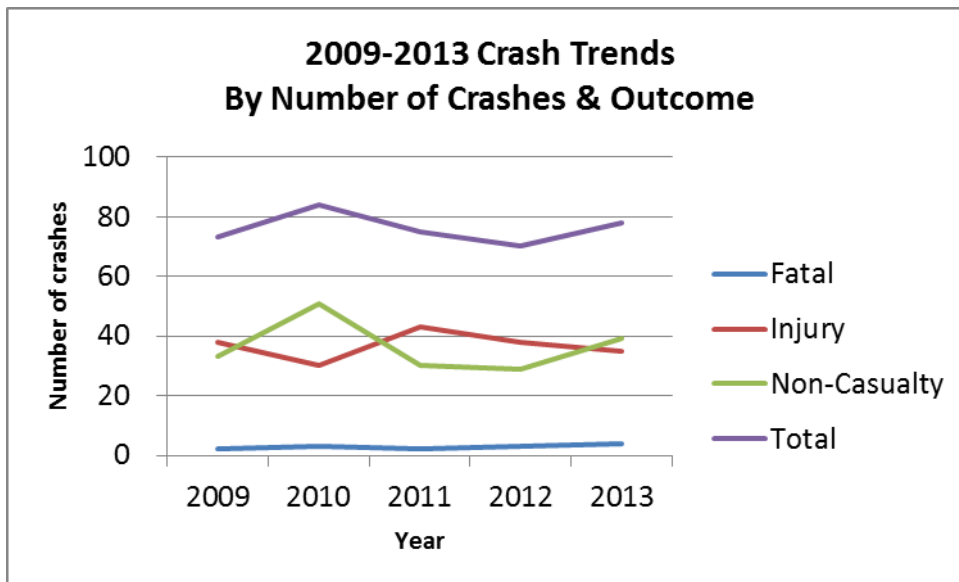
The most recent five years of crash data available is generally used to determine trends and crash clusters and this data is then used to support funding applications for safety upgrades to roads in Greater Hume Shire and for road safety behavioural programs delivered throughout the shire.

DETAILS

A total of 78 road crashes were reported in Greater Hume Shire in 2012 of which 4 were fatal, 35 were injury crashes and 39 were non-casualty crashes. This compares unfavourably with the 2011 figures with an increase in the number of fatal crashes and a significant increase in the total number of crashes.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 11 FEBRUARY 2015**

GREATER HUME SHIRE COUNCIL CRASH STATISTICS FOR 2013 [CONT'D]



Contributing Factors

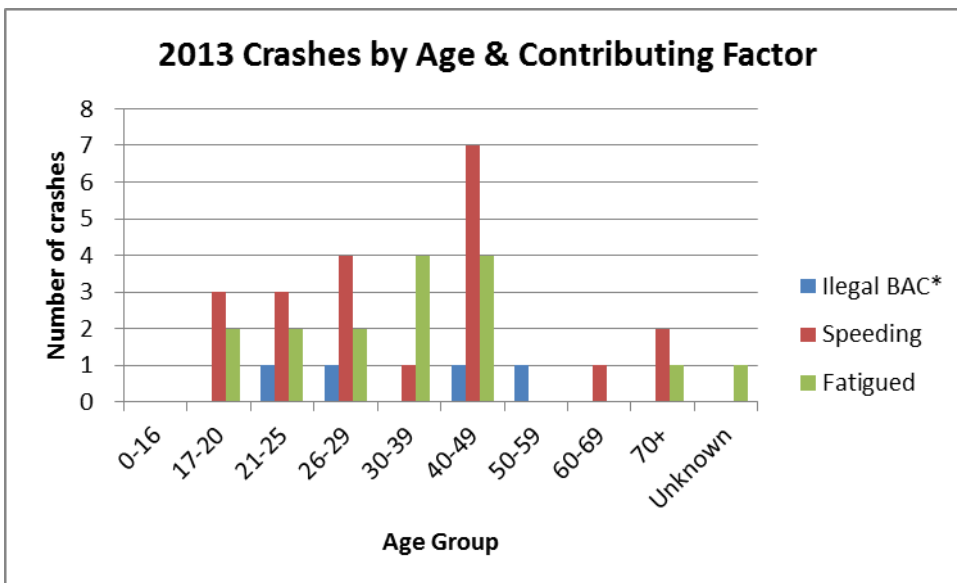
The proportion of alcohol, speeding and fatigue related crashes has fallen when compared to the 2012 figures, however it should be noted that a higher percentage of crashes involved speeding or fatigue in Greater Hume Shire than for south west NSW or the state as a whole. While the proportion of alcohol related crashes is still high in Greater Hume Shire, it has fallen slightly below that of south west NSW.

