



Deed of Agreement
between
the Council of Coolamon
and the Councils of
Berrigan, Bland, Cootamundra-Gundagai, Federation,
Greater Hume, Junee, Leeton, Lockhart, Snowy
Valleys and Temora
for the Provision of Library and Information Services

1 July 2022 – 30 June 2026

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THIS AGREEMENT made the _____ day of _____ two thousand and twenty four BETWEEN THE COUNCIL OF COOLAMON AND THE COUNCILS OF BERRIGAN, BLAND, COOTAMUNDRA-GUNDAGAI, FEDERATION, GREATER HUME, JUNEE, LEETON, LOCKHART, SNOWY VALLEYS AND TEMORA, (hereafter called "the Member Councils") WHEREAS the Councils have by individual resolutions resolved to adopt the *Library Act 1939* (as amended) AND WHEREAS it is provided in Section 12(2) of the said Library Act that:

- (a) Two or more local authorities may enter into an agreement whereby the local authority of one area undertakes to exercise, for and on behalf of the local authority or local authorities of any other area or areas, within such other area or areas, any specified power or duty of a local authority in relation to the provision, control and management of libraries, library services and information services.
- (b) Any such agreement shall specify the terms and conditions upon which such power or duty shall be so exercised.

WHEREAS the Member Councils have agreed to delegate to the Council of Coolamon (hereafter called the Administering Council) any specified power or duty of a local authority in relation to the provision, control and management of libraries, library services and information services within the abovementioned Local Government Areas in accordance with the provisions of the said Library Act (as amended) and with the conditions hereinafter appearing, the following specified powers or duties of a local authority in relation to the provision, control and management of libraries, library services and information services to be undertaken by the Administering Council are agreed for the purpose of this Agreement:

- Administration of the RRL Advisory Committee and Executive Committee
- Appointment and management of RRL Administration Centre staff
- Administration of RRL finances
- Administration of RRL vehicles

With the conditions hereinafter appearing AND WHEREAS the Member Councils have agreed that this agreement shall replace any other library agreements existing between the Administering Council and Bland, Cootamundra-Gundagai, Federation, Greater Hume, Junee, Leeton, Lockhart, Snowy Valleys and Temora (hereafter called the other Councils):

1. RIVERINA REGIONAL LIBRARY SERVICE

- 1.1 A joint library service to be known as the Riverina Regional Library (hereafter called RRL) shall operate throughout the entirety of the areas of the Councils.
- 1.2 The Mission Statement of the RRL shall be:

Creatively connecting people, information and knowledge

- 1.3 The residents of the Administering Council and the other Councils shall be entitled to the same privileges in regard to the services provided under this agreement.

2. RIVERINA REGIONAL LIBRARY ADVISORY COMMITTEE

- 2.1 The Administering Council (as defined in clause 7) shall appoint a library committee, in accordance with s 11 of the *Library Act 1939*, to be known as the Riverina Regional Library Advisory Committee (hereafter referred to as the Advisory Committee).
- 2.2 The Advisory Committee shall advise the Councils on matters of library, information management, policies and strategies, and Management Plans for the overall development of library and information services for the RRL and within the Areas of the Councils for adoption by the Councils.

3. MEMBERSHIP OF THE ADVISORY COMMITTEE

- 3.1 Each Council shall nominate two persons, one of which must be a Councillor of the nominating Council, to be members of the Advisory Committee.
- 3.2 Each Member Council shall nominate one alternate nominee to the Advisory Committee to attend in the absence of any member of the Advisory Committee that was nominated by that Member Council.
- 3.3 The Member Councils shall make nominations under clauses 3.1 and 3.2 at the first Council meeting held after any ordinary election of councillors within the meaning of the *Local Government Act 1939* (hereafter referred to as an ordinary election).
- 3.4 The Administering Council shall appoint nominees under clauses 3.1 and 3.2 as members and alternate members of the Advisory Committee, respectively.

- 3.4 Any vacancy by a member or alternate member of the Advisory Committee, by death, resignation, disqualification or otherwise, shall be filled by the nomination of a new nominee or alternate nominee, as the case may be, by the relevant Member Council before the next meeting of the Advisory Committee, inclusive of the relevant nominees details, and the Administering Council shall confirm the appointment of the member or alternate member to the Advisory Committee at the next meeting of the Advisory Committee for the remainder of the term of this Agreement (as determined in accordance with clause 16).
- 3.5 Each member or alternate member of the Advisory Committee may be removed at any time by the resolution of the nominating Member Council, such removal shall be confirmed by the Administering Council before the next meeting of the Advisory Committee.
- 3.6 Each Member Council shall indemnify the Administering Council in respect of any liability incurred in relation any member or alternate member of the Advisory Committee nominated by that Member Council.

4. PROCEEDINGS OF THE ADVISORY COMMITTEE

- 4.1 The Advisory Committee shall meet on not less than two occasions each year.
- 4.2 The meeting of the Advisory Committee immediately following nominations under clause 3.3 shall elect Office Bearers and the Executive Committee (as defined in clause 4.7) for the remainder of the term (as determined in accordance with clause 16) and shall be the Annual General Meeting (AGM).

The order of business to be conducted at the first AGM after an ordinary election shall be as follows:

- i) Election of Chairperson
- ii) Election of Deputy Chairperson
- iii) Election of Executive Committee
- iv) Any other business that is necessary for the due and proper conduct of the RRL, including receipt of Annual Reports for financial year preceding
- v) The meeting place for the forthcoming year shall be the RRL Administration Centre unless otherwise decided

In years without an ordinary election the final meeting for the year shall be the AGM. The order of business to be conducted shall be as follows:

- i) Any business that is necessary for the due and proper conduct of the RRL, including receipt of Annual Reports for financial year preceding
- ii) The meeting place for the forthcoming year shall be the RRL Administration Centre unless otherwise decided.

- 4.3 The election for the Chair, Deputy Chair and Executive Committee will be carried out in accordance with Appendix One.
- 4.4 The RRL Manager (as appointed under clause 8) shall call an extraordinary meeting on the request of the Chairperson or any three members of the Advisory Committee.
- 4.5 The procedure for the conduct of Meetings and General Business of Councils, as provided for in the *Local Government Act 1993* (as amended from time to time) and the regulations made there under, shall apply to the conduct of Meetings and General Business of the Advisory Committee.
- 4.5.1 The quorum for a meeting of the Advisory Committee is a majority of members of the Advisory Committee
- 4.5.2 In determining a quorum:
- i) alternate members of the Advisory Committee shall not be counted in determining the total number of members of the Advisory Committee; however
 - ii) alternate members of the Advisory Committee shall be counted in determining the number of members present where any member of the Advisory Committee nominated by the same Member Council is absent.
- 4.5.3 If a quorum is not present at a meeting, the Executive Committee (see 4.7 below) has the power to make recommendations on behalf of the Advisory Committee to the Administering Council on matters arising from that meeting
- 4.6 Each member of the Advisory Committee has one vote at any meeting of the Advisory Committee. Members of the Advisory Committee must be present at Advisory Committee meetings, either in person or online, to cast their vote. Where a member of the Advisory Committee is absent, and an alternate member nominated by the same Member Council is present, that alternate member has one vote in the absent members stead.
- 4.7 A working group of the Advisory Committee, known as the Executive Committee, shall be formed comprising the Chairperson, Deputy Chairperson, RRL Manager and four other delegates appointed by the Advisory Committee, two of which must be Councillors and two of which must be Council officers, from time to time. The Executive Committee shall act on urgent issues as required by the Advisory Committee and develop plans and policies for presentation to the Advisory Committee. Business shall not be transacted at any meeting of the Executive Committee unless a majority of members of the Executive Committee are present.

- 4.8 In the event of a vacancy occurring in the Executive Committee by reason of death, resignation, disqualification or otherwise, the Advisory Committee shall fill the vacancy by appointment of a member of the Advisory Committee to the Executive Committee.
- 4.9 Any notice of motion recommending amendment of this Agreement by the Advisory Committee shall be given in writing by the Member Councils at least one month before the meeting of the Advisory Committee at which the motion is to be discussed.
- 4.10 No alteration shall be made to this Agreement unless the proposal for alteration has the support of at least two thirds of the Advisory Committee.

5. RESPONSIBILITIES OF THE MEMBER COUNCILS

- 5.1 Member Councils aim to conduct public library and public information services at a standard no less than that recommended from time to time by the Library Council of New South Wales.
- 5.2 The Member Councils shall provide and maintain suitable Branch Library facilities complete with the necessary fittings and furnishings, and any computer and RFID equipment required as specified in the RRL Information Technology Plan. The number of Branch Libraries to be serviced under this agreement shall be determined by individual Member Council.
- 5.3 Should any member Council require an additional Branch facility, that Member Council shall advise the RRL Manager and, at its own expense provide suitable Branch Library buildings within their respective council area complete with the necessary fittings and furnishings, computer hardware and software, RFID resources, and establishment collection. (Establishment collection is defined as a core collection of library material that is of a comparable quantity and standard to the collections held by other branch libraries in the region of a similar size.) Such buildings, fittings and furnishings and establishment stock shall remain the property of the individual member Council.
- 5.4 In planning new buildings for branch libraries or the refurbishment of existing libraries, the Member Councils may seek the advice of the RRL Manager. The RRL Manager is to be consulted on all library resourcing matters which relate to the Riverina Regional Library.
- 5.5 Any costs to RRL associated with the establishment of a new and/or additional Branch Library will be met by the associated Member Council.
- 5.6 Staff required at Branch Libraries shall be employed by the Member Council concerned.
- 5.7 The Member Councils shall determine the opening hours of the Branch Libraries in their areas in consultation with the RRL Manager.

- 5.8 RRL shall administer a Mobile Library Service for member Councils that request a Mobile Library Service. All costs for the mobile service shall be met by those Member Councils receiving service in proportion to the extent of service provided and agreed to for each Member Council as provided for in the funding formula. Mobile Library timetables will be established by negotiation.
- 5.9 Any member Council that utilises the Mobile Library Service must provide not less than two years notice of its intention to withdraw from, or reduce its level of, service provision. Requests for increased levels of mobile library service by member Councils currently utilising the service, or requests for the provision of Mobile Library service from member Councils currently not utilising the service, will be considered if service hours become available. Councils currently utilising the service will be given priority for additional service hours.
- 5.10 The Member Councils shall make payment in full of half-yearly membership contributions, as agreed in the annual RRL budget, during the months of July and January each year.

6. RESPONSIBILITIES OF THE ADVISORY COMMITTEE

- 6.1 To conduct its meetings and business and to ensure its records and accounts are kept in accordance with the provisions of this agreement, the *Local Government Act 1993* and *Library Act 1939* (as amended from time to time) and the regulations made there under.
- 6.2 To provide annually to Member Councils the estimates of expenditure and income for the ensuing year in accordance with the requirements of clause 9.5
- 6.3 To provide Member Councils with copies of the Minutes of each meeting of the Advisory Committee.
- 6.4 To submit to the Member Councils an annual report which shall include details of the activities of the Advisory Committee and the RRL service over the preceding twelve months.
- 6.5 To make and consider recommendations on matters pertaining to the provision of library and information services.
- 6.6 To develop, maintain and monitor the implementation of a Management Plan as required of Member Councils in accordance with the *Local Government Act 1993*.
- 6.7 To prepare policy statements on relevant aspects of service for consideration by all Member Councils and periodically review policies as determined by the Advisory Committee when adopting the policy in order to support the consistent provision of high quality library services for residents of the RRL area.

- 6.8 To use its best endeavours to support Member Councils to obtain the full benefit of grants and maximum subsidies made available by the Commonwealth, the State and other respective instrumentalities and agencies for Libraries and Library Services.
- 6.9 To co-operate with libraries and library systems in the wider library network on such terms and conditions as may be agreed.
- 6.10 The Administering Council (on behalf of the Member Councils) shall pay rental for the workspace, furniture, fittings, equipment used by RRL Administration Centre staff in accommodation provided by the Wagga Wagga City Council. The charge shall be based upon the rental charge contained in the 2022-2023 budget with increases applied as prescribed in the associated lease agreement. This amount to be included as part of the annual budget for the RRL.
- 6.11 The Administering Council shall retain an agreed administration fee each year to compensate for the accounting, financial, human resources, fleet management and any other agreed functions performed by the Administering Council. This amount to be included as part of the annual budget for the RRL.

The split of responsibilities between the Administering Council and the RRL Administration Centre shall be as follows:

Administering Council	RRL Administration Centre
Governance and administrative support including RRL Advisory/Executive Committee meetings	Administration of RRL Advisory /Executive Committee meetings
Human resources support services (recruitment, corporate training, staff management, performance review, WHS policies)	Human resources administrative tasks and day-to-day staff management
Financial services (administer payroll, annual budget, procurement, accounts, annual statements, annual audit)	Financial administration and support; prepare annual budget; day-to-day budget management; employee timesheets; processing orders and clearance for payment; EOFY reconciliation; provide information for EOFY financial statements and audit
Fleet management including Mobile Library vehicle (procurement and maintenance of vehicles)	Maintain vehicles in good order; adhere to prescribed maintenance schedules
Provision of access to required council systems	Provide and maintain IT hardware and software
	Provide networking and telephony services and hardware
	Provide and administer rrl.nsw.gov.au domain and associated email, email archive, and website
	Provide and maintain a compliant document management system

6.12 The Administering Council (on behalf of the Member Councils) shall be responsible for meeting the costs of insuring:

- collection of the Riverina Regional Library
- mobile library and collections
- ICT equipment owned by RRL
- motor vehicles used by regional headquarters staff
- regional headquarters public liability and professional indemnity
- RRL Administration Centre furniture, fittings and contents

with the Administering Council named as the policy holder of such insurance(s) renewed each financial year.

Insurance for establishment stock is the individual responsibility of Member Councils, per clause 5.3 within the financial year that the establishment stock is purchased.

7. RESPONSIBILITIES OF THE ADMINISTERING COUNCIL

Coolamon Shire Council shall be the Administering Council for the term of this Agreement (as determined in accordance with clause 16) and will be responsible for the formation of the Advisory Committee and the provision of full administrative services to the Advisory Committee.

The service shall be provided in accordance with the policies established by the Administering Council in consultation with the RRL Manager at the time of signing this Agreement and thereafter upon the advice of the Advisory Committee in accordance with the provisions of the *Library Act 1939* (as amended from time to time and including but not limited to sections 10 and 10A) and the terms of this Agreement.

Administrative services provided by the Administering Council to the Advisory Committee shall include:

7.1 Appointment of RRL Administration Centre staff within an organisational structure approved by the Advisory Committee and determination of the desirable qualifications and grading of such staff in consultation with the RRL Manager in accordance with the current Local Government (State) Award.

For the purpose of continuity of service, cessation of service, superannuation contributions, taxation deductions, Workers Compensation Insurance, Holidays, Sick Leave and Long Service Leave, all RRL staff shall be deemed to be employees of the Administering Council. Member Councils shall indemnify and reimburse the Administering Council for all expenditure and any liabilities incurred by the Administering Council under this clause.

If there is a change of Administering Council, employee entitlements shall be transferred by the outgoing Administering Council to the incoming Administering Council in an amount no less than prescribed in the current

NSW Local Government (State) Award and the *Industrial Relations Act 1996*.

