



Greater Hume Shire

To: «Name»

ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL

WEDNESDAY, 16 DECEMBER 2015

NOTICE is hereby given that an Ordinary Meeting of the Greater Hume Shire Council will be held at 4.30pm at the Council Chambers, Balfour Street, Culcairn.

STEVEN PINNUCK
GENERAL MANAGER



ORDER OF BUSINESS TO BE CONSIDERED
REFER OVERLEAF

ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL

WEDNESDAY, 16 DECEMBER 2015

BUSINESS TO BE CONSIDERED

1. PRAYER

2. ACKNOWLEDGEMENT OF COUNTRY

"I would like to acknowledge that this meeting is being held on the traditional lands of the Wiradjuri people, and pay my respect to elders both past and present".

**3. DECLARATIONS OF PECUNIARY INTEREST OR NON-PECUNIARY INTEREST
(CONFLICT OF INTEREST)**

4. APOLOGIES

5. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

- Minutes of the Ordinary Meeting of Council – 18 November 2015

6. ACTION REPORT FROM THE MINUTES

7. REPORTS FROM OFFICERS

PART A For Determination

- Environment and Planning
- Governance
- Corporate and Community Services
- Engineering Items

PART B For Information

- Governance
- Corporate and Community Services
- Engineering
- Environment and Planning

PART C For Information

8. MATTERS OF URGENCY

9. QUESTIONS ON NOTICE

10. CONFIDENTIAL SECTION – COMMITTEE OF THE WHOLE

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OFFICERS' REPORTS – PART A – FOR DETERMINATION

ENVIRONMENT AND PLANNING

1. REMOVAL OF RESTRICTIVE COVENANT – 10 LOT SUBDIVISION LOTS 1, 2 AND 3 BEATRICE ROAD BURRUMBUTTOCK

Report by Director Environment and Planning – Colin Kane

REASON FOR REPORT

Council received an application for modification of development consent 141-02/03 which permitted Lot 8 and 10 DP872808 Beatrice Drive/Howlong Burrumbuttock Road Burrumbuttock to be subdivided into 10 lots. The modification requested the removal of reference to lots 1, 2 and 3 from condition 2 of development consent 141-02/03 which was the reason restrictive covenants on the titles of lots exists. The modification was approved by Council staff however the Director of Environment and Planning does not have delegation to sign the deed of release and authorise the removal of the restrictive covenant from the titles.

REFERENCE TO DELIVERY PLAN ACTION

Strategy 7.8 Provide efficient and effective environmental health and building services to the community.

Action 7.8.1 Process all developments applications as submitted.

DISCUSSION

As mentioned development consent 141-02/03 permitted lot 8 and 10 DP 872808 Beatrice Drive/Howlong Burrumbuttock Road Burrumbuttock to be subdivided into 10 lots. Condition 2 of that consent was drafted as follows:

“Building envelopes shall be nominated for Lots 1 to 5 inclusive that ensure future dwellings are located below the ridgeline and avoid areas of remnant vegetation, rocky outcrops, difficulty in providing water and the electricity lines. The building envelopes shall be nominated on the plans of subdivision taking consideration farming practices on adjoining properties.”

The request for modification asked for the removal of lots 1, 2 and 3 from the abovementioned condition. This request was supported by a submission **ANNEXURE 1** which was notified to neighbouring properties owners and no objections were received.

The modification was approved by Council's officer for the following reasons:

- Water supply issues were resolved for lots 1, 2 and 3.
- Lots 1, 2 and 3 have little remnant vegetation see **ANNEXURE 1**.
- Greater Hume Shire Council does not have a ridgeline building policy and similar developments have occurred throughout the shire.
- Development will not be permitted to encroach on power lines due to easements on the title.

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REMOVAL OF RESTRICTIVE COVENANT – 10 LOT SUBDIVISION LOTS 1, 2 AND 3 BEATRICE ROAD BURRUMBUTTOCK [CONT'D]

Council has received a deed of release **ANNEXURE 1** which will remove the restrictive covenant from the title of the respective lots and that the covenant was created as a result of the abovementioned condition 2. As mentioned the Director of Environment and Planning does not have delegation to sign the deed of release.

BUDGET IMPLICATION

No budget implications.

CONCLUSION

The removal of the restrictive covenant affecting lots 1, 2 and 3 from DP1057430 Beatrice Drive/Howlong Burrumbuttock Road Burrumbuttock has been approved as a consequence of the approval of the modification to development consent 141-02/03. The signing of the deed of release is needed to conclude this matter.

RECOMMENDATION

That Council endorse the Director of Environment and Planning in being able to sign the deed of release that will discharge the building envelopes from lots 1, 2 and 3 at DP1057430 Beatrice Drive/Howlong Burrumbuttock Road Burrumbuttock.

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2. **DEVELOPMENT APPLICATION 10.2015.132 – APPLICATION TO DEMOLISH
A GRAIN STORAGE SHED – LOT 5 DP804402 – 13 WALLACE STREET
HOLBROOK**

Report by Building Surveyor - Russell Boyd

REASON FOR REPORT

Council has received a development application from John Holland Rail Pty Ltd for the demolition of a disused grain storage shed at Lot 5 DP 804402, 13 Wallace Street Holbrook. This application is being reported to Council because the shed is on land leased by Council.

REFERENCE TO DELIVERY PLAN ACTION

Strategy 3.1 To improve quality of life and sustain our populations

DISCUSSION

Description of Proposal and Location

The proposal is to demolish a dilapidated disused grain storage shed. The shed is 100 metres long by 8 metres wide. The shed consists of a concrete slab, steel wall frame, timber roof framing, metal wall and roof sheeting. The shed has been the subject of complaints from the public in the past with concerns of the dangerous condition of the shed caused by lack of maintenance, missing and loose roof and wall sheeting.

Lot 5 DP804402, 13 Wallace Street Holbrook is a level allotment with no significant vegetation. It is bounded to the north and south by Wallace Street and Raymond Street. The Holbrook Men's shed is located on the allotment to the western side of the site and the Holbrook Skate Park is located on the allotment to the eastern side of the site.

The proposal including the site plan, floor plans and elevations plans are attached at **ANNEXURE 2**.

CONSULTATION & REFERRAL PROCESS

The application was referred to adjoining landowners for their comments. The consultation period finished 4 December 2015.

No submissions were received by Council during the exhibition period.

ASSESSMENT

The following represents an assessment of the application as required by Section 79C of the EP&A Act.

- **79C(a) The provisions of any current or draft environmental planning instrument, development control plan, or matters prescribed by the regulations**

State Environmental Planning Policies

Nil

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Local Environmental Plan:

Greater Hume Local Environmental Plan 2012

The *Greater Hume Local Environmental Plan 2012* ("the LEP") is the principal environmental planning instrument applicable to the property. The relevant matters of the LEP are addressed as follows.

Zoning

The subject land is zoned RU5 Village by the LEP. The objectives of the RU5 zone are:

- *To provide for a range of land uses, services and facilities that are associated with a rural village.*
- *To protect the amenity of residents.*

The objectives of the RU5 zone are aimed at encouraging a range of urban development opportunities to support village locations. This proposal will remove a structure that does not serve any benefit to the community. The structure is past its useful life and has already been partially demolished by the previous removal of loose roof and wall sheeting to a point that demolition is the only viable option open to the owners of the land.

Greater Hume Development Control Plan

Nil.

GREATER HUME SHIRE COUNCIL SECTION 94A PLAN

Council has in place a shire-wide Section 94A plan that requires a developer contribution for most development applications.

No contribution is applicable for this application

- **79C(b) The likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality.**

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The following table assesses the likely impacts of the development.

ISSUE	ACCEPTABLE	COMMENT
Context & setting	✓	The subject land is located on the northern side of Wallace Street. The Holbrook men's shed is located on the adjacent western allotment, the Holbrook skate park is located on the adjacent eastern allotment, the allotment to the north is vacant land and the allotments on the southern side of Wallace Street residential allotments. The surrounding context presents a mix of residential land uses to the south, industrial and vacant land to the north, east and west. After the demolition of the shed the land will revert back to a vacant allotment and Council will continue to mow the allotment. It is expected that this will improve the streetscape by the removal of an eyesore from the street.
Access & parking	✓	The subject land is considered to have suitable access arrangements to the site, with the submitted plans indicating an access from Wallace Street. Internally, the proposal provides adequate provision for truck and machinery working space and onsite parking.
Roads & traffic	✓	Wallace Street is controlled and maintained by Council. A site inspection indicates that the road infrastructure is considered adequate to accommodate the vehicle movements during the demolition process.
Utilities	✓	All utilities are available but not connected to the property, including reticulated sewer, water, electricity, gas and telecommunications.
Heritage	✓	The subject site does not contain any identified heritage items. The land is also not within any heritage conservation area.
Stormwater	N/A	None.
Soils & erosion	✓	Potential for erosion is minimal as the site is level and no excavation will take place.
Flora & fauna	✓	No impacts from the demolition of the disused grain storage shed.
Flooding	✓	Investigations on flooding indicate that the site is not affected by flooding.
Bushfire	✓	The subject land is not bushfire prone.
Technological hazards	N/A	None.

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ISSUE	ACCEPTABLE	COMMENT
Safety, security & crime prevention	N/A	None.
Privacy	✓	None.
Landscaping	✓	The site is covered with a mixture of native and non-native grasses which will recolonise the building foot print after removal of the existing concrete slab.
Overshadowing	✓	None
Land resources	N/A	None

• **79C(c) The suitability of the site for the development.**

The proposed development involves the demolition of a grain storage shed and is considered to be appropriate for such an activity given its position at the urban fringe of Holbrook.

Issues considered in the Development Application assessment are:

Noise impacts

Minor vehicle and machinery noise during the demolition process. Proposed conditions imposed on the development approval will limit adverse noise impacts on adjoining residential buildings.

Traffic impacts

No traffic impacts anticipated due to the limited amount of demolition materials to be removed from the site.