2013 Crash Comparison By Contributing Factor			
Location	Alcohol	Speeding	Fatigue
Greater Hume Shire	5.13%	26.92%	20.51%
South West NSW	5.34%	26.22%	13.17%
All NSW	3.75%	17.16%	8.41%

Vehicle controllers aged 40-49 were more likely to be involved in a speeding crash while those aged 30-49 were more likely to crash while fatigued.

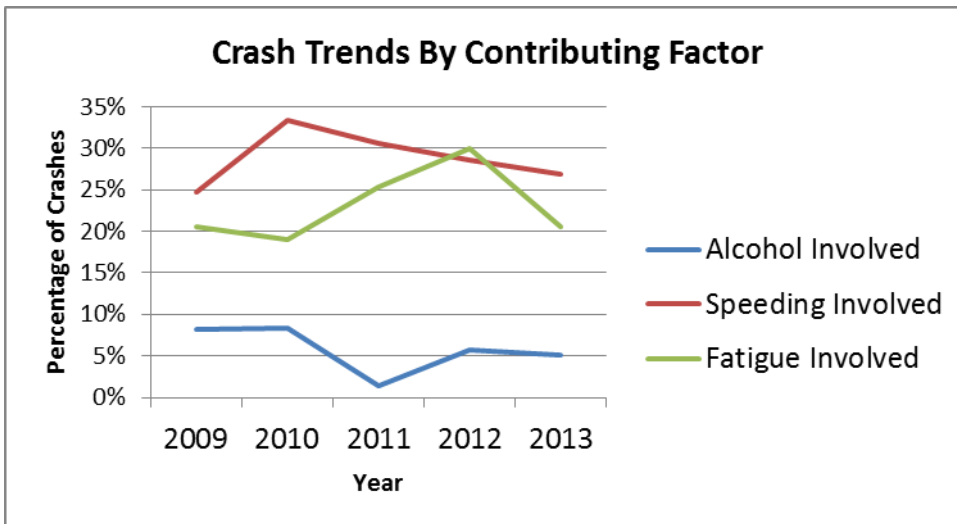
**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 11 FEBRUARY 2015**

GREATER HUME SHIRE COUNCIL CRASH STATISTICS FOR 2013 [CONT'D]



*Illegal BAC means the vehicle controller had an illegal blood alcohol content at the time of the crash

The percentage of speeding crashes in Greater Hume Shire has been steadily falling over the past four years. While both fatigue and alcohol related crashes peaked in 2012 it is pleasing to note falls in the percentage of crashes involving these two factors in 2013.



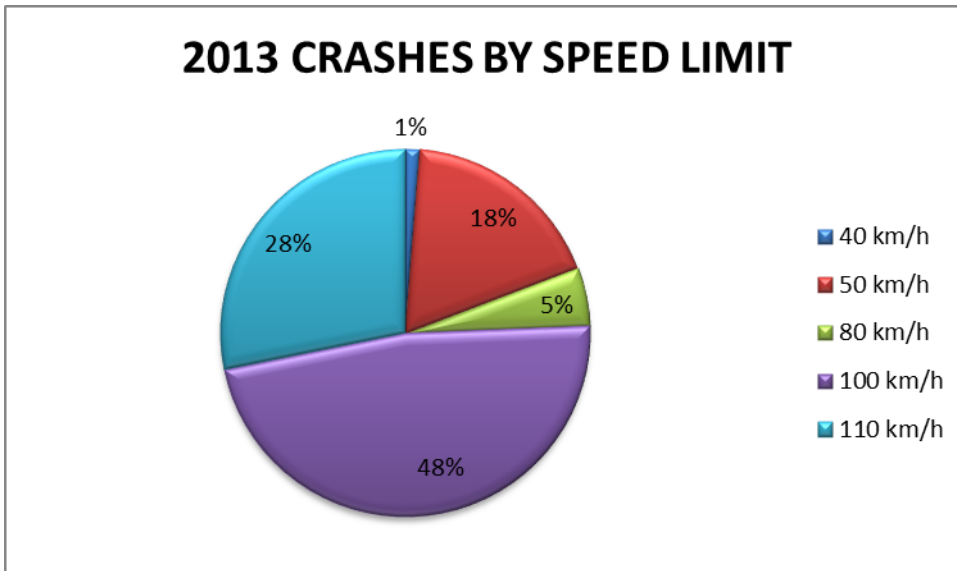
Crash Details

Crashes were more likely to occur on state highways (37%) or regional roads (42%). Twenty seven crashes occurred on the Hume Highway, 15 on the Olympic Highway, 5 on Jingellic Road, 4 on Tumbarumba Road and 3 on Culcairn-Holbrook Road. The map attached as **ANNEXURE 4** shows 2013 crash locations.

