



Greater Hume Shire

To: «Name»

ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL

WEDNESDAY, 20 MAY 2015

NOTICE is hereby given that an Ordinary Meeting of the Greater Hume Shire Council will be held at 4.30pm at the Council Chamber, Balfour Street, Culcairn.

STEVEN PINNUCK
GENERAL MANAGER

ORDER OF BUSINESS TO BE CONSIDERED
REFER OVERLEAF

ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL

WEDNESDAY, 20 MAY 2015

BUSINESS TO BE CONSIDERED

1. PRAYER

2. ACKNOWLEDGEMENT OF COUNTRY

"I would like to acknowledge that this meeting is being held on the traditional lands of the Wiradjuri people, and pay my respect to elders both past and present".

3. DECLARATIONS OF PECUNIARY INTEREST OR NON-PECUNIARY INTEREST (CONFLICT OF INTEREST)

4. APOLOGIES

5. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

- Minutes of the Ordinary Meeting of Council – 15 April 2015

6. ACTION REPORT FROM THE MINUTES

7. REPORTS FROM OFFICERS

PART A For Determination

- Environment and Planning
- Governance
- Corporate and Community Services
- Engineering

PART B For Information

- Governance
- Corporate and Community Services
- Engineering
- Environment and Planning

PART C For Information

8. MATTERS OF URGENCY

9. QUESTIONS ON NOTICE

10. CLOSED COUNCIL – CONFIDENTIAL SECTION

TABLE OF CONTENTS
MAY 2015

OFFICERS' REPORTS – PART A – FOR DETERMINATION.....	3
ENVIRONMENT AND PLANNING	3
1. REVIEW OF THE GREATER HUME WASTE MANAGEMENT STRATEGY 2012-2017	3
2. PROPOSED SELECTIVE TENDERING – HENTY SWIMMING POOL COMPLEX UPGRADE	5
GOVERNANCE	7
1. 2014/2015 DELIVERY PLAN – REPORT AS AT 31 MARCH 2015.....	7
2. OFFER TO PURCHASE LOT 134 MORGANS ROAD WALLA WALLA – FORMER NORTH WALLA WALLA RECREATION RESERVE.....	10
3. DRAFT FIT FOR THE FUTURE SUBMISSION	12
4. PROPOSED WRITE OFF OF SUNDRY DEBTOR – PHILLIP HANSEN	14
CORPORATE AND COMMUNITY SERVICES	16
1. INTERIM 2014/2015 QUARTERLY BUDGET REVIEW AS AT 31 MARCH 2015	16
2. DRAFT DELIVERY PROGRAM AND ESTIMATES OF INCOME AND EXPENDITURE 2015/2019	29
3. RIVERINA REGIONAL LIBRARY DEED OF AGREEMENT	41
4. DETERMINATIONS OF LOCAL GOVERNMENT REMUNERATION TRIBUNAL - MAYOR'S AND COUNCILLORS' FEES	42
5. JINDERA MULTI-PURPOSE CENTRE.....	44
ENGINEERING	47
1. TENDER TL 22 2014-2015 – DRILLING OF NEW GROUNDWATER PRODUCTION BORE FOR CULCAIRN TOWN WATER SUPPLY	47
2. ALLAN STREET HENTY, KEIRATH STREET TO ROSLER PARADE SHARED PATH PROJECT – LAND OWNER COST APPORTIONMENT.....	50
3. VILLAGES VOTE FUNDS ALLOCATION.....	52
ITEM TO BE REFERRED TO CLOSED COUNCIL	55
1. PROPOSED CONSTRUCTION OF THE JINDERA INDUSTRIAL ESTATE	55
PART B - ITEMS FOR INFORMATION	57

TABLE OF CONTENTS
MAY 2015

GOVERNANCE	57
1. OFFICE OF LOCAL GOVERNMENT CIRCULARS.....	57
2. LOCAL GOVERNMENT NEW SOUTH WALES (LGNSW) – WEEKLY CIRCULARS....	57
3. TOURISM AND PROMOTIONS OFFICER’S REPORT	58
4. ECONOMIC DEVELOPMENT QUARTERLY BRIEFING REPORT	58
5. REQUEST FOR REVISED FORMAT FOR THE ACTION REPORT FROM THE MINUTES	59
CORPORATE AND COMMUNITY SERVICES	60
1. CUSTOMER REQUEST MODULE – SUMMARIES OF MONTHLY REQUESTS.....	60
2. STATEMENTS OF BANK BALANCES AND INVESTMENTS AS AT 30 APRIL 2015..	60
3. HUMAN RESOURCES REPORT FOR APRIL 2015.....	60
4. COMMUNITY SERVICES QUARTERLY BRIEFING REPORT	61
ENGINEERING	61
1. REPORT OF WORKS – MARCH 2015.....	61
2. WATER AND SEWER REPORT – APRIL 2015.....	63
ENVIRONMENT AND PLANNING	64
1. DEVELOPMENT APPLICATIONS PROCESSED FOR THE MONTH OF APRIL 2015.	64
2. SENIOR WEEDS OFFICER’S REPORT – APRIL 2015.....	64
3. RANGER’S REPORT – APRIL 2015.....	64
PART C – COMMITTEE AND DELEGATE REPORTS.....	67

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

OFFICERS' REPORTS – PART A – FOR DETERMINATION

ENVIRONMENT AND PLANNING

1. **REVIEW OF THE GREATER HUME WASTE MANAGEMENT STRATEGY 2012-2017**

Report prepared by Director Environment & Planning - Colin Kane

REASON FOR REPORT

At the April 2013 Ordinary Meeting Council resolved a number of recommendations from the Addendum to the Greater Hume Waste Management Strategy 2012-2017 which constituted an alternative means to collect and transport waste for the Greater Hume Shire.

To determine the success of the adopted recommendations a review of the Greater Hume Waste Management Strategy 2012-2017 has been undertaken. A copy of this document has been enclosed separately as **ANNEXURE 1** for Council's consideration.

REFERENCE TO DELIVERY PLAN

Action 12.1 To continue the introduction of good environmental practices.

DISCUSSION

The review of the Greater Hume Waste Management Strategy reports upon the status of the waste service with respect to the significant changes that were made by Council adopting the Addendum to the Greater Hume Waste Management Strategy 2012-2017.

This review provides information on the following aspects of the waste management:

- Rural front lift bin service;
- Discussion on opening hours;
- Deposition of waste;
- Discussion and recommendations on possible future changes to operation of various waste management facilities;
- Recent developments in waste management.

The various sections of the review contain recommendations for Council's consideration which form the recommendations to this report.

BUDGET IMPLICATIONS

The changes made to the delivery of Council's waste services by the Greater Hume Waste Management Strategy 2012-2017 and the Addendum has resulted in a notable improvement to the budget position of this Council activity. The review contains more detailed information on the budget position.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

REVIEW OF THE GREATER HUME WASTE MANAGEMENT STRATEGY 2012-2017 [CONT'D]

CONCLUSION

The adoption of the recommendations contained within the Greater Hume Waste Management Strategy 2012-2017 has had the following positive outcomes:

- An expanded rural front lift bin service has been facilitated which is providing rural residents who utilise the service the convenience of waste collection from their premises;
- The expansion of waste disposal activities has occurred at Culcairn and the purchase of the garbage compactor has facilitated better work practises at the site;
- Council received \$117,788 of funding to be utilised in the conversion of the Henty Landfill to a transfer station;
- The development of the community recycling initiative will permit increased waste diversion to occur;
- The budget position for waste services has significantly improved to the point that the activity is largely self-funded.

RECOMMENDATIONS

That Council adopt the following recommendation:

Recommendation 1

Provide continued promotion of the waste service in Council's newsletter and for the foreseeable time Council maintain the \$200 plus GST charge levied on the waste companies for disposing of a front lift truck load of waste at either Culcairn or Holbrook landfills.

Recommendation 2

Effective from 1 July 2015 Council resolve to maintain the current opening hours of the waste facilities up until 1 July 2017.

Recommendation 3

Maintain the practice of receiving all waste at Culcairn Landfill from either the kerbside collections undertaken in the southern portion of the shire and its transfer stations including waste from the proposed Henty Transfer Station.

Recommendation 4

Continue using Brocklesby Landfill for a maximum period of 2 years from 1 July 2015 wherein at the completion of this time Council resolve to close the landfill facility.

Recommendation 5

Effective from 1 July 2015 the maximum quantity of waste accepted from a single customer at a transfer station cannot exceed 3 cubic metres or the equivalent of a single axle trailer with cages.

Recommendation 6

Council note that free collection of E-waste will cease from 1 July 2015 and that Council staff will endeavour to develop an alternate means whereby accepted E-waste can be sent for recycling.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

2. PROPOSED SELECTIVE TENDERING – HENTY SWIMMING POOL COMPLEX UPGRADE

Report by Director Environment & Planning – Colin Kane

REASON FOR REPORT

The draft 2015-2016 Operational Plan has an allocated budget for the purposes of stage 1 of the refurbishment of the Henty Swimming Pool Complex. Due to the complexity of stage 1 of the project, Council officers have determined that greater flexibility and a superior outcome will be achieved using selective tendering in lieu of an open tender.

This report outlines how the project should proceed and seeks Council to resolve to approve a selective tendering process for this project and the plans that tendering will be based upon.

REFERENCE TO DELIVERY PLAN

Strategy 5.11: To maintain and improve our sports and recreation facilities.

DISCUSSION

Council has an allocated budget in the draft 2015-2016 Operational Plan for stage 1 of the refurbishment of the Henty Swimming Pool Complex. Refer **ANNEXURE 2** for proposed refurbishment plans for the Henty Pool.

The scope of works includes but is not necessarily limited to the following work:

- A range of strategic revisions to the existing 25 metre swimming pool, converting it in to a modern and fully functional 25 metre competition pool, complete with soiled water collection gutters, wet area deck grating, revised tiled pool up-stands (at both ends of the pool), disabled access ramp and step entry.
- Construction and installation of a Hidroplay toddler's pool. The Hidroplay Pool shall include interactive water toys and features, wet deck grating and a dedicated balance tank. Reinstatement of existing shade structure. Infill of existing toddler's pool and conversion to a HidroPlay pool with depth ranging from 0mm to 200mm.
- The construction of a new serviced plant room (within existing structure).
- Removal and replacement of the existing pool concrete surrounds and drainage systems affected by the contractor's design. The concept drawings provide an indicative scope of this work.
- New concrete tiered seating to the western concourse of the 25 metre pool. This is to include a dedicated shade structure for the full length of the tiered seating.
- A range of sundry building works and services (plumbing, electrical and drainage) that is required to satisfy the project's specified design intent.

STAGED DEVELOPMENT PLAN

It is envisaged the Henty pool redevelopment will be done in stages due the specialised nature of the works involved.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

PROPOSED SELECTIVE TENDERING – HENTY SWIMMING POOL COMPLEX UPGRADE
[CONT'D]

Stage One: Request for Expression of Interest to Tender will be offered by advertisement. Contractors are then selected from a list compiled from the Expressions of Interest (EOI) process. The works will be for the part demolition and redevelopment of the aquatic facilities being the pools, concourse, associated pipework, pumps and filters.

Stage Two: In accordance with clause 167 of the Local Government Regulation 2005 an open tender process will be undertaken for works comprising demolition of the existing amenities structure and replacement with the new Tennis Club/Pool amenities building. Refer **ANNEXURE 2**.

Stage two will be advertised only after stage one is completed.

BUDGET IMPLICATION

Nil at this stage

CONCLUSION

A selective tender process will provide Council staff with greater flexibility to engage the most qualified and experienced contractors for stage 1 of the swimming pool complex upgrade.

Specialty tradespeople should not be required for stage 2 and an open tender process can be conducted at a later stage.

RECOMMENDATION

That:

1. in accordance with clause 168 of the Local Government Regulation 2005, Council resolve to approve a selective tendering process for Stage 1 of the proposed upgrade of the Henty Swimming Pool Complex.
2. Council resolve that it will seek expressions of interest to tender based upon the upgrade plans of the Henty swimming pool shown in **ANNEXURE 2**.
3. Council resolve that the subsequent open tender will be based upon the plans shown in **ANNEXURE 2**.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

GOVERNANCE

1. 2014/2015 DELIVERY PLAN – REPORT AS AT 31 MARCH 2015

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To ensure compliance with section 407 of the Local Government Act, 1993.