Amenity

The removal of the partially demolished building will improve the amenity of the area and the streetscape.

Environmental Risks

Nil, the steel frame, roof and wall cladding will be recycled, timber framing together with concrete from the floor slab possess no environmental risk when disposed at Council's landfill.

Suitability of site and alternatives

There are no realistic alternatives to demolition of the remnants of the existing structure due to the existing partial demolition of the building.

Flora and Fauna impacts

There are no fauna impacts by the removal of the shed. It is anticipated that the land where the shed now stands will be recolonised by existing grass species on the land.

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Waste disposal

The steel from the frame, roof and wall cladding will be recycled, timber framing together with concrete from the existing slab will be disposed at Council's Holbrook landfill as clean filling.

Social and economic impacts

No adverse social or economic impacts on the land or surrounding area.

Natural hazards

None; all demolition materials are inert non-polluting materials.

- **79C(d) Any submissions made in accordance with this Act or the regulations.**

The application was referred to adjoining landowners between 19 November 2015 to 4 December 2015.

Council did not receive any submissions to the proposal from adjoining landowners or the public.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

In making a decision as the consent authority under the EP&A Act, Council can:

1. approve the application, subject to conditions;
2. defer the application for further information or redesign; or
3. refuse the application.

After considering the requirements of Section 79C of the EP&A Act, the proposal is recommended for approval subject to the following conditions

RECOMMENDATION

Pursuant to section 81(1)(a) of the Environmental Planning and Assessment Act 1979 and subject to the following conditions of consent Council approve the demolition of the grain storage shed at Lot 5 DP 804402, 13 Wallace Street Holbrook:

RECOMMENDED CONDITIONS:

APPROVED PLANS

1 Compliance with Plans and Conditions

The development shall take place in accordance with the approved development plans, except as modified in red by Council and/or any conditions of this consent.

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2 Time Period of Consent

This consent will lapse five (5) years from the date of determination unless the approved building, engineering or construction work has been physically commenced in accordance with this consent.

Development consent for the use of land does not lapse if the approved use of any land, building or work is actually commenced prior to the date on which the consent would otherwise lapse.

3 Construction - Hours of Work

All construction works will be restricted to the following hours in accordance with the NSW Environment Protection Authority Noise Control Guidelines:

- a. Mondays to Fridays, 7.00am to 6.00pm
- b. Saturdays, 8.00am to 1.00pm
- c. No work is permitted on Sundays and Public Holidays.

Construction works that are carried out in the open that involve the use of heavy vehicles, heavy machinery and other equipment likely to cause offence to adjoining properties is to be restricted to the above hours in accordance with the NSW Environment Protection Authority Noise Control Guidelines.

In the event that the demolition/construction relates to works inside the building and does not involve external walls or the roof, and do not involve the use of equipment that emits noise then the works are not restricted to the hours stated above. The provisions of the *Protection of the Environment Operations Act, 1997* in regulating offensive noise also apply to all construction works.

GENERAL CONDITIONS

The following conditions have been applied to ensure that the use of the land and/or building is carried out in such a manner that is consistent with the aims and objectives of the planning instrument affecting the land. A Principal Certifying Authority can either be Greater Hume Shire Council or an accredited certifier.

4 Demolition Requirements

Demolition of the existing building(s) shall be carried out in accordance with the requirements of AS 2601 – 2001 and the following:

- a. The property being secured to prevent unauthorised entry.
- b. Asbestos sheeting shall only be removed by licensed operators in accordance with the requirements of the WorkCover Authority. Proper procedure shall be employed in the handling and removal of asbestos to minimise the risk to personnel and the escape of particles to the atmosphere.
- c. All other materials and debris is to be removed from the site and disposed of to approved outlets in accordance with the approved Waste Management Plan.

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- d. Seven (7) days notification to commence demolition work shall be given to Workcover NSW in accordance with Clause 3.4.5 of the Occupation Health and Safety Regulation 2001.

5 Construction – Maintenance and Clearing of Site

The site shall remain clean and all waste building materials and the like shall be contained within the site boundaries. The site is to be cleared of all building refuse and spoil immediately after completion of the works.

6 Demolition – Work Cover

Precautions shall be taken in accordance with the requirements of the Work Cover Authority of NSW in respect of:

- a. Protection of site workers and the public;
- b. Asbestos handling and disposal where applicable.

7 Demolition – Adverse Effects to Adjoining Owners

Suitable measures shall be taken to ensure that there is no adverse effect to occupants of adjoining buildings and the public by the generation of dust and/or noise during demolition.

PRIOR TO THE COMMENCEMENT OF ANY WORKS

The following conditions of consent have been imposed to ensure that the administration and amenities relating to the proposed development comply with all relevant requirements. A Certifying Authority can either be Greater Hume Shire Council or an accredited certifier. All of these conditions are to be complied with prior to the commencement of any works on site.

8 Kerb and Gutter Protection

Prior to the commencement of any works on site, the developer shall provide and lay adequate footpath, kerb and gutter protection at all points of entry to the site in accordance with Council's Code of Protection of Footpaths and Erection of Hoardings. This protection shall be maintained in good condition throughout the course of construction.

9 Erosion and Sedimentation Control

Prior to the commencement of any works on site, controls shall be implemented prior to clearing of any site vegetation, to ensure the maintenance of the environment and to contain soil erosion and sediment on the property. Erosion and sediment controls shall be maintained until all construction works are completed and all disturbed areas are restored by turfing, paving and revegetation.

Note: On the spot penalties up to \$1,500 will be issued for any non-compliance with this requirement without any further notification or warning.

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10 Toilet Facility

Prior to the commencement of any works on site, a flushing toilet facility is to be provided on site. The toilet must be connected to either a public sewer, or an accredited sewage management facility, or to an alternative sewage management facility (chemical closet) approved by Greater Hume Shire Council.

11 Sign During Construction

Prior to the commencement of works, a sign must be erected in a prominent position on site during construction:

- a. Stating that unauthorised entry to the work site is prohibited,
- b. Showing the name of the person in charge of the work site and a telephone number at which that person may be contacted outside working hours, and
- c. Showing the name, address and a telephone number of the Principal Certifying Authority for the development.

Note: A \$600 on the spot fine may be issued for non-compliance with this condition.

REQUIREMENTS PRIOR TO OCCUPATION CERTIFICATE

12 Inspection Requirements

A final inspection is required to be carried out by Council at the completion of all demolition works to ensure that all conditions of the approval have been complied with prior to the issuing of the Final Occupation Certificate.

13 Site Requirements

Upon completion the site is to be level, clean and tidy with all demolition wastes and materials removed from the site.

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GOVERNANCE

1. REVIEW OF ECONOMIC DEVELOPMENT AND SOCIAL PLAN

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

For Council to consider a framework to review the existing Economic Development and Social Plan (EDSP) which was originally adopted in 2008.

REFERENCE TO DELIVERY PLAN ACTIONS

Strategy 7.3 To implement best practice effective governance.

Action 7.3.3.2 Develop and implement reporting mechanisms to meet Integrated Planning and Reporting requirements.

DISCUSSION

In 2008 Council received a grant to develop Greater Hume Shire Council's first EDSP. As the plan is now 7 years old and many of the initiatives contained within the plan have been achieved it is timely for Council to undertake a wide ranging review of the document.

In addition Council has statutory obligations under section 402 (5) of the Local Government Act to review its community strategic plan before 30 June following an election.

A newly elected Council may endorse the existing plan, endorse amendments to the existing plan or develop and endorse a new community strategic plan, as appropriate to ensure that the area has a community strategic plan covering at least the next 10 years.

Council's existing Community Strategic Plan – Greater Hume 2030 was adopted in 2010 and therefore following the September 2012 local government elections only a minor review was undertaken at that time due to the infancy of the plan.

By the 2016 local government elections, the plan will be six years old and Management considers that a more comprehensive review is appropriate.

Strategic documents including the EDSP, the Community Health and Wellbeing Plan, Visitor Experience Plan, Waste Management Strategy and Roads Strategy form the building blocks of a Community Strategic Plan and therefore it is appropriate that the EDSP is reviewed at this time.

An internal Steering Committee has been established consisting of the General Manager, Directors, Executive Assistant – Governance and Economic Development, Executive Assistant – Tourism and Promotions and the Community Health and Well Being Coordinator.

A review timeline has been developed and is included as **ANNEXURE 3**.

In addition, Council is intending to engage Michelle Hudson of The Communications Department to assist in the facilitation of a number of Focus Group meetings planned and the development of a communiqué and charter.

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REVIEW OF ECONOMIC DEVELOPMENT AND SOCIAL PLAN [CONT'D]

A copy of the proposal received from Ms Hudson has been **ENCLOSED SEPARATELY** for councillors' information.

Ms Hudson spent her formative years as a resident of the Shire growing up at Brocklesby and attending St Pauls College at Walla Walla. Accordingly, Ms Hudson is very well acquainted with the shire and the challenges and opportunities in the region.

In all 10 Focus Group meetings are planned covering the following interest groups:

- Community Development and other town Committees (eg: Burrumbuttock Forum)
- Sporting and Recreation groups
- Businesses
- Localities (based on hall committees and /or rural fire brigades capturing the farming community)
- Environmental
- Tourism
- Children and Youth
- Other external stakeholders (eg: emergency services etc.)
- Councillors and
- Staff

A detailed list of Focus group participation is also included as **ANNEXURE 3**.

Other communication methods will be undertaken through:

- Rate instalment notices
- Shire newsletter
- Press releases
- Direct email and
- Social media.

The concept review framework including the timeline and planned focus groups and communication methods was presented to the Economic Development Committee meeting held on Thursday 26 November 2015.

BUDGET IMPLICATIONS

The cost of engaging Michelle Hudson, of The Communications Group is estimated at \$7,350 (exc. GST) which can be funded from existing Economic Initiatives allocations.

CONCLUSION

It is appropriate that Council commences planning for a comprehensive review of its Community Strategic Plan – Greater Hume 2030 in 2016 and up to date strategic plans are fundamental successful engagement with the community.