- 7.2 The keeping and auditing of all records and accounts in accordance with the provision of all Acts, regulations and by-laws.
- 7.3 The review of agendas and business papers, provided by the RRL Manager, for Committee meetings; the keeping of minutes of the meetings, provided by the RRL Manager; and the implementation of all decisions of the Advisory Committee.
- 7.4 The lodgement of all accountability documents and the signing of all contracts relating to the library service as required by law on decision of the Advisory Committee.
- 7.5 The employment conditions of RRL Administration Centre staff in accordance with the current NSW Local Government (State) Award and the *Industrial Relations Act 1996*.
- 7.6 The procurement, maintenance and sale of all vehicles owned on behalf of the RRL Administration Centre.
- 7.7 The following powers and duties of a local authority relating to the provision, control and management of the RRL as prescribed in Section 12(2) of the *Library Act 1939* as agreed by member Councils:
- Administration of the RRL Advisory Committee and Executive Committee
 - Appointment and management of RRL Administration Centre staff
 - Administration of RRL finances
 - Administration of RRL vehicles

8. RIVERINA REGIONAL LIBRARY MANAGEMENT AND ADMINISTRATION

- 8.2 The position of RRL Manager shall be appointed by the Administering Council in consultation with the Advisory Committee.
- 8.2.1 The RRL Manager shall be a qualified Librarian, and/or will hold a degree level qualification in a related field, and/or will have relevant practical experience in the library/information technology/management field/s .
- 8.2.2 The RRL Manager shall be responsible to the General Manager of the Administering Council for the overall management of the services provided by the library service and to supervise and control RRL staff employed by the Administering Council.
- 8.2.3 The RRL Manager shall provide administrative services and support to the Advisory Committee and the Executive Committee.

8.2.4 The RRL Manager shall attend meetings of the Advisory Committee and of the Executive Committee, but is not entitled to vote.

9. MANAGEMENT PLAN

- 9.1 The Advisory Committee shall adopt an annual Management Plan by 30 June in each year.
- 9.2 The RRL Manager shall, by February each year, provide each Member Council with a draft copy of the annual Management Plan, incorporating any requirements under the *Local Government Act 1993* and the *Library Act 1939*.
- 9.3 The Management Plan shall include the following financial information:
- i) The amount of funds currently held by the Administering Council on behalf of the Member Councils.
 - ii) The amount of each Member Council's proposed financial contribution to the RRL for the financial year commencing 1 July in the relevant year.
 - iii) The amount of funds to be received from any other source by the RRL in the financial year commencing 1 July in the relevant year.
- 9.4 The amount to be contributed to the RRL by each Member Council during each financial year shall be the amount specified in the Management Plan adopted by the Administering Council.
- 9.5 An agreed formula shall be used to determine the budget contribution for each Member Council which shall include a per capita contribution by member Councils (according to the most recent ABS census data available) and such other components as may be determined by the Advisory Committee from time to time. The formula (attached as Appendix Two) shall be reviewed and adopted quadrennially by the Advisory Committee in conjunction with the renewal of the RRL Deed of Agreement.
- 9.6 Should the Advisory Committee determine that the budget contribution for Member Councils involves an increase above the amount resulting from the application of the agreed funding formula (see clause 9.5 of this Agreement and Appendix Two) in any year, adoption will require the unanimous approval of Member Councils.
- 9.7 In addition to the contributions payable under this clause, a Member Council shall be responsible for the associated costs determined by RRL in providing any additional service or resource requested by that Member Council. These costs are to be paid within thirty days of the Member Council receiving an invoice from the RRL for the provision of such service or resources.

- 9.8 In the event that the proposed annual RRL Management Plan does not obtain the unanimous approval of the Member Councils, the matter shall be referred back to the Advisory Committee for review and subsequently may be adopted in its original or amended form by a majority of members of the Advisory Committee. In this event, contributions by member councils shall be the amounts specified as per clause 9.5 and Appendix Two. In the event of the proposed annual RRL Management Plan not obtaining a majority approval, the matter will be referred to the Administering Council for resolution and the resolution will be no more than the amounts specified as per clause 9.5 and Appendix Two. The adoption of the annual RRL Management Plan is binding on all Member Councils.
- 9.9 Each Member Council's financial contribution to the RRL shall be paid in half-yearly instalments during the months of July and January of each year.
- 9.10 Any Member Council may make a contribution to the RRL above the adopted contribution in any one year.

10. ASSETS

- 10.1 All Library materials, equipment and other assets held by the Administering Council and Member Councils at branch libraries are the property of individual Councils.
- 10.2 The RRL Manager shall maintain a current register of the assets owned by the Administering Council on behalf of RRL. The Assets Register will be tabled at the Advisory Committee's AGM.
- 10.4 The Administering Council shall be responsible for the maintenance, repair, replacement and operating costs of assets owned by the Administering Council on behalf of the RRL. The costs will be budgeted for and borne by the RRL.
- 10.5 Member Councils shall be responsible for the maintenance, repair, replacement and operating costs of assets owned by the respective Councils and provided for the use of the RRL.

11. ENTRY AND EXIT OF PARTIES

- 11.1 A Council which is not a party to this Agreement may, by supplementary agreement with the Member Councils, be admitted as a party to this Agreement and subject to the provisions of the supplementary agreement, shall have the same rights, duties and obligations of the Councils under this Agreement. The amount payable by the new Council for admission to membership in the RRL shall be as recommended by the Advisory Committee and resolved by the Administering Council.
- 11.2 A Member Council may withdraw from this Agreement having given not less than two years' notice in writing to the RRL Manager of its intention. The final date for providing notice of withdrawal from this Agreement is two years prior to the expiry of the Agreement.

11.3 A Member Council which has given notice under clause 11.2 must, unless otherwise agreed to by a majority of Member Councils, withdraw from this Agreement on 30 June in any year.

11.4 For the avoidance of doubt, unless this Agreement is dissolved in accordance with clause 13, a Member Council must either:

- a) give notice under clause 11.2 and withdraw from this Agreement under clause 11.3; or
- b) enter an agreement which supersedes this agreement in accordance with clause 16 of this Agreement.

or that Member Council will be deemed to have given notice in accordance with clause 11.2 and withdraw from this Agreement under clause 11.3 when the balance of Member Councils enter a superseding agreement.

11.5 A Member Council which withdraws from this Agreement shall be entitled to:

- the physical library collection currently allocated to libraries in the Council's area
- the computer hardware and RFID hardware currently allocated to libraries in the Council's area in accordance with the RRL Information Technology Plan
- a portion of the unrestricted funds held by the RRL (those being funds not held in reserves for a specific purpose) as at the last day of its membership of RRL, less an agreed amount which represents the administration costs to RRL of the withdrawal.

11.6 The portion of unrestricted funds to which a Member Council is entitled:

- i) Shall be calculated according to the value of the unrestricted funds as disclosed by the relevant audited financial statements
- ii) Shall be in the same proportion as its financial contribution to the RRL over the four-year period prior to exit date, or since joining the RRL if the period is less than four years
- iii) Will be taken as a cash payment.

11.7 A Member Council which withdraws from this Agreement shall be liable for a portion of the liabilities, including contingent liabilities, of the RRL as at the last day of its membership of RRL.

11.8 The portion of the liabilities and contingent liabilities to which a Member Council is liable:

- i) Shall be calculated according to the liabilities and contingent liabilities as disclosed by the relevant audited financial statements and reports, and any notes attached to them; and

- ii) Shall be in the same proportion as its financial contribution to the RRL over the previous four-year period or since joining the RRL if less than four years.

11.9 It is agreed by all Member Councils that the decision of the RRL Advisory Committee shall be final and binding in respect of calculating the unrestricted funds and liabilities of the Advisory Committee at any time and of the books, computer and RFID hardware, and cash to be apportioned or paid to a Member Council upon termination, withdrawal or expulsion pursuant to this Agreement.

11.10 All Member Councils agree that there shall be a right of appeal in respect of any such decision with the Library Council of New South Wales to act as arbitrator in any dispute regarding the allocation of assets to Regional Libraries on the exit of a Member Council.

12. DISPUTE RESOLUTION

In the event of any dispute or difference arising between the Member Councils concerning matters related to the Library Service, and where they are unable to agree on any such matter, then such a dispute, difference or inability to agree shall be submitted by the Advisory Committee to the Library Council of NSW for mediation and advice as prescribed under section 12(5) of the *Library Act 1939* as amended.

12 (5) It shall be a term of every agreement made under this section, whether the agreement is made before or after the day appointed and notified under section 2 (2) of the Library (Amendment) Act 1977, that any dispute arising under the agreement shall, on the application to the Council of a party to that agreement, be settled by arbitration by an arbitrator appointed by the Council.

13. DISSOLUTION

13.1 The RRL may be dissolved by agreement of at least two thirds of the parties to this Agreement including those admitted as a party by supplementary agreement on the 30th June in the following calendar year. The conclusion of this Agreement, the withdrawal of one or more Member Councils during the term of this Agreement or at the conclusion of this Agreement, or the discontinuation of membership by any one or more Member Councils does not constitute a dissolution unless a dissolution is agreed by at least two thirds of the parties to this Agreement.

13.2 If the RRL is dissolved under this clause:

- i) Each Member Council shall be entitled to a portion of the Riverina Regional Library's assets calculated according to its proportion of financial contribution and the assets held at its branch libraries. Distribution of assets shall be determined as follows:

- a) Each Member Council shall be entitled to retain the computer and RFID hardware at the library premises within their local authority area.
 - b) Each Member Council shall be entitled to retain the current collection of books and other library resource materials at the library premises within their local authority area. Items on loan to other libraries should be returned to the home branch.
 - c) The software licences used by the libraries within a Member Council's area should be retained by that Member Council, or assigned to that Member Council for the remainder of the period for which software licences are paid
 - d) The Mobile Library is to be sold at public auction and the proceeds of the sale be distributed between the Member Councils who use the mobile library at the time of the dissolution on the same basis that they contributed to it.
 - e) The remaining tangible property (not dealt with above) which is held at the RRL Administration Centre by the Administering Council on behalf of the Member Councils of the RRL shall be sold at public auction and the proceeds of the sale be distributed between the Member Councils in the same proportion as its financial contribution to the RRL over the previous five-year period or since joining the RRL if less than five years.
 - f) If there are any funds left over after all liabilities have been met by the Administering Council in relation to the RRL, then these funds should be distributed to the Member Councils in the same proportion as their financial contribution to the RRL, over the previous five-year period or since joining the RRL if less than five years.
- ii) Each Member Council shall be liable for a portion of the liabilities and contingent liabilities of the RRL in the same proportion as its financial contribution to the RRL over the duration of this agreement.

14. EXPULSION OF A MEMBER COUNCIL

14.1 Upon the passing of a recommendation having the support of the members of a majority of the Advisory Committee for the expulsion from the Agreement of a Member Council, and after opportunity accorded to the members of that Member Council to be heard and or make written submissions to the Advisory Committee prior to such a resolution being made, then such Council shall be expelled from the Agreement and from the benefits of this Agreement to take effect on 30 June in the following calendar year after notification by the Administering Council.

14.2 In such case the expelled Council shall be entitled to:

- the physical library collection currently allocated to libraries in the Council's area
- the computer hardware and RFID hardware currently allocated to libraries in the Council's area under the RRL Information Technology Plan

- a portion of the unrestricted funds held by the RRL (those being funds not held in reserves for a specific purpose) in the same proportion as its financial contribution to the RRL over the previous four-year period or since joining the RRL if less than four years, at the date of expulsion and after provision for payment thereof of all the liabilities of the Advisory Committee as prescribed in clause 11 of this Agreement.

15. STANDARDS OF SERVICE

- 15.1 The standard of library service to be provided shall be reviewed annually, particularly with regard to expenditure on library resources and staff, with a view to raising the standard by stages towards a target level determined in the approved Management Plan.
- 15.2 Specific Service Level Agreements will be maintained with each Member Council to ensure services are being provisioned to the agreed standards and targets. These Agreements will include collection development, collection management, provision of information services, technical services and systems development, training programs and the provision of library programs.

16. CURRENCY OF AGREEMENT

- 16.1 The term of this agreement shall be for a period of not less than four (4) years, and not more than five (5) years, from 1 July 2022 unless:
- a) dissolved in accordance with clause 13; or
 - b) superseded by any subsequent Agreement of the Member Councils expressed to supersede this Agreement.

Note: *It is intended that the Member Councils will enter a superseding agreement commencing on the fourth anniversary of this agreement. This agreement provides that it operates for a fifth year in the event that not all Member Councils have entered any superseding agreement, to avoid any disagreement regarding the enforceability of this agreement's terms during that fourth year, and to resolve the entitlements and liabilities of the parties, in that fifth year.*

- 16.2 This Agreement supersedes in all respects all preceding agreements relating to the provision of library services between the Councils of Bland, Coolamon, Cootamundra-Gundagai, Federation, Greater Hume, Junee, Leeton, Lockhart, Snowy Valleys and Temora.
- 16.3 In the event of any amalgamations or de-amalgamations the Administering Council, in consultation with the Advisory Committee, will review the Agreement and provide a report recommending necessary actions for the continuance of the RRL.

16.4 Where this agreement has been in force for not less than four (4) years and the agreement has not been dissolved in accordance with clause 13 or superseded by an agreement of all Member Councils, this agreement may be superseded by an Agreement of not less than one third of all Member Councils, such agreement having been offered in good faith to all Member Councils.

16.5 If this agreement is superseded under clause 16.4, any Member Council to this agreement who is not a party to the superseding agreement is deemed to have given a notice under clause 11.2 and exited this Agreement on 30 June in the fourth year of this Agreement.

17. APPOINTMENT OF ADMINISTERING COUNCIL

The RRL Manager shall call for expressions of interest to fill the position of Administering Council for any superseding Agreement 12 months prior to the fourth anniversary of this Agreement, and the Advisory Committee may elect, by agreement, a new Administering Council by a majority of its members.

The incumbent Administering Council shall be deemed as the Administering Council for any superseding Agreement unless:

- the Administering Council gives 12 months notice before the fourth anniversary of the current Deed of Agreement to relinquish the role;
- the Administering Council withdraws from the Agreement in accordance with clause 11; or
- a new Administering Council, in agreement to undertake the role, is elected by a majority of the Advisory Committee members.

18. ELIGIBILITY FOR STATE SUBSIDY PAYMENTS

18.1 Member Councils of RRL will comply with the provisions of Section 13 of the *Library Act 1939* in order to be eligible for library subsidy payments from the state.

19. REVIEW OF AGREEMENT

Following the granting of Royal Assent to a revised Library Act, all member councils of RRL agree to have this Library Agreement reviewed in accordance with the provisions of the new Act in order to achieve compliance.

20. OTHER

Any provision of the Agreement or part thereof which in any way contravenes any applicable law of the Commonwealth of Australia or of the State of New South Wales thereof or which is declared by any court of the Commonwealth or the State of New South Wales to be void or unenforceable shall to the extent of such contravention of law, invalidity or unenforceability be deemed to be separate and shall not affect any other provision or part thereof of this Agreement.

APPENDIX ONE

Election of Office Bearers and the Executive Committee

(Reference: Item 4.2 of the Riverina Regional Library Agreement)

Any election of the Executive Committee shall be conducted in the form of a mayoral election in accordance with Part 1 of Schedule 7 of the *Local Government (General) Regulation 2005*, whereby any provision in that part that refers to a councillor or councillors shall be taken to refer to a member or members of the Advisory Committee, and any provision of that Part which refers to the mayor or deputy mayor up for election shall be taken to refer to the Executive Committee position(s) to be filled.

A Returning Officer is to be appointed to record the election for the period of the election process, with nominations accepted from the floor, requiring a mover and seconder from the members or alternate members of the Advisory Committee present, as the case may be, with consent of the nominee.

If only one member is nominated for a position and accepts the nomination, that member shall be elected.

If two members are nominated, voting shall be by a show of hands. The member who receives the highest number of votes shall be elected.

If the votes are tied, the member elected will be drawn by lot.

If three or more members are nominated, voting shall be by a show of hands. After the first count, the member with the lowest number of votes (or the members in excess of the number required for the Executive Committee with the lowest number of votes) is/are excluded. If the votes are tied, the member excluded will be drawn by lot.

