



# Greater Hume Shire

To: «Name»

## **ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL**

**WEDNESDAY, 18 MARCH 2015**

NOTICE is hereby given that an Ordinary Meeting of the Greater Hume Shire Council will be held at 4.30pm at the Henty Community Club, South Street, Henty.

**A Citizenship Ceremony will be conducted for Timothy Patrick O'Sullivan of Culcairn at 4pm. Councillors are encouraged to be in attendance.**

Please note the following persons will be making presentations after the commencement of the meeting.

- Karen Gardner, General Manager, Murray Arts
- Mary Hoodless, Organisational Development Consultant, Karoo Consultancy

STEVEN PINNUCK  
GENERAL MANAGER

ORDER OF BUSINESS TO BE CONSIDERED  
REFER OVERLEAF

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL**

**WEDNESDAY, 18 MARCH 2015**

**BUSINESS TO BE CONSIDERED**

**1. PRAYER**

**2. ACKNOWLEDGEMENT OF COUNTRY**

*"I would like to acknowledge that this meeting is being held on the traditional lands of the Wiradjuri people, and pay my respect to elders both past and present".*

**3. DECLARATIONS OF PECUNIARY INTEREST OR NON-PECUNIARY INTEREST (CONFLICT OF INTEREST)**

**4. APOLOGIES**

**5. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

- Minutes of the Ordinary Meeting of Council – 11 February 2015

**6. ACTION REPORT FROM THE MINUTES**

**7. REPORTS FROM OFFICERS**

**PART A For Determination**

- Governance Item 1
- Corporate & Community Services Item 1
- Environment and Planning
- Governance Items 2 to 4
- Corporate and Community Services Items 2 to 5
- Engineering

**ITEMS TO BE REFERRED TO CLOSED COUNCIL**

**PART B For Information**

- Governance
- Corporate and Community Services
- Engineering
- Environment and Planning

**PART C For Information**

**8. MATTERS OF URGENCY**

**9. QUESTIONS ON NOTICE**

**10. CLOSED COUNCIL – CONFIDENTIAL SECTION**

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## **OFFICERS' REPORTS – PART A – FOR DETERMINATION**

### **GOVERNANCE**

#### **1. PRESENTATION BY MURRAY ARTS**

**Report prepared by Executive Assistant Governance/Economic  
Development – Marg Killalea**

#### **REASON FOR REPORT**

To advise that Murray Arts will be making a presentation to Council on the activities over the past 12 months and future projects.

#### **REFERENCE TO DELIVERY PLAN ACTIONS**

Strategy 5.9 To improve our cultural facilities

Action 5.9.2 Increase the number of people participating in the arts and cultural activities through the promotion of diverse activities in the media.

#### **DISCUSSION**

A request has been received from Karen Gardner, General Manager of Murray Arts to make a short presentation to Council at the March meeting.

Murray Arts and Greater Hume Shire Council have worked collaboratively on a number of projects including the hugely successful Yellow Submarine Project and the presentation will provide an opportunity for councillors to be briefed on the 2014 and 2015 program.

#### **BUDGET IMPLICATIONS**

The presentation is being made to secure Council's commitment to membership in the 2015/2016 financial year and beyond.

#### **CONCLUSION**

The partnership with Murray Arts facilitates the achievement of a number of strategies contained within Council's Community Strategic Plan.

#### **RECOMMENDATION**

That standing orders be suspended to allow a presentation by Karen Gardner, of Murray Arts.

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## **CORPORATE AND COMMUNITY SERVICES**

### **1. GREATER HUME SHIRE COMMUNITY HEALTH AND WELLBEING PROFILE**

**Report prepared by Director Corporate & Community Services – David Smith**

#### **REASON FOR REPORT**

To present the draft Greater Hume Shire Community Health and Wellbeing Profile to Council for consideration and to receive a presentation from Mary Hoodless, Organisational Development Consultant, Karoo Consultancy who, in conjunction with staff, has prepared the draft profile.

#### **REFERENCE TO DELIVERY PLAN ACTION**

Strategy 5.5 To maintain our health and aged care services

#### **DISCUSSION**

As councillors would be aware, Greater Hume Shire Council withdrew as a direct provider of aged and disability care services on 30 June 2014.

In reaching this position, councillors and management agreed that Council's role should be one of establishing inter-sectoral collaboration and partnerships to advocate for local need and developing policies to support improved health and wellbeing rather than adopting the role of a direct service provider.

That being the case, management has commenced working toward the development of programs aimed at improving the health and wellbeing of the local community. A key component of this process has been the development of the Greater Hume Community Health and Wellbeing Profile which summarises the social-demographic profile and health status of the Greater Hume Shire community. The profile proposes a number of community wellbeing indicators and recommendations that will be used to inform and influence future Council policy. A copy of the profile has previously been circulated separately to councillors.

In addition, the profile will also guide the establishment of the Greater Hume Health and Wellbeing Alliance. The Alliance will focus on achieving close collaboration between Council, service providers and local volunteer welfare providers with the aim of improving the health and wellbeing of residents in the shire. Invitations have been distributed to a range of people and organisations inviting them to a Health and Wellbeing Forum to be held in Holbrook on Tuesday, 31 March 2015. During the forum, nominations will be sought for membership of the alliance and initial administrative arrangements confirmed. Councillors have also been invited to attend the forum and are encouraged to attend.

The final element in the health and wellbeing project will be the development of a formal Greater Hume Community Health and Wellbeing Plan. It is envisaged that the alliance referred to above, together with the broader community, will be engaged in the development of the Health and Wellbeing Plan and that specific strategies and actions identified in the plan forming an integral part of Council's Community Strategic Plan and associated Delivery Program and Operational Plan.

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GREATER HUME SHIRE COMMUNITY HEALTH AND WELLBEING PROFILE [CONT'D]

**BUDGET IMPLICATIONS**

Costs associated with the development of the Alliance and Community Health & Wellbeing Plan are being funded from reserves retained following Council's exit as a provider of community care services.

**CONCLUSION**

The recommendations in the Greater Hume Shire Council Community Health and Wellbeing Profile reinforce that Council's leadership, underpinned by strong community engagement and regional partnerships, can improve the health and wellbeing of the community.

The profile will inform the establishment of the Greater Hume Shire Community Health and Wellbeing Alliance. The alliance, together with Council and the broader community, will be engaged in the development of the Greater Hume Shire Community Health and Wellbeing Plan.

**RECOMMENDATION**

That the Draft Greater Hume Shire Community Health and Wellbeing Profile be endorsed.

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## **ENVIRONMENT AND PLANNING**

1. **REQUEST TO WAIVE SECTION 94A DEVELOPMENT CONTRIBUTION FEE FOR DEVELOPMENT APPLICATION 10.2015.6 FOR A PROPOSED SCHOOL DORMITORY BUILDING AT THE ST PAULS LUTHERAN SCHOOL LOT 15 DP1112086 NO 3 KLEMKE AVENUE WALLA WALLA**

**Report prepared by Building Surveyor – Russell Boyd**

### **REASON FOR REPORT**

Council has received correspondence from St Paul's College, Walla Walla NSW requesting that a Section 94A levy of \$6,500 be waived.

### **REFERENCE TO DELIVERY PLAN ACTIONS**

Strategy 5.2 To provide and maintain safe and serviceable public facilities and infrastructure including roads, drainage and footpaths.

Strategy 7.6 Ensure Greater Hume Shire Council is financially sustainable.

### **BACKGROUND**

St Paul's College has applied for and been granted a Development Application and Construction Certificate for a dormitory building at the Walla Walla campus with an estimated value of \$650,000. Fees and charges paid to Council prior to the Construction Certificate being issued 17 February 2015 include a development contributions levy under Section 94A of the Environmental Planning and Assessment Act 1979. The levy is 1% of the estimated value of the project and the levy was assessed at \$6500. St Paul's College is requesting that the levy be waived and the \$6,500 be refunded to the school. A copy of the correspondence is attached as **ANNEXURE 1**.

Council adopted the Greater Hume Shire Council S94A Levy Development Contributions Plan 2014 at its November 2014 Council meeting for commencement on 29 November 2014.

Clause 1.5 of the Section 94A Contributions Plan requires payment of a levy of 1% of the estimated value of most development to be constructed within the Greater Hume Shire with a value greater than \$200,000. The levy must be paid prior to a Construction Certificate or Complying Development Certificate being issued.

A subsection of clause 1.7 of the contributions plan allows for exemptions to the payment of the levy in certain circumstances. The subsection states:

*In addition, Council will not impose a levy in respect of development:  
For which Council considers by formal ratification at a full Council meeting as an exemption. For such claims to be considered, any such development will need to include a comprehensive submission arguing the case for the exemption.*



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REQUEST TO WAIVE SECTION 94A DEVELOPMENT CONTRIBUTION FEE FOR DEVELOPMENT APPLICATION 10.2015.6 FOR A PROPOSED SCHOOL DORMITORY BUILDING AT THE ST PAULS LUTHERAN SCHOOL LOT 15 DP1112086 No 3 KLEMKE AVENUE WALLA WALLA [CONT'D]

St Paul's College in their submission is arguing that as their status as a school they should be exempt from the payment of Section 94A plans. The author has reviewed NSW Planning Circulars on Section 94A contributions and the following statement is contained within Development Contributions Practice Note December 2006 which states:

***Other exemptions***

*Councils may choose to exempt other types of development from section 94A levies. Such exemptions are at the discretion of council. Considerations regarding exemptions are covered in detail in the practice note entitled 'Exemptions, discounts, credits and refunds'. That practice note suggests that exemptions have previously been given by council's in respect of the following types of development:*

- low income (affordable) housing;*
- works undertaken for charitable purposes or by a registered charity;*
- places of worship, public hospitals, police and fire stations;*
- childcare facilities;*
- libraries;*
- other community or educational facilities.*

The abovementioned exemptions are not listed in the Greater Hume Shire Council S94A Levy Development Contributions Plan 2014 as they are discretionary exemptions. There does appear to be a basis for allowing an exemption from Section 94A levies for the types of development that is mentioned above. It is considered that there is no need to amend the Greater Hume Shire Council S94A Levy Development Contributions Plan 2014 to exempt these types of development as being exempt because an exemption can be sought under the provision of clause 1.7.

**BUDGET IMPLICATIONS**

Will result in Council foregoing \$6500 that would be used in the provision of capital improvements in the shire.

**CONCLUSION**

St Paul's College has based its request for a refund of the S94A levy based on the NSW Planning Circulars Practice Note December 2006 exemptions to justify the claim for the exemption from the payment of the Development Contributions levy. Based on the statement in the NSW Planning Development Contributions Practice Note December 2006 it does appear that it may be reasonable for Council to allow the exemption.

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**RECOMMENDATION**

That Council resolve to refund the Section 94A levy of \$6,500 paid prior to the Construction Certificate being issued on 17 February 2015 for the proposed dormitory building at St Paul's College, Walla Walla.

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**2. AMENDMENT TO GREATER HUME LOCAL ENVIRONMENTAL PLAN 2012**

**Report Prepared By – Habitat Planning**

**REASON FOR REPORT**

The purpose of the report is to seek Council's resolution to request from the Department of Planning and Infrastructure (DPI) a Gateway Determination for a Planning Proposal to make changes to the *Greater Hume Local Environmental Plan 2012* ("the LEP").