REFERENCE TO DELIVERY PLAN ACTIONS

Statutory matter.

DISCUSSION

Section 407 of the Local Government Act 1993 requires the General Manager to report to Council, within two months after the end of each quarter, regarding the extent to which the performance targets set by the Council's Management Plan have been achieved.

ENCLOSED SEPARATELY with the agenda is the report to 31 March 2015, detailing key actions contained in the 2014/2015 Delivery Plan and achievements to date.

The quarter has continued to be particularly busy with a continuation of an extensive roads construction program this financial year along with the commencement of work to prepare Council's 'Fit for the Future' submission.

Solid progress continues to be made on a number of other major projects and strategic tasks including:

Governance

- Development of Special Rating Variation (SRV) information brochure and other supporting documentation.
- Completion of Special Rating Variation phone survey and community engagement including a series of media releases that resulted in a number of media articles and radio and television interviews.
- Submission of Council's SRV application
- Completion and endorsement by Council of the Economic Activity Research project.
- Development of a number of Economic Development initiatives including the 'Shire Wide, Shire Pride' program, continuation of E Newsletter and emails on specific issues and development of Council's Buy Local campaign
- Completion of the 2013/2014 Annual Report.
- Adoption of Greater Hume Events Manual.
- Implementation of a number of Work, Health and Safety initiatives including establishment of an incident hotline and transitioning inspections etc. to a digital based platform.
- Hosting of an 'All Staff Function' with a focus on health and well being.
- Liaison with a potential Developer to establish a Service Station at Jindera resulting in the purchase of land suitable for same.
- Successful LIRS application to enable the reconstruction of 10.6km of Alma Park Road.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

2014/2015 DELIVERY PLAN – REPORT AS AT 31 MARCH 2015 [CONT'D]

- Continuation of the successful Australia Day program.

Corporate and Community Services

- Audit completed of annual financial statements.
- Continued implementation and refinement of Council's Integrated Business Software although this will be an ongoing program for at least the next twelve months.
- Finalisation of the transfer of all aged and community service programs to the 'Not for Profit' sector.
- Official opening of the Henty Library redevelopment.
- Council's Health and Wellbeing Plan presented to Council for endorsement for public exhibition and presentation to the community.
- Youth Council launched and Trainee Youth Officer appointed.
- New procedures implemented recording and monitoring Customer Action Requests.

Engineering

- Significant contribution to the RAMROC Freight Transport Plan
- Submission of detailed 'Fixing Country Roads' application for Yarara Gap, Jingellic Road, Holbrook following successful preliminary application. Funding approved of \$750,000.
- Successful submission for funding under the Heavy Vehicle Safety and productivity program resulting in funding of \$1,750,000.
- Completion of Stage 2 of the Holbrook Streetscape
- Completion of realignment of Wagga Rd and Albury St Intersection at Holbrook
- Completion of Reconstruction and widening of 1.4km of Cummings Road near Walla Swamp and 1.2 Km of Coach Road south of Morven
- Significant completion of Jindera Streetscape Works (including construction of two roundabouts and installation of kerb and gutter and drainage and road rehabilitation)
- Completed widening of Tunnel Road over culverts and upgrading Ferndale road intersection.
- Completed 1.4 km Widening and Rehabilitation of Henty- Cookardinia Road
- Completed Reconstruction of Elizabeth St Culcairn from Kirndeen Street to Stock Route.
- Completed 1km of Widening and Rehabilitation of Westby Road
- Completed shoulder widening and sealing of sections of Four mile Lane
- Three Test Bores completed for site of new Production Water Bore for Culcairn Water Supply.
- Completion of both Councils Gravel Resheeting and Bitumen Resealing Program for 14/15 for both Local and Regional Road programs.

Environment and Planning

- Tendering and leasing of all Council Swimming Pools
- New BBQ and shelter at the Culcairn Caravan Park
- Commissioning of the Electronic Housing Code on Council's website (note minor bugs require resolution before it is fully functional)
- Successful finalisation of the Land and Environment Court matter GHSC v Blueprint Planning and Development Pty Ltd

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

2014/2015 DELIVERY PLAN – REPORT AS AT 31 MARCH 2015 [CONT'D]

- Lodged successful grant application under the Waste Less Recycle More initiative for the conversion of the Henty Landfill to a transfer station.
- Through Council's association with REROC Waste group Council has been awarded grant funds to facilitate the construction of a Community Recycling Facility at Culcairn Landfill, which will allow for expanded recycling opportunities throughout the shire.
- Greater Hume Shire Section 94A Levy Development Contributions Plan 2014 adopted and implemented.
- Transition of most Environment and Planning business functions onto the Authority Software System.
- Arranging for the management by day labour of Jindera and Walla Walla swimming pools on very short notice due to the sudden and unexpected withdrawal of the management contractor.
- Finalised plans and specification to allow tendering of stage 1 of a refurbishment of the Henty Swimming Pool.

The first nine months of the financial year have been challenging with an extensive works program, special rating variation application and development of Council's Fit for the Future submission.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

It is Management's view that Council has made satisfactory progress towards the achievement of Performance Targets included in the 2014/2015 Delivery Plan during the first half of the 2014/2015 financial year.

RECOMMENDATION

That the report be received and noted.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

2. OFFER TO PURCHASE LOT 134 MORGANS ROAD WALLA WALLA – FORMER NORTH WALLA WALLA RECREATION RESERVE

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

For Council to consider an offer to purchase Lot 134, Morgan's Road, Walla Walla subject to development consent.

REFERENCE TO DELIVERY PLAN ACTIONS

Strategy 2.1 – Attract new residents to the shire.

Strategy 5.2 – To provide and maintain safe and serviceable public facilities and infrastructure including roads, drainage and footpaths.

Action – Ensure all land and buildings owned and controlled by Council are maintained in an appropriate manner and utilised for the designated and appropriate community purpose.

DISCUSSION

Councillors' would be aware that Lot 134, Morgan's Road, Walla Walla was placed on the market for sale in May 2014, with a listed price of \$210,000 including GST. A report was presented to Council in June 2014 to endorse the appointment of Paull and Scollard as sales agents with the following recommendation:

1. *That Council endorse the General Manager's actions in engaging Paull and Scollard as selling agents and the listing price and estimated selling range.*
2. *Any offers submitted below the selling range (as outlined in the Agency Agreement with Paull and Scollard dated 26 May 2014) be referred to Council for consideration.*

The initial listing price was \$210,000 with an expected sale range of \$180,000 to \$200,000 including GST.

Council received an offer of \$160,000 in October 2014 which was not considered reasonable and was not referred to Council. No subsequent offers were received at that time.

In November 2014 the listed price was adjusted to \$197,500 including GST.

More recently another party (Stacey Staunton-Latimer and Rory Bell) offered \$175,000 including GST which again was considered too low to refer to Council. Agents acting on behalf of Council were advised no offer under \$185,000 would be referred to Council. A subsequent offer of \$185,000 including GST has been received subject to development approval to enable two semi trailers to be located at the property.

As Council is the current owner of Lot 134, Morgans Road, Walla Walla the development application would be required to be assessed externally in accordance with Council's Independent Assessment of Development Applications Policy. Therefore there is no conflict between the consideration of the sale and assessment of the development application.

It is considered that the offer is reasonable and should be accepted.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

OFFER TO PURCHASE LOT 134 MORGANS ROAD WALLA WALLA – FORMER NORTH WALLA WALLA RECREATION RESERVE [CONT'D]

BUDGET IMPLICATIONS

No impact on the budget as Council has previously resolved to Reserve the sale proceeds of Lot 134 to assist in the redevelopment of the Walla Walla Sportsground.

CONCLUSION

As there has been limited interest in Lot 134, Morgans Road, Walla Walla it is recommended that the offer of \$185,000 including GST be accepted.

RECOMMENDATION

That the offer from Stace Staunton-Latimer and Rory Bell of \$185,000 including GST be approved, subject to development approval.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

3. DRAFT FIT FOR THE FUTURE SUBMISSION

Report by General Manager – Steven Pinnuck

REASON FOR REPORT

For Councillors to consider endorsement of Council's Fit for the Future submission prior to exhibition for public comment.

REFERENCE TO DELIVERY PLAN ACTIONS

Nil

DISCUSSION

A comprehensive report was submitted to the April meeting of Council outlining the reform of local government to NSW to date.

Every Council in NSW has been requested to prepare and lodge a 'Fit for the Future' submission by 30 June 2015. Individual council submissions are required to outline their current sustainability against 7 benchmarks and an Improvement Action Plan to ensure their sustainability in the longer term.

As part of the development of the Fit for the Future submission, Council has also reviewed its Long Term Financial Plan and developed an Improvement Action Plan. The implementation of the Improvement Action Plan identifies that by 2019/2020 Council will meet 5 of the 7 benchmarks.

The only benchmark that Greater Hume Shire Council will be unable to meet is the 60% 'own source revenue' benchmark which is unrealistic and unjustifiable of a Council with such a large geographic footprint.

Since the April meeting, Council has distributed a Fit for the Future information brochure that outlines:

- The options for Greater Hume Shire Council
- Frequently Asked Questions
- How residents and ratepayers can become involved
- Council's reform agenda to improve long term sustainability and
- Major projects completed since 2004 or about to commence.

Residents can become involved by:

- Completing the survey available on www.greaterhume.nsw.gov.au from 21 May 2015.
- Email: fitforthefuture@greaterhume.nsw.gov.au
- Mail: The General Manager, Reply Paid 99, Greater Hume Shire Council, PO Box 99, Holbrook, NSW 2644 (on postage stamp required)
- Phone: 1300 653538
- Attending a focus group meeting at Mullengandra (2 June), Burrumbuttock (3 June) or Culcairn (4 June)

In addition Council has significantly enhanced the Fit for the Future information on Council's website.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

DRAFT FIT FOR THE FUTURE SUBMISSION [CONT'D]

It is proposed that the draft Fit for the Future submission will be placed on public exhibition for a period of 28 days commencing on 21 May 2015. Any comments received will be considered by Council at the meeting to be held on 24 June 2015 prior to finalisation and submission to the Independent Pricing and Regulatory Tribunal.

CONCLUSION

Council's submission demonstrates that Greater Hume Shire Council has the scale and capacity to continue to stand alone. Greater Hume has also critically assessed its performance against the Fit for the Future benchmarks and will meet 5 of the 7 benchmarks by 2019/2020.

RECOMMENDATION

That Council:

1. endorse the draft Fit for the Future submission and the submission be placed on public exhibition for a period of 28 days commencing Thursday, 21 May 2015.;
and
2. consider any comments received at the June Council meeting prior to final adoption and lodgement of the submission.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

4. PROPOSED WRITE OFF OF SUNDRY DEBTOR – PHILLIP HANSEN

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

For Council to consider writing off a sundry debtor for a culvert construction at Purtell Street, Morven where the debt cannot be attached to an individual property.

REFERENCE TO DELIVERY PLAN ACTIONS

Nil

DISCUSSION

In December 2009 Phillip John and Debra Lyn Hansen purchased Lot 1 Section 19 DP 758711, Heriott Street, Morven from Charles Ross Smith.

A condition of sale was that the vendor would, within three months of the date of the contract obtain approval from Greater Hume Shire Council and construct a dirt road along Heriott Street from the intersection of Purtell Street to the southern boundary of the land.

At the time the contract was executed Council was unaware of this condition, however minor gravelling of Heriott Street was undertaken by others.

A map identifying Heriott Street (outlined red) is included as **ANNEXURE 3**.

Heriott Street is a crown road and approval for the gravelling works was not sought from NSW Crown Lands. NSW Crown Lands have verbally advised they would not have approved of the upgrade of Heriott Street but would have sought to transfer Heriott Street to Council.

In 2012 Council received a complaint from an adjacent landowner that an illegal piped drainage structure was causing drainage problems in Purtell Street. Following an investigation it was identified that the pipe drainage structure was installed by Phillip Hansen to provide access to his property at the southern end of Heriott Street.