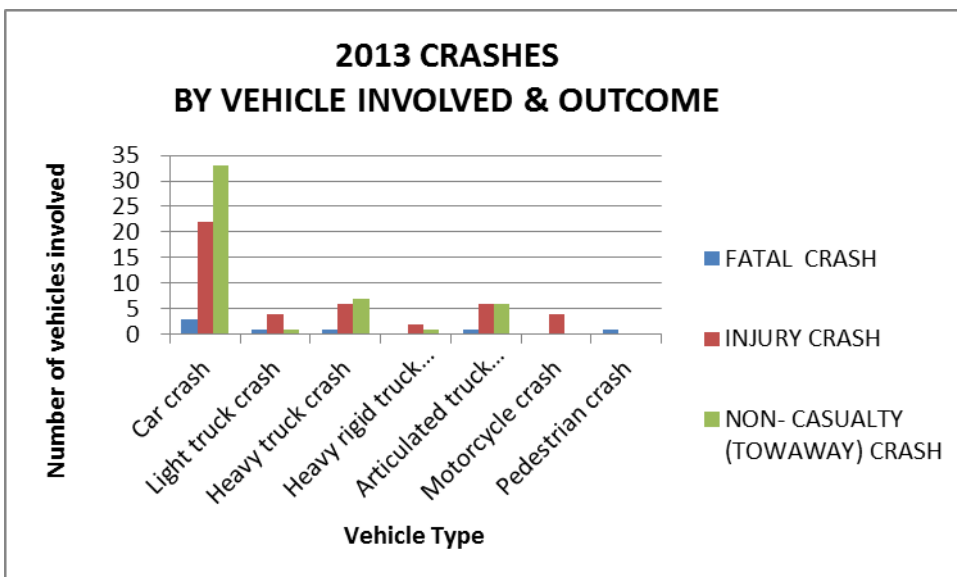
Most crashes (78.21%) in Greater Hume Shire were single vehicle crashes and most occurred on non-urban roads (81%). Just over three quarters of Greater Hume Shire crashes occurred on roads with posted speed limits of 100 km/h or higher.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 11 FEBRUARY 2015**

GREATER HUME SHIRE COUNCIL CRASH STATISTICS FOR 2013 [CONT'D]



Most crashes in Greater Hume Shire involved cars followed by heavy trucks particularly articulated trucks (B-doubles). The chart below shows a breakdown by vehicles involved.



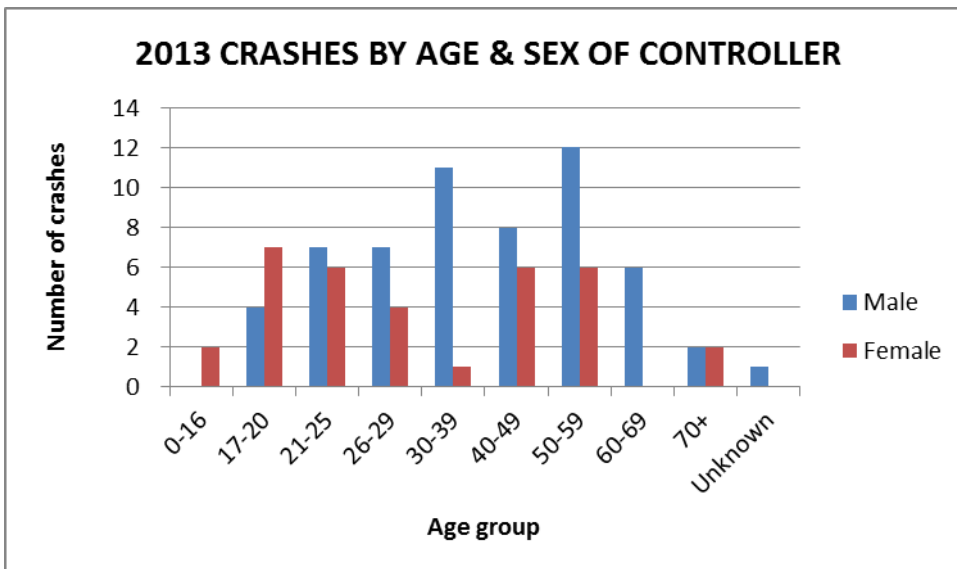
Single vehicle crashes were most common (78.21%) and the most common crash type was run off road (62.82%) followed by collisions with animals (11.54%).

Four fatal crashes occurred in Greater Hume Shire in 2013, two of them on the Olympic Highway and one each on Jingellic Road and Culcairn-Holbrook Road. One of these was a head on crash, one was a rear end crash, one was a run off road crash and one involved a pedestrian being run over.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 11 FEBRUARY 2015**

