

Environmental Planning and Assessment Act 1979, Local Government Act 1993 & Environmental Planning and Assessment Regulation 2000

All applications to:

General Manager
Greater Hume Shire Council
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HOLBROOK NSW 2644
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Office use only	
Applic. No.	
Date Rec.	
Property No.	
Total Fees	
Receipt No.	
Doc. ID No.	

Applicant Details	
Name	
Company	
Postal Address	
Town/ Locality	
State and Post Code	
Phone No.	
Mobile No.	
Fax No.	
Email	
Your Ref (if applicable)	
Applicant/s Signature	
Date	

Approvals	
Development Consent	<input type="checkbox"/>
Construction Certificate	Building <input type="checkbox"/>
	Subdivision <input type="checkbox"/>
	Other work <input type="checkbox"/>
Complying Development Certificate (Must be accompanied by the relevant completed Checklist)	<input type="checkbox"/>

Other Approvals	
Install a manufactured home, moveable dwelling, or associated structure	<input type="checkbox"/>
Carry out water supply, sewerage or stormwater drainage work	<input type="checkbox"/>
Install On-site Sewage Management System (septic system) Separate attached application form to be completed	<input type="checkbox"/>
Management of waste (trade waste discharge to sewer)	<input type="checkbox"/>
Public roads (swings/hoists)	<input type="checkbox"/>
Other activities (Install a domestic oil or solid fuel heating appliance; domestic greywater diversion)	<input type="checkbox"/>
Driveway crossover (separate attached application form to be completed)	<input type="checkbox"/>

Land Owner Details	
Name	
Company	
Postal Address	
Town/ Locality	
State and Post Code	
Phone No.	

Property Details			
Property Name			
Unit/ House No.			
Street/ Road			
Town/ Locality			
Title details (if insufficient space attach list)	Lot/s	Sec/s	DP/s

Description of Development

Details of Development
Will the development involve
<input type="checkbox"/> Erecting, altering, or adding to a building structure?
<input type="checkbox"/> If so, is it a <u>temporary</u> building or structure?
<input type="checkbox"/> Subdividing land?
<input type="checkbox"/> Subdividing a building?
<input type="checkbox"/> Demolition of building or work?
<input type="checkbox"/> Changing the use of land or a building, or the classification of a building under the Building Code of Australia (without building, subdividing, or demolishing)?
<input type="checkbox"/> Other work (without building, subdividing, or demolishing)?

Estimated Cost of Development	
Building construction and prep. cost (including the costs of installing plant, fittings, fixtures and equip.)	\$
Demolition costs of building or work	\$
Construction costs of the carrying out of other work	\$
TOTAL COST:	\$

Disclosure of Political Donations and Gifts
Have you or any associated person with a financial interest in this application in the last two (2) years made any political donation or given any gifts to any local Councillor or Council employee?
<input type="checkbox"/> Yes <input type="checkbox"/> No
If you ticked "Yes", please fill out a Political Donations and Gifts Disclosure Statement and attach to this form. Note that it is an offence not to disclose reportable donations and gifts.

Required Documentation
Three (3) copies of A4 or A3 size plans drawn to scale are to be provided as follows (larger plans may be requested)
<input type="checkbox"/> Locality Plan
<input type="checkbox"/> Site Plan showing boundary dimensions, site area, north point, existing vegetation, location and uses of existing buildings, location of features, contours, the location and uses of buildings on sites adjoining the land, car parking, entry and exit points for vehicles, provision for movement of vehicles within the site, proposed landscaping, proposed methods of draining the land (as applicable)
<input type="checkbox"/> Floor Plan (for building work only) showing layout, partitioning, room sizes, and intended uses of each part of the building
<input type="checkbox"/> Elevation Plans (for building work only) showing proposed external finishes and heights of any proposed buildings (other than temporary structures)
<input type="checkbox"/> Plan of Existing Buildings and Structures (for building alteration work only)
<input type="checkbox"/> Preliminary Civil Engineering Drawing (for subdivision work only)
<input type="checkbox"/> Demolition Plan (for demolition work only)
<input type="checkbox"/> Specifications (for building Construction Certificate applications)
<input type="checkbox"/> BASIX Certificate/s (for "BASIX affected building"/"BASIX affected development" only – ensure that the Site Plan, Floor Plan, and Specifications (where relevant) show all BASIX commitments

Environmental Effects
Is the development "designated development" (refer to Fact Sheet)?
<input type="checkbox"/> Yes – please attach an Environmental Impact Statement (EIS) (seek Council advice beforehand)
<input type="checkbox"/> No – please attach a Statement of Environmental Effects (SEE) (three (3) copies)
Is the development likely to significantly affect threatened species, populations or ecological communities, or their habitats?
<input type="checkbox"/> Yes – please attach a Species Impact Statement (SIS) (seek Council advice beforehand)
<input type="checkbox"/> No