Accordingly, it is recommended that Council approve the Economic Development and Social Plan review timeline and engagement plan.

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REVIEW OF ECONOMIC DEVELOPMENT AND SOCIAL PLAN [CONT'D]

RECOMMENDATION

That Council:

1. approve the Economic Development and Social Plan review timeline and engagement plan
2. appoint Michelle Hudson of The Communications Department to facilitate the focus groups and assist in the development of a communiqué and charter at an estimated cost of \$7,350 (exc. GST)
3. approve that the cost of the facilitation to be funded from the Economic Initiatives allocation.

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2. CUSTOMER SATISFACTION SURVEY

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

For Council to consider a quotation received from IRIS Research to undertake a community satisfaction survey for the shire similar to that undertaken in 2012.

REFERENCE TO DELIVERY PLAN ACTIONS

Strategy 7.3 To implement best practice effective governance.

Action 7.3.3.2 Maintain effective and open complaints handling processes.

DISCUSSION

Funding of \$20,000 has been included in the 2015/2016 Budget to undertake a community survey of Greater Hume Shire. Periodic independent monitoring and evaluation of community needs and satisfaction is a key strategy for any dynamic organisation.

It is timely to undertake a community survey to gain a further insight into community needs and as it is now four years since the Council conducted a similar survey, it is considered most appropriate to undertake a Customer Satisfaction Survey in the lead up to the local government elections in September 2016.

A quotation has only been sought from IRIS Research as they undertook a similar survey for Greater Hume Shire Council in 2012.

In addition to the 2012 Community Satisfaction Survey, IRIS Research developed the current Economic Development and Social Plan (under review) along with surveys regarding the appropriateness of a Service Centre in Holbrook and the Special Rating Variation application.

Council received an initial quotation of \$21,990 (ex GST) which has been negotiated down to \$20,000 (exc. GST). This will enable 400 surveys to be undertaken at a 95% confidence level of population attitudes and behaviour.

A full copy of the quotation has been included as **ANNEXURE 4** to assist councillors in their deliberations.

Funding has also been included in the 2017/2018 Budget to undertake a similar survey and it is strongly recommended that Council commit to this path to enable independent internal benchmarking to be undertaken.

IRIS Research are providing over \$2,000 of additional value by reviewing pre survey information brochures prepared by Council and making the survey available on-line so that those not randomly selected to be interviewed in the telephone survey also have an opportunity to participate.

It is anticipated that the survey would take 10 weeks to complete. Assuming the project commenced week ending 6 May 2016, it would be finalised by late July 2016, with formal presentations to management and Councillors to follow.

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CUSTOMER SATISFACTION SURVEY [CONT'D]

BUDGET IMPLICATIONS

Acceptance of the quotation will require an additional allocation of \$3,000 (exc. GST) for the additional cost of design and distribution of the pre survey information brochure.

CONCLUSION

IRIS Research is extremely experienced in undertaking customer satisfaction surveys in a local government environment, have completed similar survey for Greater Hume Shire and many other Councils which will enable Council's results to be compared with other Councils of a similar size.

RECOMMENDATION

That Council accept the quotation from IRIS Research totalling \$20,000 (exc. GST) to conduct a Community Satisfaction Survey in the first half of 2016.

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3. NSW RURAL FIRE SERVICE – 2015/2016 ALLOCATION

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To advise Council of the NSW Rural Fire Service (NSW RFS) allocation for Greater Hume Shire Council for the 2015/2016 Financial Year.

REFERENCE TO DELIVERY PLAN ACTIONS

Strategy 5.6 To improve the availability of policing, emergency and ambulance services.
Action Lobby the Government for increased policing, emergency and ambulance
5.6.01.1 presence.

DISCUSSION

Council has received correspondence from the NSW RFS advising of the 2015/2016 allocation from the NSW Rural Fire Fighting Fund.

Councillors may recall that as part of the 2015/2016 budget deliberations, Council agreed to an aggressive tanker replacement program with the view of introducing a 25 year tanker roll-over program. The bid included five– 6/10 year old tankers and the relocation of two Albury City tankers to Greater Hume.

The agreement was for the Albury City tankers to be relocated to the Bungowannah and Walla Walla Brigades so that they could provide additional support to fires within the Albury City Local Government Area when required. The existing Walla Walla tanker was to be relocated to the Alma Park Brigade and the Bungowannah Tanker to the Mountain Creek Brigade removing the two most unreliable tankers from the fleet. This is still likely to occur.

The other five tankers in priority order were for the following brigades:

1. Brocklesby
2. Gerogery
3. Burrumbuttock
4. Bulgandra
5. Bowna Wymah

It is now likely that the only brigade to receive a 6/10 year old tanker in 2015/2016 will be the Brocklesby Brigade, although it is the Writers understanding that this will be confirmed with Group Captains in the near future.

This would have resulted in Council having an increased contribution to the Fire Fighting Fund in 2015/2016 of \$384,021 and then fluctuating in future years.

The 2015/2016 allocation will result in a contribution of \$305,683.86 which is significantly lower than estimated, however Council will also be receiving a significantly lower than expected reimbursement of the 11.7% of the cost of the Volunteer and Statewide Support (VASS) costs. It was estimated that Council would receive \$125,355.99 however will only receive \$60,281.66.

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NSW RURAL FIRE SERVICE – 2015/2016 ALLOCATION [CONT'D]

The table below outlines the overall impact.

	2015/2016 Estimate	2015/2016 Actual	Variance
Contribution	\$384,021.00	\$305,683.86	-\$78,337.14
Reimbursement of 11.7% of VASS costs	\$125,355.99	\$60,281.66	\$65,074.33
Net contribution	\$258,665.01	\$245,402.20	\$13,262.81

Whilst the above table indicates that Council will have a saving of \$13,262.81, Council will only be receiving one 6/10 year old truck rather than five. The cost of the 11.7% of the four additional trucks (if supplied) would have been \$97,682.95 therefore in real terms Council is effectively \$84,420.14 (\$97,682.95 - \$13,262.81) worse off.

The two major contributors to this outcome is a continuing rise in VASS costs and the Commissioner using his discretion not to refund the full 11.7% of VASS charges in full.

Volunteer and Statewide Services are costs borne by the NSW RFS that have an impact across the State (eg: use of aerial fire fighting equipment). Attached as **ANNEXURE 5** is a spreadsheet that outlines NSW Rural Fire Fighting allocations to the Hume Zone (includes AlburyCity and GHSC) for the past 6 years and in that time the cost of VASS charges has risen significantly which is impacting on the ability of local government to fund the replacement of tankers and provide brigade stations etc.

It cannot be denied that some of the VASS costs have resulted in a higher level of service and better outcomes for the community (eg: aerial fire fighting). What is more relevant is whether local government has the capacity to fund this higher level of service or whether the State Government should make a greater contribution.

Local government has been concerned with Rural Fire Service funding for decades, particularly when Council has diminished control and this was highlighted again at the 2015 Local Government NSW Annual Conference when the following motion submitted by Coolamon Shire Council was carried.

That the Minister, in conjunction with Local Government, reviews the Rural Fires Act to:

- determine an open and transparent method of determining the annual contribution paid by all parties to the Rural Fire Service. This is to include both the state administrative costs and the regional component of the payment;*
- review the current practice of vesting equipment in Council that Council has no real ownership or control over;*
- review the appropriate standards of service together with the provision of equipment and training etc., that are relevant to the area within a particular zone or Council area;*
and
- develop a method of accounting and financial control of the regions to be appropriately costed to reflect the true management cost of the zones and that this cost be included in the Zone Budget.*

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NSW RURAL FIRE SERVICE – 2015/2016 ALLOCATION [CONT'D]

Clearly there is a need for local government to become more active in this area otherwise Councils will bear the brunt of volunteer discontentment when there is insufficient funds to replace tankers in a timely manner and provide other basic facilities such as brigade stations.

In the circumstances it is the Writer's view that it is appropriate to convene a Workshop on Wednesday 3 February 2016 to discuss the following issues:

- NSW Rural Fire Service funding
- 25 year tanker replacement program
- Other capital works including Brigade Stations and provision of Group Captains/Captains vehicles.

The Writer is also of the view that it would be appropriate to invite the NSW RFS, District Manager Patrick Westwood to make a presentation to the Workshop.

It is probable that the issue of NSW Rural Fire Service funding will be discussed at the REROC meeting to be held on Tuesday 8 December.

It is recommended that Council make strong representations to the Minister for Emergency Services, the Hon. David Elliott MP, the NSW RFS Commissioner Shane Fitzsimmons and the Member for Albury Greg Aplin.

BUDGET IMPLICATIONS

The short term implication is a saving of \$13,262.81 in the 2015/2015 budget, however longer term increased costs are likely unless structural changes are made to funding rural fire services in NSW.

CONCLUSION

The NSW Fire Fighting Fund allocation received by Council is very disappointing indeed with four replacement tankers not being funded, combined with disproportionate increases in Volunteer and Statewide Service charges and lower than estimated reimbursements.

Accordingly it is recommended that Council strongly object to disproportionate increases in Volunteer and Statewide Service charges and lower than estimated reimbursements by forwarding correspondence to Minister for Emergency Services, the Hon. David Elliott MP, the NSW RFS Commissioner Shane Fitzsimmons, the Member for Albury Greg Aplin. Further that Council forward copies of relevant correspondence to LGNSW.

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NSW RURAL FIRE SERVICE – 2015/2016 ALLOCATION [CONT'D]

RECOMMENDATION

That Council:

1. strongly object to disproportionate increases in Volunteer and Statewide Service charges and lower than estimated reimbursements by forwarding correspondence to Minister for Emergency Services, the Hon. David Elliott MP, the NSW RFS Commissioner Shane Fitzsimmons, the Member for Albury Greg Aplin
2. forward copies of the relevant correspondence to LGNSW.
3. convene a Workshop on Wednesday 3 February 2016 to discuss the following issues:
 - NSW Rural Fire Service funding
 - 25 year tanker replacement program
 - Other capital works including Brigade Stations and provision of Group Captains/Captains vehicles.