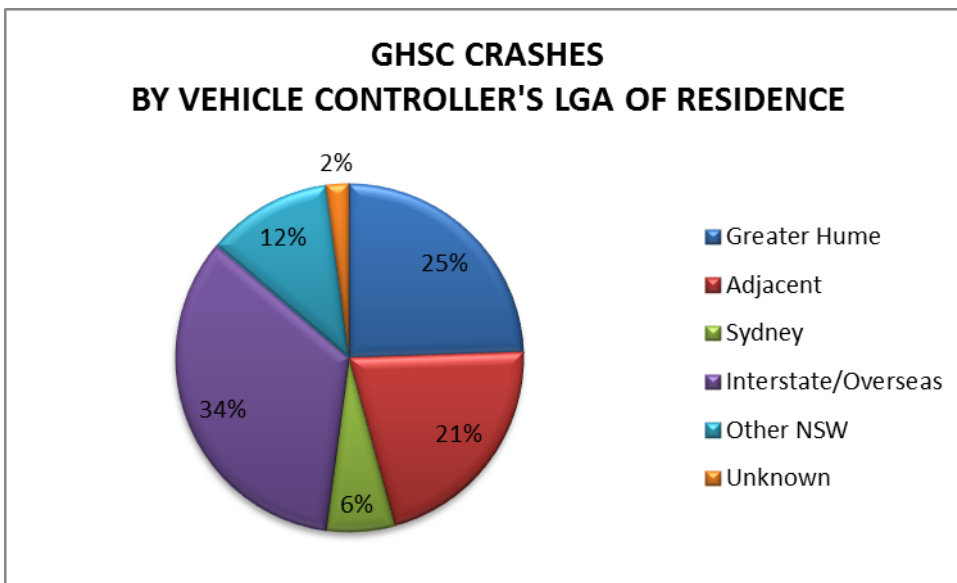
GREATER HUME SHIRE COUNCIL CRASH STATISTICS FOR 2013 [CONT'D]

Male vehicle controllers were most likely to be involved in crashes (62%), particularly those aged 30 to 59 years. For women, those aged in the 17-25 age group were most likely to be involved in a crash.



Greater Hume Shire residents were more likely to be involved in crashes close to home. In 2013, vehicle controllers from Greater Hume Shire were involved in a total of 58 crashes across NSW of which 53 occurred in south western NSW and 23 within the Greater Hume Shire local government area.

Nearly half the vehicle controllers involved in Greater Hume Shire crashes in 2013 were locals (46%), being either residents of Greater Hume Shire or residents of adjacent local government areas.



Addressing Crash Trends

A number of programs are conducted within Greater Hume Shire each year in a bid to reduce the number and severity of road crashes within the shire and involving shire residents.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 11 FEBRUARY 2015**

GREATER HUME SHIRE COUNCIL CRASH STATISTICS FOR 2013 [CONT'D]

These programs also aim to raise community awareness of safe driving practices and safe behaviour in the road environment and are outlined in detail in the 2014-2017 Road Safety Action Plan however in brief programs being conducted in 2014-15 include:

ISSUE	ACTION
Alcohol Impairment	<ul style="list-style-type: none"> • Courtesy breath testing at Holbrook Races and Holbrook B&S Ball • Press releases and information to key user groups • Discussion on safe partying at workshops
Speeding	<ul style="list-style-type: none"> • Press releases and advertising at key times of the year • Variable message board with speed radar in key locations • Highway patrol target problem areas as required • Discussion on consequences of speeding at workshops
Driver fatigue	<ul style="list-style-type: none"> • Press releases at key times of the year • Fatigue management information handed out to target road users at information sessions • Discussion on fatigue management at workshops
Older drivers	<ul style="list-style-type: none"> • Information sessions on how to keep driving safely as you age, road rules and the driver retesting process for older drivers
Young drivers	<ul style="list-style-type: none"> • Workshops for parents and supervisors of learner drivers to explain the road rules and provide tips on how to maximise the information provided in the learner driver log book to deliver quality supervision
Older pedestrians	<ul style="list-style-type: none"> • Information sessions on walking safely, selecting and operating mobility scooters safely, and road rules for pedestrians
Cyclists	<ul style="list-style-type: none"> • Bike Week activities offered annually
Schools	<ul style="list-style-type: none"> • Road safety information provided to kindergarten students as part of the REROK kindergarten library bag project

BUDGET IMPLICATION

Nil.

CONCLUSION

The number of reported crashes in Greater Hume Shire has increased markedly rising from 70 crashes in 2012 to 78 in 2013. There was a significant reduction in the number of fatigue related crashes and slight reductions in alcohol and speeding related crashes. Most crashes occurred on state or regional roads and most were single vehicle crashes. Men were more likely than women to be involved in crashes, particularly those aged 30-59. The 2012 spike in the number of young women involved in crashes appears to have corrected itself although of all female vehicle controllers involved in crashes the 17-25 age group is the most represented. Ongoing road safety programs within Greater Hume Shire continue to address issues and provide community education about road safety.

RECOMMENDATION

That the report be received and noted.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 11 FEBRUARY 2015**

2. RENAMING OF OLD HUME HIGHWAY NORTH OF HOLBROOK

Report prepared by Manager Assets – Andrew Vonarx

REASON FOR REPORT

To confirm a name for the old Hume Highway Holbrook, north of Albury Street to its end.

