



Greater Hume Shire

To: «Name»

ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL

WEDNESDAY, 16 AUGUST 2017

NOTICE is hereby given that an Ordinary Meeting of the Greater Hume Shire Council will be held at Meeting Room, Jindera Community Hub, 83 Urana Street, Jindera commencing at 6.00pm.

The following speaker has registered to speak in the Public Forum:

- Ian Wilson, Bungowannah - RivaLea Piggery Bungowannah

STEVEN PINNUCK
GENERAL MANAGER

ORDER OF BUSINESS TO BE CONSIDERED
REFER OVERLEAF

ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL

WEDNESDAY, 16 AUGUST 2017

BUSINESS TO BE CONSIDERED

1. PRAYER

2. ACKNOWLEDGEMENT OF COUNTRY

"I would like to acknowledge that this meeting is being held on the traditional lands of the Wiradjuri people, and pay my respect to elders both past and present".

**3. DECLARATIONS OF PECUNIARY INTEREST OR NON-PECUNIARY INTEREST
(CONFLICT OF INTEREST)**

4. APOLOGIES

5. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

- Minutes of the Ordinary Meeting of Council – 19 July 2017

6. ACTION REPORT FROM THE MINUTES

7. NOTICE OF MOTION

8. REPORTS FROM OFFICERS

PART A For Determination

- Environment and Planning
- Governance
- Corporate and Community Services
- Engineering

PART B For Information

- Governance
- Corporate and Community Services
- Engineering
- Environment and Planning

PART C For Information

9. MATTERS OF URGENCY

10. QUESTIONS ON NOTICE

11. CONFIDENTIAL – CLOSED COUNCIL REPORTS

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TO BE HELD AT JINDERA COMMUNITY HUB,
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NOTICE OF MOTION

1. NOTICE OF MOTION – CR STEWART - STAKEHOLDER ENGAGEMENT POLICY

Communication, transparency and customer service are three strategic areas that Greater Hume Shire has committed to improve, particularly following the last customer satisfaction survey. Consistent useful communication between Council and community and transparent, engaged decision making have been focus points for the way this Council has operated recently. We all agree that they are critical actions for us to be good representatives of our communities and are key areas that require improvement.

We have had two incidents in the past 6 months (that the author is aware of) that have not met these expectations of the community and have left the community concerned over council activities and decision making.

Currently Council has a Communications Policy that is a high level general approach guiding the presentation of information for very large activities. The author proposes that Council develop and adopt a 'Stakeholder Engagement Policy' to provide clearer guidelines for engaging the community and all relevant stakeholders for more general works, ensuring the community can have confidence in Council's communication and decision making processes.

Background

In February, residents of Sweetwater Road and Tinmine Road were provided a letter on Friday afternoon informing them that from Monday their only access road would be closed for 4 weeks for culvert repair. No information was provided about detour arrangements. Nor was any information provided on negotiations that had resulted in 2 kms of grading, the upgrading of 2 water crossings and 4 new gates on private land. At no time was the community provided with information on why that detour had been chosen, or any request made to identify other urgent repair work that might be required in the area. Within days the community had to ask for the repair work to be put on hold to allow an ambulance through and for a section of roadside drains to be urgently repaired to allow trucks into Tinmine Road.

While both the Contractor and Council staff were very accommodating of these needs once raised, all of the concern and issues could have been avoided with stakeholder engagement before the work began.

This month I received a call from a distressed ratepayer who had arrived home to find two arborist teams in her road culling mature trees (Eucharina Rd). The only warning she had was that green crosses had appeared on the trees a couple of weeks prior. A total of 25 mature eucalypt trees were cut down on a 1km stretch of road, amounting to approximately 20% of the mature tree population and threatened species habitat removed.

A call to Director Blackie informed her that a letter had been sent three weeks earlier outlining the work that was planned but which this ratepayer-resident had not received. No other attempt at communication or engagement was undertaken.

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NOTICE OF MOTION – CR STEWART - STAKEHOLDER ENGAGEMENT POLICY [CONT'D]

The author has since received numerous calls from the wider community who have become concerned when they drove past this road and saw that one of the 2 'archway' trees at the corner of the road had been removed, destroying the aesthetic appearance of the entranceway to the road.

Further distress has been caused because this road is within a sugar glider breeding area and it appears that significant impact has been made to their habitat. In total, 1 km of road has been graded and table drains on both sides of the road rebuilt over more than 2 weeks of work. No information was available to the wider community (adjoining roads and neighbours) and negotiations on the priority and extent of the work required involved only those ratepayers who had raised the concern and not all those affected by the work or those who had relevant information.

The author's own home is 2 kms from this road and shares an access road and boundary with the ratepayer who initiated the meeting with Councillor Quinn and made the complaint. Despite this the author was not informed of the meeting or engaged over the prioritising of the work.

The community has been acutely aware of this ratepayer's complaint over their entranceway for many years but as it only affected them it has not been a priority for Council. After this recent action, the lack of engagement with the neighbours and other stakeholders has left the community with the impression that if you can get the ear of Council you can get your way regardless of due process. This directly contradicts the perception that staff and Councillors are striving for in a transparent and engaged Council and that works are prioritised based on an approved evidence-based approach.

MOTION [Stewart/

That Council develop a 'Stakeholder Engagement Policy' which identifies a series of levels using the size and impact of work to guide an agreed set of engagement activities including:

1. increasing levels of contact and engagement are required for ratepayers and residents based on the impact of the works
2. when and how information on planned works is to be made available to the wider community
3. the inclusion of all Councillors for that ward in the engagement and planning process to ensure representation of the community.

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OFFICERS' REPORTS – PART A – FOR DETERMINATION

ENVIRONMENT AND PLANNING

1. **DEVELOPMENT APPLICATION 10.2017.93.1 – CAFÉ THAT PROVIDES CATERING, A LICENSED VENUE, OCCASIONAL POP UP EVENING AND PRIVATE FUNCTIONS – 120 AND 118A ALBURY STREET HOLBROOK**

Report prepared by Director Environment and Planning – Colin Kane

REASON FOR REPORT

Council is in receipt of a development application for a licensed café/function centre that offers catering and occasional use for pop up evening and private functions. The site is 120 Albury Street, Holbrook described as Lot 5 Sec B DP2748 which is 1011sqm ("the subject land"). The applicant is Rob Pickett Design and landowner is M C King and S L King.

Following lodgement of the application additional information on the provision of car parking was sought from the applicant and received by Council officers. That additional information indicates that an agreement has been reached to park on a neighbouring property at 118 Albury Street Holbrook described as Lot 6 Sec B DP2748. The owner of that property has been requested to authorise the inclusion of 118 Albury Street with this development application.

This report represents an assessment of the application under the requirements of Part 4 of the *Environmental Planning and Assessment Act 1979* (EP&A Act) and is being reported to Council because of an objection to the proposal being received.

REFERENCE TO DELIVERY PLAN

Objective	We have prosperous and diverse local businesses and a growing economy
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DISCUSSION

It is proposed to convert the existing motor mechanic shop into a café /function centre. New toilets facilities are to cater for 100 patrons and new disabled access has been implemented in the design.

Rear additions will be added that will be clad in a weatherboard product in light grey/white tone. Signage is proposed for the main façade and parking will be provided on the street, at the rear with access from the laneway and on the neighbouring property with access from Albury Street. Plans of the proposed development are included within **ANNEXURE 1**.

CONSULTATION & REFERRAL PROCESS

The application was notified to all surrounding and nearby landowners. A submission was received from one nearby property during this public exhibition period. Consideration of this submission is undertaken later in the report.

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DEVELOPMENT APPLICATION 10.2017.93.1 – CAFÉ THAT PROVIDES CATERING, A LICENSED VENUE, OCCASIONAL POP UP EVENING AND PRIVATE FUNCTIONS – 120 AND 118A ALBURY STREET HOLBROOK [CONT'D]

ASSESSMENT

A development application is required to be assessed by Council against the following 'matters for consideration' listed in Section 79C(1) of the EP&A Act.

The provisions of any current or draft environmental planning instrument, development control plan, or matters prescribed by the regulations:

State Environmental Planning Policies

State Environmental Planning Policy 55 - Remediation of Land (SEPP55) requires Council to consider the potential for any land proposed for development to be contaminated. The site was used as a garage which is a potentially contaminating land use. A preliminary contaminated land study has been undertaken and analysis performed of contaminants associated with the previous land use which revealed that none were present at levels that would make the site unsuitable for a commercial use.

The Greater Hume Local Environmental Plan 2012 ("the LEP") is the principal environmental planning instrument applicable to the property. The relevant matters of the LEP are addressed as follows.

The subject land is zoned RU5 Village under the LEP and the café/function centre best fits the LEP land use definition of '*Commercial Premises*' being:

commercial premises means any of the following:

- (a) *business premises,*
- (b) *office premises,*
- (c) *retail premises.*

Where retail premises is defined as

retail premises means a building or place used for the purpose of selling items by retail, or hiring or displaying items for the purpose of selling them or hiring them out, whether the items are goods or materials (or whether also sold by wholesale), and includes any of the following:

- (a) *bulky goods premises,*
- (b) *cellar door premises,*
- (c) *food and drink premises,*
- (d) *garden centres,*
- (e) *hardware and building supplies,*
- (f) *kiosks,*
- (g) *landscaping material supplies,*
- (h) *markets,*
- (i) *plant nurseries,*
- (j) *roadside stalls,*
- (k) *rural supplies,*
- (l) *shops,*
- (m) *timber yards,*
- (n) *vehicle sales or hire premises,*

but does not include highway service centres, service stations, industrial retail outlets or restricted premises.

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Note.

*Retail premises are a type of **commercial premises**—see the definition of that term in this Dictionary.*

A Commercial premise is permissible with consent in both the RU5 village zones.

The objectives of the RU5 Village zone are:

1 Objectives of zone

- To provide for a range of land uses, services and facilities that are associated with a rural village.
- To protect the amenity of residents.

The proposal does not derogate from the objectives of the zone.

No other provision of the LEP relate to this proposal

Development Control Plans

There are matters within Chapter 4 “Commercial Development” of the *Greater Hume Development Control Plan 2013* (“the DCP”) that are directly relevant to the proposal, which are discussed in the following table.

Requirement	Objective	Response
Location	<ul style="list-style-type: none"> • To consolidate existing town centres • To discourage isolated commercial development. • To encourage infill development within existing town centres. • To increase retail expenditure in the Shire by enhancing the town centres. 	The café/reception centre is to be located within an existing building in the main commercial precinct of Holbrook. The location is considered to be satisfactory relative to the objective of this requirement.

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Requirement	Objective	Response
Appearance and Design	<ul style="list-style-type: none"> Encourage the use of a combination of materials articulation and fenestration when designing buildings. A positive contribution to the existing character and streetscape of the town centres. Encourage and promote and consistent and attractive streetscape in terms of building bulk, height, setbacks, street furniture, signage and building designs. 	Only new signage is proposed to the existing building and so in terms of this requirement the café/reception centre will not derogate from the existing streetscape.
Landscaping	Landscaping is of a standard that enhances the amenity of the development and commercial areas.	As the existing building is built to the Albury Street frontage it is not feasible to provide landscaping.
Heritage	Ensure new development is compatible and sympathetic to heritage items.	120 Albury Street Holbrook is not a Heritage item however it is within a Heritage Conservation Precinct nominated within the Greater Hume DCP. Council Heritage Consultant Robin Graham met with the selling agent and the previous building owner to discuss an adaptive reuse of the building for a food related business. From that meeting Heritage Advisor Meeting Minutes (ANNEXURE 1) were produced indicating that the proposed reuse would be acceptable subject to conditions. It is proposed that a condition of consent will ask for a submission from the applicant to clarify which of the Heritage Consultants recommendations can be undertaken.
Signage	Signage does not detrimentally affect the character and amenity of the area.	Only a small sign (3 m wide and 1 m high) is proposed and this will not derogate from the character and amenity of the area.

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Requirement	Objective	Response
Parking	<ul style="list-style-type: none"> • To match the supply of car parking with the demand likely to be generated by customers and employees. • To ensure off-street car parking and manoeuvring areas are constructed to a high standard. • Minimisation of the visual impact of large areas of car park. • Buffer between car parks and adjoining property. • Safe car parks (particularly at night). • Pedestrian and vehicular movement through commercial areas in a functional, safe and integrated fashion. • To ensure adequate and safe loading/unloading facilities are provided to cater for proposed developments 	<p>The DCP requires parking is provided in accordance with Chapter 5 of the NSW Roads and Maritime Services guide using on street and off street parking.</p> <p>From the guide 15 spaces is required to be provided per 100²m GFA. Based on this figure the number of spaces required to be provided is 60 spaces. Alternatively 1 car space per 3 seats can be provided. The applicant is providing toilet facilities for 100 persons so 34 spaces can be provided.</p> <p>The applicant has entered into an agreement with the neighbouring property owner and is able to provide 18 spaces on that property (A condition of consent will require the submission of legal binding agreement for the provision of this parking) The owner of the adjacent property has been requested to write to Council asking that their property be included with this development application. The effect of this request is that development consent would be inoperable should the parking cease to be provided.</p> <p>At the rear of the property there is parking for 4 spaces and currently in front of the property on the street there is parallel parking for 2 spaces which could be extend by another 2 parallel spaces due to a driveway being redundant. Alternatively on the street in front of the property the parking could be remarked as 45⁰ nose to kerb parking which would provide 6 spaces. Therefore the maximum number of space that can be provided is 28 spaces.</p> <p>Some of the parking will only be accessible from a rear lane and this will place additional costs for Council to maintain the lane.</p>

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Requirement	Objective	Response
		It is considered that the small reduction in the number of parking spaces provided is acceptable as the café/reception centre is within an established building in an existing commercial precinct and therefore it is not feasible to provide parking in strict compliance with the DCP.

The likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality

The following table assesses the likely environmental impacts of the development.

ISSUE	ACCEPTABLE	RESPONSE
Context & setting	✓	The proposed café/function centre is an acceptable development proposal to be located in the main commercial area of Albury Street. It will bring more people to the area which in turn may support other business such as specialty stores, art galleries etc.
Noise	✓	The proposed café/function centre is situated primarily along the Albury street frontage although an outdoor area is located at the rear. It is anticipated that only the outdoor area has the potential to adversely affect the amenity of the area with respect to noise. A condition of consent will be imposed to enable Council to take action in respect to noise impacts that may arise from the use of the outdoor area.
Access & parking	✓	This issue has been discussed in detail within the DCP assessment on parking.
Roads & traffic	✓	The proposal will be accessed primarily from Albury Street and to a lesser extent from the rear laneway. The effect of additional traffic on Albury Street will be negligible.
Utilities	✓	The proposed café/function centre will require the use of all utilities and these should be readily available.
Heritage	✓	There is minimal change to the external façade of the building so the heritage precinct will not be affected. Heritage is discussed within the discussion in the DCP.
Archaeology	N/A	-
Stormwater	✓	To be connected to the stormwater drainage system.
Soils & erosion	✓	Any works associated with the construction will need to be undertaken in accordance with the <i>Soil and Water Management Guidelines for Subdivisions – Albury, Wodonga & Hume Councils</i> . This will require the implementation of erosion control measures to prevent the transport of sediment in stormwater away from disturbed areas.

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ISSUE	ACCEPTABLE	RESPONSE
Flora & fauna	N/A	-
Flooding	N/A	-
Bushfire	N/A	-
Technological hazards	N/A	-
Safety, security & crime prevention	✓	The proposed café/reception centre should not have an adverse effect on this aspect.
Privacy	✓	The café/reception centre will not allow for overlooking of neighbouring properties.
Landscaping	N/A	-
Overshadowing	N/A	-
Land resources	N/A	-

The suitability of the site for the development

The site is suitable for the proposed development because it will have little to no impact on adjoining businesses or nearby residents. The reuse of the existing building is considered advantageous because the heritage façade of the building is maintained and the building is not left empty which often results in a range of negative consequences. The provision of parking for the café/reception centre is only slightly less than required by the Chapter 4 of the Greater Hume Development Control plan and is considered acceptable given the café/reception centre is to be located within an existing building in the main commercial area of Holbrook.