**REFERENCE TO DELIVERY PLAN**

Goal 8:- Retain our Quality of Life

**DISCUSSION**

The Planning Proposal seeks to implement the findings of the recently completed *Culcairn, Henty, Holbrook Flood Studies – Greater Hume Shire Council* by making the following changes to the LEP:

- Incorporate a Flood Planning Map.
- Amend clause 6.1A to reference the Flood Planning Map.
- Make appropriate changes to land use zonings in around the townships of Culcairn, Henty and Holbrook now that the flood status is confirmed.

Each of these changes is addressed in more detail below.

**Introduce Flood Planning Maps**

The flood studies for the three towns have confirmed through a flood modelling process, all land that is subject to inundation in a 1% AEP (Annual Exceedance Probability) flood event (see **ANNEXURE 2**). As a result of this definitive analysis, Council is now in a position to insert flood planning maps in to the LEP. These maps will show the 1% AEP flood and be linked to the flood planning clause (6.1A) in the LEP. Any development proposed for land shown on the Flood Planning Maps as subject to inundation will require consideration by the consent authority against the provisions of clause 6.1A.

**Changes to Flood planning clause**

At the time of preparing the new LEP prior to 2012 there was little to no technical data available upon which to accurately assess flooding. As the LEP was close to being finalised, parts of the Shire experienced unprecedented flooding that resulted in DPI and other government agencies directing that elements of the new LEP (particularly some of the proposed rezonings) should be deferred pending further flood investigation.

As an interim measure, a flood planning clause was introduced to the LEP in 2014 to address development within the 'flood planning level'. However there remained a lack of definitive information as to the extent of land affected by a 1% AEP flood event.

The investigative work foreshadowed has now been completed for the townships of Culcairn, Henty and Holbrook and Council is in a position to reflect the findings of these flood studies in the LEP. This is to be done by referencing the Flood Planning Maps in the existing Flood planning clause at 6.1A of the LEP.

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AMENDMENT TO GREATER HUME LOCAL ENVIRONMENTAL PLAN 2012 [CONT'D]

This requires the following changes to the clause (deletions shown as 'strikethrough' and additions are underlined):

**6.1A Flood planning**

- (1) The objectives of this clause are as follows:
- (a) to minimise the flood risk to life and property associated with the use of land,
  - (b) to allow development on land that is compatible with the land's flood hazard, taking into account projected changes as a result of climate change,
  - (c) to avoid significant adverse impacts on flood behaviour and the environment.
- (2) This clause applies to ~~land at or below the flood planning level~~:
- (a) land that is shown as "Flood planning area" on the Flood Planning Map, and
  - (b) other land at or below the flood planning level.
- (3) Development consent must not be granted to development on land to which this clause applies unless the consent authority is satisfied that the development:
- (a) is compatible with the flood hazard of the land, and
  - (b) will not significantly adversely affect flood behaviour resulting in detrimental increases in the potential flood affectation of other development or properties, and
  - (c) incorporates appropriate measures to manage risk to life from flood, and
  - (d) will not significantly adversely affect the environment or cause avoidable erosion, siltation, destruction of riparian vegetation or a reduction in the stability of river banks or watercourses, and
  - (e) is not likely to result in unsustainable social and economic costs to the community as a consequence of flooding.
- (4) A word or expression used in this clause has the same meaning as it has in the NSW Government's Floodplain Development Manual published in 2005, unless it is otherwise defined in this clause.
- (5) In this clause:
- Flood planning level** means the level of a 1:100 ARI (average recurrent interval) flood event plus 0.5 metre freeboard.
- Flood Planning Map** means the Greater Hume Local Environmental Plan 2012 Flood Planning Map.

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AMENDMENT TO GREATER HUME LOCAL ENVIRONMENTAL PLAN 2012 [CONT'D]

The introduction of this clause will provide greater certainty for landowners, applicants and Council officers in determining the suitability of land for development where flooding is an issue.

**Changes to Land Zoning Maps**

As a result of the flood studies, land within the three townships can now be ascertained as flood prone or flood free. Some of these areas were initially proposed, but ultimately excluded from the new LEP because their flood prone status could not be confirmed.

Where land is deemed to be flood prone, the extent and depth of flooding is variable. Where land has been found to be susceptible to widespread and deep flooding, it is considered that the most appropriate land use zone should be applied to control the type of development that can occur. In some cases this will result in the 'back zoning' of land that previously, and erroneously, been deemed suitable for development. An example of this is a strip of land along the southern boundary of Holbrook. This is the responsible course of action for Council to take to minimise the risk to life and property in these areas during a major flood event.

Conversely, the flood studies have also confirmed areas of land that may have been suspected as flood prone but may now be considered flood free or substantially flood free as a result of the flood modelling exercise. These areas can be considered as presenting little risk to life and property during a major flood event. In some cases this will result in the 'up zoning' of land to provide new opportunities on land considered suitable for an intensification of development. Some land originally proposed for 'up zoning' in preparing the 2012 LEP but subsequently rejected by DPI for lack of flooding evidence, is included in this category.

This 'back zoning' (shown outlined in red) and 'up zoning' (shown outlined in green) requires changes to the Land Zoning Maps within the LEP (see **ANNEXURE 2**).

The introduction of these changes to the LEP will provide greater certainty for both applicants and Council in determining the suitability of land for development where flooding is an issue. The Planning Proposal document is also included in **ANNEXURE 2**.

**BUDGET IMPLICATION**

There will be a minor cost to Council in preparation of the Planning Proposal documents and its processing. There will be no budget implications for Council arising from the implementation of the changes.

**CONCLUSION**

The Planning Proposal to amend the LEP will result in minor changes that improve Council's administration of town planning in the shire.

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AMENDMENT TO GREATER HUME LOCAL ENVIRONMENTAL PLAN 2012 [CONT'D]

**RECOMMENDATION**

That Council:

1. Endorse the Planning Proposal based on the findings of the *Culcairn, Henty, Holbrook Flood Studies – Greater Hume Shire Council*, to amend the *Greater Hume Local Environmental Plan 2012* as follows:
  - a. Incorporate Flood Planning Maps.
  - b. Amend clause 6.1A to reference the Flood Planning Maps.
  - c. Make changes to land use zonings in around the townships of Culcairn, Henty and Holbrook to reflect known flood status.
2. Request a Gateway Determination under Section 56 of the *Environmental Planning and Assessment Act 1979* be issued to enable public exhibition of the Planning Proposal.
3. Upon receipt of a Gateway Determination, Council place the Planning Proposal on public exhibition pursuant to any requirements of the determination and Section 57 of the *Environmental Planning and Assessment Act 1979*.
4. Council advise the Department of Planning and Infrastructure that it will utilise its delegations under Section 59 of the *Environmental Planning and Assessment Act 1979* to make or not make the plan.

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**3. DEVELOPMENT APPLICATION 10.2014.47 – PROPOSED SKATE PARK  
HENTY PARK – MEMORIAL PARK, LOT 701 DP 94252 KEIGHTLY STREET  
HENTY – ROTARY CLUB OF HENTY**

**Report prepared by – Director Environment and Planning - Colin Kane**

**REASON FOR REPORT**

Council has received a development application from the Rotary Club of Henty for the construction of a skate park to be located at the Henty Park Lot 701 DP 94252 Keightly Street Henty. The application is being submitted for Council's determination as the location of the proposed skate park is in a prominent location within Memorial Park, Henty.

**REFERENCE TO DELIVERY PLAN**

Strategy 5.04 To improve youth services, activities and facilities.

Action 5.04.02 Provide more activities and facilities for our younger people including:  
investigating the feasibility of skate park(s) concerts and movies.

**DISCUSSION**

The site chosen for the development of the skate park is on the Southern side of the Henty Park facing Hayes Street. The skate park will be developed on a 25 \* 30 metre area situated partly within the confines of the swimming pool complex and also near a display rotunda. Details of the physical appearance of the skate park is still being developed however concept plans have been submitted (refer to **ANNEXURE 3**).

Irrespective of the actual size and appearance of the skate park the impacts of the development will be the same.

The subject land is zoned Village RU5 under the Greater Hume Local Environmental Plan 2012.

**NOTIFICATION AND REFERRAL PROCESS**

Adjoining landowners were notified of the proposal in writing and an advertisement was placed in the Eastern Riverina Chronicle on the 19 November 2014. No submissions were received by Council in response to the notification and referral process.

**ASSESSMENT**

The following represents an assessment of the application as required by Section 79C of the EP&A Act.

*instrument, development control plan, or matters prescribed by the regulations*

***Local Environmental Plans***

The subject land is zoned RU5 Village under the Greater Hume Local Environmental Plan 2012. The relevant matters of the LEP are addressed as follows.

The objectives of the RU5 zone are:

- To provide for a range of land uses, services and facilities that are associated with a rural village.
- To protect the amenity of residents.

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DEVELOPMENT APPLICATION 10.2014.47 – PROPOSED SKATE PARK HENTY PARK – MEMORIAL PARK, LOT 701 DP 94252 KEIGHTLY STREET HENTY – ROTARY CLUB OF HENTY [CONT'D]

The proposed skate park which is defined by the LEP as “recreation facility (outdoor)” is permitted with consent within the LEP and it is considered that the erection of the skate park, on the land is in keeping with the objectives of the LEP.

***The Provisions of any Draft Environmental Planning Instrument that is or has been placed on Public Exhibition***

Nil.

***Development Control Plan***

The Greater Hume Development Control Plan 2013 applies to the land however the provisions of the Plan are not applicable for the proposed skate park

***79C(b) The Likely Impacts of that Development, Including Environmental Impacts on Both the Natural and Built Environments, and Social and Economic Impacts in the Locality***

ISSUE	ACCEPTABLE	COMMENT
Context & setting	✓	Being within a public park the proposed skate park will be acceptable in context and setting. There should be minimal impacts for adjacent land owners and occupiers.
Access & parking	✓	Access to the site is available from the existing public road. Parking is provided on the road reserve however it is envisaged that the development will generate very little traffic.
Roads & traffic	✓	The existing public road network is suitable to continue to service the existing development.
Utilities	✓	All are available to the property.
Heritage	✓	There are no heritage items in the vicinity of the proposed skate park.
Stormwater	✓	Stormwater will be infiltrate into the unsealed areas surrounding the skate park.
Soils & erosion	✓	No issues.
Flora & fauna	✓	No impacts.
Flooding	✓	The subject land is not considered to be flood prone.
Bushfire	<b>N/A</b>	None.
Technological hazards	<b>N/A</b>	None.
Safety, security & crime prevention	<b>N/A</b>	None.



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ISSUE	ACCEPTABLE	COMMENT
Privacy	✓	No issues.
Landscaping	✓	The area around the skate park will be landscaped. The submission of a landscape plan will be a condition of consent.
Overshadowing	N/A	None.
Land resources	✓	There are no resources known to exist on the land.

***79C(c) The Suitability of the Site for Development***

The site is suitable for the skate park development having had regard to the nature of the site and the surrounding land use.

***79C(d) Any submissions made in accordance with this Act or the regulations***

There have been no submission received in relation to this development application.

***79C(e) The Public Interest***

The construction of the skate park facility on the land is appropriate and not in conflict with the public interest.