Further, NSW Rural Fire Service, District Manager Patrick Westwood be invited to make a presentation to the Workshop on the forthcoming 2016/2017 NSW Rural Fighting Fund estimates and capital expenditure programs.

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4. CHRISTOPHER WEBSTER – PROPOSAL TO UNDERTAKE A FEASIBILITY STUDY FOR THE ESTABLISHMENT OF A HERITAGE RAILWAY BETWEEN CULCAIRN AND HOLBROOK

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To table correspondence from Christopher Webster concerning the proposal to undertake a feasibility study for the establishment of a heritage Railway between Culcairn and Holbrook.

REFERENCE TO DELIVERY PLAN ACTIONS

Strategy 11.2 To provide diverse tourism and visitation offerings.

DISCUSSION

Earlier this year Council received correspondence from Christopher Webster seeking Council support to undertake a feasibility study for the establishment of a heritage railway between Culcairn and Holbrook. A copy of Mr Webster's correspondence along with other documents provided to Council since that time have been included as **ANNEXURE 6** for councillors' information.

The distance of the rail line between Culcairn and Holbrook is approximately 26km and was last used in July 1974.

Mr Webster will be making a short presentation to Council at the December Council meeting.

The Mayor and General Manager have met with Mr Webster on two occasions. At the first meeting the Writer advised Mr Webster that as it had several decades since the line had been operational there were significant impediments to the project succeeding these included, but are not limited to:

- The rail line no longer has access to Holbrook township due the construction of the Hume Highway Bypass
- The rail line has no access to the Culcairn Railway Station due to the removal of the timber rail bridge in the early 2000's
- The rail line is missing in many locations and in other areas it is in very poor condition with significant vegetation growing through it
- There are least 4 bridges across Willow Creek, Ten Mile Creek and Billabong Creek that would require reinstatement or substantial refurbishment.
- It would require the reopening of at least 2 rail level crossings.

It was conveyed to Mr Webster that Council has on several occasions declined to provide funding for a feasibility study for a recreational/walking-cycling track between Albury and Jindera and Council has also stopped short of providing a 'letter of support' for the proposed Culcairn-Corowa Rail Trail.

On that basis Mr Webster was advised that it was highly unlikely that Council would provide any funding for a feasibility study and may not provide a 'letter of support' for the project.

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CHRISTOPHER WEBSTER – PROPOSAL TO UNDERTAKE A FEASIBILITY STUDY FOR THE ESTABLISHMENT OF A HERITAGE RAILWAY BETWEEN CULCAIRN AND HOLBROOK [CONT'D]

Mr Webster was further advised that the best way forward may be to seek the support of an external organisation to Council that may be prepared to auspice the project. Whilst Mr Webster has garnered the support of a number of organisations it is unlikely that any would be able to contribute to the project in cash or in kind.

Further, an article in the Eastern Riverina Chronicle dated 28 October 2015 stated that \$9.4 million was being expended resurfacing the Boree Creek to The Rock rail line, a distance of 56km. This operational rail line would obviously be in significantly better condition than the Culcairn to Holbrook line but gives some indication of the enormity of the project.

To date a level of human resources have been consumed discussing the project and it is the Writers view that the project should not be supported by Council due to the very low probability of a successful outcome.

BUDGET IMPLICATIONS

No financial costs have been incurred to date.

CONCLUSION

Whilst the vision of reopening the Culcairn to Holbrook rail line is exciting, the existing condition of the rail line and substantial cost to bring the line back to an operational standard make a successful outcome most unlikely.

It is the Writers view that the resources of Council can be better utilised on other more achievable projects.

RECOMMENDATION

That the report be received and noted and Council resolve not to provide a letter of support due to the very low probability of a successful outcome.

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5. REVIEW OF CROWN LANDS IN NSW

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To advise Council of the release of NSW Government's response to the Crown Lands Legislation White Paper.

REFERENCE TO DELIVERY PLAN ACTIONS

Strategy 13.1 Lobby Federal and State Governments to introduce uniform legislation covering all public land management issues.

Action 13.1.2.1 Establish a single body responsible for the management of crown land and remove overlap of responsibility of various State agencies such as RMS, State Rail etc.

DISCUSSION

In late October the NSW Government released its response to the review of the Crown Lands Legislation White Paper.

The Government received 626 submissions (including one from Greater Hume Shire Council).

Highlights from the Government's response include proposals that:

- The Act will explicitly recognise the need to integrate environmental, social, cultural heritage and economic considerations in decision making about Crown Land.
- The new legislation will remove red tape.
- Councils will not be charged rent for reserves they manage.
- Land of primary local value can be made available (through transfer) to councils as community land and this will mean that council will deal with it under the Local Government Act requirements for community land (this will apply to most Council recreation reserves, swimming pools, etc.)
- Land that Council can demonstrate is used for operational or local utility purposes, such as reserves use for Council depots or waste facilities can be transferred as operational land.
- Council will not be required to take over management of all reserves currently managed by community trusts (in GHSC this could include the Holbrook Racecourse, Holbrook Rugby Ground and the Bungowannah Hall).

In forming the response to the White Paper, NSW Industry undertook pilots in the LGA's of Corowa Shire, Tamworth Regional, Tweed Shire and Warringah.

A copy of the document 'Response to the review of the Crown Lands Legislation White Paper – Summary of Issues and Government Response, October 2015 can be found at the following link:

http://www.lpma.nsw.gov.au/_data/assets/pdf_file/0004/206680/response-to-crown-lands-legislation-white-paper.pdf or a hard copy can be provided to Councillors upon request.

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REVIEW OF CROWN LANDS IN NSW [CONT'D]

The new legislation (in stages) is expected to be introduced in 2016 and will simplify eight Acts that currently govern Crown lands, into a single Act.

BUDGET IMPLICATIONS

Nil, at this time.

CONCLUSION

The review of the management of control of Crown land in NSW is long overdue and legislation to streamline management and reduce red tape is much awaited.

RECOMMENDATION

That the report be received and noted.

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CORPORATE AND COMMUNITY SERVICES

1. JINDERA MULTI-PURPOSE CENTRE

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR REPORT

To present a recommendation to proceed to the calling of tenders for the Jindera Multi-Purpose Centre.

REFERENCE TO DELIVERY PLAN ACTION

Strategy 5.5 To maintain our health and aged care services

Strategy 5.7 To improve the availability of childcare services and services within the shire

Strategy 5.9 To improve our cultural facilities

DISCUSSION

A comprehensive report on the Jindera Multi-Purpose Centre was submitted to the May 2015 meeting of Council whereby the following resolution was passed:

RECOMMENDATION [McInerney/Osborne]

That:

- 1. Council reaffirm its support for the proposed Jindera Multi-Purpose Centre.*
- 2. Management continue to develop design plans for the Jindera Multi-Purpose Centre and that a design be submitted to Council for approval prior to the commencement of an external tender process.*
- 3. undertake the required capital expenditure review and conduct a Council workshop at an appropriate time.*

In accordance with Section 23A of the *Local Government Act 1993* and Office of Local Government guidelines, a Capital Expenditure Review has been completed for the proposed project. A copy of the Review is included as **ANNEXURE 7**.

Final design plans have also been completed and are included as **ANNEXURE 7**. As Councillors would be aware, the project has also received support from a major charity and community support organisation in Jindera being Rural Care Link. Indeed, Rural Care Link are so supportive of the project that they have expressed an interest in relocating from their current location and housing their operations at the Jindera Multi-Purpose Centre. Management are of the view that incorporating Rural Care Link into the building will strengthen the community focus that Council and the community are looking to achieve and make the building an even more vibrant community space.

BUDGET IMPLICATIONS

Costs associated with the construction of the proposed Jindera Multi-Purpose Centre will be met from existing funds held in reserve following the sale of the Jindera Aged Care facility. As at the 30 June 2015 a total of \$1,621,070 remains in reserve.

A full financial analysis of the project has been undertaken as part of the Capital Expenditure Review.

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JINDERA MULTI-PURPOSE CENTRE [CONT'D]

CONCLUSION

The Jindera Multi-Purpose Centre represents an exciting and much needed community project for Jindera. The centre will provide much needed office accommodation for Greater Hume Children Services, enable the relocation of Council's Customer Service Centre (and associated financial institution) from leased premises to a dedicated Council owned building, provide much needed meeting space in Jindera for Council and community use and enable the establishment of a community technology space.

RECOMMENDATION

That Council:

1. approve the Jindera Multi-Service Centre Project Capital Expenditure Review.
2. approve the final design plans for the Jindera Multi-Service Centre Project.
3. invite tenders via the open tendering method for the construction of the Jindera Multi-Service Centre.

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2. NSW TREASURY (TCORP) LOCAL GOVERNMENT SERVICES

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR REPORT

To provide information to Councillors on the services offered to councils through NSW Treasury (TCorp).

REFERENCE TO DELIVERY PLAN ACTION

Strategy 7.6 Ensure greater Hume Shire Council is financially sustainable.

DISCUSSION

Representatives from TCorp visited Council on Wednesday 25 November to present an outline of the services offered to NSW councils. Present at the meeting were TCorp representatives Kevin Pugh, Head of Local Government Services and Stephen Hart, Senior Manager as well as the General Manager, Director Corporate & Community Services and Accountant.

TCorp's presentation focused on two main areas being loan facilities and investment opportunities.

In relation to loan facilities, TCorp confirmed that access to TCorp loan facilities is restricted to those councils deemed Fit for the Future. Loan options available vary from interest only loans for terms from three to ten years, and principle and interest loans for terms from three years to twenty years. TCorp applies a universal rate of 0.55% on top of the cost of fund for all loans resulting in very competitive pricing. For example, the current fixed interest rate quoted for a term of twenty years is 4%, with a fixed rate as low as 3.4% available for a loan term of ten years. These rates compare very favourably with rates obtained by Council during the most recent round of borrowing whereby rates of 3.98% applied to a loan of \$1.5m over a ten year term. Clearly, access to TCorp's borrowing facility presents a significant opportunity for Council to access funds at very competitive interest rates. Council has included borrowings of \$1.4m in the 2015/2016 Operational Plan budget.