APPENDIX TWO**Riverina Regional Library Member Councils' Contributions Model****(Reference: Item 9.5 of the Riverina Regional Library Agreement)**

- i) The total contribution for this agreement will be the adopted 2022-2023 RRL budget.
- ii) The Member Councils' Contributions Model will be indexed to base rate pegging each financial year.
- iii) The model will include a per capita component and a proportion of the total contributions calculated by a calibrated per branch cost formula.
- iii) Adequate provision shall be made for building, IT equipment, office furniture and fittings, and plant through annual contribution to reserves.
- iv) The funding provided for Riverina Regional Library Administration Centre staffing in year one of the Agreement shall not be less than the amount allocated in the adopted 2022-2023 budget. Annual adjustments to actual employment costs of RRL Headquarters staff shall be applied as prescribed in the funding formula, in accordance with current NSW Local Government (State) Award. Any proposed variations to the adopted RRL organisational structure or associated budget shall be endorsed by the RRL Advisory Committee and administered by the Administering Council.
- v) 100% provision for employee entitlements of RRL Headquarters staff for the period of this agreement will be held in reserve.
- vii) Increases in contributions for operational and resourcing costs shall be based on annual base rate pegging increases, unless varied in accordance with clause 9.6
- viii) Increases in contributions for employee costs will be based on actual costs.
- ix) Total expenditure on collection resources in the adopted 2022-2023 budget will be the amount for future base rate pegging adjustments for collection resources expenditure. Any increase in collection resource funding will be applied in accordance with the Member Councils' Contributions Model.
- x) Mobile Library costs will be shared amongst Councils receiving mobile library services based on an hours of service calculation, which includes travel time and opening hours.
- xi) Member Councils shall pay the required contribution to the RRL in accordance with the agreed Member Councils' Contributions Model and retain all state government payments and grant funding other than grant funding for specific projects administered by the RRL Administration Centre.

IN WITNESS whereof the parties hereto have signed below on the day and year firstly hereinbefore written.

THE COMMON SEAL of THE COUNCIL OF THE SHIRE OF BERRIGAN

was hereunto affixed on the _____ day of _____ 2024, in pursuance of a resolution of the Council dated the _____ day of _____ 2024, in the presence of:

.....

Mayor

.....

General Manager

THE COMMON SEAL of THE COUNCIL OF THE SHIRE OF BLAND

was hereunto affixed on the _____ day of _____ 2024, in pursuance of a resolution of the Council dated the _____ day of _____ 2024, in the presence of:

.....

Mayor

.....

General Manager

THE COMMON SEAL of THE COUNCIL OF THE SHIRE OF COOLAMON

was hereunto affixed on the _____ day of _____ 2024, in pursuance of a resolution of the Council dated the _____ day of _____ 2024, in the presence of:

.....

Mayor

.....

General Manager

THE COMMON SEAL of THE COUNCIL OF COOTAMUNDRA-GUNDAGAI

was hereunto affixed on the _____ day of _____ 2024, in pursuance of a resolution of the Council dated the _____ day of _____ 2024, in the presence of:

.....

Mayor

.....

General Manager

THE COMMON SEAL of THE COUNCIL OF FEDERATION

was hereunto affixed on the _____ day of _____ 2024, in pursuance of a resolution of the Council dated the _____ day of _____ 2024, in the presence of:

.....

Mayor

.....

General Manager

THE COMMON SEAL of THE COUNCIL OF GREATER HUME

was hereunto affixed on the _____ day of _____ 2024, in pursuance of a resolution of the Council dated the _____ day of _____ 2024, in the presence of:

.....

Mayor

.....

General Manager

THE COMMON SEAL of THE COUNCIL OF THE SHIRE OF JUNEE

was hereunto affixed on the _____ day of _____ 2024, in pursuance of a resolution of the Council dated the _____ day of _____ 2024, in the presence of:

.....

Mayor

.....

General Manager

THE COMMON SEAL of THE COUNCIL OF THE SHIRE OF LEETON

was hereunto affixed on the _____ day of _____ 2024, in pursuance of a resolution of the Council dated the _____ day of _____ 2024, in the presence of:

.....

Mayor

.....

General Manager

THE COMMON SEAL of THE COUNCIL OF THE SHIRE OF LOCKHART

was hereunto affixed on the _____ day of _____ 2024, in pursuance of a resolution of the Council dated the _____ day of _____ 2024, in the presence of:

.....

Mayor

.....

General Manager

THE COMMON SEAL of THE COUNCIL OF SNOWY VALLEYS

was hereunto affixed on the _____ day of _____ 2024, in pursuance of a resolution of the Council dated the _____ day of _____ 2024, in the presence of:

.....

Mayor

.....

General Manager

THE COMMON SEAL of THE COUNCIL OF THE SHIRE OF TEMORA

was hereunto affixed on the _____ day of _____ 2024, in pursuance of a resolution of the Council dated the _____ day of _____ 2024, in the presence of:

.....

Mayor

.....

General Manager

Henty Community Development Committee**Expression of Interest to host Greater Hume Council Australia Day 2025**

Attention Greater Hume Council

Please accept our Expression of Interest (EOI) to host the 2025 Australia Day Celebrations

It has been several years since Henty has hosted the Australia Day Celebrations. We are keen to play our role in supporting this function that is shared across our large Local Government area.

The Henty Community Development Committee with Henty Lions Club and its partner clubs has expressed interest in supporting the event.

Should we be successful in our EOI, we will engage with several of the sporting groups to assist with catering to the large numbers that attend each year.

Venue to be determined at this time. In the past, we have held these events at the Henty Memorial Park, though currently exploring other options and happy to hear any risk management/assessments that may be required.

Kind regards

Sue Weston

Mobile; 0407 447 359

Email; suenotsew@gmail.com

The Henty Community Development Committee has established good links and partnerships in the community through its work on several significant projects

Introductory paragraph formally referencing assignment name/number and stating the firm's interest in undertaking the assignment.

1-2 paragraphs introducing the firm, its primary focus of business, and its key qualifications for the assignment.

1-2 paragraphs highlighting relevant project experience.

From: [Jindera MP Hall Committee](#)
To: [Emily Jones](#)
Subject: Fwd: Australia Day 2025 - Expression of Interest to Host
Date: Monday, 20 May 2024 6:16:34 PM
Attachments: [Australia Day 2025 FOI.pdf](#)

Hello Emily

I have had discussions with Pat Hayes and he would like to put in an expression of interest on behalf of the Jindera Multi-Purpose Hall Committee in conjunction with the Jindera Pioneer Museum to gain information on hosting the 2025 Australia Day celebrations.

Regards
Kathy Anderson

Secretary
Jindera Multi-Purpose Hall Committee
0407 357 082

----- Forwarded message -----

From: **Jindera Community Forum** <jinderacommunityforum@gmail.com>
Date: Sat, Apr 27, 2024 at 11:13 AM
Subject: Fwd: Australia Day 2025 - Expression of Interest to Host
To: <jinderamphallcommittee@gmail.com>
Cc: Pat Hayes <pat.hayes127@hotmail.com>

Hello Kathy & Pat,

Attached is an email from GHC re Expression of Interest to Host Australia Day 2025.

Regards,

Peter White
Secretary
Jindera Community Forum

jinderacommunityforum@gmail.com

----- Forwarded message -----

From: **Jindera Community Forum** <jinderacommunityforum@gmail.com>
Date: Wed, Mar 6, 2024 at 3:14 PM
Subject: Fwd: Australia Day 2025 - Expression of Interest to Host
To: Pat Hayes <pat.hayes127@hotmail.com>

Hello Pat,

Attached is an email from GHC re Expression of Interest to Host Australia Day 2025.

Regards,

Peter White
Secretary
Jindera Community Forum

jinderacommunityforum@gmail.com

----- Forwarded message -----

From: **Emily Jones** <EJones@greaterhume.nsw.gov.au>
Date: Tue, Mar 5, 2024 at 1:29 PM
Subject: Australia Day 2025 - Expression of Interest to Host
To: ExecutiveMailbox <Executive@greaterhume.nsw.gov.au>

Good Afternoon,

Greater Hume Council are now calling for expressions of interest from communities to host Australia Day 2025.

Please see attached the advertisement.

For more information or to submit an expression of interest, please send through a return email to myself.

Thank you,

Emily Jones

Tourism and Communication Coordinator

Greater Hume Council

39 Young St

PO Box 99

Holbrook NSW 2644

M: 0448 099 536



DRAFT

Case 1 -

In this case, a footpath is proposed to travel along North Street, West Street, East Street and South Street, it does not cross any roads and all corner lots will be receiving a footpath on both frontages.

In order to assess a fairness in contributions between landowners, a benchmark has been set based on the contribution costs per square metre of land owned. Under both policy options the median cost is \$1.86 per square metre so this will be used as the benchmark.

All contributions are being calculated for a 1.5m wide footpath with the cost estimated at \$99 per square metre.

Properties effected by change in Policy;

1 North Street – This property is made up of two lots, one lot is a corner lot with a long frontage to North Street and a short frontage to East Street and the other lot has a single frontage to East street and also borders the laneway.

The property carries the address associated with the lot on the corner, which also contains the main building. The primary access and mail service are via North Street.

Under the current policy, this property contribution will be 50% on North Street and 25% on East Street and there is unlikely to be any ambiguity in how the policy is applied. The landowner contribution will be \$4,455.00 (\$2.78/m²), 50% over the benchmark rate for contribution cost per square metre of land.

Under the proposed policy, the contribution will be 25% on both frontages of the lot addressed 1 North Street, and 50% for the single frontage to the lot which carries no address. The contribution will be \$3,712.50 (\$2.32/m²), 25 % over the benchmark rate. A reduction in cost of \$742.50.

15 North Street- This property is a single lot on the corner with a long frontage to North Street and a short frontage to West Street. The main building faces North Street and the primary access and mail service are via North Street

Under the current policy the contribution will be 50% on the long frontage to North Street and 25% on the short frontage to West Street. This contribution will be \$3,712.50 (\$4.64/m²), 149% over the benchmark rate.

Under the proposed policy, the contribution will be 25% for both frontages. This contribution will be \$2,227.50 (\$2.78/m²), 50% over the benchmark rate. A reduction in cost of \$1,485.00.

14 South Street- This property is made up of three lots, one is a single frontage lot side bordering a laneway, one is a corner lot, and the third is a single frontage lot with a rear border to a laneway. The main building on this property is over the two lots which front West Street and carry no address. The primary access and mail service are via West Street. The lot carrying the address is effectively a vacant lot that the owner uses to park vehicles that do not fit in the garage.

In this instance for all intents and purposes, other than the address that council attributes to the property, the address is 38 West Street. When the landowner is presented with their contributions for the footpaths going past their property, they will potentially disagree with

council's assessment of which frontage carries the property address. With the proposed policy, the property address will have no influence on the determination of contributions.

Under the current policy the contribution will be 25% for the frontage to West Street and 50% for its frontage to South Street. This contribution will be \$5,940.00 (\$2.48/m²), 33% over the benchmark.

Under the proposed policy the first lot contribution will be 50% for its single frontage to West Street, the second lot contribution will be 25% for both frontages, the third lot contribution will be 50% for its single frontage to South Street. This contribution will be \$5,197.50 (\$2.17/m²), 16% over the benchmark.

2 South Street- This property is a single lot with a significant frontage to South Street and a short frontage to East Street. It is otherwise the same as 41 East Street which has a significant frontage to the laneway and a short frontage to East Street. The property carries the address of 2 South Street from before it was subdivided to create 41 East Street and both properties subsequently had main buildings built facing East Street.

This property runs into the same issue as 14 South Street in that the property address does not reflect the address that the landowner attributes to the property. Second to that, upon discussion with the next door neighbor, this landowner would see that the effectively mirrored property next door is paying a fraction of the contribution.

Under the current policy the contribution will be 50% on the long frontage to South Street and 25% on the short frontage to East Street. This contribution will be \$11,137.50 (\$3.98/m²), 114% over the benchmark rate.

Under the proposed policy the contribution will be 25% for both frontages. This contribution will be \$5,940.00 (\$2.12/m²), 14% over the benchmark rate. A reduction in cost of \$5,197.00.

Case 2

In this case, there are two separate footpath construction projects a number of years apart. The first project is along West Street, North Street and South Street.

All of the properties in this case have multiple frontages as there is a street on either end of the property.

These lots are the same size as the lots in Case 1, and the same benchmark of \$1.86/m² is applied.

All contributions are being calculated for a 1.5m wide footpath with the cost estimated at \$99 per square metre.

1 North Street & 44 West Street- These two properties are identical in dimensions, both have main buildings which face North Street and the primary access and mail service are via North Street. Functionally the only difference between the two properties is assigned to the long frontage and the other assigned to the short frontage.

Under the current policy 1 North Street will contribute 50% for the long frontage to North Street, and 25% for the short frontage to East Street. This contribution will be \$3,712.50 (\$4.64/m²), 149% over the benchmark rate. 44 West Street will contribute 25% for the long frontage to North Street and 50% for the short frontage to West Street. This contribution will be \$2,970 (\$3.71/m²), 100% over the benchmark rate.

1 North Street will contribute \$742.50 more than 44 West Street despite the fact that the properties are functionally identical.

Under the proposed policy 1 North Street will contribute 25% for both frontages. This contribution will be \$2,227.50 (\$2.78/m²), 50% over the benchmark rate. 44 West Street will contribute 25% for both frontages. This contribution will be \$2,227.50 (\$2.78/m²), 50% over the benchmark rate.

1 North Street and 44 West Street will now both contribute the same amount, and will both see savings compared to the current policy.

2 South Street & 42 West Street- Much like 1 North Street and 44 West Street, these two properties are functionally identical. They are both single lot corner properties, the main buildings both face the short frontage. The primary access and mail service are via the short frontage. 2 South Street is not addressed to match the postal address, 42 West Street is addressed to match the postal address.

These two properties will receive a footpath on the short frontage in the first footpath project, and on the long frontage in the second footpath project. As these properties do not undergo any changes between the two projects, the projects can be combined for the purpose of determining the total cost.

Under the current policy 2 South Street will contribute 50% for the long frontage to South Street, and 25% for the short frontage to East Street. This contribution will be \$3,712.50 (\$4.64/m²), 149% over the benchmark rate. 42 West Street will contribute 25% for the long frontage to South Street and 50% for the short frontage to West Street. This contribution will be \$2,970 (\$3.71/m²), 100% over the benchmark rate.

Under the proposed policy 2 South Street will contribute 25% for both frontages. This contribution will be \$2,227.50 (\$2.78/m²), 50% over the benchmark rate. 42 West Street will contribute 25% for both frontages. This contribution will be \$2,227.50 (\$2.78/m²), 50% over the benchmark rate.

2 South Street and 42 West Street will now both contribute the same amount, and will both see savings compared to the current policy.

3,9, and 14 North Street- These three properties are functionally identical and will have the same contributions. They have a main frontage to North Street which aligns with the property address. There is no change to the properties between the first and second footpath projects, therefore the projects can be combined for the purposes of determining the total cost.

Under the current policy these properties will contribute 50% for the frontage to North Street, and 25% for the frontage to South Street. This contribution will be \$2,227.50 (\$2.78/m²), 50% over the benchmark rate.

Under the proposed policy these lots will contribute 25% for both frontages. This contribution will be \$1,485.00 (\$1.86/m²), the benchmark rate.

5,7,11 North Street/ 6,12 South Street- These properties had a change of circumstances between the first and second footpath projects.

During the first footpath project, 5 and 7 North Street both had main buildings facing North Street, the primary access and mail service were via North Street. 11 North Street is a vacant lot.