**CONCLUSION**

In conclusion, the proposal satisfies the assessment criteria under Section 79C of the EP&A Act.

The subject land is Crown Land and the endorsement of the relevant minister is required for this development application to proceed. This endorsement has been sort by the author.

**RECOMMENDATION**

Pursuant to section 81(1)(a) of the Environmental Planning and Assessment Act 1979 and subject to endorsement for the lodgement of the development application being obtained by the relevant minister, Council approve the development application 10.2014.47 for a skate park at Henty Park at Lot 701 DP 94252 Keightly Street Henty subject to the following conditions:

**1 APPROVED PLANS**

**1.1 Compliance with Plans and Conditions**

The development shall take place in accordance with the approved development plans and specifications, except as modified in red by Council and/or any conditions of this consent.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL  
TO BE HELD AT THE HENTY COMMUNITY CLUB, SOUTH STREET, HENTY  
ON WEDNESDAY, 18 MARCH 2015**

DEVELOPMENT APPLICATION 10.2014.47 – PROPOSED SKATE PARK HENTY PARK –  
MEMORIAL PARK, LOT 701 DP 94252 KEIGHTLY STREET HENTY – ROTARY CLUB OF  
HENTY [CONT'D]

**1.2 Time period of consent**

This consent will lapse five (5) years from the date of determination unless the approved building, engineering or construction work has been physically commenced in accordance with this consent.

Development consent for the use of land does not lapse if the approved use of any land, building or work is actually commenced prior to the date on which the consent would otherwise lapse.

**2 PRIOR TO THE COMMENCEMENT OF ANY WORKS**

**The following conditions of consent have been imposed to ensure that the administration and amenities relating to the proposed development comply with all relevant requirements. A Certifying Authority can either be Greater Hume Shire Council or an accredited certifier. All of these conditions are to be complied with prior to the commencement of any works on site.**

**2.1 Construction Certificate Required**

Prior to the commencement of any works, a construction certificate is required to be issued by a Certifying Authority.

Enquiries regarding the issue of a construction certificate can be made to Council on (02) 6036 0100.

**2.2 Appointment of a Principal Certifying Authority**

Prior to the commencement of any works, the person having benefit of a development consent must:

- a. appoint a Principal Certifying Authority

**3 Landscaping Plan**

Prior to the commencement of any works a landscaping plan is to be submitted to Council which depicts how the area surrounding the proposed skate park is to be landscaped so as to assimilate the skate park into the park area.

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## **GOVERNANCE**

*Item 1 - earlier in the agenda.*

### **2. AUSTRALIA DAY 2016**

**Report prepared by Tourism and Promotions Officer - Kerrie Wise**

#### **REASON FOR REPORT**

For Council to consider a request by the Wymah community to host Greater Hume Shire's 2016 Australia Day celebrations.

#### **REFERENCE TO DELIVERY PLAN ACTIONS**

Strategy 1.4 Improve leadership capability within the shire.

Action 1.4.5.1 Recognise leaders and their efforts in the media: encourage others within the community to take up leadership roles.

Strategy 7.1 Continue to enhance our identity and cohesion.

Action 7.1.4.1 Hold community events to continually create greater community identity and cohesion.

#### **DISCUSSION**

An expression of interest has been received from the Wymah community to host the 2016 Australia Day Celebrations. A copy of the correspondence is attached as **ANNEXURE 4**.

The Reserve has a community hall with kitchen and toilet amenities, shady trees and frontage to the Murray River. The Wymah community is well credentialed to host Greater Hume Shire Council's Australia Day event as they also organise the Wymah Family Fun Day at this venue with approximately 400 people attending each year.

Council will endeavour to ensure that Wymah is well maintained in the lead up to the event.

The format will remain relatively unchanged commencing with a BBQ breakfast from 8am and the official ceremony commencing at 9am.

#### **BUDGET IMPLICATIONS**

Provision is made in recurrent budgets to host Australia Day.

#### **CONCLUSION**

Rotating Australia Day around various communities in the shire has provided those communities with an opportunity to showcase their town or village as well as developing a 'one shire' concept. It would seem appropriate that the 2016 Australia Day celebrations be held at Wymah.

#### **RECOMMENDATION**

That Australia Day 2016 be held at Wymah Recreation Reserve and be hosted by the Wymah and district community.

**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL  
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**3. DEPARTMENT OF COMMUNICATIONS – MOBILE COVERAGE PROGRAM**

**Report prepared by General Manager – Steven Pinnuck**

**REASON FOR REPORT**

To advise Council of the current status of the Mobile Coverage Program and for Council to consider entering into a non-binding Memorandum of Understanding (MOU) with Telstra Corporation Limited.

**REFERENCE TO DELIVERY PLAN ACTIONS**

Strategy 5.01 To agree as a community on the strategic upkeep of our services and facilities.

Action 5.01.4.2 Lobby other levels of government to ensure the timely implementation of the NBN and improved telecommunications across the shire.

**DISCUSSION**

Council received correspondence in May 2014 from the Australian Government's Department of Communications advising of the Government's \$100 million Mobile Coverage Program. A copy of the correspondence is included as **ANNEXURE 5**.

The correspondence also sought information on Council's ability to make any of the following contributions:-

- A financial contribution to the cost of installing a base station
- Provide leasehold tenure for a site for a base station at zero or concessional cost
- Provide civil works at zero or concessional cost, such as for example the cost of bulldozing an access road to the site
- Provide access to an existing tower or
- Providing connection to an existing power source.

Council responded to the correspondence on 23 May 2014 advising that consideration would be given to making a contribution to the installation of a mobile base station on a 'case by case' basis. A copy of Council's correspondence is also attached as **ANNEXURE 5**.

Council was also provided with an opportunity to meet with the Parliamentary Secretary to the Minister for Communications, Paul Fletcher MP on 22 May 2014.

At that meeting Council presented Mr Fletcher with a submission on Council's priorities, those being:

- South Eastern area of the Shire broadly bounded by the Jingellic Road, Hume Highway and the Murray River.
- Eastern area of the Shire bounded by Jingellic Road, Coppabella Road, Little Billabong Road and the Hume Highway.
- Jindera, Burrumbuttock, Brocklesby, Walbundrie area and
- Cookardinia, Mangoplah areas.

A copy of the submission to Mr Fletcher is also attached as **ANNEXURE 5** for councillors' information.

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DEPARTMENT OF COMMUNICATIONS – MOBILE COVERAGE PROGRAM [CONT'D]

More recently on Thursday 12 February 2015 the Writer met with Stephen Tinker, Telstra Area General Manager who provided the following information:-

There are four main criteria in the Mobile Black Spot program which are:

1. Where there is no coverage and there is no other provider present. *Therefore the Writer is of the view that it is unlikely that Jindera or say the Bucki area would rate highly under this and that Council should concentrate on eastern parts of the Shire where there is no coverage and significant risk of bush fire.*
2. Coverage benefit. *Whilst this could count against the eastern part of the Shire there are many other areas that would be similar.*
3. Ability for councils to make a co-contribution. *It should be noted that despite Council's response to the Department of Communications that any contribution would be considered on a 'case by case' basis, Council has still been listed within the guidelines as one of 36 Councils in NSW willing to consider making a co-contribution.*
4. Local Member of Parliament priority. *Recent advice from the Member for Farrer indicates that none of the three priority sites are within Greater Hume Shire Council.*

A copy of the Australian Government's Department of Communications Mobile Coverage Program Guidelines have been **ENCLOSED SEPARATELY** for councillors' information.

Clearly from the Guidelines, discussions with Telstra's Area General Manager and other Councils in the region those Councils prepared to make a contribution (either cash or in kind) will significantly increase the chances of their Shire being selected under the funding program. To this end Council has been requested by Telstra to enter into a non-binding MOU.

Council primary obligations under the MOU are as follows:-

- Acknowledge that the application will reflect the requirements of the Request for Applications,
- acknowledge that Telstra may include details set out in **Attachment A** of the MOU in the application
- assist Telstra with the preparation of the application and
- respond to any queries, request for information or other communications from the Commonwealth in relation to the Application or Funding Agreement.

A copy of the draft non-binding MOU has also been **ENCLOSED SEPARATELY** for councillors' information.

It is the writer's view that an initial emphasis be placed on the Lankeys Creek/River Road area and the Carabost/Little Billabong area due to very poor existing coverage and the potential for fire and flood emergencies in that area leaving residents extremely vulnerable.

More recently Council has been contacted by representatives of Towong Shire to ascertain Greater Hume's willingness to support an application for a mobile phone base station in the Granya region of their Shire. Towong Shire Council representatives are of the view that it may improve coverage in the Wymah/Talmalmo area of Greater Hume Shire Council.

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DEPARTMENT OF COMMUNICATIONS – MOBILE COVERAGE PROGRAM [CONT'D]

It is the writer's view that the Mayor and General Manager should be delegated authority to provide a letter of support if it can be demonstrated that residents within Greater Hume would benefit from a Mobile Phone Base Station installed in the Granya region of Towong Shire.

Applications under the Australian Government's \$100m Mobile Coverage Program close on 16 April 2015.

**BUDGET IMPLICATIONS**

There are no budgetary implications at this time and should a request for a financial contribution be made it would be subject to a separate report to Council.

**CONCLUSION**

With the limitations of the existing funding for the Mobile Coverage Program it will be extremely competitive hence the request for councils to consider making a co-contribution.

It is the writer's view that those councils not prepared to make a co-contribution will significantly impede a successful application. Accordingly, it is important that Council's reaffirm its position to consider any co-contribution on a 'case by case' basis.

**RECOMMENDATION**

That:

1. Council reaffirm its position to consider a request for a co-contribution for the establishment of a mobile phone base station on a 'case by case' basis,
2. the Mayor and General Manager be authorised to sign the non-binding Memorandum of Understanding with Telstra Corporation Ltd, and
3. the Mayor and General Manager be authorised to provide a letter of support to any application Towong Shire Council may make under \$100m Mobile Coverage Program if it is deemed it will provide benefits to residents of Greater Hume Shire Council.

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**4. ANZAC DAY 2015 – CEREMONIES IN GREATER HUME SHIRE TO MARK THE 100 YEAR CENTENARY OF THE LANDING ON GALLIPOLI IN 1915 – SATURDAY, 25 APRIL 2015**

**Report prepared by Executive Assistant Governance/Economic Development – Margaret Killalea**

**REASON FOR REPORT**

To report on Anzac Day services across the shire for the forthcoming 100 year centenary events and to determine Council's representation at each ceremony.

**DISCUSSION**

Anzac Day goes beyond the anniversary of the landing on Gallipoli in 1915. It is the day on which we remember Australians who served and died in all wars, conflicts, and peacekeeping operations. The spirit of Anzac, with its human qualities of courage, mateship, and sacrifice, continues to have meaning and relevance for our sense of national identity.

Set out below is a summary of Anzac Day ceremonies to be held in Greater Hume Shire.