DISCUSSION

Council at its November meeting resolved:

“That Council endorse the proposal to commence the renaming of the northern section of Albury Street/Old Hume Highway – name the road as Light Horse Drive from Albury Street to its northern end”.

As required by the renaming process Council advertised the proposed name from the 6 December 2014 for two weeks. During the review period Council received two objections.

See objection letters attached in **ANNEXURE 5**.

The two objectors' preferred name “Frank Wornes Drive” had been considered by Council at the November meeting and was rejected in favour of “Light Horse Drive”.

Management considers the name Frank Wornes to be more appropriate to naming of a sports ground or equine centre as that was where Mr Wornes had devoted his support.

BUDGET IMPLICATION

Minor cost will be the installation of standard signage at the intersections with Albury Street and also at Racecourse Road. This can be met from Council's existing roads budget.

CONCLUSION

Renaming of this section of road will remove confusion and improve location of properties for emergency services and service authorities.

RECOMMENDATION

That Council confirm the name “Light Horse Drive” for the section of the old Hume Highway Holbrook from Albury Street to its northern end.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 11 FEBRUARY 2015**

ITEM TO BE REFERRED TO CLOSED COUNCIL

1. GENERAL MANAGER – MIDTERM PERFORMANCE REVIEW

Report prepared by Mayor - Cr Heather Wilton

REASON FOR REPORT

To report on the conduct of the General Manager's Midterm Performance Review.

DISCUSSION

Councillors would be aware that the midterm review of the General Manager's performance took place at a General Manager's Performance Review Committee meeting held on 7 January 2015 respectively.

RECOMMENDATION

That the matter of the General Manager's Performance Review is confidential in nature and that the matter be referred to Closed Council (Committee Of The Whole) for discussion, in accordance with the relevant section of the Local Government Act 1993 section 10a (2)(a) personnel matters concerning particular individuals (other than councillors).

REASON FOR REFERRAL

Details relating to the General Manager's Performance Review are confidential in nature.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 11 FEBRUARY 2015**

PART B - ITEMS FOR INFORMATION

GOVERNANCE

1. OFFICE OF LOCAL GOVERNMENT CIRCULARS

REASON FOR REPORT

To ensure councillors are updated with changes to legislation or the strategic direction of Local Government in NSW.

DISCUSSION

ENCLOSED SEPARATELY with the agenda is a listing of OLG Circulars 33/2014 and 1 to 4/2015. Copies of OLG Circulars are available from the website www.olg.nsw.gov.au or alternatively by contacting Council.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For councillors' information.

2. LOCAL GOVERNMENT NEW SOUTH WALES (LGNSW) – WEEKLY CIRCULARS

REASON FOR REPORT

To ensure councillors are updated with changes to legislation or the strategic direction of Local Government in NSW.

DISCUSSION

ENCLOSED SEPARATELY is a listing of Table of Contents of LGNSW Weekly Circulars Issues 48 - 49/2014 and 1 – 4/2015. Copies of LGSA Weekly Circulars are available from the website www.lgsa.org.au or alternatively by contacting Council.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For councillors' information.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 11 FEBRUARY 2015**

3. TOURISM AND PROMOTIONS OFFICER'S REPORT

Report by Tourism and Promotions Officer – Kerrie Wise

REASON FOR REPORT

To update councillors regarding working projects undertaken by the Tourism and Promotions Officer.

DISCUSSION

Attached, at **ANNEXURE 6** is the report on projects being undertaken by the Tourism and Promotions Officer, Kerrie Wise.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For councillors' information.

4. ECONOMIC DEVELOPMENT QUARTERLY BRIEFING REPORT

**Report prepared by Executive Assistant Governance/Economic
Development – Marg Killalea**

REASON FOR REPORT

To provide a quarterly briefing regarding economic development initiatives undertaken by the Economic Development Team comprising General Manager and Executive Assistant Governance/Economic Development.

DISCUSSION

Attached, at **ANNEXURE 7** is the report regarding progress on initiatives being undertaken during the period 1 October 2014 to 9 January 2015.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For councillors' information.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 11 FEBRUARY 2015**

CORPORATE AND COMMUNITY SERVICES

1. CUSTOMER REQUEST MODULE – SUMMARIES OF MONTHLY REQUESTS

For councillors' information, the Customer Request Module reports are **ENCLOSED SEPARATELY**.

2. STATEMENTS OF BANK BALANCES AND INVESTMENTS AS AT 31 DECEMBER 2014 AND 31 JANUARY 2015

Attached, in **ANNEXURE 8**, are the statements of bank balances and investment report as at 31 December 2014 and 31 January 2015.

3. HUMAN RESOURCES REPORT FOR DECEMBER 2014/JANUARY 2015

REASON FOR REPORT

To advise councillors on human resources activities such as new staff, resignations and staff development programmes.