TCorp also presented information on investment services available to Council including a term deposit broking service. The Local Government Investment Order and Council's Investment Policy permit Council placing investments with TCorp. Again, based on the information provided it would appear that utilising TCorp's investment options will be of benefit to Council and it is expected that these opportunities will be explored fully by Council's Chief Financial Officer as part of Council's overall investment strategy.

BUDGET IMPLICATIONS

Nil at this time however accessing TCorp's borrowing and investment facilities may have a positive impact on future budgets.

CONCLUSION

Access to TCorp's borrowing and investment facilities present a significant opportunity for Council to lower the cost of debt financing and to achieve improved returns on investment funds.

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NSW TREASURY (TCORP) LOCAL GOVERNMENT SERVICES [CONT'D]

RECOMMENDATION

That the report be received and noted.

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3. POLICY DEVELOPMENTS

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR REPORT

To present new and revised policies for consideration.

REFERENCE TO DELIVERY PLAN ACTION

Not applicable.

DISCUSSION

Development and enhancement of Council's Policy Register is continuing. The following policies are now presented for consideration by Council:

1. Health Promoting Council Policy (New policy)

The Health Promoting Council Policy is a supporting document to the Greater Hume Shire Council Community Health & Wellbeing Plan which was adopted by Council in October 2015.

The purpose of the Health Promoting Council Policy is to describe how Greater Hume Shire Council is a role model for the community and that Council, through the Community Health & Wellbeing Plan, has the potential to impact positively on the health and wellbeing of the community.

2. Fraud Control Policy (Revised policy)

The purpose of the Fraud Control Policy is to ensure that Councillors, Council employees and agents of Council understand what fraud is, know Council's attitude to fraud, recognise what to do if they suspect fraud is being perpetrated and appreciate the consequences of engaging in fraudulent conduct.

The policy also outlines Council's approach to managing the risks of fraud through a whole of organisation fraud control framework. A key strategic objective of Council is to ensure that business operations are compliant. In this regard the *Local Government Act 1993* requires Council to develop and maintain adequate internal control systems.

3. Corporate Credit Card Use Policy

The purpose of the Greater Hume Shire Council Corporate Credit Card Policy is to establish rules for the use of Council's corporate credit cards and the responsibilities of cardholders using Council's corporate credit cards.

The policy ensures that operational and administrative costs and the risks associated with credit card use are minimised while providing cardholders with an alternative method of purchasing goods and services on behalf of the Council.

Copies of these policies are included in **ANNEXURE 8**.

BUDGET IMPLICATIONS

There are no direct budget implications resulting from the adoption of the above policies.

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POLICY DEVELOPMENTS [CONT'D]

CONCLUSION

The continual review and development of Council policies is essential to ensure adequate internal control systems are in place and for Council to remain abreast of emerging trends and issues with the local government sector.

RECOMMENDATION

That:

1. the Greater Hume Shire Council Health Promoting Council Policy be adopted.
2. the Greater Hume Shire Council Fraud Control Policy and Corporate Credit Card Use Policy be placed on public exhibition until Friday 5 February 2016 and that a copy of both policies be forwarded to Council's Internal Audit provider, Crowe Horwath, for review during the public consultation period.

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ENGINEERING

1. TENDER NO. TL 28-2015/2016 – CONSTRUCTION OF JINDERA TRUNK SEWER – PIONEER DRIVE TO STOCKWELL ROAD, JINDERA

Report prepared by Works Engineer – Andrew Walls

REASON FOR REPORT

To consider tenders for the provision of a trunk sewer main at Jindera.

REFERENCE TO DELIVERY PLAN ACTION

5.2.11.1. Manage wastewater and effluent in a sustainable manner

DISCUSSION

The construction of the Jindera Trunk Sewer (Pioneer Drive to Stockwell Road) will provide the infrastructure to allow the sewerage of future land developments (both industrial and large lot residential) on both sides of Urana Road to the south of Pioneer Drive.

It will also allow the servicing in the longer term the balance of the existing industrial estate.

Advertisements were placed in the Sydney Morning Herald, Border Mail and on Tenderlink with tenders closing on 2 December 2015. Seven tenders were received via the TenderLink portal with an eighth tender received by e-mail from Toon. Following confirmation that a genuine attempt was made to upload the eighth tender all eight tenders were then assessed.

Submitted prices ranged from \$474,178.01 to \$860,311.76. All prices are inclusive of GST. The following Tenders were received and are listed in alphabetical order.

No.	Name	Price
1.	Armstrong Constructions.	\$860,311.76
2.	Cartwright Civil.	\$707,950.76
3.	Hurst Earthmoving.	\$584,243.11
4.	Longford Civil.	\$474,178.01
5.	Maxibor Australia.	\$769,104.00
6.	Mitchell Constructions.	\$511,888.30
7.	North East Civil.	\$510,919.29
8.	Toon.	\$498,812.60

The lowest tender submitted by Longford Civil was checked and is mathematically correct. Referees were contacted and all gave positive feedback regarding breadth of personnel experience, quality of workmanship and professional conduct.

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TENDER NO. TL 28-2015/2016 – CONSTRUCTION OF JINDERA TRUNK SEWER – PIONEER DRIVE TO STOCKWELL ROAD, JINDERA [CONT'D]

Longford Civil attended a post-tender interview where they confirmed that they were satisfied with the price as submitted and have the experience and equipment to complete the project to the required standard in a safe and timely manner.

A map of the scheme and a table of the apportionment used to assess the eight tenders are included in **ANNEXURE 9**.

BUDGET IMPLICATION

The tendered price on \$474,178.01 is within the budget estimate of \$492,100 (budget estimate of \$672,100 - \$180,000 for construction of pump station). The tendered price does not include a number of provisional items which are expected to amount to less than 5% of the tender price.

The cost of construction of the Trunk Sewer project is exclusive of the supply and installation of the sewer pump station to be located in Davis Drive at the rear of the Council Works Depot. This will be constructed under a separate tender.

CONCLUSION

Eight tenders were received for the Jindera Trunk Sewer project and all eight tenders conformed with tender documentation.

The tender submitted by Longford Civil has been assessed and there is no technical or practical reason to conclude that Longford Civil is not capable of completing the contract to the required standard and within the allotted timeframe.

RECOMMENDATION

That:

1. the tender submitted by Longford Civil of \$474,178.01 (including GST) be accepted.
2. the unsuccessful tenderers be notified.
3. the General Manager and the Mayor be authorised to sign the Contract with Longford Civil under the Common Seal of Council.

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2. TRUCK PARKING IN CULCAIRN

Report prepared by Road Safety Officer – Shelagh Merlin

REASON FOR REPORT

To respond to a Question on Notice and to inform Council about truck parking arrangements within the town of Culcairn.

REFERENCE TO DELIVERY PLAN ACTION

Strategy 5.2 To provide and maintain safe and serviceable public facilities and infrastructure including roads, drainage and footpaths.
Action 5.2.5 Ensure all urban roads within all communities are sealed or where unsealed are maintained in accordance with a system of programmed maintenance.

DISCUSSION

In response to requests from the Culcairn Business Forum, the issue of truck parking within the town of Culcairn has been raised several times at meetings of the Greater Hume Shire Council Local Traffic Committee.

One issue that has been raised a number of times is the restriction placed on truck parking on the Olympic Highway (MR78) between Balfour Street and South Street, Culcairn.

When the original No Truck Parking time restrictions were introduced in that area, the time determined that trucks should not be permitted to park there was between the hours of 7.00pm and 7.00am. That restriction was then amended from 7.00pm to 9.00pm after consultation with the proprietors of Culcairn food outlets revealed that food is not sold in Culcairn after 9.00pm.

A balance needs to be maintained between the ambiance of the local area for residents and the Culcairn community and convenience for the trucking industry. Council believes the existing time restrictions provide that balance.

A second issue raised on a number of occasions relates to the provision of truck parking on land between the Olympic Highway and the main north-south railway line opposite the Caltex Service Station at the southern end of Culcairn. This proposal has been rejected by Roads & Maritime Services on safety grounds both because of overhead power lines between the road reserve and the railway line and because of inadequate storage. In addition to safety concerns, the land between the road reserve and the rail line is owned by the Australian Rail Track Corporation and forms part of the rail reserve.

Council is committed to supporting both local Culcairn businesses and the trucking industry.

As part of a recent upgrade of Railway Parade north of the Balfour Street roundabout Council constructed a truck parking bay on the eastern side of Railway Parade between Henty Street West and Douglas Street. This bay is not subject to timed parking restrictions and offers easy access to the Culcairn shopping centre.

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TRUCK PARKING IN CULCAIRN [CONT'D]

A map showing where truck parking is provided in Culcairn is attached in **ANNEXURE 10**.

While truck parking is provided in Culcairn, it should be noted that heavy vehicle and long vehicle operators are still bound by Rule 200 (2) of the NSW Road Rules 2014 with regard to parking in built up areas.

This rule states that heavy vehicles other than buses must not stop on a road within a built up area for longer than an hour unless:

- the vehicle is being loaded or unloaded;
- the vehicle is stopped there at the direction of either police or a person authorised under the NSW road transport legislation; or
- the vehicle is involved in a filming project.

BUDGET IMPLICATION

Nil.

CONCLUSION

Council has provided opportunities for truck parking in Culcairn including both 24-hour parking facilities and time restricted parking. Council believes that the facilities currently provided offer a balance between the needs of the community and the needs of the trucking industry. While truck parking is available in Culcairn, truck drivers are still bound by the NSW Road Rules with regard to the length of time they are able to park.

RECOMMENDATION

That Council receive and note the report.