<p><b>Bowna/Wymah</b> <u>Saturday 25 April</u> 5.45am Dawn Service at Wymah Recreation Reserve. <b>Contact:</b> Sarah Waite, T: 02 6020 2036</p>	<p><b>Henty</b> <u>Friday 24 April</u> 10.00 am Henty and Pleasant Hills Schools will hold a white cross remembrance ceremony, every soldier on the World War One honour board will have a cross erected with their name on it, in the Henty Memorial Park. <u>Saturday, 25 April</u> 10.00am Assemble at Henty Community Centre in Ivor Street, Henty 10.30am Anzac Day march to Henty Memorial Park 11.00am Wreath laying at the Cenotaph, service at Henty Memorial Park 7.00pm Henty Community Club to host ANZAC 100 Reasons to Remember, entertainment by school children and community. <b>Contact:</b> Ian Dunn T: 02 6929 3258</p>
<p><b>Brocklesby</b> <u>Saturday, 25 April</u> 9.15am Gather to March outside Memorial Hall. 9.30am March/Service at Memorial Hall. Followed by light morning tea for those attending. <b>Contact:</b> Alan Panther T: (02) 6026 6781 E: <a href="mailto:apanther@bigpond.com">apanther@bigpond.com</a></p>	<p><b>Holbrook</b> <u>Saturday, 25 April</u> 5.45am Dawn Service at Ten Mile Creek Gardens. 10.30am Assemble for march at corner of Hume and Albury Streets. 10.45am Street march (Albury Street). 11.00am Ceremony at Cenotaph in Ten Mile Creek Gardens. <b>Contact:</b> David Hocking T: (02) 6036 2195</p>

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ANZAC DAY 2015 – CEREMONIES IN GREATER HUME SHIRE TO MARK THE 100 YEAR  
CENTENARY OF THE LANDING ON GALLIPOLI IN 1915 – SATURDAY, 25 APRIL 2015  
[CONT'D]

<p><b>Burrumbuttock</b> <u>Saturday, 25 April</u> 12.30pm Service at Memorial Hall. To be advised. <b>Contact:</b> Janice Beesley, T: 02 6029 3341</p>	<p><b>Jindera</b> <u>Saturday, 25 April</u> 5.45am Dawn service at Memorial Park, Jindera Fire Brigade providing breakfast for a gold coin donation. 10.30am Service at the Memorial Park Cnr Dight Street and Urana Road. Followed by morning tea, hosted by CWA and exhibition of WW1 memorabilia at School of Arts Hall. Please bring a plate. <b>Contact Dawn Service:</b> Greg Finster, M: 0417 412 639 <b>Contact Morning Service:</b> Denise Osborne, M: 0411 282 320</p>
<p><b>Culcairn</b> <u>Saturday, 25 April</u> 10.00am Gather at Coach Terminal Park, Railway Parade. 10.30am March to Culcairn Memorial (ceremony and wreath laying). 11.00am Dedication Service (unveiling Honour Boards), Guest Speakers including Memorial Service, launch "Service Records of World War One Servicemen Whose Names are on the Honour Rolls at Culcairn", light lunch at Town Hall. <b>Contact:</b> Ken Gardiner, T: 02 6029 8253</p>	<p><b>Walla Walla</b> <u>Saturday, 25 April</u> 5.45am Dawn Service at Bicentennial Park; Lions Club providing breakfast; "Bean Here" Coffee Shop also open for breakfast. 10.30am Assemble at Walla Walla Hair &amp; Beauty. 10.45am March commences. 11.00am Service and wreath laying in Bicentennial Park. All welcome to attend. Following the service there will be sausage sizzle and memorabilia display at the RTC and Hall. <b>Contact:</b> Karen Wenke, T: 02 6029 2316</p>

Greater Hume Shire Council has traditionally been represented at each of the respective Anzac Day ceremonies held on 25 April by a councillor who laid a wreath on behalf of the Council.

**BUDGET IMPLICATION**

Nil.

**CONCLUSION**

Anzac Day is the day we remember all Australians who served and died in all wars, conflicts, and peacekeeping operations. Ceremonies are held in eight towns/villages in Greater Hume Shire to acknowledge the service of our veterans with additional events this year to honour the 100 year centenary of the landing on Gallipoli in 1915.

Council encourages all residents to not miss the opportunity to attend an Anzac Day centenary ceremony in Greater Hume Shire.

**RECOMMENDATION**

That Council determine its representatives to attend the Anzac Day 2015 ceremonies to be held in Greater Hume Shire.



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## **CORPORATE AND COMMUNITY SERVICES**

*Item 1 - earlier in the agenda.*

**2. LEASE OF LAND PART LOT 6 SECTION 8 DP 3021829, WALBUNDRIE – TELSTRA CORPORATION LIMITED**

**Report prepared by Manager Corporate Services – Suzanne Klemke**

### **REASON FOR REPORT**

To seek Council approval to enter into a lease renewal with Telstra Corporation Limited for the purpose of providing an exchange building for the Telstra network.

### **REFERENCE TO DELIVERY PLAN ACTION**

Nil.

### **DISCUSSION**

In 1996 Culcairn Shire Council entered into a lease with Telstra Corporation Limited for an area of 87.6 square metres located at part Lot 6 Section 8 DP 759034 Billabong Street, Walbundrie. The 20 year lease is due to expire on 30 June 2016.

Copy of plan is attached in **ANNEXURE 6**.

Telstra has requested a new lease for a term of 5 years with three further options of five years each to continue with the existing use of the land.

The negotiated terms of the lease are as outlined below:

<b>Lessee:</b>	Telstra Corporation Limited
<b>Property Leased:</b>	An area of approximately 87.6 square metres located at part Lot 6 Section 8 DP 759034 Billabong Street, Walbundrie.
<b>Permitted Use:</b>	Installation, inspection, maintenance, construction, excavation, replacement, repair, renewal, alteration, upgrade, cleaning, operation, access to and from and removal of the Facility on the Land in accordance with this Lease including the exercise of any rights as set out in the Act.
<b>Term:</b>	Five (5) years, four consecutive leases.
<b>Option Term(s):</b>	Nil.
<b>Commencement date:</b>	1 July 2016
<b>Rent:</b>	\$175.20 per annum

### **BUDGET IMPLICATION**

Immaterial to Council's budget.

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LEASE OF LAND PART LOT 6 SECTION 8 DP 3021829, WALBUNDRIE – TELSTRA CORPORATION LIMITED [CONT'D]

**CONCLUSION**

The proposed lease will ensure ongoing capacity to provide adequate levels of future communications service. The lease will also define the conditions of tenure and the roles and responsibilities of both Council and the tenant.

**RECOMMENDATION**

That authority be granted for Council to enter into a lease renewal for Part Lot 6 Section 8 DP 759034 Billabong Street, Walbundrie to Telstra Corporation Limited on the terms set out in this report and that the Mayor and General Manager be authorised to sign the associated lease documentation under the Common Seal of Council.

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**3. BORDER TRUST COMMUNITY SUB-FUND**

**Report prepared by Director Corporate & Community Services – David Smith**

**REASON FOR REPORT**

To recommend that Greater Hume Shire Council provide funding to Border Trust for the establishment of the Greater Hume Shire Council Community Fund.

**REFERENCE TO DELIVERY PLAN ACTION**

Strategy 1.3 Enhance the opportunity for community groups to receive the maximum funding possible

**DISCUSSION**

As councillors would be aware, Border Trust attended the February 2015 Council Meeting and gave a presentation on an initiative to create a Community Fund in each local government area within the Border Trust region. A copy of the information paper provided by Border Trust is included as **ANNEXURE 7**.

In short, the aim of the Community Fund is to establish a mechanism whereby local grass-roots initiatives have the opportunity to access a funding pool established entirely from contributions made by organisations, businesses and individuals within each respective local government area.

As a potential major contributor to the fund, Council would partner with Border Trust in accordance with an agreed Memorandum of Understanding (MOU) and as the fund grew, Council representatives together with community representatives and Border Trust would provide input into decisions regarding the focus and distribution of grant funds.

Border Trust are seeking an initial contribution of \$5,000 from Council in order to kick-start the Greater Hume Shire Council Community Fund. Border Trust are also encouraging Council to contribute to the Community Fund on an ongoing annual basis so to generate momentum with the accumulation of funds and the resulting grant opportunities that it generates.

Councillors should note that it is anticipated that Council will continue to participate as a Foundation Builder through an annual contribution of \$1,000 as has been the case for a number of years.

**BUDGET IMPLICATIONS**

An initial contribution of \$5,000 to the Greater Hume Shire Council Community Fund could be met from unexpended funds budgeted for the 2014/2015 Community Grants program. At present, the 2014/2015 program has been undersubscribed by approximately \$7,000.

Ongoing annual contributions could be considered as part of Council's annual Subscriptions and Donations allocation.

**CONCLUSION**

Greater Hume Shire Council has enjoyed a fruitful relationship with Border Trust for many years. The proposed Community Fund would create a perpetual fund that will be available to assist with funding valuable community projects.

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BORDER TRUST COMMUNITY SUB-FUND [CONT'D]

**RECOMMENDATION**

That:

1. Greater Hume Shire Council provide an initial contribution of \$5,000 to Border Trust to facilitate the commencement of the Greater Hume Shire Council Community Fund
2. ongoing annual contributions to the Community Fund be considered as part of Council's annual Subscriptions and Donations budget allocation

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**4. LICENCE TO OCCUPY – UNIT 8 KALA COURT HOLBROOK**

**Report prepared by Director Corporate & Community Services – David Smith**

**REASON FOR REPORT**

To seek Council approval for the execution of documents relating to Unit 8 within the Kala Court complex at Holbrook.

**REFERENCE TO DELIVERY PLAN ACTION**

Strategy 5.5 To maintain our health and aged care services.

Action 5.5.13 Encourage new development proposals in aged care to consider a range of accommodation from independent living to high care.

**DISCUSSION**

Council has received an Expression of Interest from a person wishing to enter into a Retirement Village Contract and purchase a Licence to Occupy for Unit 8 within the Kala Court complex at Holbrook. Unit 8 is currently vacant and is available for immediate occupation.

**BUDGET IMPLICATION**

Nil.

**CONCLUSION**

The Kala Court complex is continuing to prove to be a valuable asset to the community and demand for the units under a Licence to Occupy arrangement continues to be strong.

**RECOMMENDATION**

That the Mayor and General Manager be authorised to execute the Kala Court Retirement Village Contract for a Licence to Occupy Unit 8 under the Terms of the Contract for the amount of \$190,000 as “the Ingoing Contribution” under the Common Seal of Council.

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**5. PROVISION OF FINANCIAL SERVICES**

**Report prepared by Director Corporate & Community Services – David Smith**

**REASON FOR REPORT**

To present proposals received from financial institutions in relation to loan funds in the amount of \$1,500,000 (10 year term), \$536,565 (15 year term) and \$200,000 (10 year term) to undertake Alma Park Road reconstruction under the Local Government Infrastructure Renewal Scheme, Young Street Holbrook reconstruction project and heavy plant purchases at Culcairn Waste Facility.

**REFERENCE TO DELIVERY PLAN ACTION**

This matter relates to the implementation of Council's 2014/2015 – 2017/18 Delivery Plan.

**DISCUSSION**

Council's 2014/2015 – 2017/18 Delivery Plan specifies Council's plans to borrow a total of \$2,236,565 to reconstruct a section of Alma Park Road under the Local Government Infrastructure Renewal Scheme (\$1,500,000), Young Street Holbrook reconstruction project (\$536,565) and heavy plant purchases at Culcairn Waste Facility (\$200,000).