REFERENCE TO DELIVERY PLAN ACTION

Strategy 9.4 To provide appropriate training and mentoring for our shire's workforce.
Action 9.4.1 Implement continual learning actions.

DISCUSSION

January 2015 heralded the commencement of an exciting new chapter for Greater Hume Shire Council with the commencement of four new trainees/apprentices:

Sean Peake	Civil Construction Trainee - Holbrook
Chris Littlehales	Civil Construction Trainee - Jindera
Cameron Knust	Apprentice Heavy Vehicle Mechanic - Culcairn
Hannah Daniell	Youth & Library Services Trainee.

The engagement of the trainees/apprentices follows on from the successful Work Inspiration Day held in August 2014 where the career opportunities available to young people joining Council were presented to students from Billabong High School.

The engagement of the trainees/apprentices also strengthens the relationship between Greater Hume Shire Council and ATEL with ATEL providing employment and training services for the trainees.

No staff ceased duties with Greater Hume during January 2015

BUDGET IMPLICATION

Nil.

CONCLUSION

For councillors' information.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 11 FEBRUARY 2015**

ENGINEERING

1. REPORT OF WORKS – DECEMBER 2014/JANUARY 2015

Grants Program

State Roads Maintenance (RMCC):

Maintenance works on state roads under the RMCC with the Roads and Maritime Services is ongoing.

Regional Roads Block Grant:

Road rehabilitation, kerb and gutter, drainage works and roundabout construction at the intersection of Urana Road and Creek Street and Urana Road and Adams Street, Jindera is being carried out.

Local Roads

Sealed:

Widening over culverts on Tunnel Road, further north from the Ferndale Road intersection has been completed.

1.4km of road widening and rehabilitation has commenced on Henty Cookardinia Road.

Final seal has been completed on Henty Cookardinia Road, Coach Road with patches on Morven Cookardinia Road and Glenellen Road.

Pavement maintenance on local roads is ongoing.

Unsealed:

Maintenance grading has taken place on the following roads in December and January.

Benambra Road	Mitchells Road
Bobs Creek Road	Mullers Road
Brackley Road	Nolans Road
Calool Lane	River Road
Coach Road	Ross Road
Coppabella Road	Schlenkers Road
Dunwandren Lane	Shannons Road
Funk Road	Shippards Road
Hoffmanns Road	Sparkes Road
Hymans Road	Stony Park Road
Jobsons Road	Sutherland Road
Keldalls Road	Taylor's Road
Kenya Road	Waterworks Road
Kings Bridge Road	Weeamera Road
Kleemans Rd Klinberg Road	Wehner Road
Kotzurs Road	Woods Road
Lowes Road	Wymah Road
Lubkes Road	Yarra Yarra Road
Merri Meric Road	Youngs Lane

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 11 FEBRUARY 2015**

REPORT OF WORKS [CONT'D]

Gravel resheeting has been completed on Carroll Lane, Courtney Lane, Hore Road, Moorwatha Road and Yarra Yarra Road.

Urban Streets:

Kerb and gutter and roadwork in Elizabeth Street, Culcairn from Kirndeen Street to Stock Route is complete.

Further work on the open swale drain in Smart Street, Henty has been undertaken.

Kerb and gutter maintenance in Young Street, Holbrook at Ten Mile Park is being undertaken.

General:

General maintenance of parks, gardens and public toilets throughout the shire is ongoing.

Monthly Works Maintenance Expenditure:

Local Roads Program	Original Budget	Amended Budget (September budget Review)	YTD Budget	YTD Expenditure	YTD Variance
Urban Roads Sealed	\$540,000	\$540,000	\$315,000	\$252,745	\$62,255
Urban Roads Unsealed	\$90,000	\$116,000	\$67,667	\$24,701	\$42,965
Rural Roads Sealed	\$790,000	\$820,000	\$478,333	\$333,438	\$144,896
Rural Roads Unsealed	\$1,000,000	\$1,000,000	\$583,333	\$707,218	-\$123,884
Street Tree Maintenance	\$220,000	\$236,200	\$137,783	\$119,673	\$18,111

Regional Roads Program	Original Budget	Amended Budget (March Budget Review)	YTD Budget	YTD Expenditure	YTD Variance
Maintenance	\$521,782	\$528,998	\$308,582	\$386,300	-\$77,718
Traffic Facilities	\$129,030	\$130,000	\$75,833	\$76,525	-\$691

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 11 FEBRUARY 2015**

2. WATER AND SEWER REPORT – JANUARY 2015

Capital Works Program:

- 342m of 50mm water main upgraded to 100mm at Ortlipp Road Glenellen completed.
- New aluminium lids installed at sewerage pump stations at Walla.
- Meter replacement program ongoing at Culcairn.
- Test bore for Culcairn TWS started.
- Rock beaching Culcairn re-use storage dam started.

New Water Services:

- 1 new water service connected at Culcairn.