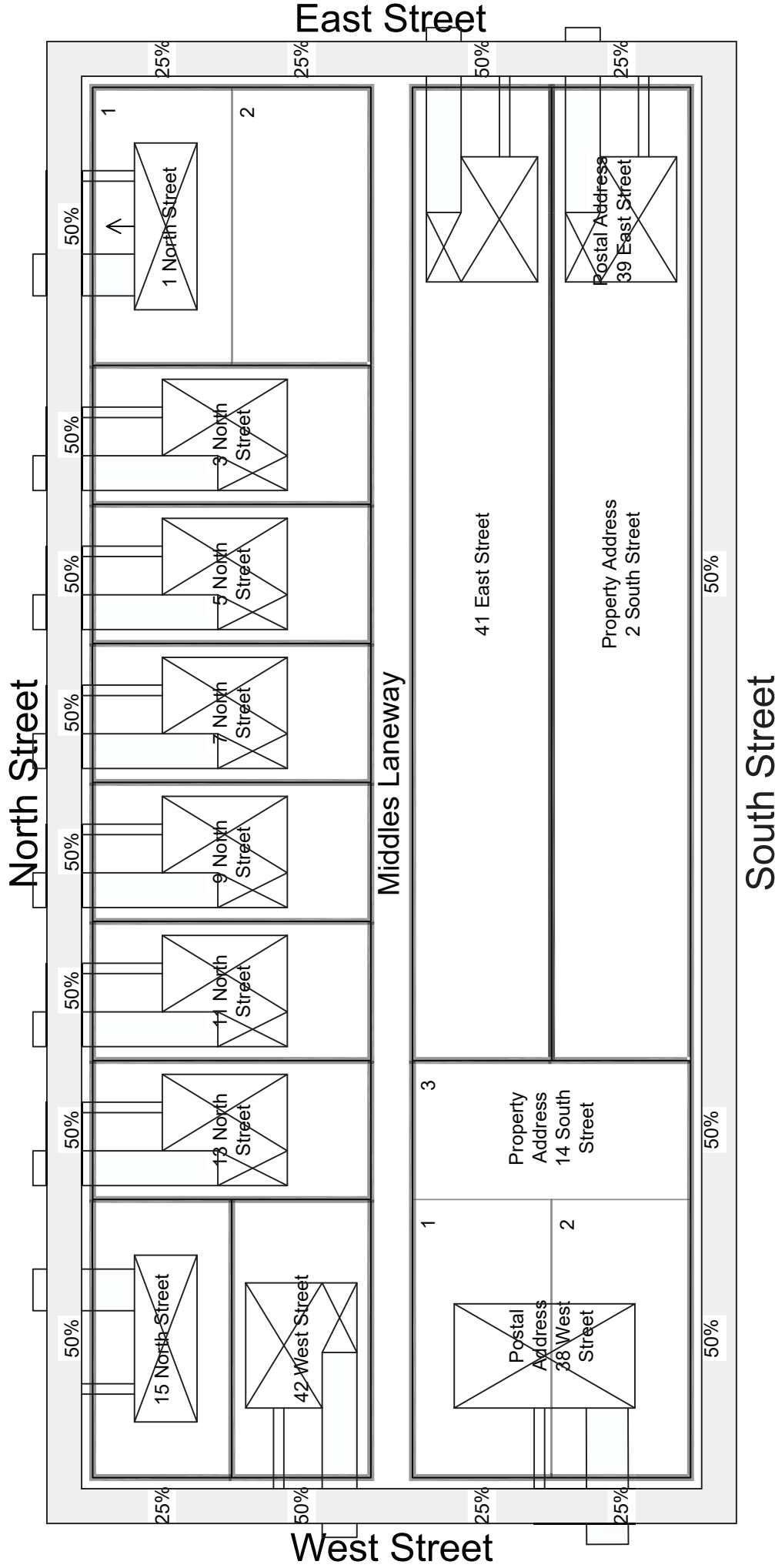
Between the first and second footpath project, both 5 and 7 North Street have the original main buildings demolished. Subsequently 5,7, and 11 North Street all have new main buildings constructed which all face South Street. 5 and 11 North Street have changed their property address to align with the new building and are now 6 and 12 South Street. 7 North Street has not changed the property address to reflect the new building.

Under the current policy all three properties will contribute 50% for the frontage to North Street when the first footpath project takes place. All properties contribute \$1,485.00 at this time. When the second footpath project takes place, 6 and 12 South Street will contribute 50% for the frontage to South Street and 7 North Street will contribute 25% for the frontage to South Street. This contribution will be \$1,485.00 for 6 and 12 South Street, and \$742.50 for 7 North Street.

The total contribution for 6 and 12 South Street is \$2,970.00 (\$3.71/m²), 100% over the benchmark rate. The total contribution for 7 North Street is \$2,227.50 (\$2.78/m²), 50% over the benchmark rate.

In this instance, 6 South Street and 7 North Street have experienced an identical scenario, but 6 South Street has contributed \$742.50 more than 7 North Street.

Under the proposed policy these lots will contribute 25% for both frontages. This contribution will be \$1,485.00 (\$1.86/m²), the benchmark rate.



TITLE OF WORK	2024 Footpath Policy Review		
DRAWN	21/06/2024	REVISION DATE	27/06/2024
SCALE	Not to Scale	SHEET NUMBER	A4 1 of 4
REVISION NUMBER		REVISION NUMBER	A

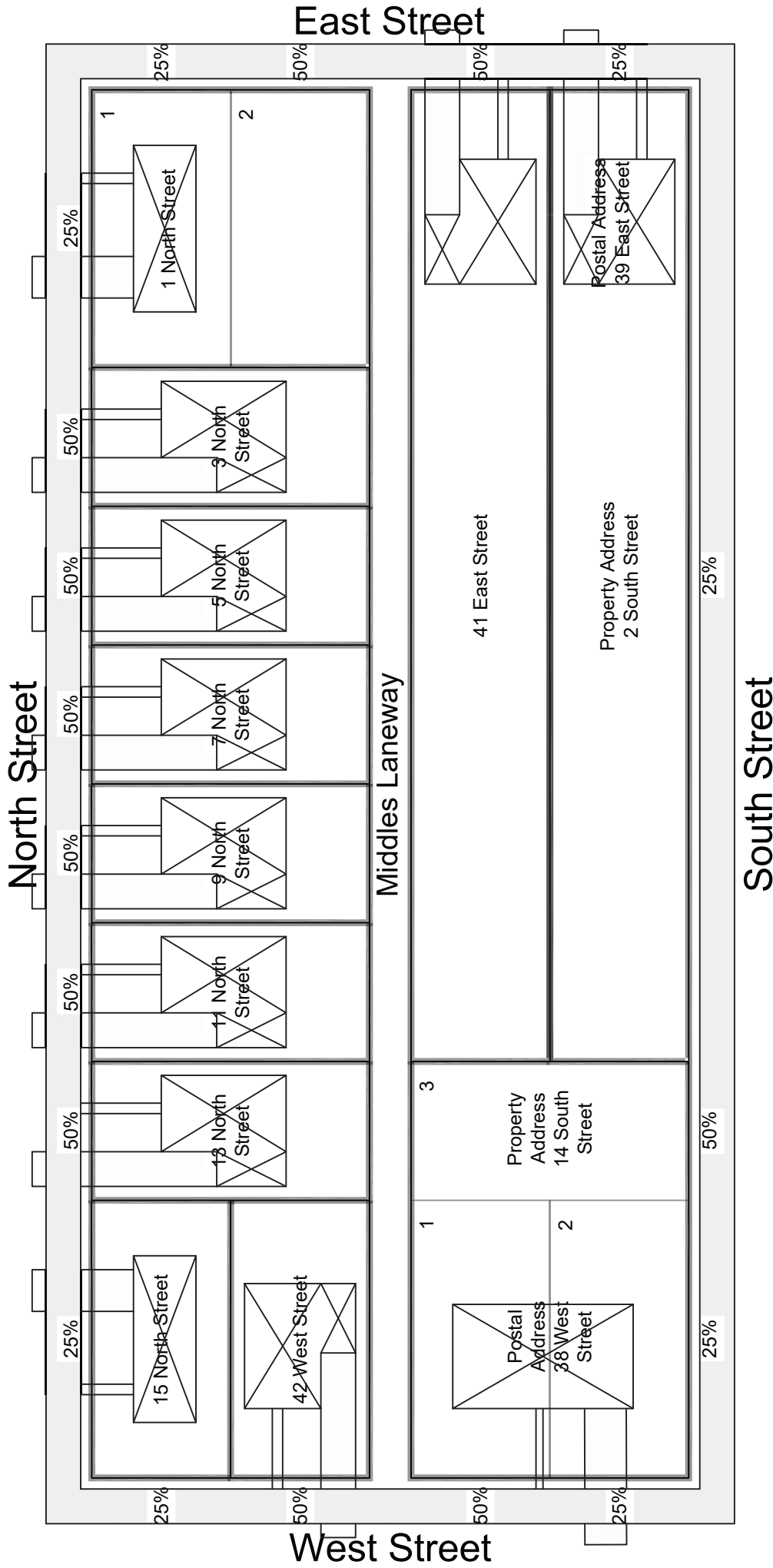
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DATE PLOTTED
27/06/2024

For Review



TITLE OF WORK	2024 Footpath Policy Review		
DRAWN	21/06/2024	REVISION DATE	27/06/2024
SCALE	Not to Scale	SIZE	A4
REVISION NUMBER	A	SHEET NUMBER	2
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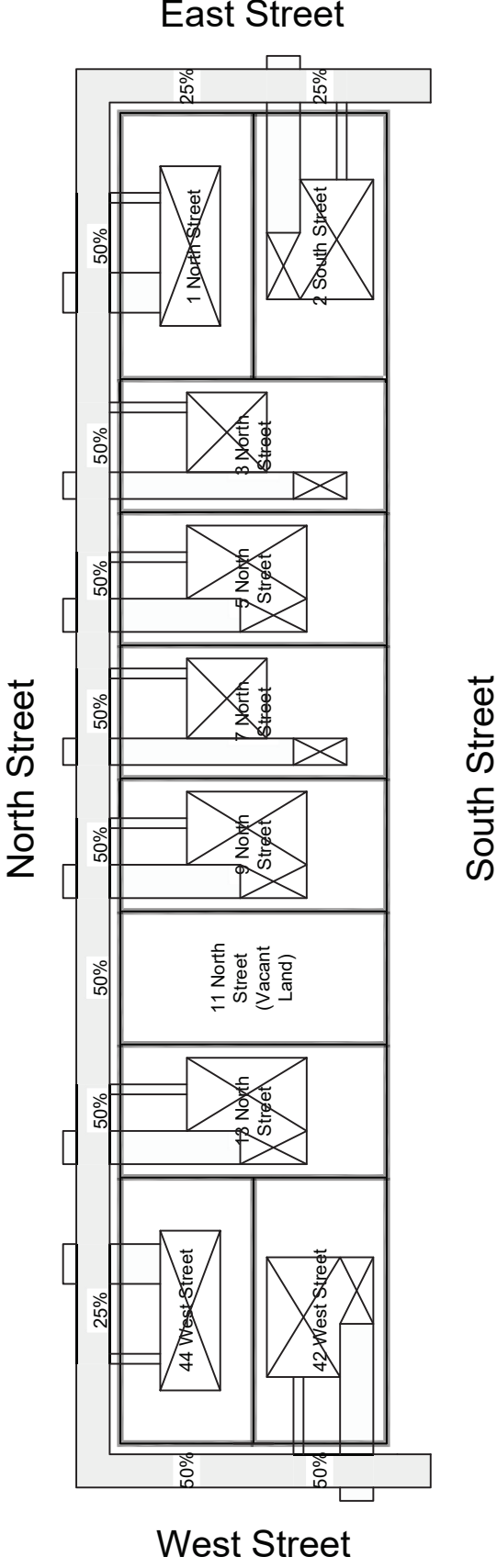


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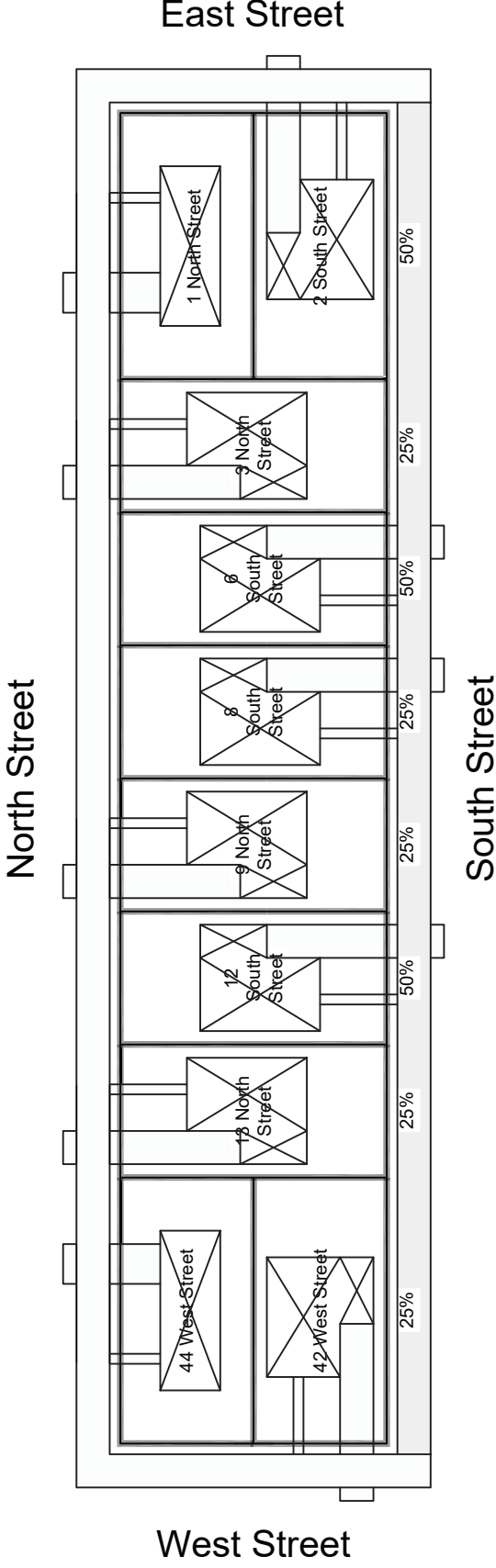
For Review