Expressions of Interest have been invited from financial institutions capable of providing finance to Council at a fixed interest rate. All financial institutions which Council has funds invested with were invited to submit an Expression of Interest.

As at the nominated closing date of 9 March 2015, Council had received Expressions of Interest from ANZ Bank, NAB, Westpac, Hume Bank, Bendigo Bank and Subloos Ltd. Details of the Expressions of Interest are summarised in the following tables.

**Loan 1 - \$1,500,000. Ten Year Term**

Lender	Quarterly Repayment	Annual Repayment	Interest Rate	Establishment Fees	Annual Fees	Total Cost of Proposal
ANZ Bank	45,402	181,608	3.87%	0	0	1,816,080
NAB	45,646	182,582	3.98%	0	0	1,825,825
Westpac Bank	46,468	185,872	4.36%	0	0	1,858,720
Subloos	47,814	191,254	5.25%	8,900	0	1,921,445
Hume Bank	48,999	195,997	5.50%	0	240	1,962,375
Bendigo Bank	50,462	201,846	6.14%	3,900	180	2,024,163

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PROVISION OF FINANCIAL SERVICES [CONT'D]

**Loan 2 - \$536,535. Fifteen Year Term**

Lender	Quarterly Repayment	Annual Repayment	Interest Rate	Establishment Fees	Annual Fees	Total Cost of Proposal
ANZ Bank	11,927	47,710	3.99%	0	0	715,648
NAB	12,310	49,239	4.45%	0	0	738,591
Westpac Bank	12,424	49,694	4.59%	0	0	745,412
Hume Bank	13,364	53,454	5.70%	0	240	805,412
Bendigo Bank	13,960	55,841	6.38%	1,000	180	841,310
Subloos	Not Quoted	N/A			0	N/A

**Loan 3 - \$200,000. Ten Year Term**

Lender	Quarterly Repayment	Annual Repayment	Interest Rate	Establishment Fees	Annual Fees	Total Cost of Proposal
ANZ Bank	6,054	24,214	3.87%	0	0	242,144
NAB	6,085	24,340	3.97%	0	0	243,397
Westpac Bank	6,196	24,783	4.36%	0	0	247,829
Hume Bank	6,533	26,133	5.50%	0	240	263,730
Subloos	6,375	25,501	5.25%	8,900	0	263,906
Bendigo Bank	6,728	26,913	6.14%	650	180	271,578

Based on the proposals submitted, the offer from NAB of a fixed interest rate of 3.98% for the \$1,500,000 ten year term loan and 3.97% for the \$200,000 ten year term loan appears the most appropriate. NAB maintains a strong presence in the Greater Hume Shire with branches operating in Culcairn and Holbrook and as such is it considered appropriate that Council maintain our close working relationship with NAB.

Whilst ANZ does not have a physical presence in the shire, the offer of 3.99% for the \$536,535 fifteen year loan is significantly lower than other rates quoted and as such is considered to be the most appropriate.

In reaching the above position, Management remained mindful of the significant support that the Bendigo Bank provides to our local communities however the interest rates quoted were not competitive with those quoted by the larger institutions, particularly ANZ and NAB.

**BUDGET IMPLICATION**

Provision for repayment costs associated with the proposed loans are included in Council's 2014/2015 budget and forward budget estimates.

**CONCLUSION**

Both ANZ and NAB provided competitive quotations for the loans sought and as such it is recommended that NAB and ANZ be confirmed as the preferred providers in this instance.

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PROVISION OF FINANCIAL SERVICES [CONT'D]

**RECOMMENDATION**

That:

1. Council accept the offer from National Australia Bank (NAB) for a Business Market Loan in the amount of \$1,500,000 for a fixed term period of ten (10) years at a fixed interest rate of 3.98% for the term of the loan.
2. Council accept the offer from Australia and New Zealand Banking Corporation (ANZ) for a Fully Drawn Advance – Fixed Rate in the amount of \$536,565 for a fixed term period of fifteen (15) years at a fixed interest rate of 3.99% for the term of the loan.
3. Council accept the offer from National Australia Bank (NAB) for a Business Market Loan in the amount of \$200,000 for a fixed term period of ten (10) years at a fixed interest rate of 3.97% for the term of the loan.
4. the Mayor and General Manager be authorised to execute a formal Letters of Offer and associated documentation from the NAB and ANZ under the Common Seal of Council.
5. if required, the General Manager be authorised to provide NAB and ANZ with a Statutory Declaration confirming the bona fides of Council's application for loan funds.
6. the acceptance of all loan offers be subject to confirmation of applicable interest rates as at 1 April 2015 by each financial institution.



**ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL  
TO BE HELD AT THE HENTY COMMUNITY CLUB, SOUTH STREET, HENTY  
ON WEDNESDAY, 18 MARCH 2015**

## **ENGINEERING**

### **1. RESTART NSW FUNDING DEED - FIXING COUNTRY ROADS**

**Report prepared by Road Safety Officer – Shelagh Merlin**

#### **REASON FOR REPORT**

To obtain Council agreement to abide by the conditions set out in the Restart NSW funding deed associated with grant funding provided to Greater Hume Shire Council under the Fixing Country Roads program, and to obtain Council authorisation for the General Manager and the Mayor to sign the Restart NSW funding deed.

#### **REFERENCE TO DELIVERY PLAN ACTION**

- Strategy 5.2 To provide and maintain safe and serviceable public facilities and infrastructure including roads, drainage and footpaths.
- Action 5.2.6 Ensure that a quality rural road network is provided and maintained throughout the shire.

#### **DISCUSSION**

In July 2014 Transport for NSW opened a grant funding round under the Fixing Country Roads program with expressions of interest to be submitted by 28 August 2014.

Greater Hume Shire Council prepared an expression of interest seeking funding to reconstruct 2.3 kilometres of Jingellic Road (MR331) at Yarara Gap. The total cost of the project is \$3.5 million and in its submission Council proposed two funding scenarios:

- a) The project would be funded through a \$2.5 million contribution from the NSW Government under Fixing Country Roads and a \$1 million contribution from Greater Hume Shire Council; or
- b) The project would be funded through a \$1.75 million contribution from the Federal Government under the Heavy Vehicle Safety and Productivity Programme, a \$750,000 contribution from the NSW Government under the Fixing Country Roads program and \$1 million from Greater Hume Shire Council.

There were 249 expressions of interest lodged resulting in a short list of 107 projects including the Greater Hume Shire Council Upper Murray Industry Access Project. Of the 107 projects short listed, 96 full applications were received and from this list 78 construction projects were approved.

Greater Hume Shire Council was successful in securing \$1.75 million from the Federal Government under the Heavy Vehicle Safety and Productivity Programme and the NSW Government subsequently agreed to provide \$750,000 under Fixing Country Roads.

Administration of the successful Fixing Country Roads projects is being undertaken by Infrastructure NSW (Insw) with moneys being provided from the Restart NSW Fund.

Council has now been asked to prepare draft deeds as soon as possible using pro-forma deeds provided by the NSW Government.

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RESTART NSW FUNDING DEED - FIXING COUNTRY ROADS [CONT'D]

The draft deed is required to include details of:

- The Project scope/outline
- The Project Schedule/timeline
- The Asset Procurement Plan
- The Risk Management Plan
- The Cost Control Plan and Project Cashflows.

Council will be required to report on and provide evidence of the status of the project on a monthly basis, and provide a final report on completion.

Once the project is completed Council will be required to provide an assessment of benefits realised by the upgrade. This could include vehicle profile and traffic counts, as well as letters from major users outlining the benefits achieved. Post completion assessment may take place a number of years after completion depending on how benefits are realised.

The funding deed for the Upper Murray Industry Access Project will not be signed by the NSW Treasurer until the agreement with the Federal Government for its contribution under the Heavy Vehicle Safety and Productivity Programme has been executed.

Council has been asked to submit its draft funding deed, unsigned to Infrastructure NSW, who will respond within 10 days of receipt either with points for amendment or with a request for Council to sign the Deed under the Common Seal.

When signed by Council, the Deed is to be returned to Infrastructure NSW to arrange approval by the Treasurer.

Deeds cannot be signed while the NSW Government is in caretaker mode.

A copy of the draft funding deed is attached in **ANNEXURE 8**.

#### **BUDGET IMPLICATION**

As part of the funding application, Council has committed to contribute \$1M. As part of the 2015/2016 budget deliberations, it can be further considered whether this is funded from existing reserves or a loan borrowing.

#### **CONCLUSION**

Council has secured \$750,000 in NSW Fixing Country Roads funding for the Upper Murray Industry Access Project which involves reconstructing 2.3 kilometres of Jingellic Road at Yarara Gap.

The total project cost is \$3.5 million and in addition to the \$750,000 NSW Government grant Council has secured \$1.75 million from the Federal Government under the Heavy Vehicle Safety and Productivity Programme. Council is also contributing \$1 million to this project.

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RESTART NSW FUNDING DEED - FIXING COUNTRY ROADS [CONT'D]

As part of the process of accepting the NSW Government grant Council is required to prepare a draft funding deed for review by Infrastructure NSW. Upon receipt of advice from Infrastructure NSW that the draft deed is acceptable, the deed is to be signed under the Common Seal of Council.

**RECOMMENDATION**

That:

1. Council agree to abide by the funding conditions set out in the Restart NSW Funding Deed, and that
2. the Mayor and General Manager be authorised to sign the Funding Deed and affix the Common Seal of Council.

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**2. THE ROLE OF THE LOCAL TRAFFIC COMMITTEE**

**Report prepared by Road Safety Officer – Shelagh Merlin**

**REASON FOR REPORT**

To respond to a question on notice from Councillor Schoff about the role of the Local Traffic Committee.

**REFERENCE TO DELIVERY PLAN ACTION**

Strategy	5.2	To provide and maintain safe and serviceable public facilities and infrastructure including roads, drainage and footpaths.
Action	5.2.5	Ensure all urban roads within all communities are sealed or where unsealed are maintained in accordance with a system of programmed maintenance.

**DISCUSSION**

**General**

The role of the Local Traffic Committee (LTC) in NSW councils is set out in the NSW RMS document "A guide to the delegation to councils for the regulation of traffic", a copy of which is **ENCLOSED SEPARATELY**.

The LTC has no decision-making powers. The LTC is primarily a technical review committee, which is required to advise the Council on traffic issues for which Council has delegated authority.

The LTC should consider the technical merits of the proposal and ensure that the proposal meets current technical guidelines.

Matters related to State Roads or functions that have not been delegated to the elected Council must be referred directly to (Roads & Maritime Services) or the relevant organisation however RMS will generally seek the views of the Council on State Road traffic issues via the informal items process.

A Council is not bound by the advice of its LTC however it cannot implement matters outside of its delegated authority.

**Members**

The LTC is to be made up of four formal members. The members are as follows:

- One representative of Council, currently Director Engineering Greg Blackie;
- One representative of the NSW Police, currently Highway Patrol Sergeant Andrew Pike;
- One representative of RMS, currently Traffic Engineering Officer Nicholas Els;
- The local NSW Member of Parliament or their nominee, currently Bruno Biti

The Council's representative may be any Councillor or Council officer. At the September Council meeting each year where delegates are chosen, the Director Engineering was nominated as Council's representative with Councillor Meyer nominated as an observer.