Operation & Maintenance:

- Relocated 2 water services in Adams Street and Vine Drive Jindera.
- 2 service repairs carried out at Culcairn.
- 6 service repairs carried out at Jindera.
- 1 water main repair carried out at Brocklesby.
- 1 water main repair carried out at Culcairn.
- Culcairn Water main flushing being conducted.

Drinking Water Monitoring Program:

A total eight water samples for Microbial Water Analysis submitted in the month of January 2015 for Villages and Culcairn Water Supply have all complied with the Australian Drinking Water Guidelines.

Upcoming Month:

- Fire hydrant repairs being conducted throughout the Culcairn water mains reticulation.
- Village water scheme, water main maintenance.
- Waste water samples to be taken for all EPA licence premises.
- Continued sewer relining to be done in Henty.
- Water meter reading to begin on the 2nd March, starting with Culcairn.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 11 FEBRUARY 2015**

ENVIRONMENT AND PLANNING

1. **DEVELOPMENT APPLICATIONS PROCESSED FOR THE MONTHS OF DECEMBER 2014 AND JANUARY 2015**

Attached, as **ANNEXURE 9**, are the schedule of development applications processed for the months of December 2014 and January 2015.

2. **SENIOR WEEDS OFFICER'S REPORT – DECEMBER 2014 AND JANUARY 2015**

St John's Wort (*Hypericum perforatum*) spraying was completed in the first 2 weeks of January. Staff have now moved into the Blackberry (*Rubus fruticosus*) spraying period commencing on River Road. A contractor will be used to assist with the Blackberry control in the Carabost area.

Johnson's Grass (*Sorghum halepense*) along the River Road has been sprayed.

Sliverleaf Nightshade (*Solanum elaeagnifolium*) and Prairie Ground Cherry (*Physalis viscosa*) on road reserves has been sprayed with follow up work to be done in these areas after the recent rain.

Inspections in and around Henty and Walla Walla were carried out for African Boxthorn (*Lycium ferocissimum*), Sweet Briar (*Rosa rubiginosa*) and Blackberry during January. Follow up inspections will be needed on several properties to ascertain if control work has been completed.

Inspections for Blackberry and Sweet Briar have also continued to be carried out around the shire. These properties will again require follow up inspections next month to ascertain if control work has been carried out. All work requested from inspections prior to Christmas has been completed. Inspections for Silverleaf Nightshade and Prairie Ground Cherry have also been carried out.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 11 FEBRUARY 2015**

3. RANGER'S REPORT – DECEMBER 2014 AND JANUARY 2015

DECEMBER 2014

COMPANION ANIMALS

No. of Complaints Received 25		Including 4 barking dogs and 12 roaming dogs. Dealing with 1 excessive number of animals kept, 4 Infringements issued.	
No. of dog attacks: 4		Location: Culcairn 2	1 dog attacked and killed a lamb. The dog was seized and surrendered by the owner. Penalty infringements issued. Second attack dog killed a cat. Menacing and nuisance order and penalty issued
		Holbrook	Dog attacked and killed sheep in a paddock. Dog seized and surrendered by the owner. Penalty infringements issued.
		Burrumbuttock	Two dogs were at large and one dog bit a person causing an injury that required stitches. Dog seized and surrendered by the owner. Penalty infringements issued and a nuisance dog order issued on the other dog.
Comments:			
		Dogs	Cats
In Council's Facility at Beginning of Month		1	6
Captured & Returned to Owners		8	1
Captured & Impounded		13	
Released from Pound to Owners		7	
Surrendered by Owners		2	
Rehomed		3	6
Euthanased		6	1
Remaining in Council's Facility at End of Month			

FERAL CATS

No. of Complaints:	5
No. Feral Cats caught:	4

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 11 FEBRUARY 2015**

RANGER'S REPORT – DECEMBER 2014 AND JANUARY 2015 [CONT'D]

LIVESTOCK

	Cattle	Sheep	Horses	Goats	Other Deer
No. of Reports of Stock on Roads	4	5			1
Instances - Returned to owners	4	3			
Impounded		2			1
Vehicle accidents involving stock					1

OTHER LIVESTOCK AND WILDLIFE COMPLAINTS

1 kangaroo euthanased.

ABANDONED VEHICLES

Jindera – removed by owner.

Walla Walla - removed by owner.

5 vehicles remain impounded.

POLLUTION AND ENVIRONMENTAL INCIDENTS	
Inspection conducted: Overgrown Vegetation Unsafe Land	30 Orders issued and 7 final letters.
Pollution: Noise	Henty – rooster and barking noise complaints, owner spoken to. Holbrook and Jindera – barking complaints, owners spoken to. Jindera – motorbike noise complaint. Owner spoken to and modifying the exhaust.
Pollution: Waste Pollution Hazard	Holbrook – lawn clippings dumped. Owner spoken to and removing. Henty house fire contained asbestos investigated. Building inspector contacted owner to render safe.