DATE PLOTTED
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Footpath 1

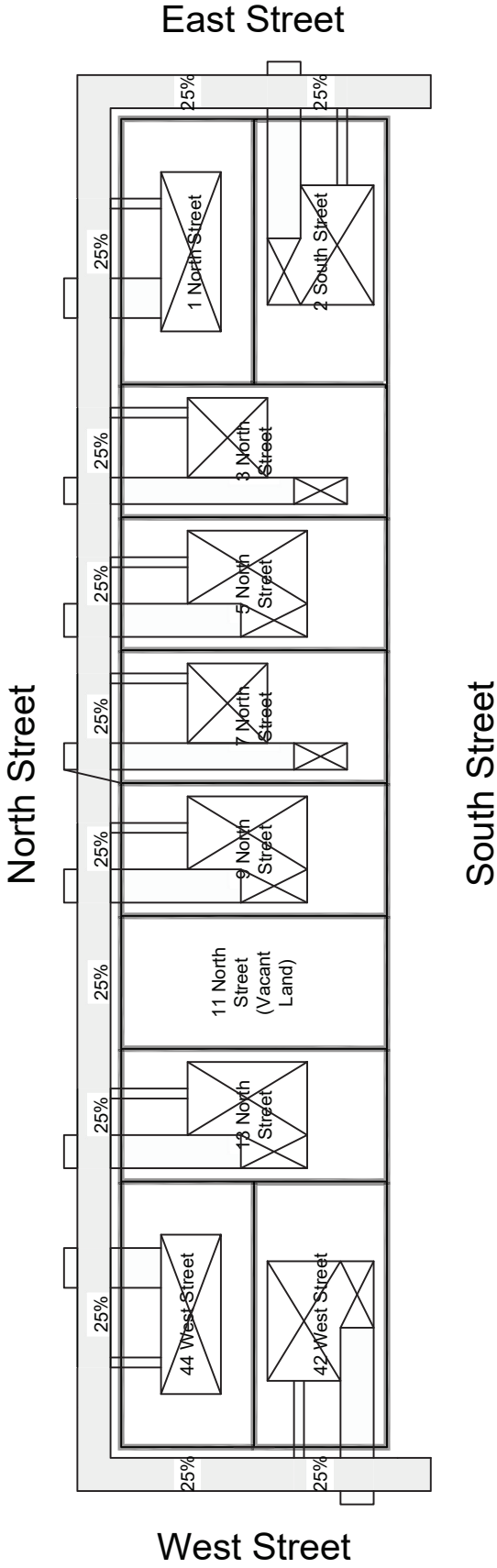


Footpath 2

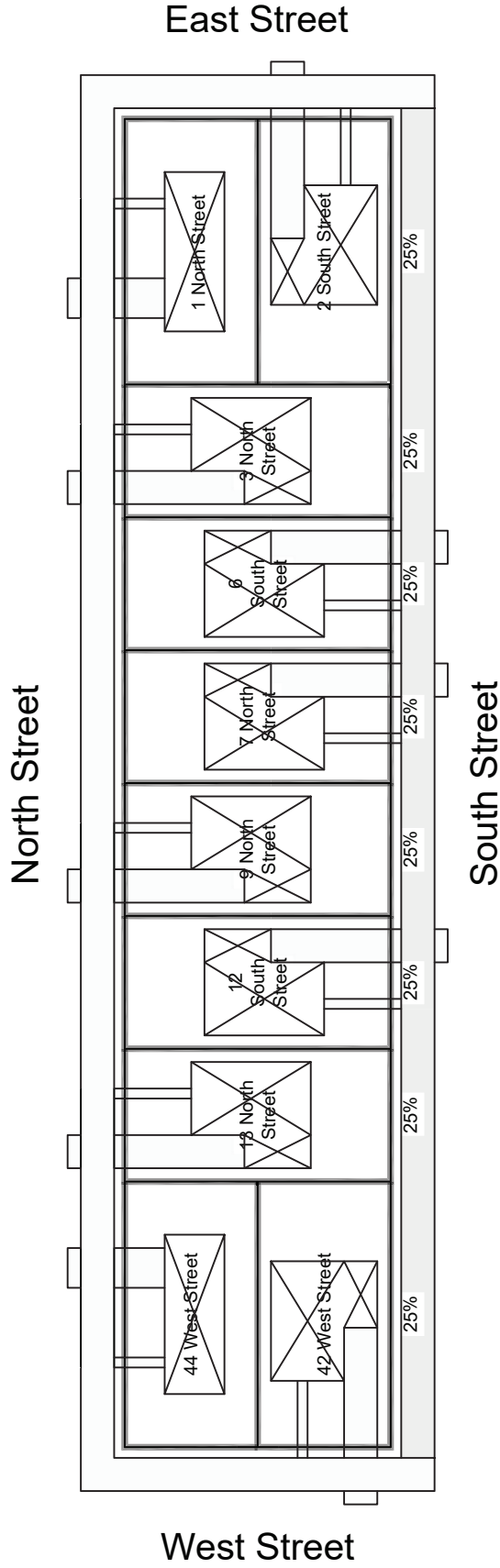


DESCRIPTION Fictional Case Study 2 - Current Policy	DATE PLOTTED 27/06/2024	 Greater Hume Council	TITLE OF WORK 2024 Footpath Policy Review		REVISION NUMBER A
			DRAWN 21/06/2024	REVISION DATE 27/06/2024	SHEET NUMBER 3
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Footpath 1



Footpath 2



TITLE OF WORK 2024 Footpath Policy Review		REVISION NUMBER A
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DESCRIPTION
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DATE PLOTTED
27/06/2024

For Review

Fictional Case Study 1

Current Policy

Property Address	Postal Address	Land Size	Frontage to Property Address	Secondary Frontage	Does access align with Property address	Contribution	Cost/Sq.m	Benchmark %
1 North Street	1 North Street	1600	40	40	Yes	\$ 4,455.00	\$ 2.78	150%
3 North Street	3 North Street	800	20		Yes	\$ 1,485.00	\$ 1.86	100%
5 North Street	5 North Street	800	20		Yes	\$ 1,485.00	\$ 1.86	100%
7 North Street	7 North Street	800	20		Yes	\$ 1,485.00	\$ 1.86	100%
9 North Street	9 North Street	800	20		Yes	\$ 1,485.00	\$ 1.86	100%
11 North Street	11 North Street	800	20		Yes	\$ 1,485.00	\$ 1.86	100%
13 North Street	13 North Street	800	20		Yes	\$ 1,485.00	\$ 1.86	100%
15 North Street	15 North Street	800	40	20	Yes	\$ 3,712.50	\$ 4.64	249%
42 West Street	42 West Street	800	20		Yes	\$ 1,485.00	\$ 1.86	100%
14 South Street	38 West Street	2400	60	40	No	\$ 5,940.00	\$ 2.48	133%
2 South Street	39 East Street	2800	140	20	No	\$ 11,137.50	\$ 3.98	214%
41 East Street	41 East Street	2800	20		Yes	\$ 1,485.00	\$ 0.53	29%

Proposed Policy

Property Address	Lot	Lot Size	Total Frontage	Number of Frontages	Contribution Per Lot	Contribution	Cost/Sq.m	Benchmark %	Saving to Landowner
1 North Street	1	800	60	2	\$ 2,227.50	\$ 3,712.50	\$ 2.32	125%	\$ 742.50
3 North Street	2	800	20	1	\$ 1,485.00				
5 North Street		800	20	1	\$ 1,485.00	\$ 1,485.00	\$ 1.86	100%	
7 North Street		800	20	1	\$ 1,485.00	\$ 1,485.00	\$ 1.86	100%	
9 North Street		800	20	1	\$ 1,485.00	\$ 1,485.00	\$ 1.86	100%	
11 North Street		800	20	1	\$ 1,485.00	\$ 1,485.00	\$ 1.86	100%	
13 North Street		800	20	1	\$ 1,485.00	\$ 1,485.00	\$ 1.86	100%	
15 North Street		800	60	2	\$ 2,227.50	\$ 2,227.50	\$ 2.78	150%	\$ 1,485.00
42 West Street		800	20	1	\$ 1,485.00	\$ 1,485.00	\$ 1.86	100%	
14 South Street	1	800	20	1	\$ 1,485.00	\$ 5,197.50	\$ 2.17	116%	\$ 742.50
	2	800	60	2	\$ 2,227.50				
	3	800	20	1	\$ 1,485.00				
2 South Street		2800	160	2	\$ 5,940.00	\$ 5,940.00	\$ 2.12	114%	\$ 5,197.50
41 East Street		2800	20	1	\$ 1,485.00	\$ 1,485.00	\$ 0.53	29%	

Fictional Case Study 2

Current Policy **Footpath 1**

Property Address	Land Size	Frontage to Property Address	Secondary Frontage	Contribution	Cost/sq.m	Accumulated Contributions
1 North Street	800	40	20	\$ 3,712.50	\$ 4.64	249%
3 North Street	800	20		\$ 1,485.00	\$ 1.86	100%
5 North Street	800	20		\$ 1,485.00	\$ 1.86	100%
7 North Street	800	20		\$ 1,485.00	\$ 1.86	100%
9 North Street	800	20		\$ 1,485.00	\$ 1.86	100%
11 North Street	800	20		\$ 1,485.00	\$ 1.86	100%
13 North Street	800	20		\$ 1,485.00	\$ 1.86	100%
44 West Street	800	20	40	\$ 2,970.00	\$ 3.71	200%
42 West Street	800	20		\$ 1,485.00	\$ 1.86	100%
2 South Street	800		20	\$ 742.50	\$ 0.93	50%

Current Policy **Footpath 2**

Property Address	Land Size	Frontage to Property Address	Secondary Frontage	Contribution	Cost/sq.m	Accumulated Contributions	Cost/sq.m
1 North Street	800			\$ -	\$ -	\$ 3,712.50	\$ 4.64
3 North Street	800		20	\$ 742.50	\$ 0.93	\$ 2,227.50	\$ 2.78
6 South Street	800	20		\$ 1,485.00	\$ 1.86	\$ 2,970.00	\$ 3.71
7 North Street	800		20	\$ 742.50	\$ 0.93	\$ 2,227.50	\$ 2.78
9 North Street	800		20	\$ 742.50	\$ 0.93	\$ 2,227.50	\$ 2.78
12 South Street	800	20		\$ 1,633.50	\$ 2.04	\$ 3,118.50	\$ 3.90
13 North Street	800	20		\$ 742.50	\$ 0.93	\$ 2,227.50	\$ 2.78
44 West Street	800			\$ -	\$ -	\$ 2,970.00	\$ 3.71
42 West Street	800		40	\$ 1,485.00	\$ 1.86	\$ 2,970.00	\$ 3.71
2 South Street	800	40		\$ 2,970.00	\$ 3.71	\$ 3,712.50	\$ 4.64

Fictional Case Study 2

Proposed Policy		Footpath 1			
Property Address	Land Size	Total Frontage	Number of Frontages	Contribution	Cost/sq.m
1 North Street	800	60	2	\$ 2,227.50	\$ 2.78
3 North Street	800	20	2	\$ 742.50	\$ 0.93
5 North Street	800	20	2	\$ 742.50	\$ 0.93
7 North Street	800	20	2	\$ 742.50	\$ 0.93
9 North Street	800	20	2	\$ 742.50	\$ 0.93
11 North Street	800	20	2	\$ 742.50	\$ 0.93
13 North Street	800	20	2	\$ 742.50	\$ 0.93
44 West Street	800	60	2	\$ 2,227.50	\$ 2.78
42 West Street	800	20	2	\$ 742.50	\$ 0.93
2 South Street	800	20	2	\$ 742.50	\$ 0.93

Proposed Policy		Footpath 2				Accumulated Cost		Cost/sq.m	
Property Address	Land Size	Total Frontage	Number of Frontages	Contribution	Cost/sq.m	Accumulated Cost	Cost/sq.m	Accumulated Cost	Cost/sq.m
1 North Street	800	0	2	\$ -	\$ -	\$ 2,227.50	\$ 2.78	\$ 2,227.50	\$ 2.78
3 North Street	800	20	2	\$ 742.50	\$ 0.93	\$ 1,485.00	\$ 1.86	\$ 1,485.00	\$ 1.86
6 South Street	800	20	2	\$ 742.50	\$ 0.93	\$ 1,485.00	\$ 1.86	\$ 1,485.00	\$ 1.86
7 North Street	800	20	2	\$ 742.50	\$ 0.93	\$ 1,485.00	\$ 1.86	\$ 1,485.00	\$ 1.86
9 North Street	800	20	2	\$ 742.50	\$ 0.93	\$ 1,485.00	\$ 1.86	\$ 1,485.00	\$ 1.86
12 South Street	800	20	2	\$ 742.50	\$ 0.93	\$ 1,485.00	\$ 1.86	\$ 1,485.00	\$ 1.86
13 North Street	800	20	2	\$ 742.50	\$ 0.93	\$ 1,485.00	\$ 1.86	\$ 1,485.00	\$ 1.86
44 West Street	800	0	2	\$ -	\$ -	\$ 2,227.50	\$ 2.78	\$ 2,227.50	\$ 2.78
42 West Street	800	40	2	\$ 1,485.00	\$ 1.86	\$ 2,227.50	\$ 2.78	\$ 2,227.50	\$ 2.78
2 South Street	800	40	2	\$ 1,485.00	\$ 1.86	\$ 2,227.50	\$ 2.78	\$ 2,227.50	\$ 2.78

Contributions for Footpath/Kerb and Channel Construction Policy

Document Name	Document Version Number	Review Date
Contributions for Footpath/Kerb and Channel Construction Policy	1.0.3	October 2024
Date Adopted	Minute Number	Status
10 November 2021	6059	DRAFT Revision

Purpose

To detail Council's policy in respect to levying contributions payable by landowners of property abutting the construction of new footpaths/kerb and channel under the Roads Act 1993 and as a guide for the equitable distribution of costs between Council and landowners.

The Roads Act 1993 Section 217 provides for Council to recover a maximum of half of the cost of constructing paved footpaths and/or kerb and channel from the owners of properties with frontage to a public street. It does not apply to the renewal or repair of any footpaths or kerb and channel.

Scope

This Policy applies to land owners adjacent to the initial construction of all footpath/kerb and channel under Council's control ~~on public roads, including but not limited to operational land, community land, nature strips, road corridors and public reserves etc.~~ Pursuant to sections 217,218 and 219 of the Roads Act 1993.

Definitions

Footpaths – Also referred to as Footway, Pathway, Pavement and Path - Are defined as the work constructed for the specific purpose of conveying pedestrian traffic.

Kerb and Channel – Also referred to as Kerb, Guttering, Kerb and Gutter - Is defined as the civil works necessary to contain rainwater runoff to the road carriage way.

Laneway – Referred to as a narrow urban road type without a verge located along the rear and/or side property boundary.

Policy Content

Proposed footpath/kerb and channel works are determined through Council's normal budgetary process. Once the proposed works are adopted by Council they are included in Council's Capital Works Program.

Determining the Levied Apportionment

Landowner Initiated Projects

Landowners will be responsible for the full cost (100%) of the project, unless otherwise approved by Council.

Council Initiated Projects

Contributions towards the cost of footpaths/kerb and channelling works in public roads shall be levied pursuant to Section 217 of the Roads Act 1993.

- The unit rate for footpaths/kerb and channel construction utilised for the determination of contributions levied are to be a uniform rate, irrespective of location, road class footpath/ kerb and channel form.
- This only applies to individual Lots in Lot Size Zones M – 600sqm, U – 1200sqm, V – 2000sqm and W – 4000sqm under the Local Environment Plan (LEP).
- The landowner contributions will be capped at the equivalent of 50% of the cost of 100 lineal metres per Lot.

Contributions for Footpath/Kerb and Channel Construction Policy

- Projects in laneways will be exempt from landowner contributions

Kerb and Channel

- All properties with one frontage to a public road
 - Levied at 50% of cost of the frontage
- All properties with more than one frontage to a public road (not including laneways)
 - Levied at 50% of cost of the frontage with street address plus
 - Levied at 25% of cost of all the other frontages

Footpaths 1.5 metres Wide

- All properties with one frontage to a public road
 - Levied at 50% of cost of the frontage
- All properties with more than one frontage to a public road (not including laneways)
 - Levied at 50% of cost of the frontage with street address plus
 - Levied at 25% of cost of all the other frontages.

Footpaths Greater than 1.5 metres Wide, e.g. A Shared Path

- Contribution as per 1.5 metre width (As Above) with additional width at full cost to Council.

Reports to Council and Landowner Notification

1. Report One (1) is presented to Council to notify of the footpath/kerb and channel project and to advise of the proposed cost and apportionment for adjacent Landowners. Report 1 is normally provided to Council at its Ordinary Meeting held in July after the adoption of the Budget

Landowners will be notified of the proposed works following the adoption of the project by Council. This will allow time, minimum of four weeks, for any concerns the landowner may have prior to works commencing. - Letter One (1)

- Notification Includes but not limited to
 - Description of project
 - Location of project
 - Estimate of contributions
 - Information regarding payment process
 - Final date for comments.

2. Report Two (2) is presented to Council for consideration of any concerns raised from Landowners following their notification of apportioned contributions for the construction of the new footpath/kerb and channel. If concerns are raised further discussions will be held with the concerned Landowner/s to determine a resolution prior to the commencement of the project. If no concerns are raised the project will be recommended to Council to proceed with.

Notification will be given to Landowners indicating the commencement of works - Letter Two (2)

- Notification Includes but not limited to
 - Date of commencement
 - Estimated date of completion.

Notification will be given to Residents indicating the commencement of works - Letter Three (3)

- Notification Includes but not limited to
 - Date of commencement
 - Estimated date of completion.

3. Notification will be given to Landowners upon completion of works – Letter Four (4)

- Notification Includes but not limited to
 - Final cost of contribution
 - Information regarding payment arrangements

Contributions for Footpath/Kerb and Channel Construction Policy

- Invoice for contributions.

Payment

Landowners, on written application, may make application to pay their contribution by quarterly instalments over a period of a maximum of five years.