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3. CULCAIRN HENTY & HOLBROOK FLOODPLAIN RISK MANAGEMENT STUDIES & PLANS – ENDORSEMENT OF THE DOCUMENTS AND PUBLIC EXHIBITION PERIOD

Report prepared by Manager Traffic & Infrastructure – Michael Oliver

REASON FOR REPORT

For Council to consider endorsing the draft final reports and placing on public exhibition the Culcairn Henty & Holbrook Floodplain Risk Management Studies and Plans.

REFERENCE TO DELIVERY PLAN ACTION

- Strategy 8.3 To provide approximate infrastructure to cater for our population.
- Action 8.3.5.2 Develop floodplain risk management plans for Council's towns.

DISCUSSION

The main objective of the Floodplain Risk Management Studies & Plans is to identify floodplain risk, test amelioration strategies for the management of risk and to put forward priorities and approximately costed recommendations in regards to flood risk mitigation at Culcairn Henty and Holbrook.

Council requires consideration of a range of management options to effectively manage existing, future and continuing flood risks at Culcairn, Henty and Holbrook. The outcomes from the Floodplain Risk Management Studies and draft Floodplain Risk Management Plans will also assist the SES in preparing a Local Flood Plans for Culcairn, Henty and Holbrook.

The objective of the Floodplain Risk Management Studies is to investigate a range of flood mitigation works and measures to address the existing, future and continuing flooding issues, in accordance with the NSW Government's Flood Policy. This includes review of Council's existing environmental planning policies and instruments including Council's long term planning strategies for the study areas. Also identification of works, measures and restrictions aimed to reduce the social, environmental and economic impacts of flooding and the losses caused by flooding on development and the community, both existing and future, over the full range of potential flood events.

The Draft Floodplain Risk Management Plans makes a range of recommendations relating to flood mitigation works and measures. Recommended works and measures are to reduce the flood hazards and risks to people and property in the community and to ensure future development is controlled in a manner consistent with the flood hazards and risks.

Copies of the respective documents are **ENCLOSED SEPARATELY VIA DROPBOX** for councillors' perusal. *Councillors may request a hard copy of the documents.*

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CULCAIRN HENTY & HOLBROOK FLOODPLAIN RISK MANAGEMENT STUDIES & PLANS –
ENDORSEMENT OF THE DOCUMENTS AND PUBLIC EXHIBITION PERIOD [CONT'D]

BUDGET IMPLICATION

Funding has been acquired for the completion of the Floodplain Risk Management Studies and Plans. Completion and adoption of the studies is a requirement for approval of any future funding for further drainage infrastructure to improve flood risks within the Greater Hume Shire Council Communities.

CONCLUSION

The completed Floodplain Risk Management Studies and Plans for Culcairn Henty & Holbrook provide an important step in the process to reduce the impact of flooding on these communities. Future adoption of the reports will highlight works and strategies that have been determined and be implemented to improve the flood risk on the communities.

Extensive consultation and work has gone into the Floodplain Risk Management Studies and Plans reports and it is considered appropriate that it is now considered for adoption.

RECOMMENDATION

That Council endorse the draft final reports on the Culcairn Henty & Holbrook Floodplain Risk Management Studies and Plans, and place on public exhibition for a minimum period of 30 days.

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4. HOUSE NUMBERING AND STREET NAMING INCONSISTANCIES IN JINDERA

Report prepared by Manager Assets – Andrew Vonarx

REASON FOR REPORT

To present the intended process for the community consultation to develop solutions to the house numbering and street naming issues in Jindera.

REFERENCE TO DELIVERY PLAN ACTION

Strategy 5.1.1 Determine the resources needed for maintaining and improving services and facilities through time.

Strategy 5.2 To provide and maintain safe and serviceable public facilities and infrastructure including roads, drainage and footpaths.

DISCUSSION

At the meeting held on 17 September 2014 Council resolved:

1. *That a public community engagement guide on house numbering and street naming inconsistencies be developed and forwarded to all residents in Jindera for comment (including the advice of a public meeting).*
2. *Additionally, a letter is sent to all affected Jindera residents seeking their attendance at the public meeting to discuss issues of house numbering and street naming in the village.*

A Community Engagement Guide has been developed and is **ENCLOSED SEPARATELY**. Within the guide three suggested options are included for consideration, and these are presented as starting points for discussion with residents and stakeholders.

The guide contains a feedback response form that allows a simple feedback response with the option to complete the form on line. A copy of the draft form is included at the end of the Community Engagement Guide.

BUDGET IMPLICATION

Budgeting for this process can only be done when we know what outcomes the community desire.

CONCLUSION

This is a primary step in consulting with the community and the feedback will determine the future steps.

RECOMMENDATION

That Council endorse the Community Engagement Guide as the first step in developing a plan to improve the street naming and numbering within the Jindera township.

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ITEMS TO BE REFERRED TO CLOSED COUNCIL

1. ROSLEER PARADE, HENTY – PROPOSED 3 LOT RESIDENTIAL SUBDIVISION

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To seek Council approval for the construction of a 3 Lot residential subdivision on land recently acquired in Rosler Parade, Henty.

REFERENCE TO DELIVERY PLAN ACTIONS

Strategy 8.3 To provide appropriate infrastructure to cater for our population.

DISCUSSION

As Councillors would be aware Greater Hume Shire Council acquired Lots 56 & 57 DP 270552 at Henty as part of the Sweetwater Retirement Living sale. The land acquired covers an area of approximately 14,000 sqm. and Council acquired it for \$98,750 (exc. GST) which was the equivalent price that Sweetwater Retirement Living originally paid for the closed section of Rosler Parade. With conveyancing and legal costs the total cost of acquiring the land was \$102,781.58.

It has previously been reported to Council that the land has subdivision potential and a concept has been developed for a three lot subdivision. A concept plan of the proposed subdivision is attached as **ANNEXURE 11**.

Cost to develop the subdivision and likely sale price for the allotments has been determined. The development is marginal but should result in Council recouping between \$40,000 and \$50,000 of cost of acquiring Lots 56 & 57 DP 270552 as part of the Sweetwater Retirement Living Sale. In addition the reopening of Rosler Parade does have a value and should also be taken into consideration.

In addition to the small subdivision will also bring an additional three residential allotments onto the market at a time when there has been solid residential growth in the Henty township.

Based on the 2015/2016 Revenue Policy the three lot subdivision would generate the following the following rates and charges:

General Rates	\$1,972.00
Sewerage Charges	\$1,512.00
Domestic Waste	\$ 705.00
Total	\$4,189.00

BUDGET IMPLICATIONS

It is anticipated that the development of a three Lot subdivision on Lots 56 and 57 will reduce the costs of reopening Rosler Parade by between \$40,000 to \$50,000.

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ROSLER PARADE, HENTY – PROPOSED 3 LOT RESIDENTIAL SUBIVISION [CONT'D]

Based on 2015/2016 Revenue Policy the three lot subdivision would generate an additional \$4,189.00 in annual rates and charges.

CONCLUSION

Whilst the development of the subdivision is marginal when taking all costs into consideration (including land acquisition costs) it will result in a 'one-off' net cash in-flow of between \$40,000 and \$50,000 and ongoing additional revenue estimated at \$4,189 per annum.

To enable Council to further discuss development costs of Lots 56 & 57 DP 270552 at Henty and a likely return on investment it is recommended that the matter be referred to Closed Council in accordance with section 10 A (2) (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

RECOMMENDATION

That consideration of the development costs of Lots 56 & 57 DP 270552 at Henty and the likely return on investment be referred to Closed Council in accordance with section 10 A (2) (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

REASON

On balance the need to preserve the confidentiality of the development costs and likely return on investment of the three lot subdivision outweighs the public interest in maintaining openness and transparency in Council decision making because the disclose of this information could compromise the commercial position of Council.

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**2. REQUEST FOR REFUND OF FEES AND REIMBURSEMENT OF COSTS –
DA10.2015.55 LOT 31 DP1062153 URANA ROAD JINDERA**

Report by Director Environment and Planning – Colin Kane

REASON FOR REPORT

Council has received a request for both a refund of fees and reimbursement of costs associated with development application 10.2015.55 which was an application for a 17 lot subdivision at lot 31 DP1062153 Urana Road Jindera (the site). The basis for the request is that Council asked the applicant to withdraw the development application because the proposal did not align with Council's plans to undertake a coordinated masterplan that encompassed this allotment and three others in the area.

REFERENCE TO DELIVERY PLAN ACTION

Strategy 7.8 Provide efficient and effective environmental health and building services to the community.
Action 7.8.1 Process all developments applications as submitted.

DISCUSSION

Council has received a request from the owners of the site asking for a refund of fees and reimbursement of costs associated with development application 10.2015.55, which was a proposal to subdivide the site into 17 allotments.

A copy of the proposed plan of subdivision and the abovementioned letter of request is provided in **ANNEXURE 12**.

In response to the letter it is advised that the application was received at Council on 19 May 2015 however this application was not registered until 26 June 2015. The reason for the delay in registering the application was that the author on several occasions contacted the applicant Esler and Associates requesting that the application be withdrawn before lodgement. It was explained to the applicant that Council intended to undertake a master planning process for the allotment and several adjacent allotments.

Despite several requests to withdraw the application the applicant refused to do so. Consequently the author was left with no alternative but to register the application. During that time the applicant submitted plans as to how the proposal for the allotment would integrate with the neighbouring allotments. These plans were not requested by Council and were of no benefit to the proposal.

On the 29 June 2015 the author sent correspondence (copy enclosed at **ANNEXURE 12**) to all of the landowners where the master plan was to occur and meetings occurred. The meeting with the site owners helped to explain the benefits of the master plan process and the owner subsequently requested the applicant to withdraw the application.

BUDGET IMPLICATION

If the recommendation is adopted an unallocated cost to Council's Environment and Planning budget of \$5,130 (less retained \$995 DA fee) will be incurred.