The Council (in consultation with the formal members of the LTC) may also decide to have additional informal (non-voting) advisors to the LTC who can provide input into the process.

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THE ROLE OF THE LOCAL TRAFFIC COMMITTEE [CONT'D]

These additional advisors can include a:

- Road Safety Officer
- Transport for NSW representative
- Fire Brigade representative
- Ambulance Service representative
- Bus operator representative
- Transport Workers Union representative
- Chamber of Commerce representative

Generally, informal advisors are not required to attend every LTC meeting. Their attendance is only required when items appear on the Agenda which affect their area of expertise or responsibility.

The informal advisors of the committee are not entitled to a vote.

### **Meetings**

The LTC is not a committee within the meaning of the *Local Government Act, 1993*. The operating arrangements for the LTC are contained in the Guidelines for the delegation to councils for the regulation of traffic.

At LTC meetings the following are at the discretion of Council:

- Conduct at meetings;
- Frequency of meetings, currently quarterly in Greater Hume Shire;
- Format of meetings (within the following guidelines);
- Provision for a public gallery.

### **Meeting Formats**

The most common format for a LTC meeting is a face to face meeting, generally held quarterly within Greater Hume Shire at the Culcairn office.

The meeting is convened by a Council representative. The convenor may be the Council's voting member or may be an additional non-voting member of the LTC. The current convenor is Council's Road Safety Officer.

While there is no need for a specific quorum to allow a LTC meeting to proceed, any advice can only be returned to the elected Council by the LTC if the views of RMS and NSW Police have been obtained.

Acceptable alternative meeting formats include electronic meetings for urgent issues, where the advice of the members is sought via email.

### **Agendas, minutes and reports**

All LTC meetings require the preparation of an agenda by Council staff (Road Safety Officer) and this must be circulated to all formal members and informal advisors of the committee a minimum of one week prior to the meeting.

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THE ROLE OF THE LOCAL TRAFFIC COMMITTEE [CONT'D]

For each agenda item, Council staff must prepare a report which must contain a brief summary of the issue, details of the proposed solution including a plan if the proposal involves signs, lines or structures, details of the policies, guidelines or standards used (if any) and the proposed recommendation to the elected Council. This report must be sent to the members of the LTC with the Agenda.

All LTC meetings require Minutes to be taken by Council staff. Copies of the LTC minutes must be forwarded to all LTC members for their concurrence prior to the recommendations either being presented to the elected Council for adoption.

Councils may also need to prepare a report to the elected Council. This report must indicate the type of support from the LTC (i.e. unanimous or not unanimous). Where the advice is not unanimous, dissenting votes should be noted.

**BUDGET IMPLICATION**

Works determined by the LTC are funded from Council's existing road budget.

**CONCLUSION**

The LTC is a technical review committee, which is required to advise the Council on specific traffic issues. The committee is made up of four formal members, being a representative of Council, a representative of the NSW Police, a representative of RMS and the local NSW Member of Parliament or their nominee. All LTC meetings require the preparation of an agenda, a report for each agenda item, and minutes, which are then presented to Council for adoption.

**RECOMMENDATION**

That the Council receive and note the report.

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**3. WALLA WALLA FLOOD STUDY, FLOODPLAIN RISK MANAGEMENT STUDY AND PLAN – FUNDING PROVIDED BY OE&H UNDER FLOODPLAIN MANAGEMENT PROGRAM 2014-15**

**Report prepared by Manager Traffic & Infrastructure – Michael Oliver**

**REASON FOR REPORT**

To advise Council that funding of up to \$102,857.00 for the Walla Walla Flood Study, Floodplain Risk Management Study and Plan has now been approved by the NSW State Government (Office of Environment and Heritage) in support of floodplain management programs.

**REFERENCE TO DELIVERY PLAN ACTION**

Strategy	5.2	To provide and maintain safe and serviceable public facilities and infrastructure including roads, drainage and footpaths.
Action	5.2.8	To provide and maintain a suitable stormwater drainage network including an adequate kerb and gutter network.

**DISCUSSION**

The purpose of a flood management study is to identify, assess and compare various risk management options and consider opportunities for environmental enhancement as part of mitigation works in Walla Walla.

The completion of the floodplain risk management study and plan is a key process in the management of flood prone land which is the responsibility of Local Government in NSW.

The NSW Government's Flood Policy is directed at providing solutions to existing flooding issues in developed areas, and ensuring that new developments are compatible with the flood hazard and do not create additional flooding issues in other areas. Under the policy, the management of flood prone land remains the responsibility of local government.

To facilitate this, the NSW State Government provides funding in support of floodplain management programs, of which Council has received funding to undertake the flood studies.

The policy provides for a floodplain management system comprising the following four sequential stages:-

1. Flood Study – Determines the nature and extent of the flood problem.
2. Floodplain Risk Management Study – Evaluates management options for the floodplain with respect to both existing and future development.
3. Floodplain Risk Management Plan – Involves formal adoption by Council of a plan of management for the floodplain.
4. Implementation of the Plan – involves construction of flood mitigation works, where viable, to protect existing development. – Uses planning controls to ensure that future development is compatible with flood hazards.

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WALLA WALLA FLOOD STUDY, FLOODPLAIN RISK MANAGEMENT STUDY AND PLAN –  
FUNDING PROVIDED BY OE&H UNDER FLOODPLAIN MANAGEMENT PROGRAM 2014-15  
[CONT'D]

Council is responsible for local planning and land management in Walla Walla, including the management of the floodplain and the drainage system. Through Council's Floodplain Risk Management Committee (FRMC) it is proposed that Council will prepare a comprehensive floodplain risk management study and plan for Walla Walla in accordance with the NSW State Government Floodplain Development Manual.

The estimated time frame for completion of the Walla Walla Flood Study, Floodplain Risk Management Study and Plan works is approximately 18 months. The commencement of the study and plan at Walla Walla will ensure that all five major towns within the shire will have completed plans for floodplain management.

**BUDGET IMPLICATION**

As the project is part funded by NSW State Government (Office of Environment and Heritage) on a 6:1 ratio. Council's contribution will be \$17,142.83, which will be part of Council's 2015/16 Budget.

**CONCLUSION**

It is recommended that Council accept the funding provided by NSW State Government (Office of Environment and Heritage) for the maximum funding amount of \$102,857.00 for the Walla Walla Flood Study, Floodplain Risk Management Study and Plan.

**RECOMMENDATION**

1. That Council accept the offer of \$102,857.00 for the Walla Walla Flood Study, Floodplain Risk Management Study and Plan.
2. Council's contribution of \$17,142.83 be included in the 2015/2016 Estimates of Income and Expenditure.



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**4. MEMORIAL PARK HENTY – PROPOSED TREE REMOVAL**

**Report prepared by Director Engineering – Greg Blackie**

**REASON FOR REPORT**

To advise Council on the proposed removal of a large tree in Memorial Park Henty.

**REFERENCE TO DELIVERY PLAN ACTION**

Strategy 5.2 To provide and maintain safe and serviceable public facilities and infrastructure including roads, drainage and footpaths.

Action 5.2.6. Ensure that a quality rural road network is provided and maintained throughout the shire.

**DISCUSSION**

Through Council's normal inspection process a tree in Memorial Park Henty has been identified for removal due to the safety risks it poses. Trees that are identified for removal are marked by a green cross as part of normal Council procedures. The placement of a cross is the process which Council has adopted to alert the public that a tree is proposed to be removed. It has been found that this process is the most effective form of communication to residents that a tree has been identified for removal rather than newspaper articles/public notices attached to trees etc.

As part of the notification procedure no works are undertaken on the tree for a minimum of 14 days to allow for any feedback. (The only exception to this is if a major or immediate public risk is identified then works are undertaken immediately to remedy the risk.) If no feedback is received on the tree within the 14 day period, staff are authorised to have the tree removed.

If feedback is received (as in the case of the tree in Memorial Park) qualified arborist Mrs Sandra Kramer is contacted and a detailed report on the tree is carried out to assess all options for the tree. A copy of the assessment for the tree in Memorial Park and correspondence received is attached in **ANNEXURE 10**.

Its conclusion states:

*The Eucalyptus cladocalyx is a large specimen with structural issues noted throughout the canopy. The tree has previously been lopped to a height of approximately 2.5 – 3.0 metres and the canopy consists entirely of epicormic regrowth. During our inspection of the tree it was noted that further lopping damage was sustained predominately on the Southern and Eastern regions of the canopy and significant wounding in these regions was identified. In addition, the Eastern region of the canopy overhangs a service line, directing in a North-South direction from Keightley Street, Henty to Henty Tennis Club facility, by approximately 3.0 metres. Our recommendations identified that the only viable option was for the removal of the tree, due consideration was given to the retention of the tree but unfortunately the previous lopping practices conducted on the tree and the resulting wounding and damage noted predisposes the tree to limb failures and heightened risk to the building in close proximity to the tree and those persons utilising the park facilities.*

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MEMORIAL PARK HENTY – PROPOSED TREE REMOVAL [CONT'D]

*Therefore removal of the tree should be scheduled as soon as practicable. If removal of the tree cannot be facilitated within the next two months then a barricade extending from the building to the footpath in the North-South direction and approximately ten metres from the trunk to each of the Eastern and Western sides of the tree, restricting access to the tree, should be installed.*

As shown the report recommends that the tree be removed. The report also details that the tree was severely lopped previously which has created the problem that tree now has now.

A further option of placing permanent barricades around the tree perimeter to prevent people from sitting or walking under the tree is an alternative, however it is considered not suitable due to the location of a tree in a major public park. This option would also not reduce the risk to damage to the building in this instance, and would require the concrete footpath on Keightley St and part of the road shoulder near the tree to be closed.

Council takes the issue of trees and public safety seriously and if a risk is identified Council must take action. Unfortunately due to the size of the tree in question the possible impact of even a limb failure from the tree could be fatal. See **ANNEXURE 10** showing recent news report of such an incident.

**BUDGET IMPLICATION**

Removal of the tree will be accommodated out of Council's existing Parks Budget.

**CONCLUSION**

As noted in this specific instance it is recommended that the tree be removed, however as shown Council has a robust process in which trees in public places are managed through ongoing inspections, public consultation and expert assessment where required.

**RECOMMENDATION**

That the tree in Memorial Park Henty be removed due to the safety risks it proposes to the public.

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**5. SHORT STREET, WALLA WALLA**

**Report prepared by Road Safety Officer – Shelagh Merlin**

**REASON FOR REPORT**

To reconsider the closure of Short Street Walla Walla to through traffic.

**REFERENCE TO DELIVERY PLAN ACTION**

Strategy	5.2	To provide and maintain safe and serviceable public facilities and infrastructure including roads, drainage and footpaths.
Action	5.2.5	Ensure all urban roads within all communities are sealed or where unsealed are maintained in accordance with a system of programmed maintenance.

**DISCUSSION**

At its December meeting the Greater Hume Shire Council Local Traffic Committee discussed a request to close the service lane known as Short Street Walla Walla to through traffic, following a request from a resident whose property abuts the lane. The Local Traffic Committee recommendation that Council proceed with the road closure was included in the Minutes of the Local Traffic Committee meeting, which were presented as Annexure 12 to the Agenda for the Greater Hume Shire Council meeting held on Wednesday 17 December 2014 and adopted by Council at that meeting. A copy of the recommendation is attached in **ANNEXURE 11**.