Staged Development	
If you wish, you can apply for development consent for only part of the development now and for the remaining part/s at a later time	
Are you applying for development consent in stages?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Concurrence from State Departments or Agencies	
Does the development need concurrence from a State department or agency?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If "Yes" list the departments or agencies:	

Approvals from State Departments or Agencies	
If the development needs any of the following typical approvals before proceeding (see Fact Sheet) you can apply for those approvals at this time (note that this list only contains abridged approval types typical for Greater Hume Shire). Ensure that a cheque for \$320 made out to the relevant agency accompanies this form.	
<input type="checkbox"/>	<i>Heritage Act 1977</i> Listing on the State Heritage Register
<input type="checkbox"/>	<i>National Parks and Wildlife Act 1974</i> Aboriginal relic or places
<input type="checkbox"/>	<i>Protection of the Environment Operations Act 1997</i> Environment Protection Licence
<input type="checkbox"/>	<i>Roads Act 1993</i> consent to connect a road (whether public or private) to a classified road
<input type="checkbox"/>	<i>Rural Fires Act 1997</i> subdivision of bush fire prone land that could lawfully be used for residential or rural residential purposes or development for special fire protection purposes
<input type="checkbox"/>	<i>Water Management Act 2000</i> Controlled Activity Approval for a "controlled activity" within 40 m of the nearest high bank of a watercourse

Construction Statistics	
Required by the Australian Bureau of Statistics for building construction work only	
Walls <input type="checkbox"/> Brick double (11) <input type="checkbox"/> Brick veneer (12) <input type="checkbox"/> Concrete or Stone (20) <input type="checkbox"/> Fibre cement (30) <input type="checkbox"/> Timber (40) <input type="checkbox"/> Curtain glass (50) <input type="checkbox"/> Steel (60) <input type="checkbox"/> Aluminium (70) <input type="checkbox"/> Other (80) <input type="checkbox"/> Not specified (90)	Roof <input type="checkbox"/> Tiles (10) <input type="checkbox"/> Concrete or Slate (20) <input type="checkbox"/> Fibre cement (30) <input type="checkbox"/> Steel (60) <input type="checkbox"/> Aluminium (70) <input type="checkbox"/> Other (80) <input type="checkbox"/> Not specified (90)
Floor <input type="checkbox"/> Concrete or Slate (20) <input type="checkbox"/> Timber (40) <input type="checkbox"/> Other (80) <input type="checkbox"/> Not specified (90)	Frame <input type="checkbox"/> Timber (40) <input type="checkbox"/> Steel (60) <input type="checkbox"/> Aluminium (70) <input type="checkbox"/> Other (80) <input type="checkbox"/> Not specified (90)
Colour of roof?	_____
Colour of walls?	_____
Floor area of dwelling (exc. garage)?	_____
Floor area of garage?	_____
Floor area (other)?	_____
No. of storeys?	_____
If the building is a dwelling, is it a	<input type="checkbox"/> Separate house
	<input type="checkbox"/> Kit home
	<input type="checkbox"/> Transportable dwelling
No. of new residential units (including dual occupancy)?	<input type="checkbox"/> Attached
	<input type="checkbox"/> Detached

Builder Details	
Name	
Company	
Licence No.	
Permit No. (if owner builder)	
Postal Address	
Town/ Locality	
State and Post Code	
Phone No.	
Mobile No.	

Plumber Details	
Name	
Company	
Licence No.	
Postal Address	
Town/ Locality	
State and Post Code	
Phone No.	
Mobile No.	

Principal Certifying Authority	
<input type="checkbox"/> Yes	<p>Does the landowner wish to appoint Council as the Principal Certifying Authority (PCA) for the purposes of carrying out inspections and issuing construction, compliance and occupation certificates?</p> <p>Note:</p> <ol style="list-style-type: none"> Only a person having the benefit of the development consent or complying development certificate can appoint a PCA (ie the land owner).
<input type="checkbox"/> No	<ol style="list-style-type: none"> If you ticked "Yes" this will be deemed to be an application for Final Occupation Certificate. The date of this application will be taken to be the date that a final inspection is requested.

Applicant Declaration
I hereby apply for the approval/s as described in this application form
Name (capitals)
Signature
Date

Land Owner Declaration
I/We being the owner/s of the land for which this application is sought, consent to the lodgement of this application, and give consent to authorised officers of Council to enter the property to carry out inspections, if necessary, relating to this application.
Name (capitals)
Signature
Capacity (owner/director)
Date
Name (capitals)
Signature
Capacity (owner/director)
Date
Name (capitals)
Signature
Capacity (owner/director)
Date
If the land is owned by individuals, all must sign. If the land is owned by a private company, at least one director residing in Australia must sign. If the land is owned by a public company, at least three directors must sign, two of which must reside in Australia.

Payment
<input type="checkbox"/> Cash/Cheque

When Approval is Ready
<input type="checkbox"/> Post to Applicant (ensure postal details are correct)
<input type="checkbox"/> Hold for collection (ensure phone/mobile details are correct)

To avoid delays it is important that all relevant sections of this form are completed and any relevant information required to be attached is provided.