ON-SITE SEWERAGE MANAGEMENT SYSTEMS

Inspection Type	No.	Compliant	Orders for Work Issued	Re-Inspection Required
OSMS Compliance Inspections	2	0	2	
Pre-Purchase Inspections	2	0	Inspection report sent work required.	
OSMS Orders Compliance Inspections	1			

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 11 FEBRUARY 2015**

RANGER'S REPORT – DECEMBER 2014 AND JANUARY 2015 [CONT'D]

URANA SHIRE COUNCIL OVERVIEW

Oaklands complaint barking dog, owner contacted and registration checked.

OTHER WORKS CONDUCTED

- OSMS inspections and register updates continuing.
- Checking the compliance for unregistered and barking dogs.
- Overgrown vegetation inspections.
- Pound fence repairs Holbrook.
- Dangerous dog inspections for compliance.
- Rangers attended Authority register training in Temora.

JANUARY 2015

COMPANION ANIMALS

No. of Complaints Received 18	Including 3 barking dogs and 12 roaming dogs. Dealing with 1 excessive number of animals kept, 6 Infringements issued and 2 nuisance dog orders.		
No. of dog attacks: 3	Location: Culcairn	Two dogs attacked and injured another dog. One dog was surrendered and the other declared menacing. Penalty infringements issued. Dog attacked and killed sheep in a paddock. Dog seized and surrendered by the owner. Penalty infringements issued. Two dogs were at large and attacking sheep. 22 sheep were killed and one dog was shot by the farmer. Deceased dog was returned to the owner. Penalty infringements issued.	
	Gerogery		
	Walla Walla		
Comments:			
		Dogs	Cats
In Council's Facility at Beginning of Month		1	
Captured & Returned to Owners		5	
Captured & Impounded		7	5
Released from Pound to Owners		6	
Surrendered by Owners		2	
Rehomed		1	
Euthanased		2	3
Remaining in Council's Facility at End of Month		1	2

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 11 FEBRUARY 2015**

RANGER'S REPORT – DECEMBER 2014 AND JANUARY 2015 [CONT'D]

FERAL CATS

No. of Complaints:	2
No. Feral Cats caught:	3

LIVESTOCK

	Cattle	Sheep	Horses	Goats	Other Alpacas
No. of Reports of Stock on Roads	2	3	1		1
Instances - Returned to owners	2	3	1		1
Impounded					
Vehicle accidents involving stock					

OTHER LIVESTOCK AND WILDLIFE COMPLAINTS

Nil.

ABANDONED VEHICLES

Five vehicles remain impounded.

Culcairn – vehicle impounded and owner collected it.

POLLUTION AND ENVIRONMENTAL INCIDENTS	
Inspection conducted: Overgrown Vegetation Unsafe Land	10 final letters sent. 1 block being cleaned up by contractor.
Pollution: Noise	Jindera and Morven – barking complaints, owners spoken to. Jindera – motorbike noise complaint. Sound meter installed and given noise brochures. Jindera – motorbikes. Owner spoken to and given noise brochures.
Pollution: Waste	Walla Walla – household waste in creek. Owner being investigated. Council to remove. Bungowannah – 2 mattresses and household waste. No owner identified. Council to remove. Henty Man – 2 bags of domestic waste, owners not identified. Cookardinia – bags of bread on side of the road. Removed by Rangers. Jindera– town bins - private residents spoken to for putting household rubbish in these bins. 2 bags domestic waste, owners not identified

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 11 FEBRUARY 2015**

RANGER'S REPORT – DECEMBER 2014 AND JANUARY 2015 [CONT'D]

ON-SITE SEWERAGE MANAGEMENT SYSTEMS

Inspection Type	No.	Compliant	Orders for Work Issued	Re-Inspection Required
OSMS Compliance Inspections	2	0	2	
Pre-Purchase Inspections		0	Inspection report sent work required.	
OSMS Orders Compliance Inspections	1			

OTHER WORKS CONDUCTED

- OSMS inspections and register updates continuing.
- Checking the compliance for unregistered and barking dogs.
- Overgrown vegetation inspections.
- Menacing dog inspections for compliance.

RECOMMENDATION

That Part B of the Agenda be received and noted.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 11 FEBRUARY 2015**

PART C – COMMITTEE AND DELEGATE REPORTS

Attached, in **ANNEXURE 10**, are minutes/notes of the following meetings:

- Minutes of the Greater Hume Tourism Advisory Committee Meeting held on 12 November 2014
- Minutes of the Walla Walla Community Development Committee Meetings held on 4 August and 1 September 2014
- Minutes of the Burrumbuttock Community Forum held on 17 November 2014.

DELEGATES REPORTS

Cr Quinn's Delegate Report.

RECOMMENDATION

That Part C of the Agenda be received and noted.