In June 2013 Mr Hansen was issued with correspondence requesting that the illegal structure be removed and replaced with a Council approved piped culvert. In the event that the work was not undertaken Mr Hansen was advised that Council would complete the works and forward the costs to him for payment.

As Mr Hansen took no action, Council completed the works and forwarded the costs for the works to Mr Hansen.

This matter is quite complicated and similar situations could occur with existing allotments fronting other crown roads in Morven that are zoned Village under Council's Local Environment Plan 2012.

It would appear however that Council has no legal ability to recover the debt from Mr and Mrs Hansen as it has no direct link to the land.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

PROPOSED WRITE OFF OF SUNDRY DEBTOR – PHILLIP HANSEN [CONT'D]

BUDGET IMPLICATIONS

The current account in dispute is \$4,813, however it has wider implications for other crown roads within the Village zone in Morven.

CONCLUSION

As it would appear that Council has no legal ability to recover the debt it is recommended that it be written off. It is also recommended that a further report be presented to Council on the issue of allotments within the village zone at Morven that front crown roads.

RECOMMENDATION

That:

1. the debt owing by Phillip an Debra Hansen totalling \$4,813 be written off as there is little likelihood of recovery, and
2. a further report be presented to Council on the issue of allotments within the village zone at Morven that front crown roads.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

CORPORATE AND COMMUNITY SERVICES

1. INTERIM 2014/2015 QUARTERLY BUDGET REVIEW AS AT 31 MARCH 2015

Report prepared by Chief Financial Officer – Dean Hart

REASON FOR REPORT

To present the Interim Budget Review as at 31 March 2015 in accordance with Section 203 of the Local Government (General) Regulation 2005.

REFERENCE TO DELIVERY PLAN ACTION

Not Applicable – legislative requirement

DISCUSSION

The Interim Budget Review as at 31 March 2015 is separately enclosed for councillors' perusal. The Budget Review, as presented, indicates that the projected 2014/2015 cash deficit will be \$2,476 which represents an improvement of \$75,349 on the budget deficit of \$77,825 reported to Council at the 31 December 2014 budget review.

OVERALL BUDGET REVIEW

Detailed below is a full review on a functional basis with comments. The commentary below provides an explanation of major variances (greater than \$5,000) except where offset within the same function.

GOVERNANCE

Function and comment	Projected Budget Variance \$
Elected Members Expenses Reduction in budget allocation for Councillor training and conference expenses	+10,300
Governance Expenses Adjustment made to budget allocation for contributions to LGNSW, REROC & RAMROC based on actual contributions made to date	+6,145
Risk Management Reallocation of salaries budget from Corporate Services	-30,590
TOTAL GOVERNANCE	-14,145

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

INTERIM 2014/2015 QUARTERLY BUDGET REVIEW AS AT 31 MARCH 2015 [CONT'D]

ADMINISTRATION

Function and comment	Projected Budget Variance \$
Corporate Services Administration Reallocation of salary budgets to specific functional areas with Administration	+241,239
Financial Control Operations	Nil
Loan Repayments Satisfactory	Nil
Information Technology Services Reallocation of salaries budget from Corporate Services Administration. Increase in budget allocation for IT support contractors (\$17,000)	-63,120
Human Resources Reallocation of budget allocations for Employee Assistance Program (\$6,000) and Staff Recruitment Costs (\$13,000) to Employment On-Costs function.	+19,000
Customer Service Centres Reallocation of salaries budget from Corporate Services Administration.	-203,316
Employment On-Costs Reallocation of budget allocations for Employee Assistance Program (\$6,000) and Staff Recruitment Costs (\$13,000) from Human Resources function offset from increase in Overhead recovery	Nil
Engineering Administration Slight increase in budget allocation for professional services	-2,000
Depot Administration and Maintenance Slight decrease in budget based on actual YTD costs	+2,487
Vehicle Hire	Nil
Plant Operations	Nil
TOTAL ADMINISTRATION	-5,710

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

INTERIM 2014/2015 QUARTERLY BUDGET REVIEW AS AT 31 MARCH 2015 [CONT'D]

PUBLIC ORDER AND SAFETY

Function and comment		Projected Budget Variance \$
Animal Control Reallocation of wage costs from Animal Control (\$20k) to Health function. Offset by increase to budget allocation to legal expenses		+14,425
Fire Services Satisfactory		Nil
Emergency Services Satisfactory		Nil
TOTAL PUBLIC ORDER & SAFETY		+14,425

HEALTH SERVICES

Function and comment		Projected Budget Variance \$
Health Administration Reallocation of wages from Animal Control function. Increase in revenue from Trade Waste annual charges and other statutory fees		-13,956
TOTAL HEALTH SERVICES		-13,956

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

INTERIM 2014/2015 QUARTERLY BUDGET REVIEW AS AT 31 MARCH 2015 [CONT'D]

ENVIRONMENT

Function and comment		Projected Budget Variance \$
Waste Management Increase in budget estimate for waste revenue (\$40,849). Operating expenses for landfills have been significantly lower than budget estimates allowing a reduction in the expenditure budget of \$30,000		+78,815
Noxious Animals & Insects Satisfactory		Nil
Noxious Plants Satisfactory		Nil
ERNWAG Committee Satisfactory		Nil
Riverina Noxious Weeds Satisfactory		Nil
Street Cleaning Slight increase in revenue from external hire of street sweeper		+5,000
Stormwater Maintenance & Drainage Reallocation of \$10,000 from Stormwater Maintenance to Watson Street Jindera capital project		Nil
TOTAL ENVIRONMENT		+83,815

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

INTERIM 2014/2015 QUARTERLY BUDGET REVIEW AS AT 31 MARCH 2015 [CONT'D]

COMMUNITY SERVICES AND EDUCATION

Function and comment	Projected Budget Variance \$
Family Day Care Satisfactory	Nil
In Home Care Satisfactory	Nil
Preschools Satisfactory	-1,055
Youth Services Satisfactory	+123
Community Housing Satisfactory	Nil
Frampton Court Rental Units Satisfactory	Nil
Kala Court Rental Units Satisfactory	Nil
Kala Court Self-Funded Units Satisfactory	Nil
Aged Care Rental Units – Culcairn Satisfactory	Nil
Aged Care Rental Units – Howlong Satisfactory	Nil
Aged Care Rental Units – Jindera Satisfactory	Nil
Compacts Satisfactory	Nil
Community Services – Discontinued Programs Satisfactory	Nil
Other Community Services Satisfactory	Nil
TOTAL COMMUNITY SERVICES & EDUCATION	-932

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

INTERIM 2014/2015 QUARTERLY BUDGET REVIEW AS AT 31 MARCH 2015 [CONT'D]

HOUSING AND COMMUNITY AMENITIES

Function and comment		Projected Budget Variance \$
Street Lighting Satisfactory		Nil
Public Cemeteries Satisfactory		Nil
Town Planning Satisfactory		Nil
Public Conveniences Satisfactory		Nil
Council Owned Housing Additional costs associated with preparing 65 Peel Street property for rental		-13,940
Community Development Grants Satisfactory		Nil
Wirraminna Environmental Education Centre Satisfactory		+831
Other Community Amenities		
TOTAL HOUSING & COMMUNITY AMENITIES		-13,109

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

INTERIM 2014/2015 QUARTERLY BUDGET REVIEW AS AT 31 MARCH 2015 [CONT'D]

RECREATION AND CULTURE

Function and comment		Projected Budget Variance \$
Public Halls Satisfactory		-3,000
Libraries Reallocation of salary costs to Corporate Services		+32,900
Riverina Regional Library Satisfactory		Nil
Community Technology Centre Satisfactory		Nil
Meeting Room Satisfactory		Nil
Museums Satisfactory		Nil
Swimming Pools Budget adjustment following reconciliation of income and expenditure totals for 2014/15 pool season		-6,359
Sporting Grounds & Recreation Reserves Satisfactory		Nil
Parks & Gardens Satisfactory		Nil
Other Cultural Services		
TOTAL RECREATION & CULTURE		+23,541

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

INTERIM 2014/2015 QUARTERLY BUDGET REVIEW AS AT 31 MARCH 2015 [CONT'D]

MINING, MANUFACTURING & CONSTRUCTION

Function and comment		Projected Budget Variance \$
Building Control Satisfactory		Nil
Quarries & Pits Satisfactory		Nil
TOTAL MINING, MANUFACTURING & CONSTRUCTION		0

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

INTERIM 2014/2015 QUARTERLY BUDGET REVIEW AS AT 31 MARCH 2015 [CONT'D]

TRANSPORT AND COMMUNICATIONS

Function and comment		Projected Budget Variance \$
FAG Grant – Roads Component Satisfactory		Nil
Urban Roads Local Satisfactory. Costs associated with Holbrook Streetscape works (\$350,802) offset from contributions to be received from RMS. \$100,000 in Roads to Recovery works transferred to 2015/2016 program		-802
Sealed Rural Roads – Local Satisfactory. Slight budget reallocation of \$3,300 to offset additional expenditure in Woodswallow Lane Bus Bay project		+3,300
Sealed Rural Roads – Regional Satisfactory. Project development costs associated with the Yararra Gap construction project of \$150,000 have been brought into the budget and funded from a transfer from the Works Warranty Reserve		Nil
Unsealed Rural Roads - Local Satisfactory.		Nil
Bridges Budget reallocation to Kerb & Gutter function to offset additional expenditure		+35,000
Kerb & Gutter Budget reallocation from Bridges function		-35,000
Footpaths Satisfactory.		Nil
Aerodromes Satisfactory.		Nil

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

INTERIM 2014/2015 QUARTERLY BUDGET REVIEW AS AT 31 MARCH 2015 [CONT'D]

TRANSPORT AND COMMUNICATIONS

Function and comment		Projected Budget Variance \$
Bus Shelters Satisfactory. Costs associated with Woodswallow Lane Bus Bay slightly higher than anticipated		-3,300
Ancillary Road Works Satisfactory		Nil
State Roads RMCC Works Satisfactory.		Nil
Natural Disaster Recovery Satisfactory.		Nil
Road Safety Officer Satisfactory.		Nil
TOTAL TRANSPORT & COMMUNICATIONS		-802

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

INTERIM 2014/2015 QUARTERLY BUDGET REVIEW AS AT 31 MARCH 2015 [CONT'D]

ECONOMIC AFFAIRS

Function and comment		Projected Budget Variance \$
Jindera Health Centre Satisfactory		Nil
Jindera Medical Centre Satisfactory		Nil
Jindera Admin Centre Satisfactory		Nil
Caravan Parks Satisfactory		Nil
Tourism Operations Satisfactory		Nil
Visitor Information Centre Satisfactory		Nil
Submarine Museum Satisfactory		Nil
Economic Development Satisfactory		Nil
Real Estate Development Satisfactory		Nil
Real Estate Sales Satisfactory		Nil
Private Works Satisfactory		Nil
TOTAL ECONOMIC AFFAIRS		0

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

INTERIM 2014/2015 QUARTERLY BUDGET REVIEW AS AT 31 MARCH 2015 [CONT'D]

GENERAL PURPOSE REVENUES

Function and comment		Projected Budget Variance \$
FAG Grant – General Component Satisfactory		Nil
Interest on Investments Satisfactory		Nil
General Rates - Residential Adjustment to reflect actual YTD income		+7,611
General Rates - Farmland Adjustment to reflect actual YTD income		-3,901
General Rates – Business Adjustment to reflect actual YTD income		-3,134
General Rates – Pensioner Concessions		Nil
General Rates – Pensioner Rates Subsidy		Nil
Ex Gratia Rates Adjustment to reflect actual YTD income		+476
Extra Charges on Overdue Rates Adjustment to reflect actual YTD income		+1,170
TOTAL GENERAL PURPOSE REVENUES		+2,222

SUMMARY OF BUDGET VARIATIONS

SUMMARY OF BUDGET VARIATIONS	+75,349
-------------------------------------	----------------

WATER AND SEWERAGE

General income and expenditure figures appear to be satisfactory.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

INTERIM 2014/2015 QUARTERLY BUDGET REVIEW AS AT 31 MARCH 2015 [CONT'D]

SUMMARY

Council's overall budget position has improved as at 31 March 2015 with the revised budget estimate now providing for a relatively balanced budget position. As has been the case in previous years, management will continue to monitor all income and expenditure areas closely to ensure budget integrity is maintained at year end.