Any submissions made in accordance with this Act or the Regulations

A submission that requested privacy has been received that relates to the provision of parking. The submission indicates that along Albury Street in the location of the café/reception centre there is currently insufficient parking and that people pass through the area when they are unable to find a car park.

The submitter based their submission on the original proposal for parking which included 4 spaces at the rear of the development and 2 parallel spaces at the front of the development. Given that the proponent has obtained permission to park on the neighbouring land and Council is prepared to consider making the parking in front 45° nose to kerb parking it is possible that the submitter would be less concerned about parking.

The submitter has indicated that a number of works should be performed to increase parking at the location. Given that parking has been increased in another way it may not be necessary for these works to be undertaken. The submitter's letter will be referred to Council's engineering department for consideration in relation to the provision of car parking.

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The public interest

The question of 'public interest' within the context of Section 79C(1) essentially requires consideration of the weight in the assessment to be given to the general public benefit of the proposal versus that of the general public detriment.

In this case there is a public benefit of the proposal because it will bring more people to the area, which may help support other businesses and generate employment for Holbrook. However, there is public detriment from the small deficiency in the number of car parks that can be provided to cater for the café/reception centre exists. If Council provides the 45^o nose to kerb parking at the front then the lack of 6 car parks is considered to be of minimal public detriment relative to the benefits arising from the café/reception centre.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

In making a decision as the consent authority under the EP&A Act, Council can:

1. approve the application, with or without conditions;
2. defer the application for further information or redesign; or
3. refuse the application.

After considering the assessment requirements of Section 79C of the EP&A Act, the application is supported for conditional approval.

RECOMMENDATION

Pursuant to Section 80 of the Environmental Planning and Assessment Act 1979 consent be granted to development application 10.2017.93.1 for a café/reception centre on Lot 5 Sec B in DP2748 and Lot 6 Sec B DP2748 Albury Street Holbrook subject to the following conditions:

PLANNING CONDITIONS

APPROVED PLANS

1 Compliance with Plans and Conditions

The development shall take place in accordance with the approved development plans, except as modified in red by Council and/or any conditions of this consent.

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PRIOR TO THE ISSUE OF A CONSTRUCTION CERTIFICATE

The following conditions of consent must be complied with prior to the issue of a construction certificate by a Certifying Authority. The Certifying Authority can be either Greater Hume Shire Council or an Accredited Certifier. All necessary information to comply with the following conditions of consent must be submitted with the application for a construction certificate.

2 Section 94A Levy Development Contributions

Prior to the issue of a construction certificate, a receipt for the payment to Greater Hume Shire Council of Section 94A Levy Contributions shall be submitted to the Certifying Authority.

The Section 94A Levy is calculated at 1% of the cost of development, as determined at the date of this consent. The total contribution to be paid has been calculated at \$3500.

NOTE: This amount may change if there is a delay with payment of the levy, as the cost of works is to be indexed before payment to reflect quarterly variations in the Consumer Price Index (CPI).

3 Arrangement for Carparking

The applicant is to submit to Council evidence of a legally binding agreement that permits the use of 118 A Lot 6 Sec B DP 2748 Albury Street Holbrook as a car parking for 120 Albury street Holbrook on an ongoing basis. Further details of signage which will direct patrons to the provided parking is to be submitted to Council for approval.

4 Compliance with Heritage Minutes

The applicant is to submit to Council details as to how it is intended to comply with the Heritage Advisor Meeting Minutes which are attached to this approval.

5 Outstanding Long Service Levy Fee

Prior to the issue of a construction certificate, a receipt for payment of the Long Service Levy (in accordance with the Building and Construction Industry Long Service Levy Payments Act 1986) shall be submitted to the Certifying Authority.

The Long Service Levy is calculated at 0.35% of the value of Building Works, as is in force at the date of this consent. The rate of calculation is subject to change and should be verified (and adjusted) at the date of payment.

Payment can be made to Greater Hume Shire Council or direct to the Long Service Levy Corporation.

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DEVELOPMENT APPLICATION 10.2017.93.1 – CAFÉ THAT PROVIDES CATERING, A LICENSED VENUE, OCCASIONAL POP UP EVENING AND PRIVATE FUNCTIONS – 120 AND 118A ALBURY STREET HOLBROOK [CONT'D]

6 Service Provider Requirements

Prior to the issue of a construction certificate, the following service provider requirements shall be submitted to the Certifying Authority:

- a) Riverina Water – A Compliance Certificate from Riverina Water must be obtained. The Notice must be submitted to the Certifying Authority prior to the issue of a Final Occupation certificate.

PRIOR TO THE COMMENCEMENT OF ANY WORKS

The following conditions of consent have been imposed to ensure that the administration and amenities relating to the proposed development comply with all relevant requirements. A Certifying Authority can either be Greater Hume Shire Council or an accredited certifier. All of these conditions are to be complied with prior to the commencement of any works on site.

7 Construction Certificate Required

Prior to the commencement of any works, a construction certificate is required to be issued by a Certifying Authority.

Enquiries regarding the issue of a construction certificate can be made to Council on (02)6036 0100

8 Appointment of a Principal Certifying Authority

Prior to the commencement of any works, the person having benefit of a development consent, or complying development certificate must:

- a. appoint a Principal Certifying Authority; and
- b. notify Council of the appointment.

9 Notify Council of Intention to Commence Works

The applicant must notify Council, in writing of the intention to commence works at least two (2) days prior to the commencement of any works on site.

10 Sign During Construction

Prior to the commencement of works, a sign must be erected in a prominent position on site during construction:

- a. Stating that unauthorised entry to the work site is prohibited,
- b. Showing the name of the person in charge of the work site and a telephone number at which that person may be contacted outside working hours, and
- c. Showing the name, address and a telephone number of the Principal Certifying Authority for the development.

Note: A \$600 on the spot fine may be issued for non-compliance with this condition.

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PRIOR TO OCCUPATION OF THE DEVELOPMENT

The following conditions of consent must be complied with prior to the issue of an Interim Occupation Certificate or Final Occupation Certificate by the Principal Certifying Authority.

11 Interim / Final Occupation Certificate Required

Prior to the commencement of any use and/or occupation of the subject development (whole or part), either an Interim Occupation Certificate or Final Occupation Certificate must be issued.

Prior to the issue of any Occupation Certificate the Principal Certifying Authority must be satisfied that the development (part or whole) is in accordance with the respective Development Consent, Construction Certificate or Complying Development Certificate.

GENERAL CONDITIONS

The following conditions have been applied to ensure that the use of the land and/or building is carried out in such a manner that is consistent with the aims and objectives of the planning instrument affecting the land. A Principal Certifying Authority can either be Greater Hume Shire Council or an accredited certifier.

12 Compliance with Construction Certificate

All building works approved in this development consent must comply with the terms of the consent the plans, specifications and any other approved documents relevant to the approved Construction Certificate.

13 Compliance with the National Construction Code

All building work must be carried out in accordance with the provisions of the National Construction Code. Compliance with the performance requirements can only be achieved by:

- a. complying with the deemed-to-satisfy provisions; or
- b. formulating an alternative solution which:
 - i. complies with the performance requirements; or
 - ii. is shown to be at least equivalent to the deemed-to-satisfy provisions; or
- c. a combination of (a) and (b).

14 Disabled Access

Access for disabled people shall be provided in the building or portion of the building in accordance with Clause D3.2, D3.3 and Table D3.2 of the NCC and to the standards set out in AS 1428.1.

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GENERAL CONDITIONS – DEVELOPMENT PLANNING

15 Deliveries

Vehicles servicing the site shall comply with the following requirements:

- a. All vehicular entries and exits shall be made in a forward direction.
- b. All vehicles awaiting loading, unloading or servicing shall be parked on site and not on adjacent or nearby public roads.
- c. All deliveries to the premises shall be made to the rear service lane/loading bay/s provided.
- d. All vehicles awaiting loading or unloading shall be parked on site and not on adjacent or nearby public roads.

16 Advertising Signs

Most advertising signs or structures require development consent. You should make separate enquiries with Council prior to erecting or displaying any advertising or signage.

17 Number of Patrons

The number of patrons in the café/reception centre is limited to no more than 100 at any one time.

18 Noise Notices

Prominent notices shall be placed to remind patrons that a minimum amount of noise is to be generated whilst on the outdoor area during the night, and patrons should be managed by the venue, to ensure noise generation is minimised.

19 Unreasonable Noise and Vibration (Veranda Area)

The operation of the outdoor area shall be conducted so as to avoid unreasonable noise or vibration and cause no interference to adjoining or nearby occupations. Special precautions must be taken to avoid nuisance in neighbouring residential areas. In the event of a noise or vibration problem arising at the time, the person in charge of the premises shall when instructed by Council, cause to be carried out, an acoustic investigation by an appropriate acoustical consultant and submit the results to Council. If required by Council, the person in charge of the premises shall implement any or all the recommendations of the consultant and any additional requirements of Council to Council's satisfaction.

GENERAL CONDITIONS – ENVIRONMENTAL & HEALTH

20 Compliance with Food Act 2003

The premises shall comply with the requirements of the Food Act 2003, FSANZ Food Standards Code, and the Australian Standard AS 4674-2004 (Design, Construction and Fit Out of Food Premises).

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21 Development not to Intefere with Amenity of the Area

The development is to be conducted in a manner that will not interfere with the amenity of the locality by reason of the emission of noise, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit, oil, by causing interference to television or radio reception or otherwise.

22 Number of Car Parking Spaces

A total of 22 off-street car parking spaces are to be provided to the development. The spaces are to have minimum dimensions of 5.5m x 2.5m.

23 Submission of a Final Fire Certificate

Prior to the occupation of the building, the owner of the building shall submit to Council, a final fire certificate in relation to each essential fire safety measure specified in the fire safety schedule, attached to the construction certificate.

Such certificate shall state that each essential fire safety measure specified:

- (a) has been assessed by a properly qualified person, and
- (b) was found, at the date of assessment, to be capable of performing to a standard not less than that required by the current fire safety schedule for the building for which the certificate is issued.

NOTES:

1. *As soon as practicable after a final fire safety certificate is issued the owner of the building to which it relates:*
 - (i) *must cause a copy of the certificate (and current fire safety schedule) to be given to the Commissioner of NSW Fire Brigades, and*
 - (ii) *must cause a further copy of the certificate (and current copy of the current fire safety schedule) to be prominently displayed in the building.*
2. *A "fire safety measure" is defined as any measure (including any item of equipment, form of construction or fire safety strategy) that is, or is proposed to be, implemented in the building to ensure the safety of persons using the building in the event of the fire.*

24 Submission of an Annual Fire Safety Certificate

The owner of any building in which fire safety measures are installed, must cause the Council to be given an annual fire safety statement, within 12 months after the last such statement or final fire safety certificate was issued.

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The certificate shall certify:

- (a) that each essential fire safety measure has been assessed by a properly qualified person and was found, at the date of assessment, to be capable of performing to a standard not less than that required by the current fire safety schedule.
- (b) that a properly qualified person has inspected the building and has certified that, as at the date of inspection, the condition of the building did not disclose any grounds for a prosecution under Division C.

NOTES:

1. *As soon as practicable after an annual fire safety statement is issued, the owner of the building to which it relates:*
 - (i) *must cause a copy of the statement (and current fire safety schedule) to be given to the Commissioner of NSW Fire Brigades, and*
 - (ii) *Must cause a further copy of the statement (and current copy of the current fire safety schedule) to be prominently displayed in the building.*
2. *A "fire safety measure" is defined as any measure (including any item of equipment, form of construction or fire safety strategy) that is or is proposed to be, implemented in the building to ensure the safety of persons using the building in the event of fire.*

25 Submit a Trade Waste Application

The applicant is to submit a trade waste application to Greater Hume Shire Council and upon approval enter into a Trade Waste Agreement with Council.

Reason:-To prevent damage to Council's Waste Water Treatment Works and subsequent pollution of waterways, to comply with the Local Government (General) Regulation 2005 and to satisfy Section 79C(1)(b) of the Environmental Planning and Assessment Act, 1979, as amended.

26 Do Not Discharge Trade Waste Without Approval

Trade waste material is not to be discharged into the sewer drainage pipelines or stormwater drainage systems, without first obtaining written approval from Council (Note:- this may necessitate the installation of an approved trade waste system including approved tanks, pits, sumps and arrestors).

Reason:-To prevent damage to Council's Wastewater Treatment Works and subsequent pollution of waterways and to satisfy Section 79C (1) (b) of the Environmental Planning and Assessment Act, 1979, as amended.

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2. GREATER HUME SHIRE COUNCIL – REQUEST FOR TENDER (RFT) POOL LEASING TL 01 2017-2018 AND OPERATION OF HOLBROOK, HENTY, CULCAIRN, JINDERA AND WALLA WALLA SWIMMING POOL FACILITIES

Report prepared by Director Environment and Planning – Colin Kane

REASON FOR REPORT

At Council's June Ordinary Meeting it was resolved to hold an open tendering process for the management and supervision of its swimming pool facilities at Holbrook, Henty, Culcairn, Jindera and Walla Walla. This report advises Council that two (2) tenders were received in response to the open tendering process and the report will provide details on these tenders and recommend that neither be accepted by Council. Consequently, this report provides details as to how it is intended to operate the swimming pool facilities over the 2017/2018 swimming pools season.

REFERENCE TO DELIVERY PLAN

Objective Infrastructure and facilities meet the needs of our communities

DISCUSSION

Council resolved at its June Ordinary Meeting to approve an open tendering process for the management and supervision of the swimming pool complexes at Holbrook, Henty, Culcairn, Jindera and Walla Walla (the pools). Advertisements were placed advising of the request for tender which closed on Monday 7 August 2017.

On closure of the request for tender at 12.00pm on Monday 7 August 2017 there were two tenders received, both of which for the following reasons are deemed to be unacceptable to Council. This is a disappointing outcome which will have a number of ramifications as to how the pools will need to be managed for the upcoming 2017/2018 swimming season.

TENDER SUMMARY

A tender was received from Teresa McDonald for the **Culcairn pool only** who is currently a resident of Culcairn. Teresa's submission addressed most of the assessment criteria and is priced favourably for this pool compared to the previous lessee. Unfortunately Teresa's submission showed that she has no experience managing a swimming facility of any size. Capability and experience accounts for 50% of the evaluation criteria section and is considered to be extremely important to the safety of patrons and for the care and operation of Council's pool assets.

The second tender evaluated was from Leisure & Recreation Group (L&RG) based in West Wyalong. L&RG submitted a compliant submission for the five pools advertised and provided evidence of a good history running pool complexes. L&RG currently manage pools for the Bland Shire Council, Lachlan Shire Council and the Cobar Shire Council to the value of \$2,003,000. L&RG based on their experience and current operations would be a very suitable applicant to manage Greater Hume Shire Council's pools.

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2017-2018 AND OPERATION OF HOLBROOK, HENTY, CULCAIRN, JINDERA AND WALLA
WALLA SWIMMING POOL FACILITIES [CONT'D]

The 2016/17 management fee for Henty, Holbrook and Culcairn pool was \$121,300 which is approximately \$40,440 per pool. The total contract sum offered by L&RG for the management of five (5) pools is \$399,500. This equates to \$79,500 per pool based on their assumptions of future income and expenditure.

From the current budget allocation for the operation of the Council's swimming facilities the submitted price by L&RG would be in excess of those funds allocated and would put pressure on other services should that allocation be increased (see **ANNEXURE 2** - Evaluation Matrix).

2017/18 SWIMMING SEASON

Due to the low level of enquiry and the above unsuitable tenders, staff has given consideration as to how to best manage the operation of the swimming pool complexes for the 2017/2018 swimming pool season.