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REQUEST FOR REFUND OF FEES AND REIMBURSEMENT OF COSTS – DA10.2015.55 LOT 31
DP1062153 URANA ROAD JINDERA [CONT'D]

CONCLUSION

It is unfortunate that the timing of the submission of the development application resulted in the owners incurring costs for the application. The application complied with the requirements of the zoning for the site at the time, however some costs were needlessly incurred and it is considered that Council should not pay for these costs.

Consideration of the request for both a refund of fees and reimbursement of costs associated with development application 10.2015.55 needs to remain confidential because it contains commercial information from Eslers and Associates. It is recommended that the matter be referred to Closed Council in accordance with section 10 A(2)(d)(i) information that would, if disclosed, confer commercial information of a confidential nature that would, if disclosed may prejudice the commercial position of the person who supplied it.

RECOMMENDATION

1. Council agree to refund the owners of the site \$6,125 for costs incurred in preparing DA10.2015.55 which was withdrawn at the request of Council.
2. Further consideration of the request for both a refund of fees and reimbursement of costs be referred to Closed Council in accordance with section 10A(2)(d)(i) information that would, if disclosed, confer commercial information of a confidential nature that would, if disclosed may prejudice the commercial position of the person who supplied it.

REASON

On balance the need to preserve the confidentiality of the commercial information of Eslers and Associates, outweighs the public interest in maintaining openness and transparency in Council decision making because the disclose of this information could compromise the commercial position of Eslers and Associates.

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3. UNSIGHTLY CONDITIONS – JINDERA PROPERTY

Report prepared by Director Environment and Planning – Colin Kane

REASON FOR REPORT

Council has received numerous complaints from nearby residents regarding the state of the abovementioned premises. This report will provide Council with information about enforcement action that has been undertaken by Council. It also provides Council with a letter from Council's solicitors that reviews Council's action to date and advises of the likelihood of Council succeeding should it decide to take legal action to progress the matter.

REFERENCE TO DELIVERY PLAN ACTION

Strategy 7.8 Provide efficient and effective environmental health and building services to the community.

DISCUSSION

Council has a history of complaints about the state of the abovementioned property that date back until June 2012. The basis for the complaints is that the property is unsightly with accumulations of rubbish, installation of two transportable units, excessive number of cars, boats and caravans, **ANNEXURE 13** shows photos of the site that are representative of its appearance. It should be noted that the items stored at the site are all items with a use and are generally not litter, cans and other paraphernalia.

More recently Council has received complaints about the keeping of sheep at the premises which are being used by the owner to maintain the vegetation growth.

Since 2012 Council has issued numerous Orders and served penalty infringement notices to the owner which is evident in the chronology of Council's file **ANNEXURE 13**.

Despite continued effort Council staff has been unable to elicit compliance from the owner of the property and therefore the author referred the Council's file to Kell Moore Lawyers to ascertain the best method of undertaking a prosecution.

BUDGET IMPLICATIONS

\$3,990 incurred for legal advice with the costs of the abovementioned letter being an additional \$300-\$500.

CONCLUSION

Consideration of legal advice concerning the state of the abovementioned property needs to remain confidential as it is a possibility that Council may commence litigation leading to a prosecution. It will be recommended that the matter be referred to Closed Council in accordance with section 10A(2)(g) as it contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

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UNSIGHTLY CONDITIONS – JINDERA PROPERTY [CONT'D]

RECOMMENDATION

Consideration of the report on the state of the abovementioned property be referred to Closed Council in accordance with section 10A(2)(g) as it contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

REASON

On balance the need to preserve the confidentiality of the legal advice received from Kell Moore Lawyers, outweighs the public interest in maintaining openness and transparency in Council decision making because the disclose of this information could compromise the prospects of Council successfully instigating litigation.

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PART B - ITEMS FOR INFORMATION

GOVERNANCE

1. OFFICE OF LOCAL GOVERNMENT CIRCULARS

REASON FOR REPORT

To ensure councillors are updated with changes to legislation or the strategic direction of Local Government in NSW.

DISCUSSION

ENCLOSED SEPARATELY with the agenda is a listing of OLG Circular 39/2015. Copies of OLG Circulars are available from the website www.olg.nsw.gov.au or alternatively by contacting Council.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For councillors' information.

2. LOCAL GOVERNMENT NEW SOUTH WALES (LGNSW) – WEEKLY CIRCULARS

REASON FOR REPORT

To ensure councillors are updated with changes to legislation or the strategic direction of Local Government in NSW.

DISCUSSION

ENCLOSED SEPARATELY is a listing of Table of Contents of LGNSW Weekly Circulars and 45 - 48/2015. Copies of LGSA Weekly Circulars are available from the website www.lgsa.org.au or alternatively by contacting Council.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For councillors' information.

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3. TOURISM AND PROMOTIONS OFFICER'S REPORT

Report by Tourism and Promotions Officer – Kerrie Wise

REASON FOR REPORT

To update councillors regarding working projects undertaken by the Tourism and Promotions Officer.

DISCUSSION

Attached, at **ANNEXURE 14** is the report on projects being undertaken by the Tourism and Promotions Officer, Kerrie Wise.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For councillors' information.

4. ECONOMIC DEVELOPMENT QUARTERLY BRIEFING REPORT

**Report prepared by Executive Assistant Governance/Economic
Development – Marg Killalea**

REASON FOR REPORT

To provide a quarterly briefing regarding economic development initiatives undertaken by the Economic Development Team comprising General Manager and Executive Assistant Governance/Economic Development.

DISCUSSION

Attached, at **ANNEXURE 15** is the report regarding progress on initiatives being undertaken during the period 1 September to 8 December 2015.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For councillors' information.

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5. ALBURY STREET, HOLBROOK HISTORIC PRECINCT – REQUEST FOR EXTERNAL REPAINTING OF HOLBROOK COURT HOUSE BUILDING AND FRONT FENCE

Report prepared by Executive Assistant Governance/Economic Development – Marg Killalea

REASON FOR REPORT

To advise Council of action taken to raise the issue of the dilapidated exterior of the Holbrook Court House building and front fence in Albury Street, Holbrook.

DISCUSSION

Following a request from a business proprietor in Albury Street, Holbrook, Council has written to the Senior Registrar at the Albury Local Court and Greg Aplin, MP, Member for Albury to raise the issue of the dilapidated exterior of the historic Holbrook Court House building and front fence, requesting that repainting of the exterior of the facility be undertaken and if possible expedited in a timely manner.

In the correspondence, Council has pointed out that as a mitigation strategy post bypass, Council has embarked in the past 18 months on a major streetscape upgrade and these works are nearing completion. Also construction of a new Service Centre has recently commenced which will reinvigorate the southern entrance to the township and provide a major economic boost by way of employment and improved aesthetic appeal in that section of Albury Street.

The correspondence also pointed out that the adjacent Police Station was repainted several years ago.

In response to Council's request, correspondence has been received from Albury Local Court advising that all maintenance of buildings is managed through the Department of Justice and their asset management systems, and that Council's request has been forwarded to that department for attention.

Additionally, correspondence has also been received from Greg Aplin, MP, Member for Albury in relation to the matter, who has written to the Attorney General supporting Council's request.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For councillors' information.

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CORPORATE AND COMMUNITY SERVICES

1. CUSTOMER REQUEST MODULE – SUMMARIES OF MONTHLY REQUESTS

For councillors' information, the Customer Request Module reports are **ENCLOSED SEPARATELY**.

2. STATEMENTS OF BANK BALANCES AND INVESTMENTS AS AT NOVEMBER 2015

Attached, in **ANNEXURE 16** are the statements of bank balances and investment report as at 30 November 2015.

3. HUMAN RESOURCES REPORT FOR NOVEMBER 2015

REASON FOR REPORT

To advise councillors on human resources activities such as new staff, resignations and staff development programmes.

REFERENCE TO DELIVERY PLAN ACTION

Strategy 9.4 To provide appropriate training and mentoring for our shire's workforce.
Action 9.4.1 Implement continual learning actions.

DISCUSSION

The following staff commenced duties with Council during November 2015.

Staff Member	Position
Julie Barber	Pool Lifeguards - Jindera
Zoe Briese	
Thomas Bugden	
Drew Hunter	
Elise Merkel	
Alisha Stead	

No staff ceased duties with Council during November 2015.

A number of workplace health and safety initiatives have taken place during November as follows:

- StateCover Grant Project 1 – Building Healthy and Capable Teams program in final stages with 3-month health reviews taking place. Project is due to finalise by 18 December 2015.
- StateCover Grant Project 2 – Sustaining Healthy and Capable Teams program, "Happy Body at Work" weeks 3 – 6 rolled out
- Reflect Training for 8 engineering staff
- Business Continuity Drill completed

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HUMAN RESOURCES REPORT [CONT'D]

- Emergency Management Plan drill undertaken at Holbrook Office
- Hosted quarterly Statewide Riverina East Risk Management Group meeting
- First Aid training for 3 staff
- Swimming Pools – Risk & WHS Committee inspections underway

BUDGET IMPLICATION

Nil.

CONCLUSION

For councillors' information.

ENGINEERING

1. REPORT OF WORKS – NOVEMBER 2015

Grants Program

State Roads Maintenance (RMCC):

Maintenance works on state roads under the RMCC with the Roads and Maritime Services is continuing.

Slashing and spraying of roadside vegetation on MR 284 (Tumbarumba Rd) will commence shortly.

1.4km road reconstruction on MR 78 (Olympic Highway) has commenced approximately 6km south of The Rock. The first 700m will be finished prior to end of 2015 with the second stage due to commence in January 2016.

Regional Roads Block Grant:

1.5km of road rehabilitation and widening, which includes culvert extensions on Culcairn Holbrook Rd (MR 331) 2 – 3.5km east of Culcairn is complete (R2R Project).

As part of the Black Spot Program, 1.4km section of road reconstruction on Culcairn Holbrook Rd (MR331) west of Billabong Creek Bridge has commenced. Works include road realignment, tree removal, culvert extension and shoulder widening. Works are anticipated to carry over into 2016.

Council's Reseal Program has commenced, with sealing undertaken on Urana Rd (MR125) and Wagga Rd (MR211).