RECOMMENDATION

That Council note and approve the Interim Budget Review Statement as at 31 March 2015.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

2. DRAFT DELIVERY PROGRAM AND ESTIMATES OF INCOME AND EXPENDITURE 2015/2019

**Report prepared by Director Corporate & Community Services –
David Smith**

REASON FOR REPORT

To present the 2015/2019 Draft Delivery Program incorporating Statement of Revenue Policy and Estimates of Income and Expenditure for Council's General, Sewerage and Water Supply.

DISCUSSION

The budget, as presented, discloses a General Fund surplus of \$961 for the 2015/2016 financial year.

The estimates of income and expenditure have been prepared on the basis of increasing general rate revenue by 7.21% in accordance with Council's Special Rate Variation application to IPART.

OVERALL BUDGET POSITION

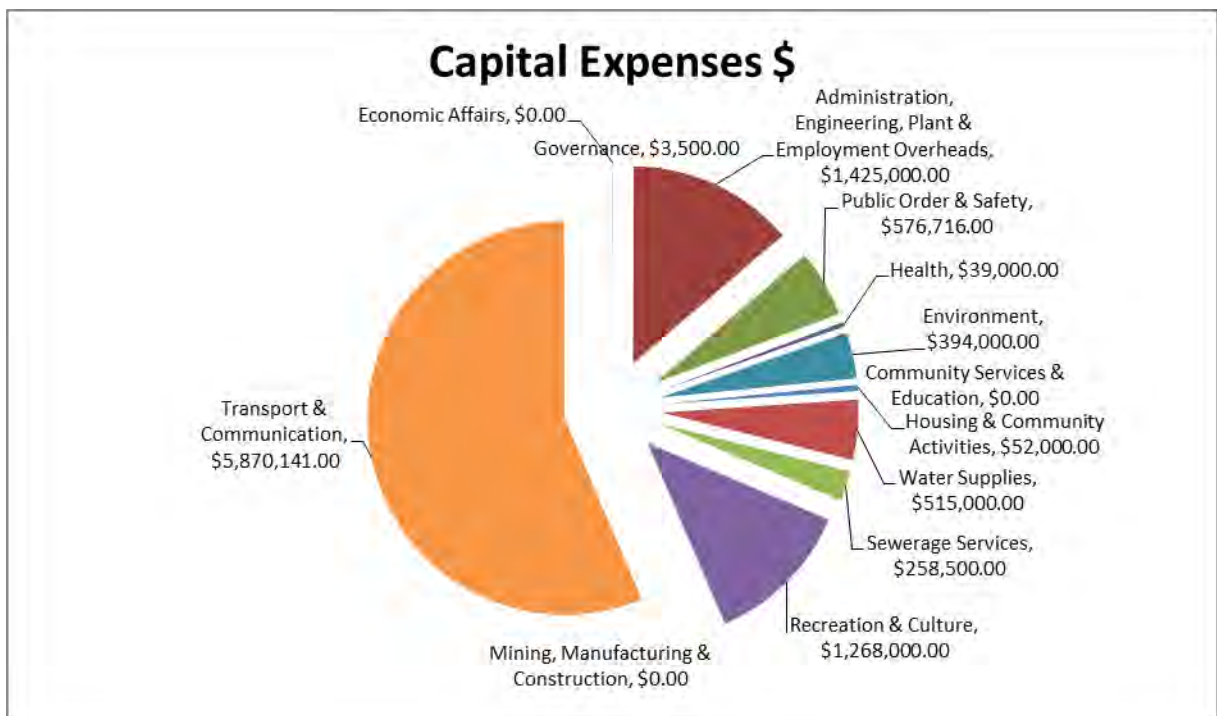
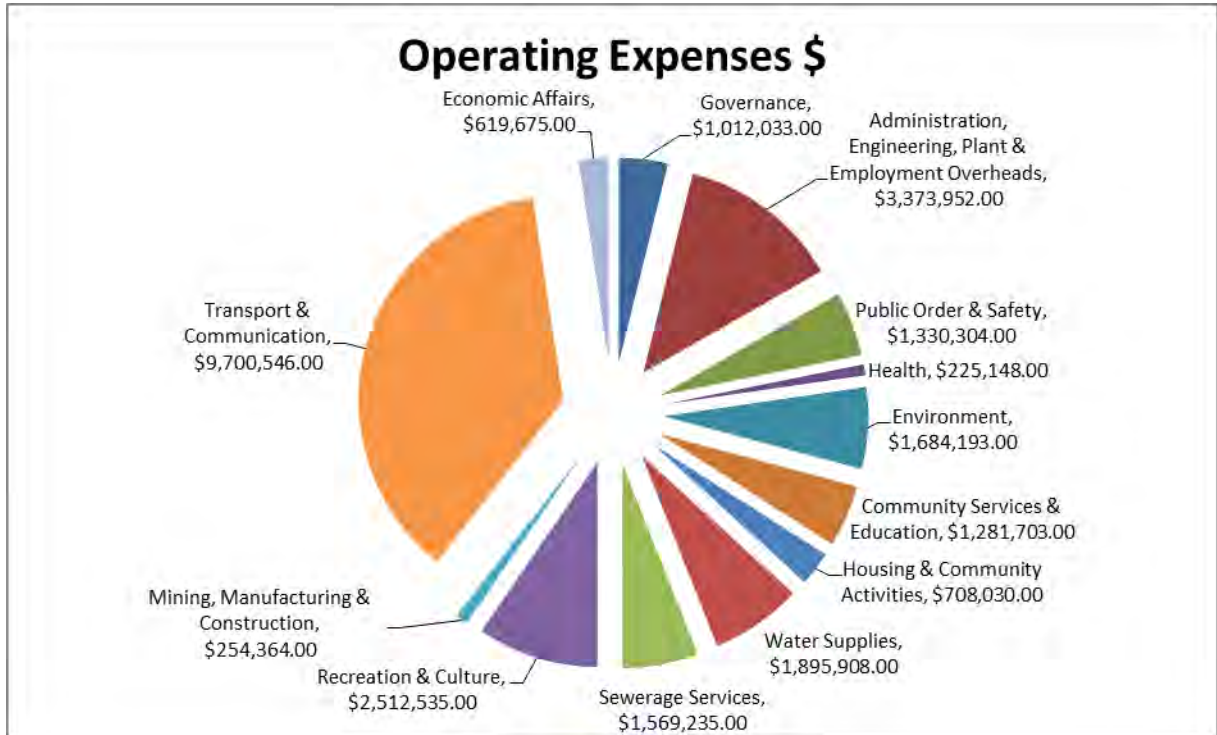
The Table below outlines Council's financial position for period 2015/2016.

Operating Revenue	\$ 25,307,701
Capital Revenue	\$ 3,491,136
Loan Funds Raised	\$ 1,000,000
Sub total	\$29,798,837
<i>Less:</i>	
Operating Expenditure	\$ 26,167,626
Capital Expenditure (inc loan repayments)	\$ 10,757,958
Non Cash Depreciation contra	-\$ 6,714,327
Sub Total	\$30,211,257
Transfer (To) /From Reserves and Unexpended Grants	\$ 413,381
Surplus / (Deficit)	\$ 961

The following graphs provide a visual snapshot of where Council's operational and capital expenditure occurs.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

**DRAFT DELIVERY PROGRAM AND ESTIMATES OF INCOME AND EXPENDITURE 2015/2019
[CONT'D]**



**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

DRAFT DELIVERY PROGRAM AND ESTIMATES OF INCOME AND EXPENDITURE 2015/2019
[CONT'D]

A summary of the net cost of each function and major budget items for each functional area will now be provided.

GOVERNANCE

Estimate 2014 / 2015	Revised Budget as at 31 December 2014	Estimate 2015/2016
\$	\$	\$
-944,163	-952,980	-1,006,533

Major Budget Items and/or Specific Inclusions

- Insurance costs have remained relatively stable which is a positive outcome.
- An allocation of \$20,000 has been included in the 2015/2016 and 2017/2018 years for the completion of a Customer Satisfaction Survey
- Subscriptions and Donations as follows:

SUBSCRIPTIONS & DONATIONS	Proposed Contributions
Community Newsletters	\$500.00
School Presentation night Awards	\$520.00
Murray Darling Association	\$2,200.00
Murray Arts	\$6,000.00
Keep Australia Beautiful	\$750.00
Country Public Libraries Association	\$1,000.00
Border Trust	\$6,000.00
Senior Citizens Activities	\$1,000.00
Murray Now - Softwoods Working Group Secretariat	\$2,000.00
Albury Wodonga Eisteddfod	\$1,000.00
Southern Sports Academy	\$450.00
TOTAL	\$21,420.00

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

DRAFT DELIVERY PROGRAM AND ESTIMATES OF INCOME AND EXPENDITURE 2015/2019
[CONT'D]

ADMINISTRATION

Estimate 2014 / 2015 \$	Revised Budget as at 31 December 2014 \$	Estimate 2015/2016 \$
-2617,146	-2,600,108	-2,538,252

Major Budget Items and/or Specific Inclusions

- Corporate Support Salaries consistent with forward estimates.
- Plant Replacement. Full details of the Plant Replacement Program are included in the Draft Delivery Program.
- Income (\$102,857) and expenditure (\$120,000) included for the Walla Walla Flood Study.
- Income from the supervision of RMS works undertaken by Council on the Olympic Highway under the maintenance contract with the RMS consistent with forward estimates.

PUBLIC ORDER & SAFETY

Estimate 2014 / 2015 \$	Revised Budget as at 31 December 2014 \$	Estimate 2015/2016 \$
-488,917	-488,917	-547,217

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

DRAFT DELIVERY PROGRAM AND ESTIMATES OF INCOME AND EXPENDITURE 2015/2019
[CONT'D]

Major Budget Items and/or Specific Inclusions

- Total budget estimates for NSW Rural Fire Service capital works programs and equipment issues for the Greater Hume district have been included in budget estimates. Council's overall contribution to the NSW Fire Fighting Fund will increase by \$34,361 over the original 2015/2016 estimate. Details of capital works and equipment issues are summarised in the following table.

	2015/2016	2016/2017	2017/2018	2018/2019
Vehicles	\$473,816	\$289,000	\$409,000	\$274,000
Stations	\$100,000	\$Nil	\$100,000	\$Nil

HEALTH

Estimate 2014 / 2015	Revised Budget as at 31 December 2014	Estimate 2015/2016
\$	\$	\$
-111,540	-109,036	-135,838

Major Budget Items and/or Specific Inclusions

- Overall operating expenditure consistent with 2014/2015 estimates.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

DRAFT DELIVERY PROGRAM AND ESTIMATES OF INCOME AND EXPENDITURE 2015/2019
[CONT'D]

ENVIRONMENT (INCLUDING WASTE MANAGEMENT)

Estimate 2014 / 2015 \$	Revised Budget as at 31 December 2014 \$	Estimate 2015/2016 \$
-551,029	-547,051	-563,980

Major Budget Items and/or Specific Inclusions

- Method of recording budget estimates for Noxious Weeds has been amended to better align with reporting requirements under the Regional Weeds Action Plan. As a result, items such as Salaries and Wages that were previously reported separately are now included as a project cost under each project heading. Overall, operating costs are consistent with previous budget estimates.
- Capital expenditure associated with the development of the Henty Transfer Station included.
- An allocation of \$200,000 for Urban Stormwater Drainage works included, an increase of \$50,000 over the original 2015/2016 estimate.

COMMUNITY SERVICES & EDUCATION

Estimate 2014 / 2015 \$	Revised Budget as at 31 December 2014 \$	Estimate 2015/2016 \$
-64,082	-64,376	-99,240

Major Budget Items and/or Specific Inclusions

- Greater Hume Children Services continues to operate in an efficient and effective manner with the number of registered carers increasing and expanding into neighbouring local government areas such as Corowa and Albury and across the border into Wodonga.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

DRAFT DELIVERY PROGRAM AND ESTIMATES OF INCOME AND EXPENDITURE 2015/2019
[CONT'D]

The continued growth of the scheme has enabled Greater Hume Children Services to reach a size and scale sufficient for it to meet operating costs in an increasingly complex and demanding regulatory environment. Provision has been made within the budget to engage a Trainee within the children services unit.