As it is now not possible to readvertise for tenderers, implications of the lack of a contractor will mean that there will be an increased demand on Council resources to operate the pools which will include the following:

- Considerable pre-season work such as draining and cleaning the pools, cleaning the concourses amenities and buildings;
- Employment, training and ongoing management of seasonal lifeguards;
- Plant maintenance and grounds maintenance for the season;
- Procuring considerable quantities of consumables that are utilised over the season;
- Obtaining persons who may be interested in running the kiosks at the pools for the swimming pool season;
- Issues associated with the management of cash payments received by Council at the pools.
- Managing pool rosters and ensuring lifeguards are available for all Pool opening times and school activities.

Undertaking the abovementioned tasks will now be completed by Council staff and advertisements will shortly be placed for seasonal lifeguards and to seek expressions of interest from people who may be interested in operating the pools kiosks. In addition, to bolster Council's resources, it is being investigated whether to offer a position for a six month period to a person to undertake some of the maintenance and administrative functions associated with the pools.

It is advised that Council has operated both Walla Walla and Jindera swimming pools with day labour for the last 2 swimming seasons. One of those persons employed at these facilities have already expressed an interest in returning for the upcoming season. Also, Council has already been approached by persons who were previously employed by the contractor and may be interested in employment with Council for the upcoming swimming season.

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WALLA SWIMMING POOL FACILITIES [CONT'D]

BUDGET IMPLICATION

It is anticipated that the pools can be satisfactorily operated for the 2017/2018 swimming season within the existing recurrent budget.

CONCLUSION

As shown the tenders that have been received are considered to be unsatisfactory and it is disappointing that Council has not been able to attract suitable contractors for the management and supervision of the swimming pools. Efforts will be made to attract a contractor/s to commence for the 2018/2019 swimming pool season. Some refinement of the offered contract will need to be addressed as potential lessees have found it difficult to determine future income due to inadequate information gathering on about pool visitations and kiosk income. It will be important that Council seeks a better method of gathering more accurate information in order to present a more informed package for future leasing opportunities.

RECOMMENDATION

That:

1. in accordance with Clause 178 (1)(b) of the Local Government Regulations 2005, Council decline all tenders received for Tender 01 2017-2018
2. Council operate the pools for the 2017/2018 swimming pool season primarily with its resources
3. Council investigate whether to offer a support position for maintenance and some administrative functions associated with the pools.

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3. RESPONSE TO QUESTION ON NOTICE FROM COUNCILLOR HICKS FOR A REPORT ON THE BUDGETARY IMPACTS ON A HARD WASTE COLLECTION FOR TOWNS AND VILLAGES ACROSS THE SHIRE ALONG WITH ISSUANCE OF VOUCHERS FOR RURAL LANDHOLDERS

Report prepared by – Manager Waste & facilities - Andrew Shaw and Director Environment and Planning – Colin Kane

REASON FOR REPORT

This report provides a response to a question on notice from Councillor Hicks for a report on the budgetary impacts on a hard waste collection for the towns and villages across the shire along with issuance of vouchers for rural landholders. This report will provide a response to that question by providing an estimate of the likely costs of the hard waste collection, the constraints of undertaking the hard waste collection, the costs of providing tip vouchers to individual rural property assessments and finally a comparison as to whether providing the tip vouchers is warranted given the landfill gate charges levied by Council in comparison to those charges of neighbouring Councils.

REFERENCE TO DELIVERY PLAN ACTION:

Strategy	Waste Strategy incorporates recycling and carbon reduction action
Action 4.3.1.1	Prepare a draft Waste Management Strategy and engage the community

DISCUSSION

At the June Ordinary Meeting of Council, Cr Hicks requested as a question on notice a report on the budgetary impacts of a hard waste collection for the towns and villages across the shire along with issuance of vouchers for rural landholders. This report will provide a response to that question by providing an estimate of the likely costs of the hard waste collection, the constraints of undertaking the hard waste collection, the costs of providing tip vouchers to individual rural property assessments and finally a comparison as to whether providing the tip vouchers is warranted given the landfill gate charges levied by neighbouring Councils.

Greater Hume Shire Council has never undertaken a hard waste collection before which is an obvious limitation in providing a cost estimate. It is therefore unknown what quantities and nature (such as weight) of waste that that would be left for collection. Consequently it is possible only to estimate the likely time involved in collecting the waste and taking the material to a Council waste facility. To gain knowledge on the practicalities of undertaking a hard waste collection, neighbouring councils that have undertaken hard waste collections were contacted.

Discussions were held with surrounding local Council's including Albury City Council, Snowy Valleys Council and Lockhart Council on the practicalities of collecting hard waste from each town. It was advised that collecting hard waste require numerous passes for the separated waste streams such as scrap steel, green waste, and general rubbish.

To undertake the collection Council would need to engage contracted plant and labour. A feasible method of collecting the waste is by a bobcat following a tipper truck or labourers following a tipper truck that is fitted with a lifting device for heavy items. By contacting a suitable contractor the authors estimated cost for each option to be in the range of \$150-\$190 per hour with the mid-point being \$170.

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It would be envisaged that for the larger towns such as Culcairn, Holbrook, Henty, Walla Walla and Jindera that at least one week with labour and plant would be required to clean up each town. For the smaller villages 3 days will be utilised as an estimate. Another cost in undertaking the collection will be transportation of the waste to Culcairn or Holbrook landfill. This could be done through the selected contractor having two trucks operating at an additional \$100 per hour. A \$15,000 allowance is made for forgone landfill charges, which is the substantial cost for air space and landfill compaction.

The following table is an estimate only of the likely costs to undertake the collection:

Township	Collection Costs	Cartage cost based on 2nd truck
Culcairn	(\$170*35) \$5950	(\$100*35) \$3500
Holbrook	(\$170*35) \$5950	(\$100*35) \$3500
Jindera	(\$170*35) \$5950	(\$100*35) \$3500
Walla Walla	(\$170*35) \$5950	(\$100*35) \$3500
Henty	(\$170*35) \$5950	(\$100*35) \$3500
Gerogery	(\$170*21) \$3570	(\$100*21) \$2100
West Gerogery	(\$170*21) \$3570	(\$100*21) \$2100
Walbundrie	(\$170*21) \$3570	(\$100*21) \$2100
Burrumbuttock	(\$170*21) \$3570	(\$100*21) \$2100
Brocklesby	(\$170*21) \$3570	(\$100*21) \$2100
Woomargama	(\$170*21) \$3570	(\$100*21) \$2100
Morven	(\$170*21) \$3570	(\$100*21) \$2100
Totals	\$54,740	\$32,200

From the abovementioned table it is **estimated** that the hard waste collection cost is \$86,900 + \$15,000 = \$101,900.

A number of constraints were identified through contacting the surrounding Councils about their experience in undertaking a hard waste collection which are provided below:

- Significant negative aesthetic impact on streetscape
- Unauthorised additions to household items by other households
- Potential public liability issues related to WH&S and traffic hazards
- Disposal of non-permitted hazardous items
- Issues caused by scavenging
- Non complying items being dumped
- Costly advertising and print campaign

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- Lost income at landfills
- Time to administer.

Complaints to council offices by Householders received during and after the service:

- Lack of notice
- Receiving no notice
- Restrictions
- Missed collections
- Illegal dumping
- Scavenging occurring
- Unsightly impact of waste throughout the community during the term of the collection.

Albury City has experienced issues such as trucks and vans, second hand dealers and residents cruising their neighborhoods during the collection period to pick out 'goods' before the Council or contractor comes to take it all away. This often results in waste being scattered across the nature strip and separate waste streams mixed. Additionally, waste stored in public areas looks unsightly and exposes Council to public liability issues.

It has been identified that undertaking a hard waste collection is likely to be a costly exercise and that there is a number of constraints that exist which could have negative operational consequences for Council and result in residents being unhappy with Council providing the hard waste collection.

The costs and practicalities of issuing tip passes to rural residents will now be considered and to respond it is advised that Council rates 2088 properties as farmland. The authors are aware that typically these residents access Councils waste facilities with waste material in a utility or trailer. The charges levied for a utility or trailer are provided in the following table

Vehicle – Utility	2 bins and free recycling material	Mixed Waste No Recycling
Cost	\$12.00	\$15.00

From the table and based on issuing two utility loads of waste at \$15.00 to 2,088 farmland properties the costs in forgone revenue of up to \$62,640 if all passes were used.

To determine whether the issuing of free waste passes to farmland properties is warranted the following table provides an indication of the cost of neighbouring Councils landfill charges for a utility load of waste.

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Council	Costs inclusive of GST for utility load of waste
Albury City Council	\$5.00 for up to 200 kg and \$36.00 (200-500 kg) (A couple of bins \$10.00)
Federation Council	\$40
Snowy Valley Council	\$25-\$45 per m ³ (proposed) dependent on the composition of recycling within the waste.
Wagga Wagga (Rural Waste Transfer Station)	\$25.00
Lockhart	\$10.00
Greater Hume	\$12.00 - \$15.00 (depending on component of recycling)

It is apparent that Greater Hume Shire Council fees and charges for a ute load of waste is relatively low in comparison to neighbouring council. The authors suggest that (with the exception of Lockhart) based on the fees in the table Greater Hume Shire Council rural residents would spend less annually on accessing the waste facilities than nearby Councils that charge more and provide a number of landfill passes.

Issuing landfill passes would be another administrative function for Council and it is suggested that an alternative to issuing the passes is to continue to provide a reasonably cost effective gate charge.

As mentioned in previous reports to Council the cost of providing waste services to residents is likely to increase due to meeting additional environmental compliance costs. Therefore to the authors it seems counter intuitive to reduce revenue for accessing Councils waste facilities and services when costs for the provision of the facilities and services will increase.

A complete review of Council's waste strategy will be undertaken in the near future and options such as free waste drop off days will be discussed within that document.

BUDGET IMPLICATION

As requested this report provided an estimated cost of \$101,900 for the provision of a hard waste collection and a cost of up to \$62,640 to provide two waste facility passes to rural residents. There is no effect on the 2017/2018 operational budget if Council does not undertake the hard waste collection or issue the free landfill passes.

CONCLUSION

The report has provided an estimate of the cost to provide a hard waste collection and advised of the constraints to do so. It has provided the costs should Council elect to provide 2 waste facility passes to rural residents and in comparison to neighbouring councils it has informed Council on the costs for disposal of a utility load of waste at a Council facility.

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RECOMMENDATION

That:

1. for the 2017/2018 budget period Council decline to provide either a hard waste collection or issue waste facility passes to rural residents.
2. further consideration on the provision of waste services be deferred pending a review of the shire wide Waste Management Strategy.

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GOVERNANCE

1. 2016/2017 DELIVERY PLAN – REPORT AS AT 30 JUNE 2017

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To ensure compliance with section 407 of the Local Government Act, 1993.

REFERENCE TO DELIVERY PLAN ACTIONS

Statutory matter.

DISCUSSION

Section 407 of the Local Government Act 1993 requires the General Manager to report to Council, within two months after the end of each quarter, regarding the extent to which the performance targets set by the Council's Management Plan have been achieved.

ENCLOSED SEPARATELY with the agenda is the report to 30 June 2017, detailing key actions contained in the 2016/2017 Delivery Plan and achievements over the past twelve months.

Obviously the very wet winter has provided management with significant challenges, particularly given the delay in receiving approval to undertake works funded through the National Disaster Relief and Recovery Arrangements. Management understands that this leads to frustration in the community as well as Council staff. Other Councils in the region have been similarly frustrated by the long process of gaining approval for works through the Roads and Maritime Services.

The year has been particularly busy with the large majority of projects completed or substantially completed.

In the 2016/2017 Financial Year Council put 22 projects out to tender which requires significant resources to effectively complete. This is by far the highest number of projects put to tender by Greater Hume Shire. Below is a comparison with previous years:-

2015/2016 – 8
2014/2015 – 5
2013/2014 – 16
2012/2013 – 6
2011/2012 - 12

Highlights of the past twelve months have undoubtedly been the Henty and Holbrook Swimming Pool Upgrade projects along with the Jindera Multi Service Outlet, significant community projects that will serve their communities for decades to come.

The recent announcement of Black Spot funding of \$883,000 to 100% fund the upgrade of 1.7km of the Holbrook – Culcairn Road is another highlight.

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2016/2017 DELIVERY PLAN – REPORT AS AT 30 JUNE 2017 [CONT'D]

Highlights of the twelve month period are detailed below:-

Governance and Corporate and Community Services

- Community Museums Strategic Plans finalised
- Visitor Information Centre given Highly Commended for Visitor Services at NSW Regional Tourism Awards 2016
- New Voluntary Curator appointed for Holbrook Submarine Museum
- Business Directory – website listing live and draft printed version
- Ageing with Grace – promotional flyer
- Shire Wide Shire Pride – Jill's Cuisine
- Stand for Greater Hume Shire Council campaign video
- AR Bluett Award - submission and video
- Establishment of a Loose Fill Asbestos Insulation Support Group
- StateWide Risk Management Action Plan - 2015/16 completed plan reviewed and approved by SW Regional Risk Manager for incentive payment:
- StateWide RMAP 2016/17 - developed, approved and submitted to insurer
- StateWide - Business Continuity Plan (BCP) - facilitated workshop to commence staged-work with updating of GHSC's BCP and Sub Plans
- Significant training undertaken across the organisation
- Continuation of policy/procedure development and implementation
- Financial Statements completed and lodged. One of the first ten councils in the State
- Library & Youth Services Trainee finalist in Trainee of the Year Award
- Member of GHSC Youth Advisory Committee appointed to NSW Youth Advisory Council
- Completion of financial statements with unqualified audit and 9th council in NSW to submit statements to OLG
- Completion and adoption of the Disability Inclusion Action Plan, a joint initiative with Snowy Valleys Council
- Greater Hume Community Housing Committee established
- 2016 Community Grants program completed with record number of applications received
- Three internal audit projects commenced – Procurement & Tendering Review, IT Security and IT Systems review
- Completion and adoption of the Economic Development and Social Plan
- Completion of the Communications Plan
- Jindera Community Hub project completed four weeks ahead of schedule and within 1.7% of contract price
- New Community Strategic Plan prepared and adopted
- Delivery Program, Operational Plan and Resourcing Strategy developed and adopted
- \$77,000 received in risk management rebates
- Expansion of Greater Hume Children Services into Benalla LGA and a record number of children now in care
- Participation in an electricity tender undertaken by Local Government Procurement.