Non-compliance with notices issued under the Roads Act 1993 Section 219 renders landowners liable for legal action to recover unpaid contributions.

Links to Policy

Debt Recovery policy

Links to Procedure

ENG - Contributions for Footpath/Kerb and Channel Construction Procedure

Links to Forms

- Contributions for Footpath/Kerb and Channel - Construction Proposed - Notification - Letter 1
- Contributions for Footpath/Kerb and Channel - Construction Commencing – Landowner Notification - Letter 2
- Contributions for Footpath/Kerb and Channel - Construction Commencing – Resident Notification - Letter 3
- Contributions for Footpath/Kerb and Channel - Construction Completed - Invoicing - Letter 4
- Contributions for Footpath Kerb and Channel - Report 1
- Contributions for Footpath Kerb and Channel - Report 2.

References

Roads Act 1993 (Clauses 217, 218 and 219)

Responsibility

Director Engineering

Document Author

Director Engineering

Relevant Legislation

Roads Act 1993

Associated Records

- Council Fees and Charges
- Council Delivery Program
- Council Operational Plan.

GREATER HUME SHIRE COUNCIL

Schedule of the Director Corporate Community Services' Schedule of Information to Council Meeting -
Wednesday 17th July, 2024

COMBINED BANK ACCOUNT FOR THE MONTH ENDED 30th June 2024**CASHBOOK RECONCILIATION**

	General Fund	Trust Fund
General Ledger Cashbook Balance as at 1st June 2024	-42,773.20	44,312.28
Cashbook Movement as at 30th June 2024	-34,828.12	-450.40
Less: Term Deposits included in Cashbook Balance (Trust only)	0.00	0.00
General Ledger Cashbook Balance as at 30th June 2024	<u>-77,601.32</u>	<u>43,861.88</u>

BANK STATEMENT RECONCILIATION

Bank Statement Balance as at 30th June 2024	NAB	\$0.00	43,861.88
	Hume	\$1,708.20	
	Bendigo	\$0.00	
	WAW	\$0.00	
	Total	<u>1,708.20</u>	<u>43,861.88</u>
(LESS) Unpresented Cheques as at 30th June 2024		-79,343.52	0.00
(LESS) Unpresented EFT Payments as at 30th June 2024		0.00	0.00
PLUS Outstanding Deposits as at 30th June 2024		34.00	0.00
PLUS / (LESS) Unmatched Cashbook Transactions 30th June 2024		0.00	0.00
Cashbook Balance as at 30th June 2024		<u>-77,601.32</u>	<u>43,861.88</u>

I certify that all of Council's surplus funds have been invested in accordance with the Act, the regulations and Council's investment policies and that all cheques drawn have been checked and are fully supported by vouchers and invoices and have been certified for payment.

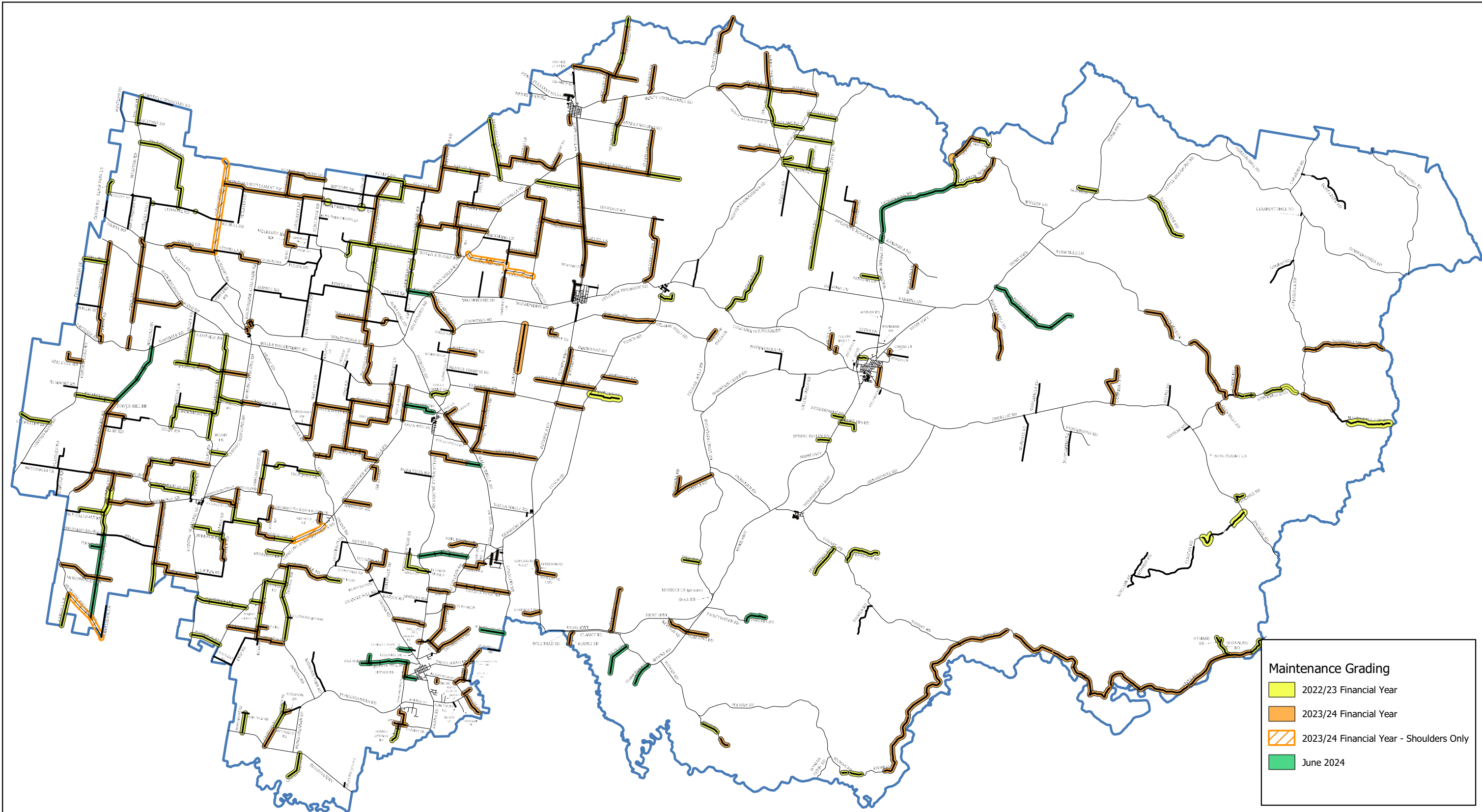


Responsible Accounting Officer
1 July 2024

This is page no.1 of Schedule No.1 of the Director Corporate & Community Services' Schedule of Information to Ordinary Council Meeting held on 17th July 2024

GENERAL MANAGER

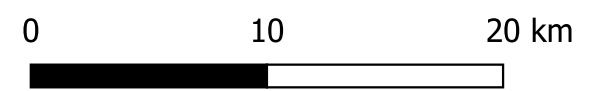
MAYOR



Greater Hume Council

Greater Hume Local Government Area

Maintenance Grading 2024 - June



Electronic Version is the controlled version. Printed copies are considered uncontrolled. Before using a printed copy verify that it is the current version.

Document Name	Working doc file path	Version Number	Date of Issue	Review Date
Maintenance grading June	G:\Projects&Maps\## Maintenance Grading\Maintenance Grading.gqz	1	2024-07-05	2025-07-05

BITUMEN RESEALING PROGRAM - RURAL		COUNCIL RESEAL PROGRAM			
10	Hovell Road	From Bungowannah Rd to End of Seal (CH0-CH5890)	Completed	Contractor	8/12/2023
11	Moorwatha Road	From Hovell Rd to Unsealed Section (CH0-CH180)	Completed	Contractor	8/12/2023
12	Jennings Road	Start 1km from Olympic Hwy to end of seal 501km (CH1000-CH6100)	Completed	Contractor	6/12/2023
13	Burrumbuttock Walla Walla Road	From 106km north of Hamdorf Rd for 3km (CH3000-CH6000)	Completed	Contractor	28/11/2023
14	Morven Cookadina Road	From Wagga Holbrook Rd south for 2.58km (CH12600-CH15185)	Completed	Contractor	11/12/2023
15	Four Mile Lane	From 15.5km from Hume Hwy for 2km (CH11180-CH17580)	Completed	Contractor	7/12/2023
16	Yenches Road	Start of seal 2.1km from Jingellic Rd (CH2150-CH2500 and CH5030-CH6420) total fo 1.74km	Completed	Contractor	7/12/2023
17	Henty Walla Road	1km South from Hickory Hill Rd for 5km towards Walbundrie rd (CH12550-CH17550)	Completed	Contractor	29/11/2023
18	Mountain Creek Road	1.17km from Hume Hwy for 2.4km (CH1170-CH3600)	Completed	Contractor	1/12/2023
19	Tunnel Road	Ferndale Rd to Tin Mines Trail (CH6020-CH10025)	Deferred	Contractor	
20	Trigg Road	Start 925m from Urana Rd, sealed section over bridge to end of seal (CH7180-CH8650)	Cancelled	Contractor	
21	Sweetwater Road	From Narrow seal to road end (CH900-CH4625)	Deferred	Contractor	
	Yenchs Road	Start 2.5km from Jingellic Road (CH 2500 to CH 3070) 2 Coat Seal Required 14/7mm	Completed	Contractor	7/12/2023
C/F	Henty Cookadina Road	From 3km east of Lubkes Rd to Kreutzbergers Rd (CH 9320 to CH 12820)	Completed	Contractor	27/11/2023
C/F	Morven Cookadina Road	From 6.7km north of Carabolba Lane, North for 3km (CH 10000 to CH 13000)	Deferred	Contractor	
C/F	Burrumbuttock Walla Walla Road	North from Urana Road for 3km CH 0 to CH 3000)	Completed	Contractor	28/11/2023
C/F	Burrumbuttock Brocklesby Road	From 360m west of Cook Road to Kywong Howlong Road (CH 10000 to CH 12400)	Deferred	Contractor	
C/F	Four Corners Road	Full Length - Daysdale Road to Hall Raod (CH 0 to CH 3950)	Deferred	Contractor	
	Dights Forest Road	Shire Boundary to 50kph signs	Deferred	Contractor	
C/F	Westby Road	Full length from Hume Highway to Shire Boundary (CH 0 to CH 11920) Various widths	Completed	Contractor	13/12/2023
BITUMEN SEALING PROGRAM - URBAN		COUNCIL RESEAL PROGRAM			
	Balfour Lane, Culcairn	Railway Pde to McBean St	Completed	Contractor	4/12/2023
	Princes Street, Culcairn	Gordon St to road end (CH0-CH195)	Completed	Contractor	4/12/2023
	Croft Street, Holbrook	Bowler St to Spurr St (CH0-CH350)	Completed	Contractor	5/12/2023
	Wilson Street, Holbrook	Bowler St to road end (CH0-CH350)	Completed	Contractor	4/12/2023
	Hay Street, Woomargama	Woomargama Way to South St (CH0-CH420)	Completed	Contractor	30/11/2023
	Dickson Street West, Woomargama	Hay St to Hume St (CH0-CH450)	Completed	Contractor	30/11/2023
	Dickson Street East, Woomargama	Berry St to road end (CH0-CH160)	Completed	Contractor	30/11/2023
	Yarra Street, Holbrook	King St to Purtell St (CH0-CH190)	Completed	Contractor	11/12/2023
	Adams Street, Jindera	Dights Forest Rd (50kph signs to just west of School) (CH0-CH1885)	Completed	Contractor	5/12/2023
	Hume Street, Woomargama	Berry St to Edward St (CH0-CH317)	Completed	Contractor	30/11/2023
GRAVEL RE-RESHEETING		COUNCIL RESHEETING PROGRAM			
31	River Road	Ongoing Program	Completed	Contractor	29/01/2024
32	Coppabella Road	Sections (CH5410 -CH5850, CH6065- CH6670 and CH7860-CH9240) Just east of Cribbs Rd	Completed	Contractor	13/11/2023
33	Cannings Road	Full Length (CH0-CH4100)	Completed	Contractor	20/10/2023
34	Brittas Reserve Road	Full Length (CH0-CH7860)	Completed	Contractor	14/11/2023
44	Graetz Road	Full Length (CH0-CH2185)	Completed	Contractor	27/10/2023
35	Astra Lane	Full Length	Completed	Contractor	28/09/2023
36	Hanel's Road	Full Length (CH0-CH3156)	Completed	Contractor	12/01/2023
37	Stewarts Road	Daysdale Rd to Hudsons Rd (CH-0CH3210)	Completed	Contractor	23/11/2023
38	Seidels Road	Full Length (CH0-CH4950)	Completed	Contractor	26/10/2023
39	Crawleys Road	CH0-CH2360	Completed	Contractor	24/11/2023
40	Ryan Road	Full Length (CH0-CH4695)	Completed	Contractor	22/11/2023
41	Glenelg Road	For Approx 1.55km off Hume Hwy	Completed	Contractor	22/11/2023
42	Thugga Road	Full Length	Completed	Contractor	16/10/2023
43	Shoemarks Road	Part Section Scholz Rd to Graetz Rd (CH3340-CH3970)	Completed	Contractor	26/02/2024
LRCIP3	Walla West Road	End of Seal CH 4165 to CH 9120	Completed	Contractor	5/12/2023
LRCIP3	Shoemarks Road	CH 0 to CH 3340	Completed	Contractor	27/11/2023
LRCIP3	Lennon's Road	CH 0 to CH 8155	Completed	Contractor	14/12/2023
LRCIP3	Balldale Walbundrie Rd	Old pit entrance to Triangle Rd (CH 7370 to CH 9970) 2.6km	Completed	Contractor	19/12/2023
LRCIP2	McGorman Lane	Corowa Rand Rd to Flaxvale Rd (CH 0to CH 3130) 3.1km	Completed	Contractor	18/01/2024
C/F	Bowlers Road	Full Length (CH 0 - CH 1628)	Completed	Contractor	18/10/2023
C/F	Cambells Road	Full Length (CH 0 - CH 3760)	Completed	Contractor	31/01/2024

Applications Approved

c_dm073

Approved Between 1/06/2024 and 30/06/2024

04/07/2024

Application No.	Location	Development Type	Est. Cost	Received	Determination	Total Elapsed Days	Stop Days	Adjusted Elapsed Days	
DA/2024/6	Applicant: K N Ranong 2 Kirndeem ST CULCAIRN Lot: 17 Sec: 9 DP: 5886	Change of Use - Takeaway Food Preparation and Sale From Home	\$0	29/01/2024	Rejected	6/06/2024	9	121	9
DA/2024/30	Applicant: Blueprint Planning Development Lot: 2 DP: 1289705	Two (2) Lot Torrens Title Subdivision- Section 4.55(1A) Modification	\$0	4/06/2024	Approved	18/06/2024	15	0	15
DA/2024/38	Applicant: L K Szabolics 377 Holbrook Wagga RD HOLBROOK Lot: 1 DP: 1123880	Dwelling House - change of use of existing premises (warehouses) to	\$0	18/04/2024	Approved	3/06/2024	47	0	47
DA/2024/41	Applicant: AC Energy 51 Bendemeer La HOLBROOK Lot: 22 DP: 809338	Electricity generating works – installation of 5 MW battery storage	\$5,239,190	15/04/2024	Approved – Councillors	19/06/2024	66	0	66
DA/2024/44	Applicant: Human Habitats 64 Gordon ST CULCAIRN Lot: 3 Sec: 34 DP: 9695	Torrens Title Subdivision - Six (6) Lot Torrens Title Subdivision.	\$50,000	18/04/2024	Approved	4/06/2024	48	0	48
DA/2024/46	Applicant: Albury Sheds & Patios Pty Ltd Blight Road East JINDERERA Lot: 1 DP: 1288444	New Shed	\$71,316	29/04/2024	Approved	3/06/2024	36	0	36
DA/2024/48	Applicant: V A Schuur 137 Albury ST HOLBROOK Lot: 2 DP: 774992	Additional Use- Artisan food and drink industry	\$22,000	3/05/2024	Approved	5/06/2024	34	0	34
DA/2024/51	Applicant: Macjac Sheds 29 Webb ST HOLBROOK Lot: 16 Sec: K DP: 4843	New Shed	\$38,550	13/05/2024	Approved	19/06/2024	38	0	38
DA/2024/53	Applicant: G J Gardner Homes	New Dwelling & Garage	\$460,189	8/05/2024	Approved	24/06/2024	48	0	48