Local Roads

Sealed:

Pavement maintenance on local roads throughout the Shire is ongoing.

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REPORT OF WORKS [CONT'D]

Unsealed:

Maintenance grading has taken place on the following roads in November.

- Anderson Rd
- Ashley Ln
- Bartsch Rd
- Beelawong Rd
- Bethel Rd
- Blights Road West
- Brigadoon Ln
- Browns Rd
- Burma Rd
- Cribb Rd
- Daly Rd
- Drumwood Rd
- Dunwandren Ln
- Echerina Rd
- Ferndale Rd
- Fielder Moll Rd
- Galena Hills Rd
- Glenlea Rd
- Hanel Rd
- Hickmans Ln
- Kenya Rd
- Kiley Rd
- Knox Rd
- Lemke Rd
- Lindner Rd
- Lochiel Rd
- Maginnitys Gap Rd
- McGorman Ln
- Mullemblah Rd
- Munyaplah Boundary Rd
- Munyaplah Settlement Rd
- Newton Rd
- Ortlipp Rd
- Plunkett Rd
- Quartz Hill Rd
- River Rd
- Rockow Rd
- Rosewood Rd
- Seidels Rd
- Silva Hills Rd
- Sutherland Rd
- Tinmines Rd
- Top Springs Rd
- Wehner Rd
- Yambla Rd
- Yenschs Rd

Urban Streets:

Installation of improved pedestrian access ramps and footpath and kerb and gutter maintenance in Commercial St Walla Walla is continuing.

General:

Works is continuing on the reconstruction of Jingellic Rd (MR331) at Yarara Gap.

Young St works nearing completion. Sealing works will be undertaken this month.

Tree watering program for the summer period is continuing.

Street furniture has been installed in Urana St, Jindera as part of the Jindera Streetscape Project.

General maintenance of parks and public toilets is ongoing.

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REPORT OF WORKS [CONT'D]

Monthly Works Maintenance Expenditure:

Local Roads Program	Original Budget	Amended Budget (September Budget Review)	YTD Budget	YTD Expenditure	YTD Variance
Urban Local Roads	\$540,000.00	\$540,000.00	\$225,000.00	\$190,294.00	\$34,706.00
Urban Roads Unsealed	\$90,000.00	\$90,000.00	\$37,500.00	\$26,736.00	\$10,764.00
Rural Roads Sealed	\$500,000.00	\$493,866.00	\$205,777.50	\$177,594.00	\$28,183.50
Rural Roads Unsealed	\$1,025,000.00	\$1,025,000.00	\$427,083.33	\$563,633.00	-\$136,549.67
Street Tree Maintenance	\$202,180.00	\$202,180.00	\$84,241.67	\$91,429.00	-\$7,187.33

Regional Roads Program	Original Budget	Amended Budget (September Budget Review)	YTD Budget	YTD Expenditure	YTD Variance
Maintenance	\$535,477.00	\$535,477.00	\$223,115.42	\$310,711.33	-\$87,595.91
Traffic Facilities	\$131,000.00	\$131,000.00	\$54,583.33	\$21,367.67	\$33,215.66

Sportsgrounds, Parks & Public Toilets	Original Budget	Amended Budget (September Budget Review)	YTD Budget	YTD Expenditure	YTD Variance
Sportsground Maintenance	\$288,346.00	\$288,346.00	\$120,144.17	\$90,143.55	\$30,000.62
Parks & Gardens Maintenance	\$295,610.00	\$295,610.00	\$123,170.83	\$148,481.37	-\$25,310.54
Public Toilets Maintenance	\$185,090.00	\$185,090.00	\$77,120.83	\$74,224.41	\$2,896.42

NB : Sportsground Maintenance excludes annual GHSC contribution payment

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2. WATER AND SEWER REPORT – NOVEMBER 2015

Capital Works Program:

- Ongoing sewer main relining at Holbrook.
- Culcairn TWS bore 1 completed.
- Culcairn, Jindera, Burrumbuttock, Brocklesby & Gerogery filling station displays and software upgrade completed.

Operation & Maintenance:

- 2 - Sewer chokes cleared at Holbrook.
- 1 - Sewer choke cleared at Henty.
- 1 – Water main repair Culcairn.
- 2 – Water service repairs Culcairn WS.
- 2 – Water service repairs VWS
- 10 – Meter replacements Jindera.
- 2 - New water services installed at Jindera.
- Meter readings completed.

Drinking Water Monitoring Program:

- 8 - Water samples for Microbial Water Analysis submitted in the month of November 2015 for Villages and Culcairn Water Supply have all complied with the Australian Drinking Water Guidelines.

Upcoming Month:

- Village Water Scheme, water main maintenance.
- Culcairn, water main maintenance.
- Ongoing tree removal over water main along Jindera Walla Road, Glenellen Road and Beelawong Road (suspended until the end of fire season)
- New pump and controls to be ordered for the Burrumbuttock STW (work in progress)

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 16 DECEMBER 2015**

ENVIRONMENT AND PLANNING

1. **DEVELOPMENT APPLICATIONS PROCESSED FOR THE MONTH OF NOVEMBER 2015**

Attached, as **ANNEXURE 17** is the schedule of development applications processed for the month of November 2015.

2. **SENIOR WEEDS OFFICER'S REPORT – NOVEMBER 2015**

The control of Chilean Needle Grass has been completed and St. John's Wort spraying has commenced with large infestations of CNG being found in the Bungowannah area. In order to ensure the spraying done prior to end of December, 2 Council weed sprayers plus 3 contractors will be used. All roads west of the Hume highway have been covered and crews are now moving on to the eastern section of the shire.

Elm trees in Woomargama have been treated for the Elm Leaf Beetle with a soil injection treatment delivered by Local Tree Services.

Inspections and follow up inspections for Sweet Briar, Chilean Needle Grass and Blackberry have continued. From the reinspections one landholder has been issued with a section 18A notice. As a result of an inspection of Snowy Mountain Forests land Council has received an email of their impending work schedule for Blackberry control around the plantations.

The inaugural Murray Regional Weed Committee meeting was aimed at informing the committee members of the new arrangements for regional strategic weed management planning under Local Land Services, the committee's role and the status of the Weed Action Program 1520 (WAP1520) for the region. The committee identified a major issue to be raised with the Murray Local Land Services Board surrounding the changes (decreases) to funding allocation to the Murray region by NSW Department Primary Industries (DPI) over the life of WAP1520.

Greater Hume Shire has received an allocation from DPI of \$100,162.40 for the 2015/16 period. This is a reduction of \$10,417.45 from the initial request.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
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ON WEDNESDAY, 16 DECEMBER 2015**

3. RANGER'S REPORT – NOVEMBER 2015

COMPANION ANIMALS

No. of Complaints Received 25		Including: 4 barking dogs, 19 roaming dogs, and dealing with 2 aggressive dogs, 1 excessive number of animals kept, 6 Infringements and 2 Nuisance Dog Orders issued.	
No. of dog attacks:	1	Location: Holbrook	A dog attacked another dog in the park. No injuries received. Investigations continuing.
Comments:			
		Dogs	Cats
In Council's Facility at Beginning of Month			
Captured & Returned to Owners		9	2
Captured & Impounded		13	3
Released from Pound to Owners		9	
Surrendered by Owners			
Rehomed		1	
Euthanased		1	3
Remaining in Council's Facility at End of Month		2	

FERAL CATS

No. of Complaints:	3
No. Feral Cats caught:	3

LIVESTOCK

	Cattle	Sheep	Horses	Goats	Other
No. of Reports of Stock on Roads	7	3		1	
Instances - Returned to owners	7	3		1	
Impounded					
Vehicle accidents involving stock					

OTHER LIVESTOCK, WILDLIFE COMPLAINTS

One kangaroo euthanased after being injured by vehicle on Annandale Road

ABANDONED VEHICLES

Culcairn - all vehicles brought to one location to be sold.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
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RANGER'S REPORT [CONT'D]

POLLUTION AND ENVIRONMENTAL INCIDENTS

Inspection conducted: Overgrown Vegetation Unsafe Land	Compliance and new overgrown inspections started. 9 Orders sent.
Pollution: Noise	None.
Pollution: Waste	Woomargama – sign removed by owner. Holbrook - green waste removed by owner. Holbrook – offensive smelling trailer of rubbish in a yard. Owner removed.

ON-SITE SEWERAGE MANAGEMENT SYSTEMS

Inspection Type	No.	Compliant	Orders for Work Issued	Re-Inspection Required
OSMS Compliance Inspections	1		1	1
Pre-Purchase Inspections	3	2	1	1
OSMS Orders Compliance Inspections		5		

URANA SHIRE COUNCIL OVERVIEW

None.

OTHER WORKS CONDUCTED

- Companion Animal Registrations continuing to come in from the letters sent out.
- Menacing dog compliance checks.
- Microchipping dogs and cats.
- Hep A and B retesting.
- Holbrook show amusement inspections .

RECOMMENDATION

That Part B of the Agenda be received and noted.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
ON WEDNESDAY, 16 DECEMBER 2015**

PART C – COMMITTEE AND DELEGATE REPORTS

Attached, in **ANNEXURE 18** are minutes/notes of the following meeting:

- Minutes of the Murray Darling Association Region 1 Annual General Meeting held on 21 August 2015
- Minutes of the Greater Hume Shire Economic Development Committee Meeting held on 26 November 2015
- Minutes of RAMROC Annual General Meeting held on 13 November 2015
- Minutes of RAMROC General Meeting held on 13 November 2015
- Minutes of Greater Hume Shire Council Work Health and Safety/Risk Management Committee Meeting held on 1 December 2015
- Minutes of Greater Hume Youth Advisory Committee Meeting held on 8 November 2015
- Minutes of the REROC Board Meeting held on 25 August 2015
- Minutes of the REROC Annual General Meeting held on 20 October 2015.

DELEGATES REPORTS

- Cr Schoff – ATEL

RECOMMENDATION

That Part C of the Agenda be received and noted.