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2016/2017 DELIVERY PLAN – REPORT AS AT 30 JUNE 2017 [CONT'D]

Engineering

- Tender documentation prepared and assessment undertaken of 21 projects. Tender documentation prepared for Jindera Industrial Estate, Jelbart Road intersection, Henty Streetscape, Jindera Street/Adams Street pavement construction and associated works, Commercial Street, Walla Walla and the Service Pit at the Culcairn Works Depot
- Purchase of two Construction Graders
- Raymond St Reconstruction Albury to Bond St
- Henty Pleasant Hills Rd Reconstruction Henty Ryan Rd to Stolls Lane
- Kywong – Howlong Road Widening 5km south of Brocklesby (Repair Program)
- Victoria St Culcairn Gordon to Munro St
- Fairburn Road Cutting Widening
- Completion of new Toilet Facility at Gerogery.
- Reconstruction of Commercial St Walla Rail crossing to Railway Street)
- Reconstruction of Jindera St (Adams St to end)
- Construction of Jelbart Rd Turning Lane
- 2016/17 Gravel Resheeting Program Completed
- Extensive maintenance completed on road network due to wet winter and flooding
- \$2.2 Million Natural disaster claim developed and submitted for repairs to road network
- Installation box culverts and 1km road widening reconstruction Coach Rd, Gerogery
- 2km road widening and rehabilitation on Cummings Road.
- Construction of major culvert and sediment control Sweetwater Road, Mullengandra
- Road works and replacement kerb and gutter and footpath Commercial St, Walla Walla
- Construction turn lane on Jindera Gap at Jelbart Rd
- Road works and replacement kerb and gutter and footpath Bowler St, Holbrook.
- Adams St footpath at the village green
- Kerb and gutter and road works, including bus-turn at Jindera Early Learning Centre, Jindera St, Jindera
- Floodgate installed in Gamble St, Culcairn
- Sewer works and road construction - 15 Lot subdivision Jindera Industrial Estate
- 1.6km road works and installation culverts south The Rock, Olympic Highway(MR78)
- Heavy patching Olympic Highway (MR78) and Tumberumba Rd (MR284)
- Sealing on various Local, Regional and State Roads under Council's Spray Sealing Contract
- Roadside slashing
- Town improvement works at Burrumbuttock
- Adoption of the Culcairn, Henty and Holbrook Flood Plain Risk Management Plans
- Adoption of the Jindera Flood Plain Risk Management
- Adoption of the Walla Walla Flood Plain Flood Study. Work has commenced on Risk Management Plan
- Black Spot funding of \$883,000 to 100% fund the upgrade of 1.7km of the Holbrook – Culcairn Road
- Review and adoption of the Roads Strategy
- A number of meetings held with Henty Community about the commencement of Streetscape works

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2016/2017 DELIVERY PLAN – REPORT AS AT 30 JUNE 2017 [CONT'D]

- Heavy patching: regional roads – Urana Rd (MR125), Walbundrie Rd (MR331) and Walla Walla Jindera Rd (MR547)
- Blackspot Project – Walla Walla – Jindera Rd (MR547) – 2km full reconstruction
- Wymah Rd – Construction and Sealing of 1.9km road to Recreation Reserve
- Back – Walbundrie - 1 km of road reconstruction
- Culcairn Cemetery Road Reconstruction
- Installation of diesel backup generator at Holbrook No 1 Sewer Pump Station
- Completion of CCTV of Council Sewer mains as part of valuation project
- Cleaning of all Council reservoirs completed
- Completion of water and sewer modifications at Culcairn hospital as part of Hospital upgrade

Environment and Planning

- Opening of the Greater Hume Shire Community Recycling Centre;
- Calling for tenderers for the construction of the Henty Swimming Pool Buildings, Holbrook Swimming Pool Building and the Pool facility
- Sought a Gateway determination from the Department of Planning and Environment for Lot 7 DP240938 Pioneer Drive Jindera and Lot 4 and 6 in DP240938 and Lot 30 and 31 in DP 1062153 Pioneer Drive and Urana Road Jindera.
- Developed an updated Contaminated Lands Policy.
- Completion of works to demolish the Holbrook Council Offices, restoration of Hall supper room floor and landscaping.
- Completion of the South Jindera Master plan
- Exhibition of Planning Proposals for the Jindera Master Plan area and an adjacent area on Pioneer Drive
- Completion of the new swimming pools at the Henty swimming pool complex
- Awarding of tender for the new amenities building at the Henty Swimming Pool
- Awarding of tender for the construction of new swimming pools at the Holbrook Swimming Pool
- Awarding of tender for the new amenities building at the Holbrook Swimming Pool
- Upgrading of the Holbrook landfill to better manage the water runoff from the site.
- Renewed floor at Gerogery Hall.
- Greater Hume Shire LEP amended to change the minimum lot size for Jindera Master Plan area and the minimum lot size and zoning of an adjacent area on Pioneer Drive.
- Commencement of the new amenities building at the Henty Swimming Pool
- Commencement of construction for new swimming pools and amenities building at the Holbrook Swimming Pool
- Exhibition and adoption of the section 94A development contributions plan
- Issuing of a request for tender for the management through leasehold of the swimming pool complexes
- The swimming pool projects proceeding to schedule with progress as follows:
 - Holbrook swimming pool and baby pool shells complete and ready for tiling;
 - Holbrook swimming pool amenities at frame stage;
 - Henty swimming pool amenities at frame stage.

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2016/2017 DELIVERY PLAN – REPORT AS AT 30 JUNE 2017 [CONT'D]

BUDGET IMPLICATIONS

Nil.

CONCLUSION

The Writer is of the view that some outstanding results have been achieved over the past 12 months and 2017/2018 will again have a very comprehensive works program.

There is no doubt that continually improving customer service and responsiveness and communication needs to have an ongoing focus for our organisation.

RECOMMENDATION

That the report be received and noted.

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2. NSW STATE EMERGENCY SERVICE – REAPPOINTMENT OF UNIT CONTROLLERS AT CULCAIRN AND HOLBROOK

Report by General Manager – Steven Pinnuck

REASON FOR REPORT

To advise Council of the reappointment of Unit Controllers for the Culcairn and Holbrook SES Units.

REFERENCE TO DELIVERY PLAN ACTIONS

Strategy Our residents feel safe

DISCUSSION

On the 17 July, Council received correspondence from Bernard Kates, Region Controller of the NSW State Emergency Service seeking the support of Council to reappoint Joh Lindley and Phil Downs as Unit Controllers of the Culcairn and Holbrook SES Units.

The Culcairn and Holbrook SES Units continue to make an outstanding contribution to the community responding to significant climatic events and motor vehicle accidents. Further Joh Lindley and Phil Downs have both been long serving members of their respective SES units and performed their duties to a very high standard.

Accordingly correspondence was forwarded to the Region Controller supporting their reappointment.

BUDGET IMPLICATIONS

Council makes an annual contribution to cost of NSW State Emergency Service operations which is included in recurrent budgets. In the 2017/2018 financial year it is estimated that this contribution will be \$19,243.

CONCLUSION

Joh Lindley and Phil Downs have both been long serving members of their respective SES units and performed their duties to a very high standard.

It is recommended that the General Manager's actions in supporting the reappointment of Joh Lindley and Phil Downs as Unit Controllers of the Culcairn and Holbrook SES Units be endorsed.

RECOMMENDATION

That the General Manager's actions in supporting the reappointment of Joh Lindley and Phil Downs as Unit Controllers of the Culcairn and Holbrook SES Units be endorsed.

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3. LOCAL GOVERNMENT NSW ANNUAL CONFERENCE - MONDAY, 4 TO WEDNESDAY, 6 DECEMBER 2017

Report by General Manager – Steven Pinnuck

REASON FOR REPORT

To advise Councillors that the Local Government NSW Annual Conference will be held from Monday, 4 December to Wednesday, 6 December 2017.

REFERENCE TO DELIVERY PLAN ACTIONS

Strategy Leadership and advocacy is demonstrated and encouraged in our communities.

Action 1.1.3.1 Councillors and Senior Staff represent the interests of Greater Hume Shire to State and Federal members and government departments.

DISCUSSION

The Local Government NSW Annual Conference will be held from Monday, 4 December to Wednesday, 6 December 2017 at the Hyatt Regency, Sydney.

Motions

Council has the opportunity to submit motions for consideration at the Conference. The Board has resolved that motions will be included in the Business Paper for the Conference where they:

- a) are consistent with the objects of the Association (see Rule 4 of the Association's rules);
- b) relate to Local Government in NSW and/or across Australia;
- c) concern or are likely to concern Local Government as a sector;
- d) seek to advance the Local Government policy agenda of the Association and/or improve governance of the Association;
- e) have a lawful purpose (a motion does not have a lawful purpose if its implementation would require or encourage non-compliance with prevailing laws);
- f) are clearly worded and unambiguous in nature; and
- g) do not express preference for one or several members over one or several other members.

Motions from councils are required to be submitted via the online tool by 9 October 2017.

To meet the deadline for submission of motions (9 October 2017) it will be necessary for any proposed motions to be considered by Council at the September meeting. Therefore it is recommended that Councillors advise the General Manager of proposed motions at the earliest opportunity to ensure research can be undertaken, if required.

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LOCAL GOVERNMENT NSW ANNUAL CONFERENCE - MONDAY 4 TO WEDNESDAY 6
DECEMBER 2017 [CONT'D]

Other important dates are outlined in the Table below.

Deadline	Action
Monday 9 October	Deadline for payment of membership fees (required for councils to be entitled to vote for motions and the LGNSW Board)
Friday 13 October	Members advised of number of delegates that can vote: <ul style="list-style-type: none"> • on motions • for the LGNSW Board Currently Greater Hume Shire Council is entitled to two voting delegates and it is assumed that this will remain
Tuesday 7 November	<ul style="list-style-type: none"> • Deadline to nominate as a candidate for the a position on the LGNSW Board
Monday 13 November	Deadline for members to provide names to LGNSW of delegates who will vote for: <ul style="list-style-type: none"> • Motions • the LGNSW Board

Attendance

Generally Council approves the attendance of the Mayor and Deputy Mayor as voting delegates and the General Manager and one other Councillor as observers for the annual Conference of the peak local government body in NSW. For the last two years Council approved Cr Osborne as an additional delegate due to her position on the LGNSW Board.

Traditionally Council has only attended the Local Government NSW and the Murray Darling Association Conferences.

Whilst it would be beneficial to send an additional delegate for councillor development, accommodation in Sydney in December is very expensive and it may be difficult to fund from existing budgetary allocations.

2016 Conference

Council submitted two motions to the 2016 Conference.

1. Motion from Cr Wilton

Changing Places

"That LGNSW make urgent representations to the Premier of NSW, Minister for Local Government and the Minister for Disability Services, to request that their departments begin making provision in the NSW budget for planning and construction of a "Changing Place", at least in each local government area throughout NSW."

Notes

Changing Places are purpose built toilet and bathing facilities for profoundly disabled children and adults, who are travelling for family or social occasions, or for those who need to travel for medical appointments, often for several hundreds of kilometres to hospitals in the regions or cities.

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LOCAL GOVERNMENT NSW ANNUAL CONFERENCE - MONDAY 4 TO WEDNESDAY 6
DECEMBER 2017 [CONT'D]

Currently, disabled toilets or similar are simply unsuitable due to their small size, lack of cleanliness, inaccessibility and lack of proper facilities such as a hoist, high-low bench and adequate washing facilities etc.

Changing Places are accessed with a special key, obtainable by request, and with the proviso of demonstrated need. I would hope that we as a State would not require donors or sponsors to assist with the costs, as Council think that such facilities are essential for the disabled, just as are adequate toilet facilities for able bodied people. And nobody expects those facilities to be funded by sponsorship!

Most people with a disabled family member need to travel with many medical aids, including a wheelchair taking up space in a motor vehicle. When a toilet stop is necessary, sometimes at a less than clean place and usually on the floor, it is not best of experiences.

Council sincerely hope that you all appreciate the need for this essential facility for profoundly disabled children and adults.

2. Motion from Cr Quinn

Tying Water Entitlements To Land Titles

That conference supports the concept that water is a basic, fundamental and essential utility and that Local Government NSW urgently lobby the State Government to reverse the decision to remove water rights from land title to ensure the economic and social sustainability of rural communities.

Note

Basically the objects to the Water Management Act (WMA) 2000 was to create an environment where water was valued and provide for the orderly, efficient and equitable sharing of water from water sources.

Prior to the introduction of the Water Management Act 2000 water rights were tied to land which was the wealth of the country.

The severance of water from land has transferred wealth from rural areas in many cases into the hands of private conglomerates and superannuation funds, some even off shore.

Whilst it is recognised that there have been some big winners (including some farmers) from the introduction of the WMA 2000 and water trading there have also been some big losers, particularly the rural communities where water has been removed permanently.

A reversal of this very damaging decision is essential to return economic stability to many rural areas in NSW.

The Changing Places motion was not debated as it is existing LGNSW policy and the motion on tying water entitlements to land titles was lost after considerable debate.

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LOCAL GOVERNMENT NSW ANNUAL CONFERENCE - MONDAY 4 TO WEDNESDAY 6
DECEMBER 2017 [CONT'D]

BUDGET IMPLICATIONS

Expenditure allocations are included in the 2017/2018 Budget to enable Councillor and senior staff attendance at Conferences.

CONCLUSION

The annual conference of NSW Local Government is an excellent forum to raise issues affecting local government and the communities they represent. Accordingly Council should be represented and give consideration to formulating motions to put forward.

RECOMMENDATION

That:

1. the Mayor and Deputy Mayor attend the Local Government NSW Annual Conference as voting delegates and Cr Osborne and General Manager as Observers
2. Councillors submit proposed motions to the General Manager by Friday 1 September 2017 to enable a report to be submitted to the September Council meeting for consideration.

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4. LOOSE FILL ASBESTOS INSULATION – RELEASE OF COMMUNITY GUIDELINES UNDER THE VOLUNTARY PURCHASE AND DEMOLITION PROGRAM

Report by General Manager – Steven Pinnuck

REASON FOR REPORT

To advise Councillors of the release of the Community Assistance Guidelines under the Voluntary Purchase and Demolition Program (the Guidelines) for the additional assistance announced by the Minister for Innovation and Better Regulation, Matt Kean and the likely impact on affected property owners.

REFERENCE TO DELIVERY PLAN ACTIONS

Strategy Our residents feel safe

DISCUSSION

As Councillors are aware the Minister for Innovation and Better Regulation, Matt Kean, accompanied by the Member for Albury Greg Aplin, was in Holbrook and met with residents impacted by Loose Fill Asbestos Insulation on 8 May this year. An additional funding package was announced, supported by a media release on 9 May, which stated that Holbrook residents would receive an extra \$370,000 of funding to help remediate homes affected by loose-fill asbestos. A copy of the media release issued by the Minister is attached as **ANNEXURE 3**.

The funding package announced is detailed in the following table.

Item	Funding Contributor	Total funding
Additional funding to buy new furniture <i>Note 1</i>	NSW Government (37 properties @ \$4,000) <i>Note 2</i>	\$148,000
Additional funding for residents of Greater Hume	NSW Government (37 properties at \$5,000)	\$185,000
	Greater Hume Shire Council (37 properties at \$1,000)	\$37,000
Sub-total additional funding		\$222,000
Total additional funding offered		\$370,000

Note 1: The additional funding to buy additional furniture was made available to all properties across the State.

Note 2: At the time of the funding announcement only 37 properties had been identified. Current number is 38.

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LOOSE FILL ASBESTOS INSULATION – RELEASE OF COMMUNITY GUIDELINES UNDER THE VOLUNTARY PURCHASE AND DEMOLITION PROGRAM [CONT'D]

Council has consistently maintained, that whilst the Voluntary Purchase and Demolition Scheme is very generous, it has not worked for residents of Greater Hume Shire and particularly Holbrook, due to the large number of properties impacted, low property values of many of the affected properties and the relatively small real estate market in Holbrook if affected landowners are aiming to buy back into the market. These issues along with the additional costs of rebuilding in a rural area have been the main issues faced by Greater Hume Shire residents raised directly with the Minister and Loose Fill Asbestos Insulation Taskforce.

The Mayor and Writer also made it clear to the Minister, the Loose Fill Asbestos Insulation Taskforce and the Member for Albury, Greg Aplin that Council did not want the burden of administering any additional funding program.

The Guidelines were released on 27 June 2017. A copy of the guidelines have been included in **ANNEXURE 3**.

Council meet with impacted residents (Support Group) on 20 July to explain the Guidelines and a further meeting with the Support Group on Thursday 10 August. The Writer has also meet one on one with several impacted residents over the past three weeks.

Following the release of the Guidelines a review has been undertaken along with significant discussions with the Head of the Loose Fill Asbestos Task Force and Member for Albury Greg Aplin. The Mayor has also had discussions with the Minister expressing Council's extreme disappointment with the Guidelines.

It would appear from the Guidelines that only impacted residents aiming to rebuild will be able to meet the stringent conditions outlined in the Guidelines. This is likely to be less than half of the impacted residents and could be as few as 10 to 12.

Council has been advised that if a resident received, say, \$100,000 for their property and had to buy even a lesser standard property for \$130,000 the gap of \$30,000 would not meet the guidelines. This seems manifestly unfair when many impacted residents are senior citizens with little capacity to fund the additional expenditure and completely ignores the issues raised by Council in relation to the shortcomings of the Voluntary Purchase and Demolition Scheme for Shire residents.