Applications Approved

c_dm073

Approved Between 1/06/2024 and 30/06/2024

04/07/2024

Application No.	Location	Development Type	Est. Cost	Received	Determination	Total Elapsed Days	Stop Days	Adjusted Elapsed Days	
	29 Webb ST HOLBROOK Lot: 16 Sec: K DP: 4843								
DA/2024/56	Applicant: A L I'Anson Howlong Goombargana RD BROCKLESBY Lot: 261 DP: 753750	Airstrip - Construction of an airstrip associated with aerial spraying	\$20,000	10/05/2024	Approved	17/06/2024	39	0	39
DA/2024/57	Applicant: D C Mickan 395 Walla Walla Jindera RD WALLA WALLA PLT: 87 DP: 753731	New Dwelling & Alfresco - Dual Occupancy	\$600,000	13/05/2024	Approved	4/06/2024	23	0	23
DA/2024/58	Applicant: Shed Boss 11 Stirbeck ST HOLBROOK Lot: 18 Sec: J DP: 4843	New Colorbond Shed	\$34,502	29/05/2024	Approved	24/06/2024	27	0	27
DA/2024/59	Applicant: Bridgewood Homes 1672 Cummings RD WALLA WALLA Lot: 2 DP: 1115237	New Dwelling & Garage	\$349,826	24/05/2024	Approved	20/06/2024	28	0	28
DA/2024/61	Applicant: Bluey`s Plumbin` & Diggin` Pty 63 Gordon ST CULCAIRN Lot: 4 Sec: 24 DP: 9695	General industry - erection of an industrial shed for the purpose of	\$100,000	16/05/2024	Approved	18/06/2024	34	0	34
DA/2024/62	Applicant: R A Elliott 129 Bedgoods RD BROCKLESBY Lot: 1 DP: 1058092	Demolition of Existing Dwelling & Construct New Dwelling	\$495,858	21/05/2024	Approved	11/06/2024	22	0	22
DA/2024/64	Applicant: R J Dowding 7 Murray ST HOLBROOK Lot: 11 Sec: 15 DP: 758522	Alterations & Repairs to Existing Building - Floors, Walls, Roof	\$20,000	24/05/2024	Approved	6/06/2024	14	0	14

Applications Approved

c_dm073 **04/07/2024**
Approved Between 1/06/2024 and 30/06/2024

Application No.	Location	Development Type	Est. Cost	Received	Determination	Total Elapsed Days	Stop Days	Adjusted Elapsed Days	
DA/2024/65	Applicant: C K Design & Drafting 6 Stirbeck ST HOLBROOK Lot: 5 Sec: H DP: 4843	Install Transportable Dwelling, Garage, Carport & Ramp	\$384,970	23/05/2024	Approved	17/06/2024	26	0	26
DA/2024/66	Applicant: Angmuzz Pty Ltd 17 Macinnes ST HOLBROOK Lot: 17 Sec: B DP: 5364	New Colorbond Gable Roof Shed	\$46,500	23/05/2024	Approved	19/06/2024	28	0	28
DA/2024/68	Applicant: Critos Construction & Rigging 70 Ellis ST BROCKLESBY Lot: 2 DP: 929956 Lot: 1 DP: 929956	New Colorbond Shed	\$43,200	24/05/2024	Approved	24/06/2024	32	0	32
CDC/2024/16	Applicant: A Paech 28-29 Lookout RD WALLA WALLA Lot: 3 DP: 1247259	New Swimming Pool	\$42,009	20/05/2024	Approved	3/06/2024	15	0	15
CDC/2024/18	Applicant: B R Mackenzie 4 Polack ST JINDERA Lot: 110 DP: 1267384	Dwelling Additions	\$70,882	6/06/2024	Approved – Private Certifier	6/06/2024	1	0	1
CDC/2024/19	Applicant: Outdoor 53 Morgans RD WALLA WALLA Lot: 134 DP: 753764	New Swimming Pool	\$56,266	20/06/2024	Approved – Private Certifier	20/06/2024	1	0	1
CDC/2024/20	Applicant: G J Gardner Homes 10 Klein CT JINDERA Lot: 92 DP: 1266634	New Dwelling & Garage	\$440,820	24/06/2024	Approved – Private Certifier	24/06/2024	1	0	1

4/7/24

Report Totals & Averages	Average Elapsed Calendar Days: 32.74	Total Elapsed Calendar Days: 753.00
Total Number of Applications : 23	Average Calendar Stop Days: 5.26	Total Calendar Stop Days: 121.00
Total Estimated Cost : 8,586,078.00	Average Adjusted Calendar Days: 27.48	Total Adjusted Calendar Days: 632.00

CULCAIRN COMMUNITY DEVELOPMENT MEETING 18TH JUNE 2024, 7PM CULCAIRN COUNCIL CHAMBERS

PRESENT: Phil McCartney, Ian Forrest, Nicole Pope, Jennifer Christensen, Michelle Godde, Kirsty Wilksch

APOLOGIES: Ken Scheuner, Terry Weston, Glenice Miller, Paul Wilksch

MINUTES OF PREVIOUS MEETING 21 May 2024 were accepted on the motion of Michelle, seconded Jennifer, carried.

CLARIFICATION: minutes stated that a decision was made to go ahead with JWP of Wodonga for Architects for the Plaza area. JWP was picked as the best of the 3 quotes presented. Due to no funds, other than telling Brent and Akimbo that we aren't going with their proposals, it hasn't gone any further. Since then emails to Street and Garden about their pre fab shade structures and Zauners (Albury) for a quote (no reply as yet)

Phil thanked Ian again for overseeing the works to the toilets at the Stationmasters House. The committee there are very grateful.

CORRESPONDENCE: email from Louise Frichot (Director of Corporate and Community Services) re low interest loans from Council.

OTHER BUSINESS

1. Council news, Ian said the budget for 2024 to 2028 will be adopted in the 19th of June 2024 meeting. Council are now seeking enquiries about the new housing blocks out on Walbundrie Road. Ian working on getting new cricket training nets for the Rec ground-in a different spot) not in the middle of the grounds.
2. Centre Gardens-Ian asked if we were absolutely certain that the Community wants real lawn. After much discussion, yes, we are still certain this is what the Community wants-to green up the centre of town and unify all the centre gardens (mirror in front of the Culcairn Public School)
3. The Plaza- Shade and Garden pre-fab shade structures (see attached photo) are \$30,000 each plus installation, are 3.37mt high and 4 mt wide. The Council is suggesting a veranda on the front of their building also, if we had 3 of these structures, it is 2 separate projects, not 1-Kirsty to email them back to see what variations there are-sizes? And if we can change the design on the umbrella part? What colours are available? Do they have a rough idea of what it costs to install them? It could cost \$100,000 (for 2) to \$120,000 (for 3). Also suggested we continue to pursue Council about the veranda. Louise in email has requested that we send a short brief on what we were asking for a loan for and the impact this would have on the community, along with projected costs for discussion at the July Council Meeting. Not for loan-but part of our list of top items to be done in town.
4. Federal Precincts grant-Ken and Phil met with Henty CDC- the plan is to present a business case to Council in October after the Council elections. (To include some form of silo art as well). The Henty Bendigo Bank have a small Community Benefit Fund (CBF) which a small portion of it is used to contract a grant writer (John Ebsworth) who

has been very successful in winning grants for Henty. It is hoped that he will be willing to assist us with this grant and possibly an idea for the Culcairn Solar Farm CBF once that starts.

5. ARTC-Ian spoke to Evelyn (GM) Greg is putting together a Scope of Works to present to ARTC as discussions are just going around in circles.
6. CULCAIRN SOLAR FARM- Phil found a document on the internet called "Community Communication strategy and Benefit Sharing Plan-version 3, September 2023"- suggested that we invite Tim Paramore (Neoen's Community Liaison Officer) to a meeting, with questions given to him prior to meeting to find out how the CBF will be administered. Ian suggested we invite Colin Kane from Council for the Council's perspective also. Another solar farm beginning the process-flyers in the mail today, called Morven Solar Farm (on Coach Road) website www.morvensolarfarm.com.au, information session Thursday 4th July, 4.30-6.30pm, Bowling Club.
7. TENNIS CLUB-REX HARTWIG- Phil has spoken to them, suggested a sign in the centre of town somewhere. Phil's suggestion is to replace the tired sign at the Bus Terminal (Pub side of the amenities block) with a new sign more about Rex, but still have town information on it, perhaps a QR code link to the Council website etc. More discussion at the next meeting.
8. Hume Bank-Phil has asked about a community EFTPOS machine-for use at street stalls, raffles etc -he has heard that Bendigo Bank do such a thing, awaiting them to come back to him. Ian mentioned that Hume are conducting a meeting with community representatives to ask questions such as what services you would like, how they can improve etc next Wednesday at 12noon, a rep from this committee please. Maybe Nicole or Ken? Others unavailable.
9. Jennifer mentioned Middleton Park, has a newspaper article of when it was dedicated (16th July 1995) as part of the Culcairn Tidy Town. It was gifted to the Culcairn Community from the Middleton family. Important history.

MEETING CLOSED 9.15PM

Next meeting -subject to Colin's availability-watch this space.

CULCAIRN COMMUNITY DEVELOPMENT COMMITTEE MEETING 21ST MAY 2024, 7PM

PRESENT: Sandra (owner of The Palms Café, Balfour Street) Jennifer Christensen, Phil McCartney, Michelle Godde, Ken Scheuner, Paul Wilksch, Terry Weston, Kirsty Wilksch

APOLOGIES: Glenice Miller, Ian Forrest, Les Frazer, Nicole Pope. Accepted on the motion of Paul, seconded Kirsty, carried.

Minutes of the last meeting- the 23rd April 2024, moved by Michelle, seconded Paul.

BUSINESS ARISING

1. Toilets at the Stationmaster's house have been fixed. Glenice asked that we thank Ian especially for organising and doing this. Moved Ken, seconded Jennifer, carried.

CORRESPONDENCE-letter received back from Evelyn Arnold and Architects emails.

TREASURERS REPORT-\$2,301.46 balance at the moment. Outstanding for the 100year centenary book to Jennifer is \$2,000. We have paid \$1,789.26. Ken moved that we pay the outstanding amount of \$2,000 to Jennifer. Seconded Paul, carried.

Paul moved a motion of thanks to Jennifer, as without her help we couldn't have managed to pay for the reprint of the 100year centenary book. Seconded Kirsty, carried with acclamation.

OTHER BUSINESS

1. Skate Park-we weren't successful with the Graincorp grant. The Rec Ground is going to take over and re-apply for another grant.
2. FRRR – Regional Precincts-large grant that Council has to apply for-Russ Davis (Henty Museum Committee) and HCDC are in agreement to put in a presentation to Council. Phil, Ken and Nicole to laise with them about it.
3. Council met with ARTC in April, the sticking point seems to be soil tests and any repatriation works on the ground that is needed. Phil suggested that we remind the Council that Susan Ley has offered to help, possibly assist with funding. Phil to email the suggestion.
4. Centre garden in Balfour Street. Much discussion, letter from Evelyn non committal, Phil to write a letter to all Councillors, with his letter sent to Council requesting their support to move the fixing up of the Centre gardens to financial year 2024-2025 instead of 2025-2026. Each of us to follow up the Councillors with a phone call, Ken-Heather and Jenny, Terry-Tony, Michelle-Annette, Jennifer-Doug, Kirsty -Lea and Matthew, Paul-Ashley, Phil-Ian.
5. Tim Paramore- Culcairn Solar Farm, Kirsty to contact for information on the Community Fund.
6. Tribute to Rex Hartwig-Phil has talked to Andrew Fagan-Phil has suggested they asked Tennis Australia about grants-
7. Ken suggested we go for Tidy Towns in a few year's time, once the town is looking fantastic.
8. Shade structure. 3 quotes from Architects to compare. Akimbo (Carly Martin)- approx. \$10,500 for 2 stages to get 3 designs, JWP Wodonga-approx \$5,000 for concept design

and Brent Marvin (Sydney) - \$4,000 for a design. Much discussion. The feel of the place most important, along with being compatible with the neighbouring buildings, sympathetic to the history, but not dated-still modern. Council veranda is separate to the Shade structure project. To go with JWP, if we can get a loan from the Council for \$10,000 to assist with this. All in favour.

9. Also, Kirsty to contact Street and garden (brochure from Regional Designers) to see what the cost would be for 2 steel umbrellas. Jennifer moved that she do this.

Meeting closed 8.45pm

NEXT MEETING 18TH JUNE 2024, 7PM

**Minutes of the Ordinary Meeting of the Holbrook Community Gardens
Held at Holbrook Library
At 9.55am, 3rd June, 2024.**

Welcome:

In Attendance: J Kemp, J Wines, S Gregory, K Hulme, A Cox, N Rogers and N Krezo.

Apologies: J Golenberg, J Kautz, I Kearns and K Newbold.

Confirmation of Minutes: Minutes of last meeting presented as a true and accurate record. Moved N Rogers, 2nd K Hulme.

Correspondence In: Email from council.

Regarding a semi permanent gazebo. Would not be possible due to possible instability risk.

Regarding future bus trips refer to Council Terms of Reference Guidelines for requirements regarding insurance.

Financial Report: Supplied separately.

Business Arising:

Events utilising FRR grant. Must be utilised before the end of the year.

+ Wreath making workshop has been booked and advertised. 14 participants have so far signed up.

+ A lady from Wagga may be available to provide a session on using indigenous foods.

+ An open day at garden to advertise the garden. Perhaps hold on Sat 28th September. This is instead of Kokadama workshop as no longer available.

+ Invite Bunnings staff for workshops on open day.

+ Invite Beechworth Community Gardens members to open day.

+ Approach Holbrook Rotary club to cater. Proposed time 11-1pm.

+ Plant sale 26th October. Kym will approach Op Shop to confirm. Will also check insurance for this event.

+ S Gregory has kindly offered to conduct a Chinese medicine workshop. Date for this, 5th August.

+ A second wreath making workshop being considered if the initial one is popular.

+ Morning tea planned for 2nd December for community groups, HJW residents, Hostel residents and Meals on Wheels.

+ A meeting planned in next few weeks to organise the details of the above activities.

General Business:

Proposed purchases:

+ Albury Men's Shed make and sell composting systems. K Hulme and J Wines will investigate.

+ Purchase a roll of poly pipe to construct arches over beds to support netting.

+ Purchase a whipper snipper which is robust and easy to load.

Thank you to J Kemp for supplying a beautiful morning tea for today.

Meeting closed: 10.52am

**Minutes of the Annual General Meeting of Holbrook Community Gardens held
at Holbrook Library
At 9.30am on the 3rd June, 2024.**

Welcome: J Wines, chairperson.

In Attendance: J Wines, J Kemp, S Gregory, K Hulme, A Cox, N Rogers and N Krezo.

Apologies: J Golenberg, J Kautz, I Kearns and K Newbold.

Confirmation of Minutes: Read and accepted as a true record. Moved J Wines.
2nd K Hulme.

Financial Report: As provided.

Election of Officebearers: Chaired by A Cox.
All positions declared vacant.

Call for nominations for position of chairperson
No new nominations. J Wines to continue in position.

Call for nominations for position of secretary.
No new nominations. N Rogers to continue in position.

Call for nominations for position of treasurer.
Nominated J Kemp. Moved J Wines, 2nd N Rogers.