- Council's Youth Development program provides pro-active youth activities within Greater Hume Shire Council as well as Lockhart Shire and Urana Shire.

HOUSING & COMMUNITY AMENITIES

Estimate 2014 / 2015 \$	Revised Budget as at 31 December 2014 \$	Estimate 2015/2016 \$
-451,674	-473,618	-467,729

Major Budget Items and/or Specific Inclusions

- Allocation of \$40,000 for upgrades to public toilets.
- Allocation of \$12,000 for automatic watering system at Holbrook and Culcairn cemeteries.

RECREATION & CULTURE

Estimate 2014 / 2015 \$	Revised Budget as at 31 December 2014 \$	Estimate 2015/2016 \$
-1,756,337	-1,778,886	-1,715,747

Major Budget Items and/or Specific Inclusions

- The annual grant of \$1,100.00 to each of the Hall Management Committees to assist in defraying the cost of utilities and minor maintenance has been maintained. An allocation of \$30,000 per annum has been included for major maintenance at public halls. An allocation of \$25,000 has also been included for capital works.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

DRAFT DELIVERY PROGRAM AND ESTIMATES OF INCOME AND EXPENDITURE 2015/2019
[CONT'D]

- An allocation of \$10,000 has been included for the upgrading of exterior lighting for the Holbrook Community Resource Centre carpark.
- Allocations to sporting grounds committees have been increased by 5% on 2014/2015 allocations. The following table summarises the proposed contributions.

Sportsground	Amount Allocated 2014/2015	Amount Allocated 2015/2016
Brocklesby	\$10,000	\$10,500
Burrumbuttock	\$10,000	\$10,500
Culcairn	\$10,000	\$10,500
Gerogery	\$5,000	\$5,250
Henty	\$10,000	\$10,500
Jindera	\$10,000	\$10,500
Walbundrie	\$10,000	\$10,500
Walla Walla	\$10,000	\$10,500
Bungowannah	\$2,000	\$2,100
Cookardinia	\$500	\$525
Gerogery West	\$2,000	\$2,100
Mullengandra Recreation Reserve/Hall	\$2,000	\$2,100
Wymah	\$2,000	\$2,100
Culcairn Tennis Club	\$500	\$525
Morven Tennis Club	\$500	\$525
Henty Tennis Club	\$500	\$525
Walla Walla Tennis Club	\$500	\$525
Total	\$85,500	\$89,775

- Major works proposed at Council's swimming pools include:
 - \$1m in 2015/2016 and \$400,000 in 2016/2017 for the refurbishment of the Henty Swimming Pool
 - An initial allocation of \$1.2m funded from the Holbrook Hostel reserve has been included in the 2016/2017 year for the refurbishment of the Holbrook Swimming pool subject to further development of the project scope and community consultation.
 - \$80,000 for the construction of a third pool at the Jindera Swimming Pool with the balance of the project to be funded from the existing allocation of \$70k in the 2014/2015 budget.
- Capital improvements of \$55,000 have been included for Parks and Gardens.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

DRAFT DELIVERY PROGRAM AND ESTIMATES OF INCOME AND EXPENDITURE 2015/2019
[CONT'D]

MINING, MANUFACTURE & CONSTRUCTION

Estimate 2014 / 2015 \$	Revised Budget as at 31 December 2014 \$	Estimate 2015/2016 \$
-152,002	-150,878	-151,999

TRANSPORT & COMMUNICATIONS

Estimate 2014 / 2015 \$	Revised Budget as at 31 December 2014 \$	Estimate 2015/2016 \$
-2,942,624	-2,923,867	-3,087,651

Major Budget Items and/or Specific Inclusions

- A full report on the roads capital works program is included in the Draft Delivery Program.
- Council's contribution of \$1m toward the reconstruction of Yarara Gap on Jingellic Road has not been included in the capital works program at this point and will be subject to a separate report for consideration at the May 2015 Council Meeting. The report will discuss methods by which Council's contribution can be met either by way of a further loan borrowing or by utilising \$1m of Council's unrestricted cash reserves.
- Allocation of \$60,000 per annum for Town Services (Villages) has been retained.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

DRAFT DELIVERY PROGRAM AND ESTIMATES OF INCOME AND EXPENDITURE 2015/2019
[CONT'D]

ECONOMIC AFFAIRS

Estimate 2014 / 2015 \$	Revised Budget as at 31 December 2014 \$	Estimate 2015/2016 \$
-174,824	-181,418	-167,429

- An allocation of \$34,510 has been included for tourism initiatives and promotional activities
- Allocation for \$18,750 for Economic Development Initiatives has been included.

GENERAL PURPOSE REVENUE

Estimate 2014 / 2015 \$	Revised Budget as at 31 December 2014 \$	Estimate 2015/2016 \$
10,231,405	10,193,310	10,482,576

FINANCIAL ASSISTANCE GRANT

Financial Assistance Grant (FAG) funding has not been indexed in the 2015/2016 and 2016/2017 financial years in line with the temporary freezing of FAG as announced in the 2014 Federal Budget. Indexation of 2% has been applied to the 2017/2018 and 2018/2019 years however it is by no means certain that the Federal Government will reinstate indexation from 2017/2018.

INTEREST ON INVESTMENTS

The budget estimate of \$453,750 for 2015/2016 is based on receiving an average interest rate of 2.5% on deposits totalling \$18.5m over the term of the financial year.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

DRAFT DELIVERY PROGRAM AND ESTIMATES OF INCOME AND EXPENDITURE 2015/2019
[CONT'D]

WATER & SEWER

An essential component of Council's water and sewer supply operations is that revenue generated through the provision of services is adequate to fund future asset renewals. In order to address this issue, Council has progressively increased access and usage charges across the water and sewer schemes since 2008/2009.

It is proposed that the water availability charge increase by \$31 to \$339 for a 20mm connection whilst the consumption charge increase \$0.20 per kilolitre to \$1.60 for the first 200 kilolitres and \$2.40 per kilolitre thereafter.

The following table summarises proposed Residential and Non Residential water charges.

COMPONENT	2013/2014 CHARGES	2014/2015 CHARGES	PROPOSED 2015/2016 CHARGES
Water Access Charge <u>Residential</u>			
20 mm	\$280.00	\$308.00	\$339.00
<u>Non – Residential</u>			
20mm	\$280.00	\$308.00	\$339.00
25mm	\$310.00	\$341.00	\$375.00
32mm	\$351.00	\$386.00	\$425.00
40mm	\$407.00	\$448.00	\$493.00
50mm	\$475.00	\$522.00	\$574.00
80mm	\$655.00	\$720.00	\$792.00
Usage Charge per KL \$			
< 200kl per annum	\$1.40	\$1.40	\$1.60
>200kl per annum	\$2.20	\$2.20	\$2.40

It is proposed that Residential sewer charges increase by \$15 to \$504.00p.a.

All non-residential properties will be charged based on a two-tier pricing system. Sewer charges will be in accordance with Best Practice Pricing guidelines, which prescribes an annual access charge based upon the relevant water meter connection size, plus a usage charge based on water usage and the relevant Sewerage Discharge Factor (SDF) disposal factor for each business type as detailed below. Depending on the type of business, properties are charged a usage fee relevant to the ratio of the estimated volume of water discharged into the sewer system. The sewerage discharge factor is the ratio of the estimated volume of sewerage discharged into the sewerage system to the customer's total water consumption. Non-residential properties will be levied charges based on water meter size. As the meter size increases the availability charge increases to reflect Council's costs in providing for larger capabilities of discharge.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

DRAFT DELIVERY PROGRAM AND ESTIMATES OF INCOME AND EXPENDITURE 2015/2019
[CONT'D]

The following table summarises proposed Residential and Non Residential sewer charges.

COMPONENT	2013/2014 CHARGES	2014/2015 CHARGES	PROPOSED 2015/2016 CHARGES
Sewer Access Charge <u>Residential</u>			
20 mm	\$445.00	\$489.00	\$504.00
<u>Non – Residential</u>			
20mm	\$225.00	\$247.00	\$254.00
25mm	\$255.00	\$280.00	\$288.00
32mm	\$295.00	\$324.00	\$334.00
40mm	\$345.00	\$379.00	\$390.00
50mm	\$410.00	\$451.00	\$465.00
80mm	\$565.00	\$621.00	\$640.00
Usage Charge per KL \$	\$1.20 PER K/L	\$1.32 PER K/L	\$1.36 PER K/L
MINIMUM CHARGE	\$445.00	\$489.00	\$504.00

Full details of Non-Residential sewerage and liquid trade waste charges and associated discharge factors are included in the Statement of Revenue Policy.

DELIVERY PROGRAM ACTIONS

Council's 2015/2019 Delivery Program and Associated 2015/2016 Operational Plan have been updated to include specific actions raised previously by councillors. In addition, actions that have been completed or are otherwise no longer relevant have been removed from the Delivery Program.

CONCLUSION

The draft budget as presented provides for a small surplus in the 2015/2016 year, and provides for the implementation of the proposed Special Rate Variation commencing from 1 July 2015.

RECOMMENDATION

That the 2015/2019 Draft Delivery Program incorporating Statement of Revenue Policy and Estimates of Income and Expenditure for Council's General, Sewerage and Water Supply be placed on public exhibition for a period of 28 days commencing Monday, 25 May 2015.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

3. RIVERINA REGIONAL LIBRARY DEED OF AGREEMENT

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR REPORT

To seek a resolution that the Riverina Regional Library Deed of Agreement be signed under the Common Seal of Council.

REFERENCE TO DELIVERY PLAN ACTION

Strategy 1.5 Provide opportunities for the community to continually learn.

Action 1.5.1 Investigate the feasibility of developing additional library services within the shire or improving access to library facilities and information services.
Review and develop new and existing library programs

DISCUSSION

The meeting of the Riverina Regional Library Advisory Committee held 25 March 2015 it was resolved to endorse a revised Deed of Agreement to include the incoming Councils of Corowa, Tumbarumba and Urana. Greater Hume Shire Council is already a signatory to the agreement.

The Deed of Agreement outlines the terms and conditions applicable to those councils who are members of the Riverina Regional Library and has been updated to include Bland Shire Council which joined RRL on 1 January 2015. There are no items of concern contained in the draft Deed and as such it is recommended that Greater Hume Shire Council sign the agreement as required.

BUDGET IMPLICATIONS

Costs associated with membership of the Riverina Regional Library are fully funded in current and future budget allocations.

CONCLUSION

The Riverina Regional Library provides a valuable service to residents of Greater Hume Shire Council and it is recommended that Greater Hume Shire Council sign the Deed of Agreement as required.

RECOMMENDATION

That the Mayor and General Manager be authorised to sign the *Deed of Agreement between the Council of the City of Wagga Wagga and the Councils of the Shires of Bland, Coolamon, Cootamundra, Corowa, Greater Hume, Gundagai, Junee, Lockhart, Temora, Tumbarumba, Tumut and Urana for the Provision of Library and Information Services* under the Common Seal of Council.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

4. DETERMINATIONS OF LOCAL GOVERNMENT REMUNERATION TRIBUNAL - MAYOR'S AND COUNCILLORS' FEES

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR REPORT

To present the latest report from the Local Government Remuneration Tribunal in respect of Councillor and Mayoral fees.

REFERENCE TO DELIVERY PLAN ACTION

Not applicable – legislative requirement

DISCUSSION

The Local Government Remuneration Tribunal is constituted under the Local Government Act and makes determinations on an annual basis regarding the fees payable to mayors and councillors. The Tribunal groups like councils and determines a minimum and a maximum fee payable for each category of council. Individual councils may then determine the fees payable to the mayor and councillors within the minimum and maximum amounts determined by the Tribunal.