Clearly the Minister's Office and the Loose Fill Asbestos Taskforce do not have an understanding of the market force issues raised within Council's submission or are unwilling to consider them as relevant.

In addition, the Guidelines require that Council will need to collect applications from impacted residents, form the applications into a single funding proposal to Finance, Services and Innovation. Once the amount of funding has been approved by the NSW Government, Council will need to manage the expenditure including a completion report and acquittal statement. With impacted residents rebuilding at different dates it is likely the project will span for two to three years, after which time Council be required to acquit the project.

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LOOSE FILL ASBESTOS INSULATION – RELEASE OF COMMUNITY GUIDELINES UNDER THE VOLUNTARY PURCHASE AND DEMOLITION PROGRAM [CONT'D]

At the time of the Minister's announcement most impacted residents were quite excited about the future but now feel let down and in some cases betrayed.

The manner in which the guidelines are written indicates that Council would be able to apply for funding for a project that benefits the community at large, a community project rather than assistance for impacted property owners. Council at no time sought funding for the overall betterment of Holbrook, as all of Council's representations were based on highlighting the unique circumstances faced by impacted property owners within Greater Hume and particularly Holbrook.

There is a further dilemma for Council in that part of the funding package includes a contribution by Council. The Guidelines stipulate that every five dollars paid the NSW Government must be matched by one dollar from Council.

It is the Writer's view that Council should take a less rigid position than the State Government and make a payment of \$1,000 to each impacted resident where the following conditions are met:

- The property was their primary place of residence at the time the presence of loose fill asbestos insulation was detected and
- The property owner is rebuilding, buying or entering into a long term rental agreement for a property within the Shire.

Under the above conditions it is anticipated that approximately 21 of the 38 property owners would qualify.

It is extremely disappointing that the State Government has taken this very rigid approach to providing the additional funding for impacted residents within the shire.

BUDGET IMPLICATIONS

Council has already resolved to set aside \$37,000 to match additional State Government funding.

CONCLUSION

It is extremely disappointing that the Community Assistance Guidelines under the Voluntary Purchase and Demolition Program are so rigid that it is likely that less than half of the impacted residents could be as few as 10 to 12.

Clearly the Minister's Office and the Loose Fill Asbestos Taskforce do not have an understanding of the market force issues raised within Council's submission or are unwilling to consider them as relevant.

It is extremely disappointing that the State Government has taken this very rigid approach to providing the additional funding for impacted residents within the Shire.

RECOMMENDATION

That the report be received and noted.

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**5. QUESTION ON NOTICE - CR OSBORNE – FIRE AND EMERGENCY SERVICES
LEVY UPDATE**

Report by General Manager – Steven Pinnuck

REASON FOR REPORT

To further update Council with regard to the introduction on the Fire and Emergency Services Levy (FESL) and Legislative Council Inquiry into the Fire and Emergency Services Levy following the Question on Notice by Cr Osborne at the July Council meeting.

REFERENCE TO DELIVERY PLAN ACTIONS

Strategy Our residents feel safe.

DISCUSSION

The matter of the deferral of the FESL and the Legislative Council Inquiry; Inquiry into the fire and emergency services levy was raised by Cr Osborne at the July Council meeting.

New legislation was assented to on 27 June 2017; the Emergency Services (ESL) Act 2017 to re-establish an emergency services insurance contribution scheme and to postpone the FESL. Clarification has been sought from Local Government NSW in relation to a potential start date and the following information has been received.

“The legislative and regulatory provisions are there to allow the FESL to commence in the future, however Schedule 3.2 indicates that the government would have to give 12 months notice of its commencement which would rule out 1 July 2018.”

Effectively this means that an amended FESL could not be implemented until at least 1 July 2019.

Cr Osborne also advised that an Legislative Council (Upper House) Inquiry into the Fire and Emergency Services has commenced. The Terms of Reference are outlined below.

1. *That the Portfolio Committee No. 4 – Legal Affairs inquire into and report on the funding of the fire and emergency services, and in particular:*
 - a) *the policy process and financial modelling underlying the provisions of the Fire and Emergency Services Levy Act 2017.*
 - b) *the policy and financial implications for all stakeholders of repealing this Act.*
 - c) *Alternative models, for ensuring that fire and emergency services are fully funded in fair and equitable manner; and*
 - d) *Any other related matters.*

Membership of the Committee is:

The Hon Robert Borask MLC	Shooters, Fishers and Farmers Party (Chair)
Mr David Shoebridge MLC	The Greens (Deputy Chair)
Mr David Clarke MLC	Liberal Party
The Hon Trevor Khan MLC	The Nationals
The Hon Catherine Cusack MLC	Liberal Party
The Hon Shaoquett Moselmane MLC	Australian Labour Party
The Hon Lynda Voltz MLC	Australian Labour Party

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QUESTION ON NOTICE - CR OSBORNE – FIRE AND EMERGENCY SERVICES LEVY UPDATE
[CONT'D]

The issue of the introduction of a Fire and Emergency Services Levy is very complex and it is considered that the most appropriate response to the Fire and Emergency Services Levy is through providing information to and supporting submissions from Local Government NSW, Riverina Eastern Regional Organisation of Councils and the Riverina and Murray Regional Organisation of Councils.

BUDGET IMPLICATIONS

No immediate budget implications but depending on future legislation there is potential for positive and negative impacts on both Council and ratepayers of Greater Hume Shire Council.

CONCLUSION

The issue of the introduction of a Fire and Emergency Services Levy is very complex and it is considered that the most appropriate response to the Fire and Emergency Services Levy is through providing information to and supporting submissions from Local Government NSW, Riverina Eastern Regional Organisation of Councils and the Riverina and Murray Regional Organisation of Councils.

RECOMMENDATION

That Council actively participate with Local Government NSW, the Riverina Eastern Regional Organisation of Councils and the Riverina and Murray Regional Organisation of Councils in the development of submissions into the Legislative Council Inquiry into the Fire and Emergency Services.

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6. GENERAL MANAGER'S PERFORMANCE AGREEMENT 2017/2018

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

For Council to consider the General Manager's Performance Agreement for the period ended 30 June 2018 in accordance with clause 7 of the General Manager's Contract.

REFERENCE TO DELIVERY PLAN ACTIONS

Nil.

DISCUSSION

The General Manager's Performance Agreement is based on the Position Description and the Council's Delivery Plan.

The Review Process

The General Manager Performance Agreements outlines the Key Performance Indicators (KPIs) used in reviewing their performance.

Part I contains year-on-year operational KPIs, whilst Part II outlines particular projects which are prioritised by Council in its current Delivery / Operational Plan. Some Part I KPIs refer to checklists included in the agreement. These are reported on by exception. When completing the self-appraisal, the GM will indicate whether the various measures were met

At the July 2013 Council meeting, the structure for the General Manager's Performance Review Committee was determined as follows:

"That the General Manager's Performance Review for the assessment of performance to 30 June 2014 be conducted by a General Manager's Performance Review Committee (in accordance with the Guidelines) comprising Mayor, Deputy Mayor, one other councillor and a further councillor nominated by General Manager (if he deems it necessary) and that the Committee to provide a report to full council."

To this point the General Manager has not deemed it necessary to nominate a Councillor.

This structure is in accordance with recommendations contained within the Office of Local Government document – Guidelines for the appointment and oversight of General Managers, July 2011.

A copy of the draft Performance Agreement has been **ENCLOSED SEPARATELY** with the Agenda papers for Councillors' consideration.

It has been past practice for an interim review to be conducted after six months and an annual review as at 30 June each year. In addition if requested the General Manager meets with the Performance Review Committee on an informal basis during the year to discuss the progress towards the achievement of Key Performance Indicators.

BUDGET IMPLICATIONS

Nil.

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GENERAL MANAGER'S PERFORMANCE AGREEMENT 2017/2018 [CONT'D]

CONCLUSION

The development of a Performance Agreement is a condition of the General Manager's Contract of Employment and is required to be adopted in an open session of Council.

RECOMMENDATION

That the General Manager's 2017/2018 Performance Agreement as circulated be adopted.

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ON WEDNESDAY, 16 AUGUST 2017**

7. BUILDING BETTER REGIONS APPLICATION – WALLA WALLA CHILDREN SERVICES

Report prepared by General Manager – Steven Pinnuck

REASON FOR REPORT

To formally advise Council that the Building Better Regions application to build a purpose built Early Years Childcare facility at Walla Walla has been successful.

REFERENCE TO DELIVERY PLAN ACTIONS

Strategy Continue to support the enhancement of children's services across the shire.

Action 2.2.3.1 Continue to review the adequacy of children's services and identify gaps in the provision of services according to the needs of local families.

DISCUSSION

Councillors will recall at the February meeting the following was resolved:

Subject to Council being provided with a draft building plan and cost estimate, and a business case that Council assist the Walla Walla Community Development Committee to prepare a grant application for funding under the Building Better Regions Program and including a commitment of funding up to \$250,000.

A copy of the General Manager's report to the February Council meeting along with the floor plan and elevations is attached as **ANNEXURE 4**.

At the time an indicative cost was also provided by a reputable builder which indicated a construction cost of \$494,000 (excl. GST) which includes a domestic kitchen and evaporative air conditioning but excludes any fencing, car parking, landscaping etc.

Funding of \$277,000 has been obtained through the Building Better Regions Program and Council has committed to funding of up to \$250,000 through a loan borrowing. Whilst the cost of this loan borrowing has not been included 2017/2018 Estimates of Income and Expenditure (due to the uncertainty of Federal Government funding) it will be well into the financial year when building is commenced and loan costs can be built into future recurrent budgets.

It is proposed that the Children Services building comprise approximately 340 sqm. and based on recent tenders for Henty and Holbrook Swimming Pool complexes it is probable that the available funding will be insufficient to complete the project.

Councillors will also recall that at a recent workshop preliminary priorities were developed for applications under the State Government's Stronger Country Communities Fund. Given that Building Better Regions funding has been made available for the Early Years Childcare facility at Walla these priorities may need to be reviewed to ensure that the project is appropriately funded.

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BUILDING BETTER REGIONS APPLICATION – WALLA WALLA CHILDREN SERVICES [CONT'D]

To further develop the plans for the project the Writer will be meeting with representatives of the Walla Walla Community Development Committee, Albury Wodonga Early Years Childcare and possibly the Walla Walla Community Hall Committee on Thursday 10 August. A further report on the outcome of the meeting will be presented to the August Council meeting.

The announcement of funding under the Australian Government's Building Better Regions program is excellent news for the Walla Walla and district community and it is now incumbent upon Council to ensure the projects becomes a reality.

BUDGET IMPLICATIONS

The project will have a capital cost to Council to service the loan borrowing costs of \$250,000. Over 15 years this is estimated to be approximately \$22,000 per annum however it would be anticipated that at least part of this cost would be offset by rental income built into the Albury Wodonga Early Years Childcare.

It should be noted that Council does not underwrite the cost of providing children's services or facilities at other centre based services in Holbrook, Culcairn, Henty, Jindera and Burrumbuttock.

Further Council has no role in their operations and it would be expected that the proposed children services at Walla Walla will be provided by a third party, e.g. Albury Wodonga Early Years Childcare.

CONCLUSION

The announcement of funding under the Australian Government's Building Better Regions program is excellent news for the Walla Walla and district community and it is now incumbent upon Council to ensure the projects becomes a reality.

It should be noted that Council does not underwrite the cost of providing children's services or facilities at other services in Holbrook, Culcairn, Henty, Jindera and Burrumbuttock and it is assumed that Council would adopt a similar policy in this instance.

RECOMMENDATION

That the report be received and noted.

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8. POLICY DEVELOPMENT – LOCAL PREFERENCE PURCHASING POLICY

Report by General Manager – Steven Pinnuck

REASON FOR REPORT

To advise that at the conclusion of the advertising period for the Local Preference Purchase Policy no submissions had been received and seek formal adoption.

REFERENCE TO DELIVERY PLAN ACTIONS

Strategy Partner with local, state and national departments and organisations to grow and expand accessible and inclusive local business

Action 3.1.2.2 Encourage and support local businesses to enhance employment opportunities.

DISCUSSION

At the June meeting of Council a draft Local Preference Purchasing Policy was endorsed for public exhibition. At the closure of the public exhibition period on Tuesday 25 July 2017 no submissions had been received.

Accordingly it is recommended that the Local Preference Purchasing Policy be adopted.

Further a training session on the Local Preference Purchase Policy and revised Procurement Procedures was held with appropriate staff on 26 July 2017 to ensure that it is implemented without delay.

BUDGET IMPLICATIONS

It is likely that implementation will be some impact on the budget, particularly higher valued purchases and contracts however this will be monitored and subject to a future report to Council if required.

CONCLUSION

As no submissions were received on the draft Local Preference Purchasing Policy formal adoption is recommended.

RECOMMENDATION

That the Local Preference Purchasing Policy be adopted.

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9. AUSTRALIA DAY 2018

Report prepared by Tourism and Promotions Officer - Kerrie Wise

REASON FOR REPORT

For Council to be advised that there have been two expressions of interest from the Jindera community to host Greater Hume Shire's 2018 Australia Day celebrations.

REFERENCE TO DELIVERY PLAN ACTIONS

Strategy	Council is responsive to community needs and priorities
Action 1.1.2.7	Recognise Community leaders and their efforts and encourage others in the community to take up leadership roles.
Strategy	Welcome people from diverse culture to live, work and settle in Greater Hume Shire.
Action 2.1.1.1.	Encourage more residents to be involved in the Greater Hume Shire and events.

DISCUSSION

Two expressions of interest have been received from:

- St John's Lutheran Primary School and
- Jindera 150th Celebrations Committee partnering with Jindera Primary School

to host the 2018 Australia Day Celebrations. A copy of the correspondence is attached as **ANNEXURE 5**.

A meeting has been scheduled on Monday, 14 August with representatives of the Australia Day Committee, St John's Lutheran Primary School and Jindera 150th Celebrations Committee/Jindera Primary School to discuss a suitable venue and hosting arrangements.

The Jindera community is well credentialed to host Greater Hume Shire Council's Australia Day event as they hosted Australia Day in 2011. Council will endeavour to ensure that Jindera is well maintained in the lead up to the event. An update report will be submitted to Council as an Addendum Report prior to the August meeting.

It is noted that during 2018 the Jindera community will be celebrating the 150th Anniversary of settlement in Jindera including the commencement of education at St John's Lutheran Primary School.

The format will remain relatively unchanged commencing with a BBQ breakfast from 8am and the official ceremony commencing at 9am.

BUDGET IMPLICATIONS

Provision is made in recurrent budgets to host Australia Day.

CONCLUSION

Rotating Australia Day around various communities in the shire has provided those communities with an opportunity to showcase their town or village as well as developing a 'one shire' concept.

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AUSTRALIA DAY 2018 [CONT'D]

RECOMMENDATION

That the report be received and noted.

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CORPORATE AND COMMUNITY SERVICES

1. INTERIM 2016/2017 QUARTERLY BUDGET REVIEW AS AT 30 JUNE 2017

Report prepared by Chief Financial Officer – Dean Hart

REASON FOR REPORT

To present the Interim Budget Review as at 30 June 2017 in accordance with Section 203 of the Local Government (General) Regulation 2005.

REFERENCE TO DELIVERY PLAN ACTION

Not Applicable – legislative requirement

DISCUSSION

The Interim Budget Review as at 30 June 2017 is attached as **ANNEXURE 6**. The Budget Review, as presented, indicates that the projected 2016/2017 cash deficit will be \$43,366 which represents an improvement of \$38,445 on the budget deficit of \$81,811 reported to Council at the 31 March 2017 budget review. Councillors should note that the overall budget improvement of \$2,493,736 includes the prepayment of two quarters of the 2017/2018 Financial Assistance Grant totalling \$2,455,291.