“Short Street” is an unsealed service lane running behind three properties that have road frontages onto either Commercial Street or Railway Parade. The resident contended that motorists were using Short Street as a shortcut and that these vehicle movements were causing a dust problem and exacerbating medical issues for his family.

Due to low use and the status of the lane, the Local Traffic Committee endorsed the proposal and recommended that Council proceed with closing the road to through traffic, which Council did by installing guide posts as a barricade at the southern end of “Short Street” and a **No Through Road** sign at the northern end. This action allowed for vehicular access to the lane at the Commercial Street end but did not impede either pedestrian or cycle access to the lane for through travel.

Following implementation of the **No Through Road** Council has received numerous complaints from members of the Walla Walla community about the inconvenience this has caused. Copies are attached in **ANNEXURE 11**. Council staff were also advised that the lane is used as a traffic bypass route during the staging of some special events in Walla Walla.

In response to the high volume of community complaints the Local Traffic Committee has recommended that Council rescind the motion to close Short Street to through traffic. To alleviate the resident’s concern, it is proposed that an emulsion “dust” seal be laid on the section of Short Street that adjoins the affected property.

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SHORT STREET, WALLA WALLA [CONT'D]

This matter has been considered electronically by the Greater Hume Shire Council Local Traffic Committee, which has recommended that Council rescind the road closure and reopen the lane to through traffic. A copy of the electronic Local Traffic Committee report is attached in **ANNEXURE 11**.

**BUDGET IMPLICATION**

Minor costs associated with removing the **No Through Road** sign and guide posts and laying an emulsion seal can be met from Council's existing roads budget.

**CONCLUSION**

As the implementation of a No Through Road on the service lane known as Short Street Walla Walla has led to numerous complaints Council is proposing to rescind the closure of the road for through traffic. This proposal has been endorsed by the Local Traffic Committee.

**RECOMMENDATION**

That Council endorse the proposal to reopen "Short Street" Walla Walla to through traffic and lay an emulsion dust seal to alleviate the concern raised about the impact of through traffic on the affected property.

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## **ITEMS TO BE REFERRED TO CLOSED COUNCIL**

### **1. POTENTIAL ACQUISITION OF LAND – ROSLER PARADE, HENTY**

**Report by General Manager – Steven Pinnuck**

#### **REASON FOR REPORT**

To provide an update to Council on the possible sale of the Sweetwater Retirement Complex and consider matters that may need to be included in a draft Contract of Sale for the purchase of Lots 56 & 57 DP 270552 at Henty.

#### **REFERENCE TO DELIVERY PLAN ACTIONS**

Nil.

#### **DISCUSSION**

Reports were submitted to the April and October 2014 meeting outlining a proposal to acquire Lots 56 & 57 DP 270552 in lieu of outstanding rates and charges owing by Sweetwater Living Pty Ltd (in Receivership).

At the October 2014 Council meeting the following was resolved:-

*That subject to a developer purchasing the 33 vacant allotments in the Sweetwater Retirement Complex:*

- 1. Council purchase Lots 56 & 57 DP 270552 for an amount of \$98,750 (exc. GST) to facilitate the reopening of Rosler Parade.*
- 2. the consideration for Lots 56 & 57 DP 270552 be offset against rates and charges outstanding to Greater Hume Shire Council.*
- 3. remaining rates and charges outstanding to Greater Hume Shire Council be funded from the sale proceeds.*

Following the October meeting correspondence was forwarded to Receivers of the Sweetwater Retirement Complex, Jirsch Sutherland outlining Council's offer.

Council has engaged Solicitors, Commins Hendricks to act on our behalf and there are a number of issues in relation to the proposed acquisition of Lots 56 & 57 DP 270552, Rosler Parade, Henty that councillors should be made aware of.

#### **BUDGET IMPLICATIONS**

As advised to the October 2014 Council meeting the proposed acquisition of Lots 56 & 57 DP 270552, Rosler Parade, Henty will have a negative impact on cash flow in the short to medium term.

#### **CONCLUSION**

As the potential acquisition of Lots 56 & 57 DP 270552, Rosler Parade at Henty will have implications for the Mortgagors of the Sweetwater Living Retirement Village and existing property owners within the development it is recommended that the matter be referred to Closed Council in accordance with section 10 A (2) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

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POTENTIAL ACQUISITION OF LAND – ROSLER PARADE, HENTY [CONT'D]

**RECOMMENDATION**

That the potential acquisition of Lots 56 & 57 DP 270552, Rosler Parade at Henty be referred to Closed Council in accordance with section 10 A (2) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**REASON**

On balance the need to preserve the confidentiality of the terms of the Contract of Sale for the acquisition of DP 270552 Rosler Parade at Henty outweighs the public interest in maintaining openness and transparency in Council decision making because the disclose of this information could compromise the commercial position of the Mortgagors in possession.

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**2. COMPULSIVE HOARDING –LOT 82 DP 590967 17 WATTLE STREET  
CULCAIRN**

**Report prepared by Director Environment & Planning – Colin Kane**

**REASON FOR REPORT**

The purpose of the report is to seek Council's resolution to proceed with legal action against the owner of 17 Wattle Street Culcairn which if successful may result in the property being forcibly sold for unpaid legal and clean-up costs.

**REFERENCE TO DELIVERY PLAN**

Strategy 7.8 Provide efficient and effective environmental health and building services to the community.

**DISCUSSION**

The owner of the abovementioned premises has compulsive hoarding tendencies and Council has on numerous occasions over a very extended period of time obtained court orders in the Land and Environment Court to permit Council to remove items such as mattresses and bedding, furniture, whitegoods, carpet, cans, bottles, plastic, plastic bags, clothing, rags, paper, cardboard, tyres, building materials, luggage trolleys, bicycles, prams, strollers and children toys.

**BUDGET IMPLICATION**

Council's outstanding legal and clean-up costs are discussed in this report. Additional costs will be incurred to undertake the legal process to forcibly sell 17 Wattle Street Culcairn in order to recoup the outstanding legal and clean-up costs. These expenses will mean that Council legal expenses for environment and planning will significantly exceed the allocated budget for 2014-2015.

**CONCLUSION**

As the matter has led to litigation against Council it is recommended that the matter be referred to Closed Council in accordance with section 10A (2)(g) of the Local Government Act, 1993 - advice concerning litigation.

**RECOMMENDATION**

That the matter be referred to Closed Council in accordance with section 10A (2)(g) of the Local Government Act, 1993 :- advice concerning litigation.

**REASON**

It is not in the public interest to consider this matter in open Council as it contains personal information on an individual and may compromise Council's legal position.

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## **PART B - ITEMS FOR INFORMATION**

### **GOVERNANCE**

#### **1. OFFICE OF LOCAL GOVERNMENT CIRCULARS**

##### **REASON FOR REPORT**

To ensure councillors are updated with changes to legislation or the strategic direction of Local Government in NSW.

##### **DISCUSSION**

**ENCLOSED SEPARATELY** with the agenda is a listing of OLG Circulars 5 to 11/2015. Copies of OLG Circulars are available from the website [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) or alternatively by contacting Council.

##### **BUDGET IMPLICATIONS**

Nil.

##### **CONCLUSION**

For councillors' information.

#### **2. LOCAL GOVERNMENT NEW SOUTH WALES (LGNSW) – WEEKLY CIRCULARS**

##### **REASON FOR REPORT**

To ensure councillors are updated with changes to legislation or the strategic direction of Local Government in NSW.

##### **DISCUSSION**

**ENCLOSED SEPARATELY** is a listing of Table of Contents of LGNSW Weekly Circulars and 5 to 9/2015. Copies of LGNSW Weekly Circulars are available from the website [www.lgsa.org.au](http://www.lgsa.org.au) or alternatively by contacting Council.

##### **BUDGET IMPLICATIONS**

Nil.

##### **CONCLUSION**

For councillors' information.



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**3. TOURISM AND PROMOTIONS OFFICER'S REPORT**

**Report by Tourism and Promotions Officer – Kerrie Wise**

**REASON FOR REPORT**

To update councillors regarding working projects undertaken by the Tourism and Promotions Officer.

**DISCUSSION**

Attached, at **ANNEXURE 12** is the report on projects being undertaken by the Tourism and Promotions Officer, Kerrie Wise.

**BUDGET IMPLICATIONS**

Nil.

**CONCLUSION**

For councillors' information.

## **CORPORATE AND COMMUNITY SERVICES**

**1. CUSTOMER REQUEST MODULE – SUMMARIES OF MONTHLY REQUESTS**

For councillors' information, the Customer Request Module reports are **ENCLOSED SEPARATELY**.

**2. STATEMENTS OF BANK BALANCES AND INVESTMENTS AS AT 28 FEBRUARY 2015**

Attached, in **ANNEXURE 13**, are the statements of bank balances and investment report as at 28 February 2015.

**3. HUMAN RESOURCES REPORT FOR FEBRUARY 2015**

**REASON FOR REPORT**

To advise councillors on human resources activities such as new staff, resignations and staff development programmes.

**REFERENCE TO DELIVERY PLAN ACTION**

Strategy 9.4 To provide appropriate training and mentoring for our shire's workforce.

Action 9.4.1 Implement continual learning actions.

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HUMAN RESOURCES REPORT FOR FEBRUARY 2015 [CONT'D]

**DISCUSSION**

The following staff commenced duties with Greater Hume Shire Council in February 2015.

Teresa Hawkins	Playgroup Leader – Children Services
Dianne Argus	Casual Customer Service Officer

No staff ceased duties with Greater Hume during February 2015.

Greater Hume's annual All Staff Meeting took place on 24 February 2015 with all staff coming together at the Culcairn Recreation Ground. The format of the morning was significantly enhanced this year with the inclusion of a number of fitness and personal wellbeing demonstrations such as Tai Chi, Nordic walking and the Tradies Tune-up bus.

The following feedback was received from staff after the event:

*Program content was best we've had at this training; great due to the activities; good balance of talk and interaction; great variety; fun, informative, social, worthwhile; good to get everyone active; well planned; nice variety of topics and activities; really good and worthwhile.*

Special recognition must go to Council's WHS and Risk Coordinator, Di Snow, and Corporate Services Manager, Suzanne Klemke, who together organised a very valuable and well received function.

The education of staff on the merits of maintaining personal fitness and a healthy lifestyle are critical components of Council's work health and safety strategy. Given the significant financial impact that a single serious workers compensation claim can have on Council, it is imperative that resources are invested in preventative measures in an effort to minimise, as much as possible, the number and severity of workplace injuries and illnesses.

**BUDGET IMPLICATION**

Costs associated with the hosting of specific work health and safety activities are either funded from existing staff training budget allocations, or from incentives received from Council's workers compensation insurer following an annual audit of Council's workers compensation activities. The use of the incentive funds on work preventative health and safety projects is consistent with the spirit in which the incentives are provided to Council by the insurer, that is that injury prevention is in the best interest of Council, the insurer and, most of all, the employees.

**CONCLUSION**

For councillors' information.

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## **ENGINEERING**

### **1. REPORT OF WORKS – DECEMBER 2014/JANUARY 2015**

#### **Grants Program**

##### **State Roads Maintenance (RMCC):**

Maintenance works on state roads under the RMCC with the Roads and Maritime Services is ongoing.