New position of procurement officer created.
Nominated K Hulme. Moved N Rogers, 2nd J Kemp.

Next Meeting: June 2025.

Meeting closed: 9.56 am.

Jindera Community Garden (JCG)

Meeting 19/11/2023

Present: Eileen White, Cheryl Ingrey, Lea Farmer, Charles Le Mesurier, Michelle Ingram, Helene

Apologies: Lorraine Thompson, Peter & Elizabeth, Teone & Hannah, Lorraine

Meeting Start: 3.40pm

Previous Minutes read by Cheryl Ingrey.

Moved: Cheryl Ingrey

Second: Lea Farmer

Business Arising from Previous Minutes:

Reschedule of Xmas party to 11th December, 4pm.

AGM tentative to be held in March 2024 – date to be confirmed.

Book Box / Community Library – to discuss further next year.

Spare vegetables – Discuss possible NEW recipient with further discussion next meeting.

Correspondence In: Nil

Correspondence Out: Nil

Financial Report: No change since last meeting \$ 3988.96 balance at bank. Proceeds from stall held at IGA to be banked - \$758.00 plus \$50.00 Memberships.

Discussion – Do we need to lodge Tax Returns or are we under Rural Care Link ABN? Do they lodge on our behalf. To be confirmed.

Moved: Cheryl Ingrey

Second: Eileen White

General Business: Name Tags – Michelle Ingram created inexpensive name tag sample template for members to wear at JCG functions. These were accepted. Cheryl will email list of members for each to have a name tag made for them.

History Book – Eileen proposed a 'History Book' of JCG photos, Newsletters and other pertinent and interesting items to be made for posterity. Approximately \$40-\$50 funds was requested for printing costs.

Moved: Eileen White

Second: Lea Farmer

Carried

Discussed a Flyer being made to promote the JCG to the local community to let them know more about what JCG is about and the social aspects.

Vouchers for 'Boys to the Bush' We have some leftover vouchers that were donated to JCG which will be given to the 'Boys from the Bush' as a Xmas Thank you.

Watering: Discussed and confirmed hose to be left out in but in a hidden spot so that volunteers who have been given the location by Eileen can water more frequently during the coming summer heat/dry weather.

Hose reel fitting needs replacing perhaps with a more long lasting brass fitting.

Lighting: It is proposed to put up some solar lighting 1. To provide light to inside of shed and shed area. 2. Xmas solar lights to enhance the aesthetic of the garden for the festive season.

Moved: Eileen White

Second: Charles Le Mesurier

Carried

To Do: Painting to maintain wood surfaces and signage, Weeding.

Social Nights: To reach out to the community and to enjoy the garden it is proposed we have some social evenings and/or breakfast at the JGC. First social night Fri 24/11/23 5pm – 7pm, BYO drinks & nibbles.

EOY Christmas Party: To be held 11th December, 4pm onwards. Raffle will be drawn at the Christmas party.

Voucher to be used for sausages (beef & chicken) Bread to be purchased. Michelle will provide and precook onions. Charles will provide extra trestle table. Christmas party open to all with RSVP of numbers via FB page (or directly to Eileen) BYO chair, drinks and plate of finger food to share.

Meeting Closed: 5.10pm

Jindera Community Garden (JCG)

Meeting 21/4/2024

Present: Eileen White, Charles Le Mesurier, Michelle Ingram, Helene Pech, Lorraine Thompson, Teone

Apologies: Cheryl Ingrey, Lea Farmer, Liz Hall

Meeting Start: 2.45pm

Previous Minutes read by Michelle Ingram. Moved: Eileen White

Second: Helene Pech

Business Arising from Previous Minutes:

BAS / Tax was done by Council.

Name Tags – Extra for Stall.

Michelle to create a brief flyer to hand out at the stall and other places as needed – to increase awareness of JCG to those new in the community. Scope of JCG including social events.

Social Events – See General Business for further discussion

Garden Seating – To put 'Local handy persons' required in next 'Jindera News

Correspondence In: Nil

Correspondence Out: Nil

Financial Report: Michelle advised: \$4,692.17 balance at bank.

Moved: Michelle Ingram

Second: Eileen White

Carried by all present

General Business:

Stall – Eileen will contact IGA to hold a stall out front on Saturday 11th May. If unavailable she will choose another date

AGM – to tentatively be held Sunday 19th May, 1.30pm at Fox & Brew (To check availability)

Social Events Proposed: Garden Fair with stalls etc to be held in Spring.

Picnic in the gardens to held with possible music/talent showcase (beginners welcome) possibly with simple games eg, 'egg & spoon' races.

Seating for garden. As previously discussed, a call out will again be put in the 'Jindera News' but we will also work on some alternatives.

1. Eileen thinks she heard that the fishing club / someone in the fishing club may have the skills to do this, Eileen to follow up!
2. Ask Phillip O'Neill as he may know of someone
3. Use wood table in shed – cement into ground

4. Bench seat for near fence at planter arch

Discussed upcoming tasks around the garden. Small brick fencing to be place between 2 planters in order to replant lavender into the ground. Remove the raised garden bed from side of shed (Urana Rd side) and relocate. Create a bigger composting area to enable soil enrichment.

Items needed to purchase:

- Clay breaker liquid,
- Coconut fibre (coir soil) bricks,
- Straw (for compost)
- Hedge trimmer,
- Flowering plants,
- Hedge shears.

Meeting Closed: 4.15pm

Jindera Community Garden (JCG)

Meeting 26/05/2024

Present: Eileen White, Cheryl Ingrey, Liz Hall, Lea Farmer, Michelle Ingram, Helene Pech, Lorraine Thompson, Teone Mitchell

Apologies: Charles LeMesurier, Lorraine Morgan

Meeting Start: 1.45pm (After AGM)

Previous Minutes read by Michelle Ingram. Moved: Helene Pech
Second: Teone Mitchell

Business Arising from Previous Minutes:

Stall date had to be changed to the 15th June due to conflicting dates with other groups using IGA.

Advertising of Stall to be in 'Jindera News', fb, Community boards & word of mouth.

Raffle tickets (for trailer of wood) to be sold from now until the Draw on the 29th June. Tickets to be sold at Stall and it is hoped we will be able to have the trailer with wood there.

Correspondence In: Enquiry from Jindera Pre-school & St John's Yr 2 regarding visits to/from garden

Correspondence Out: Nil

Financial Report: Cheryl advised: Current balance at bank \$4,708.18. Report attached. It is proposed that we will need to visit Hume to find out how we will be able to pay for garden expenses as cheque books are being phased out it will be difficult to organise 2 signatories for transactions,

Moved: Cheryl Ingrey
Second: Lorraine Thompson
Carried by all present

General Business:

Pre School visit – To check if WWC check will be needed by our volunteers, how many helpers will be needed and the provision of rocks and paints for the children to do.

St John's Yr 2 will be visiting one Tuesday at the end of June

Stall – We will need helpers on the day. Teone will be away but will prepare items beforehand for the stall. Michelle will take over trestle tables at 7.30am for 8am start

Wood Raffle – JCG members to each take a raffle book to sell up until 29th June Draw

Table and chairs donated from the Hume Shire (ex Jindera Netball Club) are now at the gardens and ready to be installed. The items are very heavy and it is proposed we could ask members of the 'Mens Walking Group' if they could assist one Sunday morning to move to intended locations for installation. Also to source a handy person to cut through double sided bench seat to create two single benches. The table will need to be sanded back and repainted/oiled to protect from the elements. Possibly cover with tarp until then.

Discussed upcoming tasks around the garden.

Meeting Closed: 2.35pm

To Lankeys Creek Hall Committee
 Ordinary Meeting of Lankeys Creek Hall Committee
 24 June 2024

Notice is hereby given that an Ordinary Meeting of the Lankeys Creek Hall Committee will be held at
 6:30pm at Lankeys Creek Hall

Open: 6.40pm
 Order of Business to be Considered

1. Welcome
2. Apologies: Mikaela Galvin, Lauren Barrett, Raymond Barrett
3. Confirmation of Minutes from Previous Meeting
 Minutes from the previous meeting (08/04/2024) to be confirmed.
 Moved: Carmel Darlow
 Second: Alison

4. Business Arising from Previous Meeting

5. Correspondence In
 Nil - Lauren to confirm?

6. Correspondence Out
 Nil - Lauren to confirm?

7. Financial Report
 Balance: \$11,928.61
 Financials emailed out by Mikaela on 14/6/24

8. Items on Agenda
 Arrange Trivia night:
 Food - party pies, quiches, sausage rolls, nibbles, soup (finger food) for the break halfway through the questions, otherwise general nibbles/platter for each table. BYO drinks
 Questions/answer sheets - Google and possibly local knowledge questions - Dan Ware and Mikaela Galvin to organise
<https://www.today.com/life/inspiration/trivia-questions-rcna39101> pen and paper questions to reduce calling out/noise.
 Fundraising reason - mower and/or garden shed?
 Saturday 14th September 7pm
 \$20 per adult. Tables of 6.
 Invitation - Jane to make; distribute to Holb Happenings, Tumba paper, Facebook pages, Walwa Mail Tree
 Table grouping - Jane and Linda
 Fri 13th Sept - 2pm set up/working bee
 Decorations - Brigette
 Trivia and Raffle Prizes - Donations x6 for prizes. Brigette x3 from Tumba area, Mikaela x3 from Holbrook area. Plus random prizes for losing teams.

Flyer drop - Alison and Linda

Purchase of coffee machine for the hall: Against - 7, For - 0

Buy better quality coffee for the hall, throw out 'International Roast' and out of date coffee

Lawn Mower discussion: (tabled by Brigette)

Brigette has found a supplier for mower parts Albury Engineering and Mower Service. Fuel filter, air filter, oil filter, spark plug x2 (\$306). Possibly pay someone to do the maintenance and do it all, to save transporting it around.

Alison to check with Lauren Hawkins how it ran after the last mow.

9. General Business

10. Next Meeting

AGM and general meeting: 2nd Sept 7pm - Lauren please send out with 21 days notice

11. Meeting Close

7.55pm

NEXT MEETING MONDAY 1ST JULY 2024 AT 5.30PM

Minutes of Walla Walla Community Hall Committee meeting held Monday 3rd June 2024

Meeting opened by President Jeff Grosse at 5.35pm. Jeff welcomed all.

Present: Jeff Grosse, Duina Hoffmann, Janet Paech, Elaine Krause, Karen Ofak, Herb Simpfendorder, Leon Schoff, Ross & Helen Krause. Councillor Ian Forrest.

Apologies: Ross Krause, Mayor Tony Quinn, Annette Schilg Moved Janet seconded Elaine apologies be accepted. Carried.

Minutes of meeting held 6th May 2024 taken as read. Moved Janet seconded Herb. Carried

Business out of Minutes:

1. Lock on Doors. – because we need at least another 20 chairs and all our chairs are locked in the Main Hall, Secretary phoned James Waite from Council advising more chairs are required for tonight's meetings and Meals on Wheels Sconversations tomorrow ..
. Each following Tuesdays till Christmas chairs are needed. Janet moved, Karen seconded that we contact Council to get all the chairs out of the Main Hall. Carried.
2. Report on Main Hall repairs – Secretary only received this report at 4.30pm today from Mayor Tony Quinn, there has been no time to study this. Councillor Ian Forrest assured the meeting that the Council are committed to fixing the Main Hall. There will be money ear tagged from the Walla Walla Solar Farm as part of this project.
3. Council requested an Emergency Site Evacuation Plan of the Memorial Hall. Secretary drew up the plan and it is now displayed on the Notice Board in the Hall.
4. Updating names on Post World War Two conflicts – Janet advised the man is due next week to Update Bowling Club Honour Boards, will be asked to look at our Honour Board.
5. Maintenance – Councillor Forrest replied yes there is a page on their web site that we report any maintenance required at the Hall.
6. P A System – Ross still to see Ross Schultz re our old system.

Correspondence:

1. Report of Main Hall received from Tony Quinn and tabled.

Moved Leon Secretary take appropriate action on all correspondence seconded Elaine. Carried.

Treasurer's Report:

Interest Bearing Deposit	\$16,639.38
S18 Account	<u>\$11,696.44</u>
Total Funds	\$28,335.82

Jeff moved his report be adopted and accounts paid be ratified. Seconded Herb, Carried.

General Business:

1. Ian Forrest advised the Council are currently working through the Budget which is on display and when it is finalised they need to ratify it.
2. The Council are supplying a green waste bin to town householders.
3. Herb advised the MOW Sconversations last Tuesday was very good
4. Herb also asked who looks after the flower pots around the RTC? Should we take this job on and water them. Herb to bring this up at the Community Development meeting.

There being no further business Jeff closed the meeting at 6.30pm and thanked all for attending.

Bookings: -

Meals on Wheels Sconversations – every Tuesday until Christmas 1.30pm to 4.00 pm

23rd June – Generation Life Riverina

AGM WOOMARGAMA HALL 5.3.24

Present: Sarah. Bahr Withers, Morgan Archer, Taria Dengate, Peggy Eastwood
Kymbaleigh Livermore, David Morton, Greg Webb, Kerry Morton, Jacob Wolki
Ann Wolki, Laura Harrison, Kate Heijse, Raelene Webb, Trish, Shea,
Sandy O'Flanagan, Maree Corrigan, Julie Adams

Apologies: Tim Shea, Jame Webb, Abi Webb

Julie Adams moved the 2022 minutes of Abm
sec Raelene Webb

Summary Read by Sandy O'Flanagan of past achievements
and improvements to the Hall and surroundings.

Kerry Morton moved that a vote of thanks be given to the
past committee for their dedication and commitment to the Hall
and community.

Sec Julie Adams

Treasurer Report: Tabled and moved by Maree Corrigan
Sec Sandy O'Flanagan

The reconciliation is for two years 2022, 2023 as there was
no Abm in 2023

David Morton chaired the meeting at this point and
declared all positions vacant.

President: Trish Shea nominated Raelene Webb
sec Kerry Morton
Accepted.

Secretary: Raelene Webb nominated by Laura Harrison
 sec Kerry Mouton
 Accepted.

Kerry Mouton nominated by Kate Hejse
 sec Trish Shea
 Accepted.

Kerry Mouton Withdrew her nomination.

Treasurer: Kate Hejse nominated by Trish Shea
 sec Kym Livermore

The Executive is
 President Trish Shea
 Secretary Raelene Webb
 Treasurer Kate Hejse

Committee Members:

- Kery Mouton nominated Raelene Webb
 sec Laura Harrison
- Greg Webb nominated Kerry Mouton
 sec Morgan Archer
- Ann Wolke nominated Trish Shea
 sec Morgan Archer
- Laura Harrison nominated Kate Hejse
 sec Morgan Archer
- Kym Livermore nominated Raelene Webb
 sec Laura Harrison
- Tania Dengate nominated Raelene Webb
 sec Trish Shea
- Sarah Bahn Withers nominated Greg Webb
 sec Morgan Archer
- Maree Corrigan nominated Sandy O'Flanagan
 sec Raelene Webb

Meeting closed 6:45 pm

David Merton nominated Raelene Webb
 set Laura Harrison
 Meryon Archer nominated David Merton Webb
 set Greg Webb
 Peggy Eastwood nominated Tim Sheu
 set Larry Manton.

WOOMARGAMA HALL Financial Report

1st June 2023 - 31st January 2024

Bank Reconciliation

Opening Balance	(Brought forward)	1/06/2023		\$13,360.91
Income/Receipts				\$1,550.00
			TOTAL	\$14,910.91
Expenditure/Payments				\$5,550.00
Total Cash Book Balance 31/01/2024				\$9,360.91
Statement 269				

Income

Greater Hume Shire (maintenance)				\$1,550.00
			TOTAL	\$1,550.00

Expendure

Chairs	26/07/2023 - 60 chairs	Cheque no. 200161	No GST	\$5,400.00
Cleaning of Hall	22/12/2023	Cheque no. 200162	No GST	\$150.00
			TOTAL	\$5,550.00