OVERALL BUDGET REVIEW

Detailed below is a full review on a functional basis with comments. The commentary below provides an explanation of major variances (greater than \$5,000).

GOVERNANCE

Function and comment	Projected Budget Variance \$	Amount Carried Forward
Elected Members Expenses Satisfactory	-563	5,000
Governance Expenses Additional costs of \$15k associated with NSW Audit Office management of external audit process. Development of Community Strategic Plan \$11k. Allocation of \$30k for Council rebranding project offset by reduction in Council signage allocation in Tourism area.	-33,842	18,000
Risk Management Excess amount payable on insurance claims lower than budget estimates.	+6,754	Nil
TOTAL GOVERNANCE	-27,651	23,000

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INTERIM 2016/2017 QUARTERLY BUDGET REVIEW AS AT 30 JUNE 2017 [CONT'D]

ADMINISTRATION

Function and comment	Projected Budget Variance \$	Amount Carried Forward
<p>Corporate Services Administration and Customer Service Centres Rental costs for Jindera Customer Service centre exceeded budget due to the late lodgement of rent invoices by the property owner resulting 18 months rental being charged in the 2016/2017 year. Some other budget areas such as Postage and Printing exceeded budget whereas other areas such as Building Maintenance costs were under budget.</p>	-26,061	50,800
<p>Information Technology Services Data usage charges exceeded budget due to the requirement for increased bandwidth to cater for effective data and voice communications between Council offices. Management are liaising with Telstra in relation to appropriate NBN options.</p>	-34,374	Nil
<p>Employment On-Costs Final reconciliation of Employment on-costs and Engineering overhead recoveries reconciled and net surplus of overhead recoveries has not been completed and will be finalised during preparation of the financial statements.</p>	+13,109	Nil
<p>Engineering Administration Engineering Administration salaries exceeded budget by \$17k due primarily to staff not taking their full allocation of leave. Overall other costs satisfactory. On cost recovery generated through private works will be transferred to Works Warranty Reserve following final reconciliation.</p>	-21,504	50,000
<p>Depot Administration and Maintenance Better than anticipated budget result due to the recovery of electricity charges for the Holbrook Works Depot that were levied and paid in error.</p>	+30,281	791,383
Vehicle Hire	Nil	Nil
Plant Operations	Nil	Nil
TOTAL ADMINISTRATION	-38,550	892,183

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INTERIM 2016/2017 QUARTERLY BUDGET REVIEW AS AT 30 JUNE 2017 [CONT'D]

PUBLIC ORDER AND SAFETY

Function and comment		Projected Budget Variance \$	Amount Carried Forward
Animal Control Wages lower than budgeted due to the rangers allocating hours to other budget cost centres.		+24,572	Nil
Fire Services Final expenditure totals as reconciled to 30 June 2017		-4,497	Nil
Emergency Services Satisfactory		+597	Nil
TOTAL PUBLIC ORDER & SAFETY		+20,672	Nil

HEALTH SERVICES

Function and comment		Projected Budget Variance \$	Amount Carried Forward
Health Administration Satisfactory		+885	85,000
TOTAL HEALTH SERVICES		+885	85,000

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INTERIM 2016/2017 QUARTERLY BUDGET REVIEW AS AT 30 JUNE 2017 [CONT'D]

ENVIRONMENT

Function and comment		Projected Budget Variance \$	Amount Carried Forward
Waste Management Increase in budget estimate for waste revenue (\$k) primarily due to an increase in revenue from tipping fees and the sale of recyclable material. A net allocation of \$20k has been transferred to the Waste Reserve after allowing for leachate works undertaken at the Holbrook Landfill during 2016/2017.		-888	Nil
Noxious Animals & Insects Satisfactory		+735	Nil
Noxious Plants Satisfactory.		+329	30,536
Riverina Noxious Weeds Satisfactory		Nil	Nil
Street Cleaning Satisfactory		-2,076	Nil
Stormwater Maintenance & Drainage Maintenance costs lower than budget		+10,193	322,414
TOTAL ENVIRONMENT		+8,293	352,950

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COMMUNITY SERVICES AND EDUCATION

Function and comment	Projected Budget Variance \$	Amount Carried Forward
Family Day Care Satisfactory	Nil	Nil
In Home Care Satisfactory	Nil	Nil
Preschools Satisfactory	-1,163	Nil
Youth Services Satisfactory	+142	Nil
Community Housing Satisfactory	Nil	Nil
Frampton Court Rental Units Satisfactory	Nil	Nil
Kala Court Rental Units Satisfactory	Nil	Nil
Kala Court Self-Funded Units Satisfactory	Nil	Nil
Aged Care Rental Units – Culcairn Satisfactory	Nil	Nil
Aged Care Rental Units – Howlong Satisfactory	Nil	Nil
Aged Care Rental Units – Jindera Satisfactory	Nil	Nil
Compacts Satisfactory	Nil	Nil
Community Services – Discontinued Programs Satisfactory	Nil	Nil
Other Community Services Satisfactory	-1,533	Nil
TOTAL COMMUNITY SERVICES & EDUCATION	-2,554	Nil

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INTERIM 2016/2017 QUARTERLY BUDGET REVIEW AS AT 30 JUNE 2017 [CONT'D]

HOUSING AND COMMUNITY AMENITIES

Function and comment	Projected Budget Variance \$	Amount Carried Forward
Street Lighting Satisfactory	+1,841	56,615
Public Cemeteries Revenue from cemetery fees higher than budget and slightly lower operating expenses.	+8,188	13,500
Town Planning Satisfactory	-4,962	5,000
Public Conveniences Combined operating and maintenance costs for public toilets significantly lower than budget	+20,653	40,000
Council Owned Housing Satisfactory. Adjustment to reserve transfer.	Nil	Nil
Wirraminna Environmental Education Centre Satisfactory	Nil	Nil
Other Community Amenities	Nil	10,000
TOTAL HOUSING & COMMUNITY AMENITIES	+25,720	125,115

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INTERIM 2016/2017 QUARTERLY BUDGET REVIEW AS AT 30 JUNE 2017 [CONT'D]

RECREATION AND CULTURE

Function and comment	Projected Budget Variance \$	Amount Carried Forward
Public Halls Satisfactory	+653	35,751
Libraries Satisfactory. An adjustment of salary and wage costs made between Library and Corporate Services in relation to shared Library/Customer Service staff	+818	Nil
Riverina Regional Library Satisfactory	Nil	Nil
Community Technology Centre and Meeting Room Satisfactory. Improved income generated from hire of the Meeting Rooms. Also cleaning costs allocated to other budget areas.	+4,963	Nil
Museums Satisfactory	+968	Nil
Swimming Pools Final budget adjustment following reconciliation of income and expenditure totals for 2016/17 pool season. Overall operating expenses within budget.	+6,149	826,548
Sporting Grounds & Recreation Reserves Final costs for drainage works undertaken at Culcairn Sportsground lower than final budget. Overall maintenance costs exceeded budget by \$33k	-7,721	4,960
Parks & Gardens Maintenance costs significantly higher than budget estimates however this offset somewhat by lower maintenance costs for public toilets.	-46,118	Nil
Other Cultural Services	Nil	46,880
TOTAL RECREATION & CULTURE	-40,288	914,139

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INTERIM 2016/2017 QUARTERLY BUDGET REVIEW AS AT 30 JUNE 2017 [CONT'D]

MINING, MANUFACTURING & CONSTRUCTION

Function and comment	Projected Budget Variance \$	Amount Carried Forward
Building Control Removal of budget allocation for replacement of vehicle.	+424	Nil
Quarries & Pits Satisfactory	Nil	Nil
TOTAL MINING, MANUFACTURING & CONSTRUCTION	+424	Nil

TRANSPORT AND COMMUNICATIONS

Function and comment	Projected Budget Variance \$	Amount Carried Forward
FAG Grant – Roads Component Prepayment of two quarters of 2017/2018 grant	+982,116	Nil
Urban Roads Local Overall maintenance costs lower than budget estimates by \$47k. Contribution of \$134k received in 2016/2017 in relation to Woomargama Streetscape works undertaken in previous financial years.	+178,290	326,150
Sealed Rural Roads – Local Significant additional expenditure incurred due to severe weather events in the first part of the financial year. Council has received financial assistance of \$500k and a Natural Disaster Claim for emergency works has been submitted to Roads & Maritime Services. Refer Director Engineering reports to December 2016 and February 2017 Council Meetings. The overall budget variance in this area is offset from the budget under expenditure in the Urban Roads area.	-158,551	1,011,804
Sealed Rural Roads – Regional Satisfactory.	Nil	Nil

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INTERIM 2016/2017 QUARTERLY BUDGET REVIEW AS AT 30 JUNE 2017 [CONT'D]

TRANSPORT AND COMMUNICATIONS

Function and comment		Projected Budget Variance \$	Amount Carried Forward
<p>Unsealed Rural Roads - Local Expenditure in this area significantly exceeded the original budget due to the severe weather events as referred to above. A Natural Disaster claim has been submitted and invoices raised to Roads & Maritime Services to cover the over expenditure along with a transfer of \$232,955 from the Plant Reserve</p>		Nil	36,350
<p>Bridges Maintenance and capital expenditure lower than budget.</p>		+34,755	Nil
<p>Kerb & Gutter Maintenance costs satisfactory and lower than budget. Amounts carried forward for works at Hopetoun Street Culcairn, Adams Street Jindera, Howlong-Burrumbuttock Road Burrumbuttock with the remainder carried forward from previous years' allocations.</p>		+36,659	152,442
<p>Footpaths Maintenance costs satisfactory. It is proposed that the carried forward amounts for Bartsch Avenue and Comer Street Henty with the remainder carried forward from previous years' allocations. An allocation of \$35k has also been received from Caltex for footpath works to be undertaken at the new Caltex Service Centre in Holbrook.</p>		+38,575	136,285
<p>Aerodromes Satisfactory.</p>		-8,449	Nil
<p>Bus Shelters Additional works carried out on bus shelter at Dights Forest Road. Offset by reductions in Kerb & Gutter and Footpath maintenance costs.</p>		-11,390	Nil
<p>Ancillary Road Works Satisfactory. Final reconciliation of Villages Vote with \$49,961 carried forward.</p>		Nil	+49,961
<p>PAMPS and Cycleways Satisfactory</p>		Nil	+40,000

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INTERIM 2016/2017 QUARTERLY BUDGET REVIEW AS AT 30 JUNE 2017 [CONT'D]

TRANSPORT AND COMMUNICATIONS

Function and comment		Projected Budget Variance \$	Amount Carried Forward
State Roads RMCC Works Extensive works have been undertaken under the RMCC State Roads contract during 2016/2017. Overheads generated under the RMCC contract have been transferred to Council's internal Works Warranty reserve.		Nil	Nil
Road Safety Officer Satisfactory. Overall costs of the RSO project lower than budget due to the incumbent employee commencing part way though the financial year.		+11,765	Nil
TOTAL TRANSPORT & COMMUNICATIONS		1,103,769	1,752,992

Summary

As the above budget variances indicated, there were a number of budget transfers between the various operational areas that make up the Transport & Communications function. For example the positive budget result achieved in Urban Roads (\$178,290) has offset additional expenditure on Sealed Rural Roads (\$158,551). In overall terms the Transport & Communication area has an improved budget outcome of \$121,653 (net of the prepaid Financial Assistance Grant) however this result follows the receipt of \$500k in emergency funding and is depended upon the approval of Natural Disaster Claims submitted to Roads & Maritime Services.

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INTERIM 2016/2017 QUARTERLY BUDGET REVIEW AS AT 30 JUNE 2017 [CONT'D]

ECONOMIC AFFAIRS

Function and comment	Projected Budget Variance \$	Amount Carried Forward
Jindera Health Centre Satisfactory	+3,750	Nil
Jindera Medical Centre Satisfactory	-792	Nil
Jindera Admin Centre Satisfactory	Nil	Nil
Caravan Parks Satisfactory	+333	Nil
Tourism Operations and Visitor Information Centre Operating expenses at the Visitor Information Centre higher than budgeted predominately in wage costs for casual staff. Budget of \$30k for Council signage reallocated to Governance for Council rebranding project.	-373	10,000
Submarine Museum Satisfactory	-1,152	Nil
Economic and Community Development Satisfactory	+2,497	35,000
Community Development Grants Satisfactory	-4,958	2,000
Community Development Projects Satisfactory	+8,698	Nil
Real Estate Development Total cost of the Jindera Industrial Estate exceeded funds held in reserve and therefore is being funded from working funds until further land sales are achieved.	-23,650	Nil
Real Estate Sales Satisfactory	-139	Nil

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INTERIM 2016/2017 QUARTERLY BUDGET REVIEW AS AT 30 JUNE 2017 [CONT'D]

ECONOMIC AFFAIRS

Function and comment		Projected Budget Variance \$	Amount Carried Forward
Private Works Budgeted profit generated from private works lower than estimated.		-28,704	Nil
TOTAL ECONOMIC AFFAIRS		-44,490	47,000

GENERAL PURPOSE REVENUES

Function and comment		Projected Budget Variance \$	Amount Carried Forward
FAG Grant – General Component Prepayment of two quarters of 2017/2018 grant.		+1,473,175	Nil
Interest on Investments Adjustment following final allocation of interest payable to other budget activities such as Water Fund, Sewer Fund and aged housing etc		-13,189	Nil
General Rates - Residential Adjustment to reflect actual YTD income		+5,028	Nil
General Rates - Farmland Adjustment to reflect actual YTD income		-404	Nil
General Rates – Business Adjustment to reflect actual YTD income		-2,277	Nil
General Rates – Pensioner Concessions		-6,341	Nil

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INTERIM 2016/2017 QUARTERLY BUDGET REVIEW AS AT 30 JUNE 2017 [CONT'D]

Function and comment		Projected Budget Variance \$	Amount Carried Forward
General Rates – Pensioners Rates Subsidy		-361	Nil
Extra Charges on Overdue Rates Adjustment to reflect actual YTD income from interest on overdue rates.		-22,995	Nil
Fire & Emergency Services Levy Additional funds paid to Council to cover the cost of implementation of the FESL. Although the FESL project has been postponed, Council did undertake significant work in preparing for the implementation of the FESL which is reflected in wage costs allocated in the Corporate Services area.		+54,869	Nil
TOTAL GENERAL PURPOSE REVENUES		+1,487,505	Nil

SUMMARY OF BUDGET VARIATIONS

SUMMARY OF BUDGET VARIATIONS	Projected Budget Variance \$	Amount Carried Forward
	+2,493,736	4,192,379

WATER AND SEWERAGE

General income and expenditure figures appear to be satisfactory.

UNCOMPLETED WORKS AND RESERVE BALANCES

Preliminary reconciliations of uncompleted works and restricted reserve balances are included in the budget papers for Councillor's information.

SUMMARY

Council's overall budget position has improved as at 30 June 2017 with the revised budget estimate now providing for a small budget deficit at year end. It should be stressed however that the budget review figures quoted in this report are interim figures only and Council's true financial position will not be confirmed until such time as the financial statements and associated audit processes are completed.

RECOMMENDATION

That Council note and approve the Interim Budget Review Statement including proposed amounts to be carried forward as uncompleted works as at 30 June 2017.

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2. REQUEST TO AMEND WATER CHARGES

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR REPORT

To present a request from Mr Archie Baines for Council to consider reducing the amount of water usage charges levied for the period December 2016 to March 2017.

REFERENCE TO DELIVERY PLAN ACTION

Not applicable.

DISCUSSION

Council has received correspondence from Mr Archie Baines in relation to water usage charges levied for the period December 2016 to March 2017 at 81 Beelawong Road, Gerogery. The charges were based on an abnormally high water consumption of 642kls. A copy of the correspondence received from Mr Baines is included as **ANNEXURE 7**.

Mr Baines has written to Council seeking to have the amount of water usage charges reduced on the basis that the abnormally high water consumption cannot be explained given that the property is not permanently occupied.