The Division of Local Government Circular has determined that Greater Hume Shire Council is included in the Category 'Rural'. The minimum and maximum amounts currently payable to the Mayor and Councillors of councils under the 'Rural' category is set out below, effective 1 July 2015.

Category 'Rural' Councils

ANNUAL FEE PAID TO COUNCILLORS		ADDITIONAL FEE PAID TO MAYOR *	
<u>Minimum</u>	<u>Maximum</u>	<u>Minimum</u>	<u>Maximum</u>
\$8,330	\$11,010	\$8,860	\$24,030

* This fee must be paid in addition to the fee paid to the Mayor as a Councillor.

At the June 2014 meeting of Council, the following fees were adopted.

3805 RESOLVED [McInerney/Quinn]

That:

1. *the fee payable to Councillors be set at \$9,709 per annum effective 1 July 2014.*
2. *in addition to the adopted Councillor fee above, the fee payable to the Mayor be set at \$10,940 per annum effective 1 July 2014.*
3. *an allowance of \$1,770 be paid to the Deputy Mayor from the 2014/2015 Mayoral Allowance.*

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

DETERMINATIONS OF LOCAL GOVERNMENT REMUNERATION TRIBUNAL - MAYOR'S AND COUNCILLORS' FEES [CONT'D]

BUDGET IMPLICATIONS

Councillors' fees were included at \$10,098 per annum and the Mayoral Allowance (exclusive of Deputy Mayoral Allowance) was set as \$9,540 per annum in the 2015/2016 budget estimates. A Deputy Mayoral fee of \$1,840 has also been included in budget estimates.

CONCLUSION

Individual councils may determine the fees payable to the Mayor and Councillors within the minimum and maximum amounts as specified above.

RECOMMENDATION

That:

1. the fee payable to Councillors be set at \$10,098 per annum effective 1 July 2015.
2. in addition to the adopted Councillor fee above, the fee payable to the Mayor be set at \$11,380 per annum effective 1 July 2015.
3. an allowance of \$1,840 be paid to the Deputy Mayor from the 2015/2016 Mayoral Allowance.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

5. JINDERA MULTI-PURPOSE CENTRE

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR REPORT

To present a recommendation to proceed to the calling of tenders for the Jindera Multi-Purpose Centre.

REFERENCE TO DELIVERY PLAN ACTION

Strategy 5.5 To maintain our health and aged care services

Strategy 5.7 To improve the availability of childcare services and services within the shire

Strategy 5.9 To improve our cultural facilities.

DISCUSSION

As councillors would be aware, the proposed construction of the Jindera Multi-Purpose Centre has been under consideration for a lengthy period of time.

At the August 2012 meeting, Council resolved to commence construction of Stage 1 of the Jindera project being construction of the Jindera Medical Centre with Stage 2 of the project, i.e. construction of the Multi-Purpose Centre, deferred pending a review of design plans and future options relating to Council's community service programs.

A further report on the project was submitted to the March 2014 meeting of Council where the following resolution was passed:

That:

- 1. tenders be invited through the open tendering method for the construction of the Jindera Multi-Purpose Centre.*
- 2. following review of the tenders received, a further report be presented to Council for consideration.*

Councillors will be aware that Council withdrew as provider of community service programs effective 30 June 2014 which has significantly altered the scope and design of the building. That being the case, management in conjunction with the project architects, Rob Pickett Design, have reviewed the design plans and significantly reduced the size and complexity of the building.

When first proposed, the building was primarily geared toward providing office accommodation for staff and provide a formal customer service area. In short, the building was a council administrative centre with little, if any, scope for community use.

Recent developments have, however, enabled management to consider alternate uses for the building and for the overall theme of the space to be more community focused. With that in mind, the following key elements have been identified:

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

JINDERA MULTI-PURPOSE CENTRE [CONT'D]

Council Uses

1. New site for Council's Customer Service Centre;
2. Provision for accommodating a financial institution;
3. Provision of office accommodation and associated playgroup areas for Greater Hume Children Services;
4. Provision of office accommodation for staff involved in the Riverina Noxious Weeds project and Compacts program.

Community Uses

5. Community meeting room(s) for use during, and after, business hours;
6. Provision of a large multi-use space suitable for a range of indoor community uses such as large meetings, passive physical fitness programs such as Pilates, falls prevention programs for elderly people etc;
7. Provision of a Community Technology Space including free access to computer and WiFi facilities similar to those available at Council's three static libraries, a study/library space suitable for students to access for homework groups, tutoring etc.
8. Office space that could be leased to visiting professionals such as solicitors.

In order to hear the views of the Jindera community, the Director Corporate & Community Services and Community Health & Wellbeing Coordinator attended the Jindera Community Forum meeting on 21 April 2015. Those present at the meeting were given the opportunity to review the most recent design plans and to provide feedback on the needs of the Jindera community and how the proposed building can meet those needs.

A clear message from the meeting was the need for a comfortable meeting room that can be accessed by the community for community use. The need for a suitable space in which to conduct physical fitness programs was also raised. Whilst this need is recognised, using a community space as a gymnasium housing large gym equipment is not supported by management. As indicated above, it is considered that a more suitable use of the space would be passive physical fitness programs such as Pilates or falls prevention programs for elderly people rather than a fully functioning gymnasium.

BUDGET IMPLICATIONS

Costs associated with the construction of the proposed Jindera Multi-Purpose Centre would be met from existing funds held in reserve following the sale of the Jindera Aged Care facility. As at the 30 June 2014 a total of \$1,632,434 remains in reserve.

At present, rental and utility costs of \$71,190 are included in the 2015/2016 budget across the operations of the existing Customer Service Centre, Greater Hume Children Services, Compacts Program and the Riverina Noxious Weeds project. Assuming all of the existing budget allocations are pooled, it is considered that the combined budget would be adequate to fund the ongoing operations of the proposed building as well as enabling a modest reserve to be built up to fund any major repairs or improvements that may be required in the future.

Taking the above factors into consideration, management are confident that the initial construction and ongoing maintenance of the building can be met from existing reserve funds and budget allocations.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

JINDERA MULTI-PURPOSE CENTRE [CONT'D]

A further factor which needs to be taken into consideration is the possible removal of Community Support Program funding from Council's Family Day Care Service. At present, Council's service received approximately \$150,000 in financial support from the Australian Government under the Community Support Program (CSP). Advice has been received confirming that significant changes are being introduced that will significantly reduce the number of family day care services that are eligible for CSP funding. Based on the information provided to date, management is confident that Council's family day care service will meet the revised eligibility criteria and that CSP funding will be maintained. However, the possibility of the CSP funding being withdrawn must, and will, be taken into account when examining the future of Council's service.

Over the past two to three financial years, Council's service has achieved excellent financial results and has accumulated a healthy reserve. In the event that CSP funding is withdrawn at some time in the future, management is confident that Council's service has sufficient scale and capacity to adapt to the loss of funding and continue to operate in a sustainable manner. Indeed, given the critical role that Council's family day care service provides to many of our communities as the only provider of child care services, it is incumbent upon Council to do everything possible to retain family day care and ensure its long term viability.

CONCLUSION

The Jindera Multi-Purpose Centre represents an exciting and much needed community project for Jindera. The centre will provide much needed office accommodation for Greater Hume Children Services, enable the relocation of Council's Customer Service Centre (and associated financial institution) from leased premises to a dedicated Council owned building, provide much needed meeting space in Jindera for Council and community use and enable the establishment of a community technology space.

RECOMMENDATION

That:

1. Council reaffirm its support for the proposed Jindera Multi-Purpose Centre
2. Management continue to develop final design plans for the Jindera Multi-Purpose Centre and that a final design be submitted to Council for approval prior to the commencement of an external tender process.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

ENGINEERING

1. **TENDER TL 22 2014-2015 – DRILLING OF NEW GROUNDWATER PRODUCTION BORE FOR CULCAIRN TOWN WATER SUPPLY**

Report prepared by Director Engineering – Greg Blackie and Manager Water & Sewer – Tom Plunkett

REASON FOR REPORT

To consider tenders submitted for the drilling of a new groundwater production bore for the Culcairn town water supply.

DISCUSSION

The Greater Hume Shire Council recently authorised a drilling contractor to drill a series of test holes to determine aquifers, yield and water quality for a new groundwater production bore for the Culcairn town water supply. Out of the three (3) holes drilled the third test hole was selected for the new groundwater borehole. Two aquifers were intersected at 77–81m and 83–84m. Yield predicated is between 25 to 35 L/s. Water quality is within the Australian Drinking Water Guidelines (ADWGL).

The project requirements include;

- Drill and ream a 450mm diameter borehole to a depth of 85.5 metres
- Supply and install 79.5 metres x 250mm schedule 10/316 stainless steel casing, centralisers, stainless steel bottom cap and associated works
- Supply and install 250 mm diameter stainless steel screens in two aquifers, at 77 - 81m and 83 - 84.5m and associated work.

Other work included is the development of bore, gravel packing, grouting, pump testing, water sampling analysis, pump test analysis report including yield, draw-down & recovery data and final borehole construction details.

Tenders were advertised in accordance to the requirements of the Local Government Act in the Border Morning Mail, Daily Advertiser, and Sydney Morning Herald and were also available via Tenderlink. When tenders closed on Friday 1 May 2015 seven tenders had been received.

All tenders received were compliant however three companies were required to undertake minor changes to their tender price following errors found.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

TENDER TL 22 2014-2015 – DRILLING OF NEW GROUNDWATER PRODUCTION BORE FOR CULCAIRN TOWN WATER SUPPLY [CONT'D]

Submitted tender prices (as corrected) are detailed below:

<i>Tenderer</i>	<i>Tender Price (Incl GST)</i>
1.Watson Drilling	\$114,375
2.Arcon Drilling	\$122,463
3.Alpine Drilling	\$135,114
4.Manion Water Drilling	\$136,891
5.Watermin Drilling	\$144,717
6.Adams Drilling	\$163,669
7.Jacobs	\$191,882

A tender assessment panel including Greg Blackie (Director Engineering) and Tom Plunkett (Manager Water & Sewer) assessed the tenders using the following criteria as detailed in the tender documents.

Conformity with tender documents	20%
Value for money	60%
Safety record	20%
 Total	 100%

<i>Tenderer</i>	<i>Conformity</i>	<i>Value</i>	<i>Safety</i>	<i>Total</i>
1.Watson Drilling	20	60	20	100
2.Arcon Drilling	20	56	20	96
3.Alpine Drilling	10	51	20	81
4.Manion Water Drilling	20	50	20	90
5.Watermin Drillers	15	47	20	82
6.Adams Drillers	20	42	20	82
7.Jacobs	20	36	20	76

From the assessment it is concluded that the tender from Watson Drilling to be the most competitive tender. Watson Drilling is a drilling company based in Deniliquin and has been undertaking drilling since 1930. Watson drilling is currently run by 4th generation family members and provide services nationally to the private, mining corporate, rural, and government sectors.

Discussion with referees provided indicated that Watsons Drilling is both competent and resourced to undertake the required work.

BUDGET IMPLICATION

Council has \$197,000 budgeted this year for the new bore and this is adequate to cover the tendered price from Watson Drilling of \$114,375.00 (including GST), and additional work required to be undertaken by Council to complete the project.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

TENDER TL 22 2014-2015 – DRILLING OF NEW GROUNDWATER PRODUCTION BORE FOR
CULCAIRN TOWN WATER SUPPLY [CONT'D]

CONCLUSION

From the seven tenders received it is clear the tender received from Watson Drilling for \$114,375.00 (Incl. GST) offers the most competitive tender for undertaking of the Drilling of New Groundwater Production Bore for Culcairn Town Water Supply Tender No. TL 22 2014-2015.

RECOMMENDATION

That:

1. the tender from Watson Drilling for the undertaking of the Drilling of New Groundwater Production Bore for Culcairn Town Water Supply Tender No. TL 22 2014-2015 for \$114,375.00 (incl GST) be accepted
2. the Mayor and General Manager be authorised to execute the tender documents under the Common Seal of Council.
3. all tenderers be advised of the decision.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

2. ALLAN STREET HENTY, KEIRATH STREET TO ROSLER PARADE SHARED PATH PROJECT – LAND OWNER COST APPORTIONMENT

Report prepared by Road Safety Officer – Shelagh Merlin

REASON FOR REPORT

To advise Council of the proposed cost and apportionment for a Shared Path Project at Henty as required by Council Policy.