##### **Regional Roads Block Grant:**

Road rehabilitation, kerb and gutter drainage works and roundabout construction at the intersection of Urana Rd and Creek St and Urana Rd and Adams St, Jindera has been completed. Final linemarking to be undertaken shortly.

Shoulder grading has been carried out on Kywong Howlong Rd (MR370) from Walbundrie through to Corowa boundary.

Asphalt patching has been completed on Kywong Howlong Rd at the southern bridge abutments at Walbundrie.

#### **Local Roads**

##### **Sealed:**

1.4km of road widening and rehabilitation has been completed on Henty Cookardinia Rd.

1km of road widening and rehabilitation has commenced on Westby Rd, 3km west of Hume Freeway. Widening of extra curves along this road will also be carried out.

Pavement maintenance on local roads is ongoing.

##### **Unsealed:**

Maintenance grading has taken place on the following roads in February.

Angaston Rd	Merri Meric Rd
Back Brocklesby Rd	Mitchells Rd
Benambra Rd	Morgans Rd
Bobs Creek Rd	Plunkett Rd
Bona Vista Rd	Quartz Hill Rd
Coach Rd	River Rd
Coppabella Rd	Rockville Rd
Funk Rd	Schneiders Rd
Greenvale Rd	Schoff Rd
Groch Rd	Sparkes Rd
Highfield Ln	Stony Park Rd
Hoffmanns Rd	Sutherland Rd
Jacka Ln	Taylor's Rd
Knox Rd	Thugga Rd
Merri Meric Rd	West Showground Rd
Yenschs Rd	

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REPORT OF WORKS [CONT'D]

Gravel resheeting has been completed on Hovell Rd, Anderson Rd, Brocklesby-Balldale Rd and Bethel Rd.

**Urban Streets:**

Culvert replacement in Railway St, Walla Walla has been undertaken.

Minor footpath maintenance has been carried out in Henty and Culcairn, along with Kerb and Gutter maintenance in Holbrook and Henty.

**General:**

Clean up of fallen trees and limbs across the shire due to storm damage was undertaken in the month of February.

Major clean-up of open drains in Jindera Recreation Reserve has been completed.

Traffic islands have been installed on Urana Rd (MR125) in front of St Mary's Catholic School, Jindera, as part of the school crossing works.

General maintenance of parks, gardens and public toilets throughout the shire is ongoing.

**Monthly Works Maintenance Expenditure:**

Local Roads Program	Original Budget	Amended Budget (September budget Review)	YTD Budget	YTD Expenditure	YTD Variance
Urban Roads Sealed	\$540,000	\$ 540,000	\$360,000	\$290,927	\$69,073
Urban Roads Unsealed	\$90,000	\$116,000	\$ 77,333	\$28,807	\$48,526
Rural Roads Sealed	\$790,000	\$ 820,000	\$ 546,667	\$359,199	\$187,468
Rural Roads Unsealed	\$1,000,000	\$1,000,000	\$666,667	\$838,118	-\$171,451
Street Tree Maintenance	\$220,000	\$236,200	\$157,467	\$136,734	\$20,733

Regional Roads Program	Original Budget	Amended Budget (March Budget Review)	YTD Budget	YTD Expenditure	YTD Variance
Maintenance	\$521,782	\$528,998	\$352,665	\$ 430,496	-\$77,831
Traffic Facilities	\$129,030	\$130,000	\$86,667	\$78,493	\$8,174

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**2. WATER AND SEWER REPORT – FEBRUARY 2015**

**Capital Works Program:**

- New bore investigation ongoing.
- New concrete bin bay being constructed at Holbrook STW.

**New Water Services:**

- 3 new water services connected at Jindera.
- 1 new water service connected at Gerogery West.

**Operation & Maintenance:**

- 1 service repair carried out at Culcairn.
- 3 service repairs carried out in Jindera.
- 1 water main repair carried out at Jindera.
- 1 service repair carried out at Culcairn.
- Culcairn Hydrant repairs conducted – 26 in total.
- 1 sewer choke cleared at Holbrook.
- 1 sewer choke cleared at Culcairn.
- Sludge pond at Holbrook excavated and cleaned.
- Sludge ponds at Culcairn, Henty and Walla were pumped out and cleaned.

**Drinking Water Monitoring Program:**

- 8 - Water samples for Microbial Water Analysis submitted in the month of January 2015 for Villages and Culcairn Water Supply have all complied with the Australian Drinking Water Guidelines.

**Upcoming Month:**

- Fire hydrant repairs being conducted throughout the Culcairn water mains reticulation.
- Village water scheme, water main maintenance.
- Continued sewer relining to be done in Henty.
- Water meter reading being conducted at Culcairn and Village water scheme.
- Rising main repairs to be done at sewer pump station 2 in Jindera.
- Repair to aerator to be done at Culcairn STW.
- Tree removal (Murray Pine suckers 2m high) on water main along Burrumbuttock Brocklesby Rd between Cook Rd and Brocklesby village.

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## **ENVIRONMENT AND PLANNING**

### **1. DEVELOPMENT APPLICATIONS PROCESSED FOR THE MONTH OF FEBRUARY 2015**

Attached, as **ANNEXURE 14**, is the schedule of development applications processed for the month of February 2015.

### **2. SENIOR WEEDS OFFICER'S REPORT – FEBRUARY 2015**

The Blackberry (*Rubus fruticosus*) spraying program has continued along the Jingellic road and the Tumbarumba road.

The recent rains has germinated Sliverleaf Nightshade (*Solanum elaeagnifolium*) and Prairie Ground Cherry (*Physalis viscosa*) on road reserves required further follow up work to be done in these areas.

Inspections for Blackberry and Sweet Briar have also continued to be carried out around the shire. Inspections for Silverleaf Nightshade and Prairie Ground Cherry have continued to be carried out.

Section 18 A notices (Notice of Intent to issue Weed Control Notice) have been sent to a number of landholders as a result of reinspections where weed control has not been carried out.

More of the Cochineal insect (bio-control for Prickly Pear) has been placed on selected sites around the Shire.

### **3. RANGER'S REPORT – FEBRUARY 2015**

#### **COMPANION ANIMALS**

<b>No. of Complaints Received 24</b>		<b>Including 2 barking dogs and 18 roaming dogs. Dealing with 1 excessive number of animals kept, 2 Infringements issued and 1 Dangerous dog orders.</b>	
No. of dog attacks: 3		Location: Henty	A declared menacing dog was at large and harassing a person walking. The dog was surrendered and euthanased. Penalty infringements issued.
		Gerogery	A dog rushed out of a yard and bit a person walking on the leg. The dog was surrendered and euthanased.
		Holbrook	Two dogs were at large and attacking

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			sheep. 4 sheep were killed. One dog was euthanased and the other dog was declared dangerous. Penalty infringements issued.
Comments:			
		<b>Dogs</b>	<b>Cats</b>
<b>In Council's Facility at Beginning of Month</b>		1	2
<b>Captured &amp; Returned to Owners</b>		4	
<b>Captured &amp; Impounded</b>		11	
<b>Released from Pound to Owners</b>		7	
<b>Surrendered by Owners</b>		1	
<b>Rehomed</b>		1	2
<b>Euthanased</b>		4	
<b>Remaining in Council's Facility at End of Month</b>		1	

**FERAL CATS**

<b>No. of Complaints:</b>	5
<b>No. Feral Cats caught:</b>	2

**LIVESTOCK**

	Cattle	Sheep	Horses	Goats	Other
<b>No. of Reports of Stock on Roads</b>	2	3	1		
<b>Instances - Returned to owners</b>	2	3	1		
<b>Impounded</b>					
<b>Vehicle accidents involving stock</b>		1			

**OTHER LIVESTOCK, WILDLIFE COMPLAINTS**

Glenellen – 1 injured kangaroo euthanased.

Jindera - Orders issued for the removal of sheep from a residential yard.

**ABANDONED VEHICLES**

Six vehicles remain impounded.

Jindera – Impounded car Walla Walla Jindera Rd.

Gerogery West – Vehicle removed by owner.

Walla Walla – Truck removed by owner.

<b>POLLUTION AND ENVIRONMENTAL INCIDENTS</b>	
<b>Inspection conducted: Overgrown Vegetation Unsafe Land</b>	29 Notice of Intention to serve order 12 Orders issued 5 block being cleaned up by contractor
<b>Pollution: Noise</b>	Henty, Woomargama and Morven – Barking complaints owners spoken to.

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	<p>Jindera – Motorbike noise complaint. Sound meter identified no issue.</p> <p>Jindera – Builders starting out of hours. Builders spoken to on site. Warning issued</p> <p>Jindera – Cleaners noise at the shopping centre out of hours. Warning issued</p>
<b>Pollution: Waste</b>	<p>Cookardinia – 2 Drums of waste 500 Kg dumped on side of the road. Removed by Council employees.</p> <p>Bowna – 36 car tyres dumped off the bridge, Removed by Council employees.</p> <p>Jindera – Fridges dumped. No owner identified</p> <p>Jindera - Microwave and dead chickens</p> <p>Jindera – Couch</p> <p>Jindera – 4 Tyres</p> <p>Henty – 2 bags household waste</p> <p>Brocklesby – Household items</p>
<b>Pollution: Smell</b>	<p>Walla Walla – Spray paint fumes from a residence. Building inspectors investigating.</p>

**ON-SITE SEWERAGE MANAGEMENT SYSTEMS**

<b>Inspection Type</b>	<b>No.</b>	<b>Compliant</b>	<b>Orders for Work Issued</b>	<b>Re-Inspection Required</b>
<b>OSMS Compliance Inspections</b>	3			3
<b>Pre-Purchase Inspections</b>	1	1		
<b>OSMS Orders Compliance Inspections</b>				

**URANA SHIRE COUNCIL OVERVIEW**

Urana and Oaklands Patrol followed up on complaints, re barking dogs, owner contacted and registration checked. Compliance check on Dangerous Dogs in Frederick Street 5 hr.

**OTHER WORKS CONDUCTED**

- OSMS inspections and register updates continuing.
- Checking the compliance for unregistered and barking dogs.



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- Overgrown vegetation inspections.
- Dangerous and menacing dog inspections for compliance.

**RECOMMENDATION**

That Part B of the Agenda be received and noted.

**PART C – COMMITTEE AND DELEGATE REPORTS**

Attached, in **ANNEXURE 15**, are minutes/notes of the following meetings:

- Minutes of the Walla Walla Community Development Committee Meetings held on 4 17 November 2014
- Minutes of the Softwoods Working Group meeting held on 28 November 2014
- Minutes of the General Meeting of the Riverina And Murray Regional Organisation Of Councils (Ramroc) held on 25 February 2015
- Minutes of the Greater Hume Shire Economic Development Committee Meeting held on 26 February 2015
- Minutes of the Greater Hume Youth Advisory Committee Meeting held on 10 February 2015
- Minutes of the Burrumbuttock Community Forum Meeting held on 16 February 2015.

**DELEGATES REPORTS**

Cr D Meyer OAM Delegate report is also attached in **ANNEXURE 15**.

**RECOMMENDATION**

That Part C of the Agenda be received and noted.