A review of water usage at the site for the preceding two years indicates an average quarterly usage of 83.25kls compared to the usage of 642kls during December 2016 to March 2017 billing period.

In response to Mr Baines' concerns, Council arranged to have the existing water meter connected to the property to be removed and sent away for testing at an approved meter testing laboratory. Following the testing process, the laboratory provided a formal report to Council which concluded *"the test results show that the meter is within specification and falls into Criterion 1 limits + or - 2%), with the average weighted error calculated as +1.17%. Mechanical inspection results – No mechanical faults were found and meter appeared to be in good working order."*

Councillors should note that a similar situation has previously arisen at this property whereby an abnormally high water consumption of 534kls occurred during the period December 2010 to March 2011. At that time, Mr Baines raised his concerns with Council stating a similar argument to that being currently raised in that the property is unoccupied for the majority of the time and as such it is impossible that such a large amount of water could be consumed. At that time, the writer advised Mr Baines that due to the relatively isolated location of his property, coupled with the fact that the property is unoccupied for the majority of the time, that the water be turned off at the meter when the property is vacant and a lockable cover be placed over the water meter to prevent unauthorised access to the meter and to the water. It would appear that given a similar situation has arisen again, Mr Baines did not take any action in response to the advice from Council.

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REQUEST TO AMEND WATER CHARGES [CONT'D]

To prevent this situation occurring again, Council has taken action to install a new valve on the inlet side of the water meter so that the water flow can be locked off when Mr Baines is not in residence at the property. These works have been undertaken at no cost to Mr Baines.

Given the results of the testing undertaken on the water meter, it would appear that the amount of water as measured during the December 2016 to March 2017 billing period did flow through the meter and was consumed on the property. Whether the water was actually consumed by Mr Baines or by other persons is unknown. It is therefore recommended that Council not accede to Mr Baines' request to adjust the water consumption charges and that such charges as levied remain due and payable.

BUDGET IMPLICATIONS

Nil budget implications

CONCLUSION

Given the results of the testing undertaken on the water meter, it would appear that the amount of water as measured during the December 2016 to March 2017 billing period did flow through the meter and was consumed on the property. Whether the water was actually consumed by Mr Baines or by other persons is unknown.

RECOMMENDATION.

That the owners of 81 Beelawong Road be advised:

1. Council cannot accede to the request to reduce the water consumption charges as levied for the period December 2016 to March 2017
2. A suitable payment plan can be negotiated between Council and the landowner
3. Council provide the landowner with a copy of Council's Hardship Policy.

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**3. RESPONSE TO QUESTION ON NOTICE – COMMUNITY TRANSPORT
OPTIONS VIA THE SCHOOL BUS NETWORK**

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR REPORT

To respond to a Question on Notice from Councillor Osborne regarding opportunities to explore Community Transport options via the school bus network.

REFERENCE TO DELIVERY PLAN ACTION

Strategy	Develop a memorandum of understanding with community transport providers to improve community transport options
Action 2.2.4.1	Establish effective local community transport options

DISCUSSION

Council Osborne has requested that Council undertake investigations into the possibility of members of the public accessing the local school bus network as a means of expanding the current community transport options.

As a result of the many school bus routes in operation, there are a number of occasions where school buses are empty of children whilst travelling to/from Albury. This is particularly the case with school buses operated by Martins Bus Service that travel between Albury and Jindera. However, it has been unclear as to whether school buses could be used by members of the public on a fare paying basis due to disability access requirements.

In response to Councillor Osborne's request, the Director Corporate & Community Services has held discussions with Martins Bus Service with the aim of establishing the actual legislative parameters regarding public access to school buses. Following these discussions, the representative from Martins was very definite in his advice that school buses could only be used to transport members of the public if the actual bus being used was compliant with disabled access requirements. At present, buses used exclusively as dedicated school buses transporting children to/from school are exempt from access requirements under the Disability Standards for Eligible Public Transport. However, if such buses are made available to members of the public on a fare paying basis then the exemption no longer applies. At present, none of the school buses operated by Martins between Albury and Jindera are set up to provide disabled access and as such using them to transport members of the public would result in Martins being in breach of the disability standards.

The representative from Martins confirmed that he had held discussions with Transport NSW and that his application of the disability standards is correct.

BUDGET IMPLICATIONS

No budget impact.

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RESPONSE TO QUESTION ON NOTICE – COMMUNITY TRANSPORT OPTIONS VIA THE SCHOOL BUS NETWORK [CONT'D]

CONCLUSION

Investigations and subsequent discussions with Martins Bus Service have confirmed that school buses could only be used to transport members of the public if the actual bus being used was compliant with disabled access requirements. At present, none of the school buses operated by Martins Bus Service between Albury and Jindera are set up to provide disabled access and as such using them to transport members of the public would result in Martins being in breach of the Disability Standards for Eligible Public Transport.

RECOMMENDATION

That the report be received and noted.

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4. PKNK LODGE PTY LTD – LEASE OF LAND, BYER MOTOR INN, HOLBROOK

Report prepared by Manager Corporate Services – Suzanne Klemke

REASON FOR REPORT

To seek Council endorsement to enter into a Lease between Greater Hume Shire Council and PKNK Lodge Pty Ltd.

REFERENCE TO DELIVERY PLAN ACTION

Not applicable.

DISCUSSION

Council is in receipt of correspondence from the legal representatives of PKNK Lodge Pty Ltd requesting consent to re-enter into a lease arrangement with Greater Hume Shire Council for land adjoining Lot 7 DP 223124 known as unused road reserve 164 Albury Street, Holbrook. A map detailing the location of the land is included below.



1 - Unused road reserve, 164 Albury St, Holbrook

The former Holbrook Shire Council had leased this parcel to the previous owners/tenants of the Byer Motor Inn.

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PKNK LODGE PTY LTD – LEASE OF LAND, BYER MOTOR INN, HOLBROOK [CONT'D]

The Leasehold for the motel property is again in the process of being sold and the new owners are seeking to continue with the agreement on the same terms and conditions as provided in the current lease:

- Term: Land to be held by the Lessee until the Lease is terminated pursuant to Section 153(3) of the Roads Act 1993 (*a lease granted under this Division may be terminated by the roads authority at any time and for any reason*) or until the Lessee gives the Council notice.
- Rental: \$55.00 per annum (inc GST)
- Permitted Use: Minor landscaping and beautification of motel frontage.

The status of the land is unused road reserve which provides for access to the Byer Motor Inn and houses landscaped gardens and water feature. The land in question is not needed for present public use.

BUDGET IMPLICATION

No impact on Councils income.

CONCLUSION

The original Lease commenced in 1994 with the intention of allowing for the continuing landscaping and beautification of the unused road reserve fronting the Byer Motor Inn. This section of land is maintained by the owners/lessee providing a welcoming feature to the motel and surrounds.

Approval is now sought to proceed with the preparation of the new Lease and seeking authorisation for the Mayor and General Manager to execute the Lease under Council Seal of Council.

RECOMMENDATION

That:

1. Council resolve to enter into a new Lease for land adjoining Lot 7 DP 223124 known as unused road reserve 164 Albury Street, Holbrook to PKNK Lodge Pty Ltd.
2. The Mayor and General Manager be authorised to sign the Lease to the PKNK Lodge Pty for land adjoining Lot 7 DP 223124 known as unused road reserve 164 Albury Street, Holbrook under the Common Seal of Council.

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5. TERMS OF REFERENCE – MANAGEMENT COMMITTEES

Report prepared by Manager Corporate Services – Suzanne Klemke

REASON FOR REPORT

For Council to consider and endorse the revised Draft Terms of Reference for the committees as listed in the table below.

REFERENCE TO DELIVERY PLAN ACTION

Not applicable.

DISCUSSION

Council has received a request from the Walla Walla (Gum Swamp) Management Committee and Walbundrie Recreation Ground Committee to amend the Terms of Reference for their respective committees.

Accordingly, a copy of the amended Terms of Reference for the following Management Committees has been attached as **ANNEXURE 8** (amendments highlighted in yellow) for approval by Council:

Name of Committee	Walla Walla (Gum Swamp) Management Committee
Name of Committee	Walbundrie Recreation Ground Committee

BUDGET IMPLICATION

Nil.

CONCLUSION

Whilst the Terms of Reference are typically generic, it provides a guideline on the responsibilities of each committee.

The adoption of the Terms of Reference will ensure that all Management Committees are operating under direction of Council and subsequently within the Local Government Act.

It is recommended that Council approve the amended Terms of Reference, as presented.

RECOMMENDATION

That the Greater Hume Shire Council Terms of Reference for the Walla Walla (Gum Swamp) Management Committee and the Walbundrie Recreation Ground Committee be adopted.

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ENGINEERING

1. UPDATE ON HENTY GOVERNMENT DAM RESERVE CLEAN-UP

Report prepared by Director Engineering – Greg Blackie

REASON FOR REPORT

To update Council on the clean-up of the Henty Government Dam Reserve at Henty.

REFERENCE TO DELIVERY PLAN ACTION

Objective	Infrastructure and facilities meet the needs of our communities
Strategy	Engage the community to develop a recreation plan describing accessible and age friendly public facilities in our spaces and places – parks, playgrounds and reserves

Strategy 5.2 To provide and maintain safe and serviceable public facilities and infrastructure including roads, drainage and footpaths.

Action 5.2.6.Ensure that a quality rural road network is provided and maintained throughout the Shire

DISCUSSION

At the February Meeting of Council the following Notice of Motion was resolved:

That staff investigate the condition of the Henty parcel of land (approximately 10.9ha) formerly known as the Government Dam are leased from State Rail and provide report back to Council in relation to:

- 1. Cleaning up the said area by removing old fences that have been flattened by successive floods and age, together with all the dumped rubbish that has been allowed to accumulate over years on the said area, and appropriate levelling out as may be required*
- 2. Generally removing all fallen and dangerous trees and timbers from the area with a view to making the area aesthetically appealing when viewed from the Olympic Highway and Bartsch Avenue thereby enabling some public use of the rare as a natural leisure park*
- 3. That the Henty Community be asked to assist in those considerations, and generally assist in the clean-up through being able to assist in burn offs and clean-up if required.*

Following the resolution it was determined that as the reserve had many uses and different groups may wish to have a say in any works to be undertaken it was decided that a public meeting would be held for interested people. Also as Council has no budget for any works the meeting would also be for interested people to offer their services to undertake work on a volunteer basis.

A public meeting was held on the Thursday 25 May and a total of 16 people attended representing variety of groups from Henty Community Development Committee, Rotary and Lions Clubs, and Eastern and Southern Riverina Landcare groups (see **ANNEXURE 9** for list of attendees).

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UPDATE ON HENTY GOVERNMENT DAM RESERVE CLEANUP [CONT'D]

From the meeting it became clear by all that attended that within the reserve there are two separate areas, a northern area of approximately 4Ha and a southern area of approximately 7 ha which are divided by a fence (see map of reserve in **ANNEXURE 9**).

Whilst the northern area has had limited work undertaken, the southern area has been maintained extensively by the Henty Rotary Club for many years. As advised at the meeting the Rotary Club has undertaken works either by themselves or in conjunction with Landcare Groups, schools or other organisations. They have also obtained funding from Council (Community Development Grant) and other sources to develop the southern section of the reserve into a comprehensive environmental reserve with dedicated walking trails.

From a walk through prior to the meeting it was clear the reserve is well maintained with good fencing. Substantial works have been undertaken since the extensive flooding of 2010 and 2012 with regards to weed management and walking trail restoration, although Rotary representatives at the meeting advised that further support in the restoration of the trails and additional signage and some mowing adjacent to trails would be appreciated.

It was clear by all that attended, the southern area should continue to be maintained by the Rotary Group for passive use (walking/picnic/environmental uses) and the issues that were brought to Council are regarding the northern area, which has no specific group maintaining it, is where the most of the significant weed and fencing issues are.

Much discussion was held with how the area could be maintained with the most effective considered being shock grazing with sheep four times a year however availability of sheep may present a problem. Also to undertake grazing will require reestablishment of the fencing. Burning off was considered to detrimental to the environment and not appropriate for the area on an ongoing basis. A minor tidy up involving some minimal earthworks, weed control and rubbish removal was also identified. It was also determined a small gravel parking area near a gate should be created to encourage use by the community.

A number of suggestions were made relating to possible future uses such as equine events (associated with the Henty show), bmx/motorcycle track, overflow parking area for large events at the Henty Rec Ground however the focus of the meeting was kept to a clean-up to the reserve and how it could be achieved.

It was clear from the meeting that a number of interested people were keen to do something however without the support of Council the works required were too great to be undertaken by individuals alone.

It is currently proposed by the writer that a meeting be held onsite to quantify the actual works required with interested individuals so a costing can be undertaken to make the northern area more attractive for use by the community and also determine how the area can be maintained cost effectively.

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UPDATE ON HENTY GOVERNMENT DAM RESERVE CLEANUP [CONT'D]

BUDGET IMPLICATION

Any works will impact on the budget as no funds have been provided within the Council's Current Delivery Program.

CONCLUSION

Council staff have commenced the investigation into the clean-up of the reserve with it clear that the Henty Rotary Club are managing the southern area of the reserve satisfactorily and they should remain in control of the management of this part of the reserve.

Further investigations are continuing into the northern part of the reserve to determine actual costs and extent of work required to be completed, and a cost effective means of future management.

Once these have been determined in conjunction with interested community members a further report will be submitted to Council for consideration.

RECOMMENDATION

That Council receive and note the report.

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2. INSTALLATION OF TEMPORARY PORTABLE TRAFFIC CAMERAS – URANA STREET, JINDERA

Report prepared by Road Safety Officer – Kim Schultz

REASON FOR REPORT

To advise of the installation of portable traffic cameras along Urana Street Jindera, for a term of 14 days.

REFERENCE TO DELIVERY PLAN ACTION

Strategy	Implement Council's Road Safety Strategy.
Action	Work with RMS, Lockhart Shire and the community to implement the Road Safety Strategy
2.4.2.1	

DISCUSSION

Council has received correspondence from residents in Jindera and the Jindera Community Forum concerned about unsafe traffic movements along Urana Street Jindera in-between Creek and Adams Streets. A copy of the relevant correspondence is attached as **ANNEXURE 10**.

Council is proposing to hire three transportable traffic cameras to monitor traffic movements in Jindera's CBD for approximately 14 days to confirm the extent of the concerns and determine whether further traffic management is required.

PEACE OF MIND
FOR THE PRICE OF A COUPLE OF COFFEES

24 HOUR MOBILE SITE SURVEILLANCE

CONTACT US FOR A QUOTE
0508 13 17 16

ATF VISION

The advertisement features a man in a suit sitting at a desk with a tablet and a smartphone. To the right, a yellow mobile site surveillance unit is shown with a solar panel on top and two cameras connected to a tablet and a smartphone. The background is a light blue gradient.

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INSTALLATION OF TEMPORARY PORTABLE TRAFFIC CAMERAS – URANA STREET, JINDERA
[CONT'D]



Residents and business owners within the area will be notified in writing and a public notice will be placed to inform local residents to the use of the cameras.

ATF Vision is proposing to install three (3) cameras at the following locations:

- Creek Street - looking south
- Adams Street - looking north
- Urana Street – central location.

BUDGET IMPLICATION

Minor financial cost associated with hiring and installation of camera equipment.

CONCLUSION

Monitoring traffic movement in the CBD of Jindera provides Council with the opportunity to analyse traffic data and establish the most appropriate treatment to mitigate any potential risk to road users.

RECOMMENDATION

That the report be received and noted.

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3. PROPOSED BRIDGE NAMING

Report prepared by Assets Engineer – Andrew Vonarx

REASON FOR REPORT

To consider adopting names for two bridges at Holbrook following advertising of proposed names.