REFERENCE TO DELIVER PLAN ACTION

Strategy 5.2 To provide and maintain safe and serviceable public facilities and infrastructure including roads, drainage and footpaths.

Action 5.2.7 Provide and maintain a suitable footpath network in our urban centres.

DISCUSSION

The shared path to be constructed along the western side of Allan Street, Henty between Keirath Street and Rosler Parade is a continuation of the existing Shared Path along Allan Street, Henty.

The total length of the path is 280 metres including property frontages, road and laneway crossings and it is part funded by Council, Roads & Maritime Services (RMS) and landowner contributions under the NSW Active Transport Program. A condition of RMS funding for this project is that the path be 2 metres wide.

Construction of this path will enhance road safety for the Henty community by providing a safe off-road route for pedestrians, cyclists and mobility scooter operators travelling between the Sweetwater retirement village and golf course in the south to the bowling club and parklands in the centre and on to the Sladen Street shopping precinct and school in the north.

As required by Council policy *Administration of Contributory Footpath and Kerb and Gutter Schemes Policy*, Council is required to charge adjoining property owners to the path, and this report advises of the proposed cost for affected land owners.

Copies of the plan of the proposed works and a spreadsheet showing landowners' distribution are attached in **ANNEXURE 4**.

BUDGET IMPLICATION

Estimate for the project is \$66,000.

Council has allocated \$33,000 (including landowner contributions) for the completion of this project in the 2014/15 Delivery Plan and this is to be matched by \$33,000 from Roads & Maritime Services under the NSW Government Active Transport Program.

CONCLUSION

The completion of a shared path along Allan Street Henty will improve road safety and provide a link between the town's recreational facilities and the school and shopping precinct as well as providing improved all weather pedestrian access to town facilities for affected property owners. The contributions to be paid have been assessed as detailed in the policy.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

ALLAN STREET HENTY, KEIRATH STREET TO ROSLER PARADE SHARED PATH PROJECT –
LAND OWNER COST APPORTIONMENT [CONT'D]

The RMS contribution to the project enables this path to be constructed to a width of 2.0 metres instead of the standard footpath width of 1.5 metres.

Council's *Administration of Contributory Footpath and Kerb and Gutter Schemes Policy* requires ratepayers to contribute only up to 50% of the cost of a 1.5 metre wide path where it passes their boundaries.

RECOMMENDATION

That Council adopt the proposed contributory Footpath Scheme as detailed for properties in Allan Street between Keirath Street and Rosler Parade, Henty.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

3. VILLAGES VOTE FUNDS ALLOCATION

Report prepared by Director Engineering – Greg Blackie

REASON FOR REPORT

To recommend a reallocation of carry forward funds in the Villages Vote budget.

REFERENCE TO DELIVERY PLAN ACTION

Strategy 5.2 To provide and maintain safe and serviceable public facilities and infrastructure including roads, drainage and footpaths.

Action 5.2.6 Ensure that a quality rural road network is provided and maintained throughout the shire.

DISCUSSION

Council currently budgets \$60,000 per year for projects in Councils designated Villages (Burrumbuttock, Brocklesby, Morven, Gerogery, Walbundrie and Woomargama).

Council's current program for 14/15 includes \$30,000 for a playground upgrade at the Walbundrie Recreation Reserve, and \$30,000 for a playground upgrade at Blacksmith Park, Brocklesby.

Council has not yet completed either project as when the original playground at the Walbundrie Recreation Ground was committed in the budget the Walbundrie Recreation Committee was aiming to add to the budgeted amount with additional grant funding. Unfortunately grant funding has not been achieved at this stage. It is also planned to buy all the play equipment for both projects at once to get a better price than buying individually.

As shown on the table below a number of projects still have some or all of their budget allocation but have been completed. Clearly there is a need to rationalise the projects and reallocate the funds in the spirit of this budget allocation to fund other projects in Councils Villages.

Villages Vote Existing Budget

Project	Vote/Budget	Status	Comment
1. Walbundrie Recreation Reserve – Play Equipment Upgrade	\$30,000		
2. Blacksmith Park, Brocklesby – Play Equipment Upgrade	\$30,000		
3. Morven – Construct Gravel Paths	\$30,000		
4. Burrumbuttock – Installation of Traffic Calming Devices	\$30,000	Completed	Funded by Regional Rds
5. Blacksmith Park, Brocklesby – Upgrade Park	\$9,000	Completed	Remaining Funds
6. Burrumbuttock Rec Reserve Seal Entrance	\$5,000	Completed	Remaining Funds
7. Walbundrie – Footpath & Kerb & Channel	\$10,000		
8. Burrumbuttock – K&G in front of school	\$2,400	Completed	Remaining Funds
9. Morven - Beautification	\$3,000		
10. Woomargama Toilet – Seal Road	\$12,000	Completed	Remaining Funds
11. Walbundrie – Town works	\$23,235		
Total	\$184,635		

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

VILLAGES VOTE FUNDS ALLOCATED [CONT'D]

A revised allocation has been developed by the writer to provide a possible reallocation of the budget for the existing villages vote.

Villages Vote Proposed Vote

Project	Vote/Budget
1. Walbundrie Recreation Reserve – Play Equipment Upgrade	\$60,000
2. Blacksmith Park, Brocklesby – Play Equipment Upgrade	\$40,000
3. Morven – Construct Gravel Paths	\$40,000
4. Gerogery New Toilet in park (in addition to 15/16 budget)	\$40,000
5. Walbundrie – Town works	\$4,635
Total	\$184,635

Justifications for the proposed projects on the list are:

1. Increasing the funding from \$30,000 to \$60,000 will allow a multi- age playground to be installed rather than a basic playground at Walbundrie Recreation Ground.
2. Increasing the funding from \$30,000 to \$40,000 to the existing playground in Blacksmith Park at Brocklesby will allow better playground edging or equipment to be installed.
3. Increasing the funding from \$30,000 to \$40,000 will allow additional paths to be installed at Morven
4. The commitment of \$40,000 in conjunction with the proposed funding of \$60,000 in the 15/16 Delivery plan will allow a new toilet facility in the park at Gerogery to be installed early in 15/16 rather than delaying the project for a further 12 months as the total estimate of the project is \$100,000.
5. The remaining budget of \$4,635 will allow the purchase and installation of the remaining trees for the main street opposite the co-op.

BUDGET IMPLICATION

No changes as funds are currently already allocated in the budget.

CONCLUSION

It is clear there is an opportunity to undertake a reallocation of the funds within Council's Villages Vote. The reallocation will allow works to commence immediately on the projects as listed as they are already committed funds (apart from the Gerogery Toilet which is proposed in the 15/16 Budget). The completion of the listed projects will also provide a benefit to the residents and visitors to the villages as proposed.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

VILLAGES VOTE FUNDS ALLOCATED [CONT'D]

RECOMMENDATION

That Council endorse the proposed projects as detailed for the carry forward funds for the Villages Vote:

Project	Vote/Budget
1.Walbundrie Recreation Reserve – Play Equipment Upgrade	\$60,000
2.Blacksmith Park, Brocklesby – Play Equipment Upgrade	\$40,000
3.Morven – Construct Gravel Paths	\$40,000
4. Gerogery New Toilet in park (in addition to 15/16 budget)	\$40,000
5.Walbundrie – Town works	\$4,635
Total	\$184,635

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

ITEM TO BE REFERRED TO CLOSED COUNCIL

1. PROPOSED CONSTRUCTION OF THE JINDERA INDUSTRIAL ESTATE

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

For Council to consider options for the development of Lot 11 DP 1164647 which was acquired by Council in August 2009 to provide additional industrial land at Jindera.

REFERENCE TO DELIVERY PLAN ACTIONS

DISCUSSION

Lot 11 DP 1164647 was acquired from the NSW Roads and Maritime Services in August 2009 to provide additional industrial land in Jindera.

In 2011 66ha was developed as rural residential land with the creation of 8 allotments, all of which have now been sold.

The remaining land has been retained for industrial development, however preliminary planning indicates that the potential lot yield from 33ha may take several decades to realise. It should be noted that 15 lots from 42 created remain undeveloped in previous stages of the Jindera Industrial Estate constructed from 1983.

A report was presented to the preliminary budget workshop with three options:

- Option 1 - To continue with the staged development of the 33 ha with a potential lot yield of 66 lots.
- Option 2 - Continue to develop Stage 1 with 15 lots. Along with the 15 lots in the existing Estate, this is likely to provide sufficient industrial land a considerable time. The residual land could be sold as an englobo parcel for development into a variety of lifestyle lots.
- Option 3 - Abandon plans to develop any further industrial Lots and sell the 33 ha for lifestyle lots.

As advised to the preliminary budget workshop Management had commissioned Cosgraves Property Valuers to prepare valuations to enable further consideration of Option 2 and 3.

BUDGET IMPLICATIONS

Option 1 can be substantially funded from Reserve funds held, however Options 2 and 3 would provide a positive cash flow to Council that may enable consideration of other development opportunities.

CONCLUSION

As the potential disposal of part or all of Lot 11 DP 1164647 at Jindera needs to remain confidential to ensure the integrity of Council's marketing strategies it is recommended that the matter be referred to Closed Council in accordance with section 10 A (2) (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

PROPOSED CONSTRUCTION OF THE JINDERA INDUSTRIAL ESTATE [CONT'D]

RECOMMENDATION

That the potential disposal of part or all of Lot 11 DP 1164647 at Jindera be referred to Closed Council in accordance with section 10 A (2) (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

REASON

On balance the need to preserve the confidentiality of the valuations received from Cosgraves Property Valuers to ensure that the proceeds of any future are maximised outweighs the public interest in maintaining openness and transparency in Council decision making because the disclose of this information could compromise the commercial position of Council.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

PART B - ITEMS FOR INFORMATION

GOVERNANCE

1. OFFICE OF LOCAL GOVERNMENT CIRCULARS

REASON FOR REPORT

To ensure councillors are updated with changes to legislation or the strategic direction of Local Government in NSW.

DISCUSSION

ENCLOSED SEPARATELY with the agenda is a listing of OLG Circulars 13 and 14/2015. Copies of OLG Circulars are available from the website www.olg.nsw.gov.au or alternatively by contacting Council.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For councillors' information.

2. LOCAL GOVERNMENT NEW SOUTH WALES (LGNSW) – WEEKLY CIRCULARS

REASON FOR REPORT

To ensure councillors are updated with changes to legislation or the strategic direction of Local Government in NSW.

DISCUSSION

ENCLOSED SEPARATELY is a listing of Table of Contents of LGNSW Weekly Circulars and 14 to 18/2015. Copies of LGSA Weekly Circulars are available from the website www.lgsa.org.au or alternatively by contacting Council.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For councillors' information.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

3. TOURISM AND PROMOTIONS OFFICER'S REPORT

Report by Tourism and Promotions Officer – Kerrie Wise

REASON FOR REPORT

To update councillors regarding working projects undertaken by the Tourism and Promotions Officer.

DISCUSSION

Attached, at **ANNEXURE 6** is the report on projects being undertaken by the Tourism and Promotions Officer, Kerrie Wise.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For councillors' information.

4. ECONOMIC DEVELOPMENT QUARTERLY BRIEFING REPORT

**Report prepared by Executive Assistant Governance/Economic
Development – Marg Killalea**

REASON FOR REPORT

To provide a quarterly briefing regarding economic development initiatives undertaken by the Economic Development Team comprising General Manager and Executive Assistant Governance/Economic Development.

DISCUSSION

Attached, at **ANNEXURE 7** is the report regarding progress on initiatives being undertaken during the period 2 February to 30 April 2015.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For councillors' information.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

5. REQUEST FOR REVISED FORMAT FOR THE ACTION REPORT FROM THE MINUTES

Report prepared by Executive Assistant Governance and Economic Development – Marg Killalea

REASON FOR REPORT

In response to a request made by Cr Quinn at the April meeting, a revised format for the Action Report has been developed and implemented for this Agenda paper.