REFERENCE TO DELIVERY PLAN ACTION

Objective There is open and two way communication both with communities and within our communities, the community is consulted on decisions that affect them and consultation processes are inclusive

DISCUSSION

At the July Council meeting it was resolved:

That Council:

- 1. adopt the proposed bridge names of Winnett Bridge, for the yet to be constructed pedestrian bridge in Ian Geddes Bush Walk and Germanton Bridge for the bridge over Ten Mile Creek on Albury Street.*
- 2. advertise the proposed bridge names for 14 days to allow residents to make any comments with the intent of considering these names at the next Council meeting for adoption.*

Following the preparation of the report, Council received a letter from John Lynch on 4 July 2017 advising of the history for some additional names including possible Waradgery names for the creek. A copy of the correspondence is attached as **ANNEXURE 11**.

No responses were received following the advertising of the proposed names.

As the letter from John Lynch was not objecting to the proposed names, but simply providing additional names for information and no objections were received from the advertising, it is considered that the proposed names should be adopted.

BUDGET IMPLICATION

To undertake naming of structures such as bridges may impact on Council's recurrent budget and staff time.

CONCLUSION

As no objections were received and the names suggested for the bridges fit within the Bridge Naming Policy, it is recommended that the bridge over the 10 Mile Creek on Albury St Holbrook be named Germanton Bridge and the yet to be built pedestrian bridge in Ian Geddes Bushwalk be named Winnett Bridge.

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PROPOSED BRIDGE NAMING [CONT'D]

RECOMMENDATION

That Council adopt the proposed bridge names:

1. **Germanton Bridge** for the bridge over Ten Mile Creek on Albury Street, Holbrook
2. **Winnett Bridge** for the yet to be constructed pedestrian bridge in Ian Geddes Bush Walk.

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4. WALLA WALLA FLOODPLAIN RISK MANAGEMENT STUDY & PLAN – ENDORSING & PUBLIC EXHIBITION PERIOD

Report prepared by Manager Traffic & Infrastructure – Michael Oliver

REASON FOR REPORT

For Council to consider endorsing the draft final report and placing on public exhibition the Walla Walla Floodplain Risk Management Study and Plan.

REFERENCE TO DELIVERY PLAN ACTION

Strategy	Mitigate against ;natural disasters (flood and bushfire management)
Action	Submit funding applications for flood and bushfire mitigation works and
4.1.8.1	implement works if funding is successful

DISCUSSION

The main objective of the Floodplain Risk Management Studies & Plans is to identify floodplain risk, test amelioration strategies for the management of risk and to put forward priorities and approximately costed recommendations in regards to flood risk mitigation at Walla Walla.

Council requires consideration of a range of management options to effectively manage existing, future and continuing flood risks at Walla Walla. The outcomes from the Floodplain Risk Management Study and draft Floodplain Risk Management Plan will also assist the SES in preparing a Local Flood Plan for Walla Walla.

The objective of the Floodplain Risk Management Study is to investigate a range of flood mitigation works and measures to address the existing, future and continuing flood problems, in accordance with the NSW Government's Flood Policy. This includes review of Council's existing environmental planning policies and instruments including Council's long term planning strategies for the study area. Also identification of works, measures and restrictions aimed to reduce the social, environmental and economic impacts of flooding and the losses caused by flooding on development and the community, both existing and future, over the full range of potential flood events.

The Floodplain Risk Management Draft Plan makes a range of recommendations relating to flood mitigation works and measures that address the existing, future and continuing flood problems, in accordance with the NSW Government Flood Policy. Recommended works and measures are to reduce the flood hazards and risks to people and property in the community and to ensure future development is controlled in a manner consistent with the flood hazards and risks. Also to ensure that the floodplain risk management plan is fully integrated with Council's existing corporate, business and strategic plans, existing and proposed planning proposals, meets Council's obligations under the Local Government Act, 1993 and has the support of the local community.

A copy of the draft Walla Walla Floodplain Risk Management Study & Plan can be accessed via the link

<https://ghd.sendthisfile.com/VCohXU6hl2sRwXHLRLF0zFpu>

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WALLA WALLA FLOODPLAIN RISK MANAGEMENT STUDY & PLAN – ENDORSING & PUBLIC EXHIBITION PERIOD [CONT'D]

BUDGET IMPLICATION

Funding has been acquired for the completion of the Floodplain Risk Management Study and Plan. Completion and adoption of the studies is a requirement for approval of any future funding for further drainage infrastructure to improve flood risks within the Greater Hume Shire Council Communities.

CONCLUSION

The completed Floodplain Risk Management Study and Plan for Walla Walla provide an important step in the process to reduce the impact of flooding on this community. Future adoption of the report will highlight works and strategies that have been determined and be implemented to improve the flood risk on the community.

Extensive consultation and work has gone into the Floodplain Risk Management Study and Plan report and it is considered appropriate that it is now considered for endorsement.

RECOMMENDATION

That Council endorse the draft final report on the Walla Walla Floodplain Risk Management Study and Plan, and place on public exhibition for a minimum period of 30 days.

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ITEM TO BE REFERRED TO CLOSED COUNCIL

1. GENERAL MANAGER – ANNUAL PERFORMANCE REVIEW

Report prepared by Mayor - Cr Heather Wilton

REASON FOR REPORT

To report on the conduct of the General Manager's Annual Performance Review which took place on 26 July 2017.

DISCUSSION

Council is aware that the annual review of the General Manager's Performance to 30 June 2017 took place on 26 July 2017, where the General Manager's Review Committee comprising Deputy Mayor, Cr Doug Meyer OAM, Cr Annette Schilg, and Cr Heather Wilton as Mayor met with the General Manager, Steven Pinnuck, and discussed a number of items of interest.

RECOMMENDATION

That the matter of the General Manager's Performance Review is confidential in nature and that the matter be referred to Closed Council (Committee Of The Whole) for discussion, in accordance with the relevant section of the Local Government Act 1993 section 10a (2)(a) personnel matters concerning particular individuals (other than councillors).

REASON

That the ability of councillors to discuss the performance of the General Manager in a full and frank manner outweighs the need for the report to be discussed in Open Council.

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PART B - ITEMS FOR INFORMATION

GOVERNANCE

1. OFFICE OF LOCAL GOVERNMENT CIRCULARS

REASON FOR REPORT

To ensure councillors are updated with changes to legislation or the strategic direction of Local Government in NSW.

DISCUSSION

ENCLOSED SEPARATELY with the agenda is a listing of OLG Circulars 20 - 23/2017. Copies of OLG Circulars are available from the website www.olg.nsw.gov.au or alternatively by contacting Council.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For councillors' information.

2. LOCAL GOVERNMENT NEW SOUTH WALES (LGNSW) – WEEKLY CIRCULARS

REASON FOR REPORT

To ensure councillors are updated with changes to legislation or the strategic direction of Local Government in NSW.

DISCUSSION

ENCLOSED SEPARATELY is a listing of Table of Contents of LGNSW Weekly Circulars 27 - 29/2017. Copies of LGSA Weekly Circulars are available from the website www.lgsa.org.au or alternatively by contacting Council.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For councillors' information.

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3. TOURISM AND PROMOTIONS OFFICER'S REPORT

Report by Tourism and Promotions Officer – Kerrie Wise

REASON FOR REPORT

To update councillors regarding working projects undertaken by the Tourism and Promotions Officer.

DISCUSSION

The report on projects being undertaken by the Tourism and Promotions Officer is attached at **ANNEXURE 12**.

BUDGET IMPLICATIONS

Nil.

CONCLUSION

For councillors' information.

CORPORATE AND COMMUNITY SERVICES

1. CUSTOMER REQUEST MODULE – SUMMARY OF MONTHLY REQUESTS

For councillors' information, the Customer Request Module reports are **ENCLOSED SEPARATELY**.

2. STATEMENTS OF BANK BALANCES AND INVESTMENTS AS AT 31 JULY 2017

The statements of bank balances and investment report as at 31 July 2017 are attached at **ANNEXURE 13**.

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3. HUMAN RESOURCES REPORT FOR MAY 2017

REASON FOR REPORT

To advise councillors on human resources activities such as new staff, resignations and staff development programmes.

REFERENCE TO DELIVERY PLAN ACTION

Strategy 9.4 To provide appropriate training and mentoring for our shire's workforce.

Action 9.4.1 Implement continual learning actions.

No staff commenced duties with Council during the July 2017 period.

The following staff ceased duties with Council during July 2017:

- Jennifer Rogan Customer Service Officer
- Lauren Ryan Visitor Information Centre Officer

CONCLUSION

For Councillors' information.

ENGINEERING

1. JULY 2017 REPORT OF WORKS

Grants Program

State Roads Maintenance (RMCC):

Maintenance works on State Roads under the RMCC with the Roads and Maritime Services is continuing.

Regional Roads Block Grant:

General maintenance is continuing on all Regional Roads.

Local Roads

Sealed:

General maintenance is continuing on Council's local sealed roads.

Unsealed:

Gravel resheeting on Balldale Walbundrie Rd, Flaxvale Rd, Shannons Rd and River Rd has been undertaken during the month of July.

Tree removal and pruning has been carried out on Echerina Rd to improve road access and drainage.

Drainage maintenance has been carried out on Newtons Rd.

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REPORT OF WORKS [CONT'D]

Maintenance grading has taken place on the following roads in July:

- Back Henty Rd
- Bowlers Rd
- Clifton Rd
- Coach Rd
- Davidson Rd
- Halford Dr
- Kellys Rd
- Mitchells Rd
- Reapers Rd
- River Rd
- Selby Rd
- Weeamera Rd

Urban Streets:

Pothole repairs have been undertaken in some urban laneways in Henty.

General:

Sale of sundry materials at the Culcairn Depot was carried out.

Office modifications to accommodate staffing restructure at Culcairn Depot have been completed.

Final works at the Jindera Community Hub include construction of carpark at rear of building, perambulator ramp and footpath for access to the ATM and the laying of synthetic grass and planting has been complete.

Replacement of a number of signs on rural roads and urban streets is continuing.

Minor tidying up of the area will complete the new Ten Mile Creek Bridge project in Albury St, Holbrook.

General maintenance of all parks and public toilets within the shire is ongoing.

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REPORT OF WORKS [CONT'D]

Monthly Works Maintenance Expenditure:

Local Roads Program	Original Budget	YTD Budget	YTD Expenditure	YTD Variance
Urban Local Roads Maintenance	\$500,000.00	\$41,666.67	\$17,926.71	\$23,739.96
Rural Roads Sealed	\$650,000.00	\$54,166.67	\$16,832.93	\$37,333.74
Rural Roads Unsealed	\$1,071,638.00	\$89,303.17	\$21,906.65	\$67,396.52
Street Tree Maintenance	\$252,000.00	\$21,000.00	\$2,625.48	\$18,374.52

Regional Roads Program	Original Budget	YTD Budget	YTD Expenditure	YTD Variance
Regional Roads Maintenance	\$946,698.00	\$78,891.50	\$86,680.76	-\$7,789.26

Sportsgrounds, Parks & Public Toilets	Original Budget	YTD Budget	YTD Expenditure	YTD Variance
Sportsground Maintenance	\$114,802.00	\$9,566.83	\$3,023.55	\$6,543.28
Parks & Gardens Maintenance	\$226,129.00	\$18,844.08	\$9,211.39	\$9,632.69
Public Toilets Maintenance	\$159,308.00	\$13,275.67	\$6,550.33	\$6,725.34

NB : Sportsground Maintenance excludes annual GHSC contribution payment

2. WATER & SEWER REPORT – JULY 2017

Operation & Maintenance:

- Meter replacements - Culcairn
- Replace frost damaged meters – VWS
- Water service repairs – Culcairn
- Water service repairs – Jindera area
- New water services – Jindera area
- New water service - Culcairn
- Raising sewer manhole lids in Culcairn, Henty & Holbrook
- Manhole maintenance –Jindera.

Drinking Water Monitoring Program:

- A total of eight water samples for Microbial Water Analysis submitted in the month of July 2017 for Villages and Culcairn Water Supply have all complied with the Australian Drinking Water Guidelines.

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WATER & SEWER REPORT – JULY 2017 [CONT'D]

Upcoming Month:

- Village Water Scheme, water main maintenance and new services
- Culcairn, water main maintenance
- Sterilise water main - Pomegranate Estate.

ENVIRONMENT AND PLANNING

1. **DEVELOPMENT APPLICATIONS PROCESSED FOR THE MONTH OF JULY 2017**

The schedule of development applications processed for the month of July 2017 is attached at **ANNEXURE 14**.

2. **SENIOR WEEDS OFFICER'S REPORT – JULY 2017**

No report this month.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT JINDERA COMMUNITY HUB,
83 URANA STREET, JINDERA
ON WEDNESDAY, 16 AUGUST 2017**

3. RANGER'S REPORT – JULY 2017

COMPANION ANIMALS

No. of Complaints Received 18		Including: 4 barking dogs, 14 roaming dogs and dealing with 2 aggressive dogs.	
No. of dog attacks: 2		Location: Holbrook	A dog was roaming and chased another dog knocking over a person who picked up the small dog. Nuisance Dog Order and infringement issued.
		Jindera	A dog killed a chicken in a paddock. Nuisance Dog Order and infringement issued.
Comments:			
		Dogs	Cats
In Council's Facility at Beginning of Month		1	
Captured & Returned to Owners		7	
Captured & Impounded		7	8
Released from Pound to Owners		6	1
Surrendered by Owners		1	
Rehomed		1	
Euthanased		2	6
Remaining in Council's Facility at End of Month			1

FERAL CATS

No. of Complaints:	3
No. Feral Cats caught:	3

LIVESTOCK

	Cattle	Sheep	Horses	Goats	Other Pigs
No. of Reports of Stock on Roads	5	1			
Instances - Returned to owners	5	1			
Impounded					
Vehicle accidents involving stock					

OTHER LIVESTOCK, WILDLIFE COMPLAINTS

Nil.

ABANDONED VEHICLES

Mullengandra and Little Billabong. Vehicles impounded.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
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RANGER'S REPORT [CONT'D]

POLLUTION AND ENVIRONMENTAL INCIDENTS

Inspection conducted: Overgrown Vegetation Unsafe Land	
Pollution: Noise	Holbrook, Jindera and Culcairn. Barking dogs - owners spoken to and ongoing monitoring. Holbrook. cool room motor – sound meter installed.
Pollution: Waste	Holbrook – household waste. Investigations continuing.

ON-SITE SEWERAGE MANAGEMENT SYSTEMS

Inspection Type	No.	Compliant	Works required	Order Issued	Re-Inspection Required
OSMS Compliance Inspections					
Pre-Purchase Inspections	1	1	1		
OSMS Orders Compliance Inspections	2	2			
Local Government Approval Inspections					
OSMS Approvals To Operate Issued	1				

OTHER WORKS CONDUCTED

- Companion Animal registrations continuing to come in from the letters sent out and follow up.
- Menacing and dangerous dog compliance checks.
- Microchipping dogs and cats.
- Assisting the RSPCA with welfare of animals kept.
- RID online (Report Illegal Dumping online) updating with data entry.
- Noise monitoring.
- Woodcutting permit checks.
- OSMS Policy and file compliance updating.
- Companion Animal register advertising upgrades at vets and Council offices.
- Companion Animal Regulation Review survey completed.
- Office of Local Government survey completed.
- Contaminated lands register setup and training.

RECOMMENDATION

That Part B of the Agenda be received and noted.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
TO BE HELD AT JINDERA COMMUNITY HUB,
83 URANA STREET, JINDERA
ON WEDNESDAY, 16 AUGUST 2017**

PART C – COMMITTEE AND DELEGATE REPORTS

Attached, in **ANNEXURE 15**, are minutes of the following meeting:

- Minutes of the Greater Hume Youth Advisory Committee Meeting held on 6 July 2017
- Minutes of the Henty Community Development Committee Meeting held on 26 June 2017.

DELEGATE REPORTS

Nil.

RECOMMENDATION

That Part C of the Agenda be received and noted.