REFERENCE TO DELIVERY PLAN ACTION

Not applicable.

DISCUSSION

As reported in the Minutes of the April meeting, Cr Quinn's requested that officers put forward a revised format for the Action Report, given that a number of older actions appear repeatedly as 'pending', and for which Council is awaiting a response from external parties.

Longer term actions awaiting external response have been moved to a separate report titled 'Long Term Actions Awaiting Response from External Parties'. This report will be included in the agenda immediately following the normal Action Report.

If a longer term action item is reactivated, this would result in either a report to Council or re-inclusion in the current Action Report.

BUDGET IMPLICATION

Nil.

CONCLUSION

Cr Quinn's request is a worthwhile suggestion and will aid efficiency.

This report is for councillors' information.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

CORPORATE AND COMMUNITY SERVICES

1. CUSTOMER REQUEST MODULE – SUMMARIES OF MONTHLY REQUESTS

For councillors' information, the Customer Request Module reports are **ENCLOSED SEPARATELY**.

2. STATEMENTS OF BANK BALANCES AND INVESTMENTS AS AT 30 APRIL 2015

Attached, in **ANNEXURE 8** are the statements of bank balances and investment report as at 30 April 2015.

3. HUMAN RESOURCES REPORT FOR APRIL 2015

REASON FOR REPORT

To advise councillors on human resources activities such as new staff, resignations and staff development programmes.

REFERENCE TO DELIVERY PLAN ACTION

Strategy 9.4 To provide appropriate training and mentoring for our shire's workforce.
Action 9.4.1 Implement continual learning actions.

DISCUSSION

The following staff commenced duties with Greater Hume Shire Council in March 2015.

Brian Montgomery	Plant Operator – Jindera Depot
------------------	--------------------------------

No staff ceased duties with Greater Hume during April 2015.

BUDGET IMPLICATION

Nil.

CONCLUSION

For councillors' information.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

4. COMMUNITY SERVICES QUARTERLY BRIEFING REPORT

Report prepared by Community Health & Wellbeing Coordinator – Jody Whitley

REASON FOR REPORT

To provide a quarterly briefing regarding community service initiatives undertaken by community service staff.

DISCUSSION

Attached, at **ANNEXURE 9** is the report regarding progress on initiatives being undertaken during the period 1 January to 31 March 2015.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For councillors' information.

ENGINEERING

1. REPORT OF WORKS – APRIL 2015

Grants Program

State Roads Maintenance (RMCC):

Maintenance works on state roads under the RMCC with the Roads and Maritime Services is continuing.

Replacement of drainage culverts on MR78 (Olympic Hwy) 6km south of The Rock has commenced.

Heavy patching on MR284 (Tumbarumba Rd) on a number of sections has been undertaken.

Regional Roads Block Grant:

Heavy Patching on MR331 (Jingellic Rd) has commenced.

Local Roads

Sealed:

10.5km roadwork has commenced as part of Alma Park Rd widening project from Lockhart boundary.

Pavement maintenance on local roads is ongoing.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

REPORT OF WORKS [CONT'D]

Unsealed:

Maintenance grading has taken place on the following roads in April.

Back Henty Rd	Hudsons Rd
Balldale Walbundrie Rd	Nioka Rd
Bonnie Springs Rd	Orange Promise Rd
Boxwood Park Rd	Quartz Hill Rd
Brittas Reserve Rd	River Rd
Brooklyn Rd	Scheetz Rd
Cannings Rd	Singe Rd
Elmo Rd	Stewards Rd
Groch Rd	Wattlevale Rd
Gum Swamp Rd	Wymah Rd

Urban Streets:

Kerb and gutter maintenance has been undertaken in Jindera.

Pipe and pit inspections for drainage have been carried out in Culcairn.

General:

Extensive organisation for 100th Anzac Day Commemorations in all towns and villages including but not limited to, parks and gardens, halls and general town maintenance.

Gravel path, traffic island and kerb and channel have been installed for a children crossing at St Mary Mackillop College, Jindera.

Monthly Works Maintenance Expenditure:

Local Roads Program	Original Budget	Amended Budget (September budget Review)	YTD Budget	YTD Expenditure	YTD Variance
Urban Roads Sealed	\$540,000	\$540,000	\$450,000	\$367,675	\$82,325
Urban Roads Unsealed	\$90,000	\$116,000	\$96,667	\$47,317	\$49,350
Rural Roads Sealed	\$790,000	\$820,000	\$683,333	\$569,049	\$114,284
Rural Roads Unsealed	\$1,000,000	\$1,000,000	\$833,333	\$905,792	-\$72,459
Street Tree Maintenance	\$220,000	\$236,200	\$196,833	\$175,533	\$21,300

Regional Roads Program	Original Budget	Amended Budget (March Budget Review)	YTD Budget	YTD Expenditure	YTD Variance
Maintenance	\$521,782	\$528,998	\$440,832	\$466,090	-\$25,258
Traffic Facilities	\$129,030	\$130,000	\$108,333	\$96,702	\$11,631

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

2. WATER AND SEWER REPORT – APRIL 2015

Capital Works Program:

- Tenders for new bore received.
- Fitted new break tank at Walla STW for backflow purposes.
- Gear box No. 2 at Culcairn STW overhauled and repaired.

New Water Services:

- 3 - New water services connected at Jindera.

Operation & Maintenance:

- 3 - Service repairs carried out in Jindera.
- 1 - Water main repair carried out at in the Jindera area.
- Tree removal (Murray Pine suckers 2m high) on water main along Burrumbuttock Brocklesby Rd between Cook Rd and Brocklesby village - 90% completed.
- Controlled burn conducted at Jindera STW.

Drinking Water Monitoring Program:

- 8 - Water samples for Microbial Water Analysis submitted in the month of April 2015 for Villages and Culcairn Water Supply have all complied with the Australian Drinking Water Guidelines.

Upcoming Month:

- Ongoing fire hydrant repairs being conducted throughout the Culcairn water mains reticulation.
- Village water scheme, water main maintenance.
- Water meter reading to be conducted for Culcairn and Village water supply between 25th May and 12th June.
- Backflow prevention devices to be installed at Culcairn sewerage pump station sites.
- Reservoir repairs in the Village water supply scheme.
- Carry out waste water samples on all sewerage schemes as per EPA licence requirements.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

ENVIRONMENT AND PLANNING

1. DEVELOPMENT APPLICATIONS PROCESSED FOR THE MONTH OF APRIL 2015

Attached, as **ANNEXURE 10**, is the schedule of development applications processed for the month of April 2015.

2. SENIOR WEEDS OFFICER'S REPORT – APRIL 2015

The Senior Weeds Officer's Report was unavailable for this agenda.

3. RANGER'S REPORT – APRIL 2015

COMPANION ANIMALS

No. of Complaints Received 19		Including 6 barking dogs and 10 roaming dogs. 1 aggressive dog. Dealing with 2 excessive numbers of animals kept, 6 Infringements issued.	
No. of dog attacks:	3	Location:	
		Henty	Dog attack investigated - believed 2 dogs coming from Lockhart Shire involved. Wagga Council advised and investigation continuing.
		Jindera	One dog was chasing horses, dog was not located.
		Holbrook	Resident's dog grabbed by another dog, no injury sustained.
Comments:	Assisted Police in catching an injured dog and then taken to a veterinary clinic for treatment		
		Dogs	Cats
In Council's Facility at Beginning of Month		1	
Captured & Returned to Owners		2	
Captured & Impounded		7	3
Released from Pound to Owners		6	1
Surrendered by Owners			
Rehomed			
Euthanased		2	2
Remaining in Council's Facility at End of Month			

FERAL CATS

No. of Complaints:	3
No. Feral Cats caught:	2

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

RANGER'S REPORT [CONT'D]

LIVESTOCK

	Cattle	Sheep	Horses	Goats	Other
No. of Reports of Stock on Roads	3	6			
Instances - Returned to owners	3	5			
Impounded		1			
Vehicle accidents involving stock					

OTHER LIVESTOCK, WILDLIFE COMPLAINTS

2 kangaroos euthanized after being injured in vehicle accidents.

ABANDONED VEHICLES

One abandoned vehicle picked up in Jindera.

One abandoned vehicle picked up in the Carabost area.

Two abandoned vehicles removed by owners in Culcairn and Jindera.

Eight vehicles remain impounded.

POLLUTION AND ENVIRONMENTAL INCIDENTS	
Inspection conducted: Overgrown Vegetation Unsafe Land	One Notice of Proposed Order issued.
Pollution: Noise	Culcairn, Henty, Walla Walla and Morven – barking complaints with owners spoken to. Holbrook – barking. Dog removed. Holbrook and Jindera – rooster's noise, Complaints Orders issued.
Pollution: Waste	Cookardinia – household waste dumped near reserve removed by Council employees. Brocklesby - couches and household waste, owners not identified. Henty - tyres left at tip gate.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

RANGER'S REPORT [CONT'D]

Pollution: Air	Brocklesby - trucks entering and exiting Grain Corp facility creating dust. Grain Corp and contractor contacted and advised to control the dust.
Backyard Burning	Holbrook, Culcairn and Henty residents have been burning green or wet materials and some waste in backyards generating smoke. Residents have been spoken to. An article is being run in the community newsletters advising residents of requirements.

ON-SITE SEWERAGE MANAGEMENT SYSTEMS

Inspection Type	No.	Compliant	Orders for Work Issued	Re-Inspection Required
OSMS Compliance Inspections	4			2
Pre-Purchase Inspections	3	1	2 3 reports written	
OSMS Orders Compliance Inspections				

URANA SHIRE COUNCIL OVERVIEW

Ranger patrolled Oaklands, Urana and Rand. One dog from Oaklands was surrendered for being aggressive, dog was secured at the Albury Pound and owner issued a penalty notice for dog not being registered. 5 hours.

OTHER WORKS CONDUCTED

- OSMS inspections and register updates continuing.
- Checking the compliance for unregistered and barking dogs.
- Overgrown vegetation inspections.
- Dangerous and menacing dog inspections for compliance.
- Assist RSPCA officer with animal hoarding/excess numbers issues.

TRAINING

- Ranger, James Waite attended an Environmental Waste Water Management course for onsite sewage systems. Current best practices, requirements and legislation were all covered in the course.

RECOMMENDATION

That Part B of the Agenda be received and noted.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 20 MAY 2015**

PART C – COMMITTEE AND DELEGATE REPORTS

Attached, in **ANNEXURE 11**, are minutes/notes of the following meetings:

- Murray Darling Association Region 1 Minute of Ordinary Meeting held on 17 April 2015
- Murray Darling Association Region 2 Minute of Ordinary Meeting held on 24 April 2015

- Minutes of the Hume Zone Bush Fire Management Committee Meeting held on 26 August 2014
- Minutes Of The Greater Hume Youth Advisory Committee Meeting held on 26 March 2015
- Minutes of the Walla Walla Community Development Committee Meeting held on 2 March 2015
- Minutes of the AGM and General Meeting of the Burrumbuttock Community Forum held on 16 March 2015

DELEGATES REPORTS

Cr Heather Wilton - Meetings and Representations by the Mayor

- 18 April - Culcairn, NSW Ambulance/Fire & Rescue NSW Community First Responders Graduation.
- 19 April - Holbrook, NSW RFSA, Volunteers and family day
- 23 April - Gundagai, Fit for the Future, Joint Organisation meeting with Office of Local Government
- 24 April - Henty, White Cross Ceremony Henty Memorial Park.
- 25 April - Holbrook, Dawn Service, Gunfire breakfast, Anzac Day Service followed by luncheon at Holbrook Services Club.
- 28 April - Wagga Wagga, REROC meeting.
- 29 April - Culcairn, budget workshop.
- 05 May - Wagga Wagga, RMS Forum,
- 06 May - Jerilderie, RAMROC meeting.
- 08 May - Culcairn, meeting with Jill Ludford, CE Murrumbidgee LHD.
- 08 May - Extensive meeting with constituent re cattle containment area.

Cr Denise Osborne

- 28 April - Hume Region Fire Management Committee
- 1 May - Albury Local Emergency Management Committee

RECOMMENDATION

That Part C of the Agenda be received and noted.